



**TOWN OF PITTSFIELD  
BOARD OF SELECTMEN  
TOWN HALL, 85 MAIN STREET  
PITTSFIELD, NH 03263**

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**MEETING MINUTES OF TUESDAY, April 26, 2016**

**CALL TO ORDER**

Call to order at 6:00 P.M. by Larry Konopka, Chairman

**MEMBERS PRESENT**

Larry Konopka, Chairman  
Gerard LeDuc, Vice-Chairman  
Carole Richardson  
Carl Anderson

**MEMBERS ABSENT**

None

**OTHERS PRESENT**

Cara Marston, Town Administrator  
Ammy Ramsey, Recording Secretary

**PUBLIC INPUT**

Jim Pritchard: The Planning Board's rules of procedure makes me the acting administrative secretary when the position is vacant as it is now. I posted hours that I will be covering at the town hall. I noticed the ZBA has an appointment to discuss their secretarial needs. I could cover the ZBA's needs while I am there if the ZBA is interested. This would elevate the pressure to fill the position quickly. Thank you.

Carole Dodge: I wanted to make this board aware the zoning board has only one place for a planning board member and that position is already filled. Mr. Pritchard is already on the Planning Board and by becoming the secretary you become part of the board but unable to vote. There is a state statute that recognizes that. So I don't think him filling the position is warranted or a good thing.

Adam Gauthier: No disrespect to the board for the process of the board vacancy. I am not withdrawing my name for the position but I would like to withdraw from the interview. A few weeks ago I put my time and effort into this for 6 weeks for a position and I believe that the support I had at that time is still with me. You can skip over the 6:50 interview.

Jim Pritchard: I would like to respectfully disagree with Carole, according to state statute the ZBA consists of regular members and alternates and the administrator is not either of those. If the ZBA does not want me that's fine I am only trying to help that's all.

Closed public input at 6:03 p.m.

## **AGENDA ADDITIONS**

None

## **APPOINTMENTS**

### **1. 6:15 P.M. – Pittsfield Food Pantry**

Reverend David Stasiak submitted and read a letter. I noticed that some of these items have been discussed by the selectman and that there is going to be some discussion later in the meeting. So I present this letter as means of communication so that we can work together.

Larry: This has been an issue for a long time and we have not had anything formally in writing until last week on what we need to do. Speaking on behalf of the board the food pantry is a great part of our community and we need to have it. We have been asking around to local business owners and we have a letter to present tonight. Larry read the letter. We are going to advertise in hopes that it helps find a place for the food pantry. I went down stairs and meet with Ruth and Carl to explain what would be needed to bring it up to code. (Larry gave some description on what would need to be done.) By the time we did all the repairs to bring it up to code you may not have the necessary footage needed. It would require a lot of money and we want to ensure that it's not going to be a temporary move but a permanent home. We hired an architect to give us guidance on a plan and his findings were that it would not be feasible. Our goal is to find a suitable place for the food pantry to run out of.

Carl: Just a couple questions. Do you have a computer system? Do you know at any given time what you have for inventory of food? If not could you get something to keep track? What are the eligibility requirements for receiving food?

David Stasiak: Yes, we have a computer. We don't have an inventory program that keeps track of our inventory, but we keep track of the families that come in. We could do something for that. David stated that they need to be a resident and income can't be over a certain level.

Carl: Do we have to have the pantry leave the basement because of the public coming in?

Larry: We can't have the employees in there either.

Carl: If we can modify one office for housing could we modify 2 for the pantry employees?

Larry: I don't believe so.

Cara: Because of the access to outside in reference to the office and the close proximity to the exit allows for the HSA to stay there.

Carl: I am wondering if it would be possible and feasible for people to do on-line ordering.

Larry: With the space needed I don't feel it would be possible with all the freezers and food.

Carole: How many families do you help?

Ruth Strickhart: 70 – 90 families a month come in some, come in regularly and some only when they need to. We serve 35 seniors and 125 children. And I gave the yearly financial report to Cara. (Larry acknowledged he read through the report.)

Larry: The only way it could work down stairs is if they went down to 5 freezers and allow no public. The HSA office is permitted because there is a straight shot to an exit and the most people allowed is 3 employees and no public.

Carole: What is the time frame?

Chief Pszonowsky: I did not put a time frame on this. I knew the strain of what was going on, and was asked to come in and the fire marshal came in as a courtesy and then the architect came in also. There is no time frame. But now that it is in written form and that it is in the public's eye we are liable if something happens.

Ruth Strickhart: The recipients sign a form when they register with us every year they sign a waiver that we are not responsible for any accidents or injuries that may occur.

David Stasiak: The public are not permitted to go beyond the sign- in desk.

David Stasiak: Should they look at any other town owned properties we could look at?

Larry: I can't think of any that would be suitable. But we will continue to look for a solution.

Pat Heffernan: How many square feet would be needed?

David Stasiak: 1200 or we could get by with 1000. It would be tough.

Larry: Anyone else have any questions?

Larry: Thanked all the representatives of the food pantry and stated they all do a great job and their service to the town is appreciated.

## **2. 7:30 P.M. – Jesse Pacheco, Building Inspector**

Cara: Jesse is sick and would prefer to move his appointment to next week.

Carl: Next week is the chat.

Cara: Yes

Carole: Is there a meeting prior to the chat next week?

Larry: Yes. The other thing we can do is have Cara and I handle the situation.

Cara: Jessie requested to speak with the board for the concerns.

Carole: We need to do it next week then.

Larry: We will put it on for next week.

### **3. 7:45 P.M. – Zoning Board of Adjustment, secretary vacancy**

Jeffery Swain: I have a couple questions concerning the secretary position. What is the select board doing? It was Dee that did our minutes. She is no longer with us.

Carl: We have advertised for a minute taker. But we have not settled on hiring an additional secretary.

Larry: We are hoping to have a new minute taker soon. Do you have any thoughts on secretarial needs?

Jeffery: No not at this time.

Carl: From my understanding, the secretarial part you are distributing the work between the board members. At this time I am not interested in hiring another secretary.

Gerard: I thought the Zoning Board needs more than a minute taker to post things and stuff.

Cara: My understanding this board does not have the authority to do that it would be up to the boards.

Jim: I am the acting secretary for the Planning Board. As I said before I am willing to help the Zoning Board.

Larry: What are we going to do?

Cara: The Zoning Board should meet and come up with what their needs are.

Larry: If the Zoning Board could come up with your needs and come back to us.

### **SELECTBOARD VACANCY INTERVIEWS**

Larry invited the candidates to come up front and have a seat.

Larry: Roland Carter has taken his name out for the vacancy he would like to focus on his role with the Economic Development Committee, and wish you all good luck. You are all excellent candidates and it will be hard for this board to make a decision. To be honest and fair I would like to give each candidate 10 min to speak, each selectperson has the same question for each candidate to answer. If anyone has any objections, please speak up and we can reconsider.

Everyone will sit in the hallway until your interview, when your interview is complete you can stay. Adam has asked not be a part of the interview process. I support each one of you but at the end of the night we can only choose one of you.

Adam: Personally I believe this is a smaller condensed meet the candidate's night. I think we should be able to hear what each candidate has to say. Instead of community members asking the questions its board members.

Larry: I was just trying to keep it fair. Unless the board members want it that way.

Carl: I don't think so.

Adam: I respect your decision it's just my opinion.

Carole: Since we are down candidates can we take 15 min.

Larry: Sure.

The candidates stepped out into the hallway.

#### **1. 6:30 P.M. – Jim Allard**

My name is Jim or James Allard and I have lived on Tilton Hill since 2009. I am a New Hampshire native. I attended the University of New Hampshire. I traveled with my career for about 30 years, and now am retired here in NH. My wife is more known in town with her service with the Beautification Committee and the Historical Society. We are both committed to the Town of Pittsfield.

Carole: In your opinion what are the 3 most crucial issues facing the Town of Pittsfield?

Jim: First and foremost is our Economic Development. We are all aware of the recent impacts of towns like Pittsfield. We had an agricultural economy that morphed into a manufacturing economy that has now faded. Our challenge before us is where we go next. We have to become something other than that manufacturing economy. We all live with decline that we has gone on around us, especially with our downtown area with the businesses. Our #2 challenge is education I don't mean there is something wrong with it, but it always a challenge. Adequately educating our young people in small places like Pittsfield is costly, along with the decline of population. And that's the key to our future, the quality of their education allows them to be willing and able to stay and be an impact of the community and economic future. Number 3 is within the scope of 1 and 2, how to maintain the quality of life for all our citizens. To make this an appealing place to live. To have the kind of institutions like the library, which I have been involved with for the past few years. I see it as an enduring footprint on the community. It's the kind of thing along with schools, places to shop, and recreational places. It becomes a part of the quality of life that makes it appealing for people to stay here and want to come here.

Carl: If you were selected tonight, and your first vote would be between all the best services the town can hope to have with the best equipment, and salaries. Or vote for the tax rate

that most everyone is happy with? As selectman you can only vote for one, the best services and higher tax rate or lower tax rate and lesser services which one do you vote for?

Jim: That sounds like a choice you have to choose every time you sit down. The aspirations to have all the great services are things we chip away at each meeting. The cost of society has continually gone up. One of the greatest challenges facing Pittsfield is the tax rate. It is one of the stumbling blocks that effects economic development and the desirability of Pittsfield. For the moment I think I would vote for getting the tax rate under control.

Gerard: Where do you see the town budget at this time?

Jim: I am relieved because when I started attending some budget meetings and I saw a serious tax rate increase. The budget committee, school board and administrators worked hard to bring it down. Coming out of town meeting I think the town did very well. We faced an increase but we moderated it, by working together with the community members at the town meeting. Work is not done and the rate is still high but we can continue to work on it. The citizens of the town can be pleased with the members of the budget committee.

Larry: What are your thoughts about sharing services with other communities?

Jim: In a perfect world being an old yankee I don't want to do that, but also being an old yankee I would look after my wallet. I would say these things should be looked at and see if there are efficiencies by doing that. In the great search for efficiency it would be a good idea. Having lived in a lot of different places, I saw how different states handled things. Some didn't have local agencies so we are lucky to have the service.

Larry: Interrupted as Jim's 15 min. was up

**2. 6:40 P.M. – Roland Carter** Removed his name from the list and wished everyone good luck.

**3. 6:50 P.M. – Adam Gauthier**

Asked to step out of the interview process at this meeting because he feels that he thinks this process is more like a candidate's night.

**4. 7:00 P.M. – Fred Hast**

I have been here for 70 years, and have served in most positions in town and some multiple times and raised 6 children here.

Carole: In your opinion what are the 3 most crucial issues facing the Town of Pittsfield?

Fred: the economy, tax rate, and school.

Carl: If you were selected tonight, and your first vote would be between all the best services the town can hope to have with the best equipment, salaries. Or vote for the tax rate that

most everyone is happy with? As selectman you can only vote for one, the best services and higher tax rate or lower tax rate and lesser services which one do you vote for?

Fred: Right now I think our departments have pretty good equipment so that can allow us to work with the tax rate.

Gerard: Where do you see the town budget at this time?

Fred: There are some items that are high, I think we can work on it to get it down to where it belongs. There are still some line items that we can work on to cut it down.

Larry: What are your thoughts about sharing services with other communities?

Fred: I tried it years ago unfortunately nobody agreed to it. I have always said a regional department would be good. They do it in other areas. You have got to have the coverage in town, mutual aid is good, but condensing the departments would not be good.

#### **5. 7:10 P.M. – Arthur O’Hara**

My name is Arthur I am from the Berlin, I came down here to go to school. I purchased property on Barnstead Rd in 2002. I am a lineman for New Hampshire Electric Co-Op.

Carole: In your opinion what are the 3 most crucial issues facing the Town of Pittsfield?

Arthur: School and budget concerns weigh heavily on everyone’s mind. The overall wellbeing and health of the community is on everyone’s mind.

Carl: If you were selected tonight, and your first vote would be between all the best services the town can hope to have with the best equipment, salaries. Or vote for the tax rate that most everyone is happy with? As selectman you can only vote for one, the best services and higher tax rate or lower tax rate and lesser services which one do you vote for?

Arthur: It’s a tough question on everyone’s mind. I think you have to weigh it all out. I would take a mindful approach and talk with the departments and visit them. Access the needs and concerns of the departments and community.

Carl: Philosophically how do you feel about it?

Arthur: Public safety is the first concern, if the equipment needs to be replaced to keep the community safe it’s a no brainer. You may suffer the consequences from the tax payer but I believe you need to provide this community with the services it may come with a cost but we could hash those things out.

Gerard: Where do you see the town budget at this time?

Arthur: I see that it could use some work and I think this board has taken a good approach

to honing in and reigning it in. It's on the right track and it takes money to run a community. It still needs work.

Larry: What are your thoughts about sharing services with other communities?

Arthur: I think it's great, there is a strong opportunity and we should capitalize on it.

#### **6. 7:20 P.M. – Robert Wharem**

Most everyone knows me I am Bob Wharem I have lived on Webster Mills Rd and served as police chief for 16 years. I retired a year and a half ago. During my tenure I served on the town safety committee and dealt with the budgeting process. I also served with NH Police Assoc. and Dare Assoc. during that time I was involved with legislation and learned a great deal about working with people. My family and I have a small farm. I am semi-retired so I can make my own hours.

Carole: In your opinion what are the 3 most crucial issues facing the Town of Pittsfield?

Robert: One is the budget, two is the school budget, and three is employee retention and improving the town. I feel that it is important part for me, because after serving the town as an employee I feel the employees that know the roads can respond quickly and also can be familiar with the community.

Carl: If you were selected tonight, and your first vote would be between all the best services the town can hope to have with the best equipment, salaries. Or vote for the tax rate that most everyone is happy with? As selectman you can only vote for one, the best services and higher tax rate or lower tax rate and lesser services which one do you vote for?

Robert: Right now it is the lower tax rate, but it is not as clear as that. You can have a lower tax rate with the best services but you have to work and open the line of communication.

Gerard: Where do you see the town budget at this time?

Robert: I see the town budget as high. Looking at the budget my concern is unnecessarily spending money during the year that was not discussed during the budget process. And taking money from different accounts to pay for things. I do think it is high but another concern is the school budget as well. Having the budget go up as much as it did is disturbing to me, but it's hard for me to know what was presented to the board and budget committee.

Larry: What are your thoughts about sharing services with other communities?

Robert: I spearheaded a lot of that while I was here. I think it needs to be seriously looked at. In many cases we have redundant job performances. I think you if have an administrative police chief that person could handle both towns. Fire could be a little different. It needs to be explored. I think there are some savings there. It could be an incentive to employees as well.

Larry: That is it for tonight and we will make a decision if you would like to stay. There is 5 good candidates here and the decision will be a hard choice. I support all 5 of you, and you all did a great job.

## **NEW BUSINESS**

### **ACTION ITEMS**

#### **1. Board of Selectmen vacant position**

Larry: Does anyone have any thoughts or motions?

Carl: Motion to accept Jim Allard as the new selectman.

Carole: Seconded.

Larry: Discussion? None

Larry: All in favor? Carole: I Carl: I

Larry: All oppose? Gerard: I Larry: I

Larry: Motion dies.

Gerard: I make a motion for Arthur O'Hara.

Larry: Seconded.

Larry: Discussion? None

Larry: All in favor? Larry: I Gerard: I

Larry: All oppose? Carl: I Carole: I

Larry: Motion dies.

Larry: I make a motion for Fred Hast.

Carl: Seconded.

Larry: Discussion? None

Larry: All in favor? Larry: I

Larry: All oppose? Gerard: I. Carole: I.

Carl: Abstain.

Motion fails.

Carl: Motion to table the selection.

Carole: Seconded.

Larry: All in favor? Gerard: I Carl: I Carole: I

Larry: All oppose? Larry: I

Larry: Motion carries 3-1

#### **2. Letter for tax incentive offer for housing the Food Pantry**

Larry: Is everyone ok with the letter.

Carole: Is there not going to be any specifics it seemed very general.

Larry: What would you like for specifics?

Carole: I don't know?

Cara: It will depend on the location.

Carole: Ok is this going to be in the paper?

Carl: It looks like it is just looking to see if anyone is interested. And you can deal with whatever comes up.

Carl: I make a motion to put out the letter.

Carole: Second.

Motion carries 4-0

**3. Pittsfield Aqueduct Purchase Committee appointment – William Elkins**

Carole: Motion to appoint William Elkins to the Pittsfield Aqueduct Purchase Committee.

Carl: Second.

Motion carries 4-0

**4. Pittsfield Aqueduct Purchase Committee appointment – Gerard LeDuc**

Carl: Motion to appoint Gerard LeDuc to the Pittsfield Aqueduct Purchase Committee.

Carole: Second.

Gerard: I have already been sworn in for this committee. Why do I have to be sworn in twice?

Larry: You were probably appointed by the select board when we went down the list for selectman.

Cara: This was just an item Dee was cleaning up.

Larry: Do you want to do it again?

Gerard: I am not going to get sworn in twice.

Larry: Let's skip over this one.

Carl: I rescind my motion to appoint Gerard to the Pittsfield Aqueduct Purchase Committee.

**5. Pittsfield Aqueduct Purchase Committee appointment - John 'Bill' Miskoe**

Gerard: Motion to appoint John 'Bill' Miskoe to the Aqueduct Purchase Committee.

Carl: Second.

Motion carries 4-0

**6. Pittsfield Aqueduct Purchase Committee appointment – Ralph Odell**

Carole: Motion to appoint Ralph Odell to the Pittsfield Aqueduct Purchase Committee.

Gerard: Second.  
Motion carries 4-0

### **7. Pittsfield Aqueduct Purchase Committee appointment – Fred Okrent**

Gerard: Motion to appoint Fred Okrent to the Pittsfield Aqueduct Purchase Committee.

Carl: Second.  
Motion carries 4-0

### **8. Letter from Zoning Board of Adjustment Vice Chair**

Cara: Bonnie received this letter from the Zoning Board. They are looking for permission to seek legal counsel from the town's legal counsel.

Larry: Pat are you requesting this to be brought to legal counsel even after it has been taken to The Local Government Center?

Pat: Yes.

Larry: Any reason for that?

Pat: I think if this goes to court they should be up to speed on the situation. I don't think The Local Government Center got a good take on the situation.

Larry: What are the board's thoughts on this?

Gerard: They do have a right to ask for legal counsel to review any decisions made by that board. That is the law.

Gerard: I make a motion to send to legal counsel review the request made by the ZBA.

Carl: Seconded.

Discussion: Gerard: I reiterate they do have the right to ask for legal counsel.

Motion carries: 4-0

### **9. Board of Selectmen 2016 stipend**

Cara: The stipend for elected officials are paid quarterly throughout the year. This has been the first year that the traditional select board salary has been cut in half. So I was not sure how this board would like to disperse the \$2,600.00 amongst this board for this year. In the past the salary was 1,000.00 per member and chair 1,200.00. This is the first year that the amount is 2,600.00 appropriated so I would like to know how you would like it distributed this year. Traditionally, Larry, you have given your stipend to offset something in the budget.

Gerard: That would be 125.00 quarterly.

Larry: Is everyone ok with 500.00 per selectman and quarterly.

Cara: The chair would be 600.00.

Larry: Mine is going to pay for the architect.

Cara: We would just need that in writing.

#### **10. Welfare lien interest waiver request – 43 Ingalls Road**

Cara: The address is 43 Ingalls Rd, I had the incorrect number on the posted agenda. This property was slated to be deeded, but they have secured some financing so it does not have to go to deed. But in order to get it to where it needs to be there is a welfare lien. They are requesting the interest on the welfare lien be waived.

Carole: Just the interest.

Cara: Yes this is something Bonnie can't waive.

Carl: How much is that?

Cara: 63.70.

Gerard: This is a lien we have put on it?

Cara: Yes because they received assistance from us. When a person receives assistance from us and they have a lienable property we record a lien with the registry in attempt to recover some funds.

Larry: In history we have never waived the welfare lien.

Cara: Not that I can recall.

Carl: Did they pay back what needs to be paid?

Cara: Not yet because this piece is holding it up. They are trying to secure financing from New Hampshire Community Loan Fund to bring all their liens up to date so we don't have to deed the property.

Carole: So the select board has never done this in the past?

Cara: They have not waived the welfare liens in the past.

Carl: The property tax is in the rears.

Cara: Yes it should have been deeded this past fall.

Carl: I move to deny the request.

Carole: Seconded.

Motion carries 4-0

#### **11. Fire department compressor to White Farm auction**

Chief Pszonowsky: The one we have now to run our trucks is older and a company in town donated a compressor and I was going to take it to auction but in speaking with George he could use it.

Larry: So you are just going to give it to George, and there is no action you need from this board to do so.

Chief Pszonowsky: Correct I just wanted to update the board on the situation.

Chief Pszonowsky: I would like permission to advertise for per-diem work to offset overtime cost.

Larry: Is everyone ok with that?

Carl: If it will cut down the cost of overtime yes, do it.

Carole: Yes

Cara: Would you like to update the board on Wildwood Dr.?

Chief Pszonowsky: Yes, I did do a drive by of 84 Wildwood Drive and the concern I saw was more than 2 unregistered vehicles but this is someone's home and did not want to intrude on a person's property. I spoke with Jesse briefly there are some different laws about unregistered vehicles and antique vehicles. Just with driving by I did not see any health issues. I would like to do more research on the laws, before I go onto someone's property looking around.

Larry: With vehicles there may be some concerns with fluids leaking.

Chief Pszonosky: This is just what I saw from the road.

Larry: I have received several phone calls concerning 51 Wildwood Dr. with the trash.

Chief Pszonowsky: Yes it does need to be cleaned up. We have done some research on who owns that.

Carl: Is it bank owned?

Cara: No, we searched the title. We know that they don't live there anymore. My history with that bank is that they usually don't do anything with the deed until they go to do something with the property.

Larry: Can we clean something up like that?

Cara: From my understanding, yes, but there is a legal way to recover the cost. But there is a certain process and time frame you have to follow to be able to get the cost covered.

Larry: I understand that, but there is a health issue there because of a pool there with no fence around it and half full of water. I believe we have the right to make that quicker than normal.

Cara: We have to document it.

Chief Pszonowsky: There is a safety issue because of no gate and fence broken. But I would like to know our legal rights before going forward.

Larry: I have had a couple calls from neighbors, and they are upset.

Carl: I feel that you have handled the other property very well. You have gone about the issue correctly with the situation and not going onto someone's property without permission. It is still someone's home and without a serious health concern you handled it very well.

Carole: I feel that we should respond in writing as a board.

Larry: I think we should, with a letter from the health officer and building inspector.

Cara: I have a draft letter from Jesse.

Carole: I feel that we should put something in writing from the board.

Carl: I agree we were told that we are the ones that don't care.

Larry: We can put a letter with Jesse's letter.

Larry: Is this the first time hearing about 51 Wildwood Dr.

Chief Pszonowsky: 3 years ago I went with Nick Abell to do a furnace inspection. The family has not lived there in some time. It has gotten worse I just wanted to know my legal boundaries before I proceed.

Carole: So we are going to do a letter to the resident that filed the complaint to acknowledge that we received it and we are looking into the situation.

Larry: The resident wanted the letter of complaint added to the minutes.

## **COMMITTEE REPORTS**

### **INFORMATION ITEMS**

Carole: I was reading a report from The New Hampshire Public Relations Board and it states that the Pittsfield Police Employees have an expired collective bargaining agreement as of March 24, 2016 is that correct?

Cara: I am not aware of that and don't believe it is correct. I will look into it and get it corrected.

#### **1. Board of Selectmen informal coffee chat forum – Tuesday, May 3, 2016, 7:00 P.M. – 8:30 P.M.**

Carl: Would like to do a questionnaire to give to people as they come in to encourage people to give suggestions.

#### **2. Ad for Suncook Valley Rotary Club Balloon Rally – Rotary to let town place a medium ad**

Cara: Last week we had a meeting with the rotary club to go over some nuts and bolts for the balloon Rally. Laura Okrent offered a space in the advertising program and wanted to see if the board would like to put something in.

Larry: Any suggestions? Or do you want to get back to Cara with them.

The board members will be emailing Cara on their suggestions.

## **PUBLIC INPUT**

Maurice Wells: Sewer funding the hook up fee for 2015. It didn't show on the sewer fund on the treasurer's report. Where did it go? There are others you should read RSA 149-10.

Cara: We are audited every year and we make sure the funds are where they are supposed to be.

Larry: We will check into it and get back to you in a couple days

Adam Gauthier: The Balloon Rally paper is going to be about 20 page paper. It would be great for the board to come up with something. And do you think the board will come up with a decision tonight for the vacancy tonight?

Larry: Probably not, it doesn't look like the board can come to a conclusion.

Carole Dodge: I saw a recent article in the Concord Monitor about one of our esteemed citizen's protesting marijuana. It has been stated that certain members of the select board told the police department to go look into this. It seems to be a waste of our tax dollars.

Larry: You can bring this to the public forum next week.

#### **OLD BUSINESS**

**1. WWTP – personnel issues (nothing to update)**

**2. Sale of 175 Leavitt Road trailer to Griggs MHP – (pending on deed preparation)**

**3. Franklin Street parking lot – tow company monitoring (3/15/16)**

Removed from discussion because they are going to put the parking lot on the market. The Police Department can monitor it for now.

**4. Sale of town property**

**a. Tax map R12, lot 10 – (pending on deed preparation)**

**b. Tax map R44, lots 7&8 – public hearings on 4/5/16 and 4/19/16 (vote next week)**

**c. Tax map R48, lot 6 – public hearings on 4/5/16 and 4/19/16 (vote next week)**

**5. Town hall basement (4/5/16) (no updates)**

**6. Town owned tax-deeded properties (4/5/16)**

**a. Franklin Street parking lot**

Carl: We need to come to a conclusion about the basket balls hoops there.

Larry: They have to go.

Carl: Yes, they need to go.

Carole: Are we going to advertise it for sale?

Larry: We could.

Carl: Why don't we put it on the market for a while to see what happens?

Cara: Do you want to retain a realtor for that?

Larry: We should put it up for sale for 20,000.00. We can ask Donna Ward to list this.

**b. 11 Watson Street**

Larry: We had an offer for this, with conditions.

Carl: We should counter the offer with what we find acceptable.

Larry: 55,000, no fee waiver or assessment freeze. Cash and 2 family.

Cara: Would you like me to initiate that.

Carl: Yes, just adjust the conditions on the purchase and sales.

Cara: I will do that and scan and email that to everyone.

**c. Upper City Road vacant land (R18-6) – selective bid to abutters (tabled 4/19/16)**

Carl: The abutter has that property for sale and offering this to the abutter would only enhance what's already sub dividable. And it won't gain us anything other than a small initial purchase price. I feel we are better off to keep it. If you sell it, it will be put in to current use.

Carl: Motion to keep this property

Gerard: Second.

Motion carries 3-1. Larry opposes

**d. Warren Avenue vacant land (U3-55-1) – selective bid to abutters (tabled 4/19/16)**

Carl: Would like to table for tonight. Until we get a chance to determine what can be done with the land to benefit of the town.

Larry: Warren Avenue tabled.

**7. Sale of town owned property policy (4/5/16)**

Cara: This is what the Planning Board is proposing.

Carole: I think we should discuss this in the near future.

Larry: Let's set up an appointment. May 24<sup>th</sup>.

**8. Central N.H. Regional Planning Commission representative appointment – James Pritchard (voted then tabled 4/19/16)**

Larry: Last week when this came in front of us, by the Pittsfield Planning Board on their letterhead signed by Chairman Clayton Wood, for the appointment to the commission. I took it as it had to a planning board member to fill the position. Was this a renewal for the position?

Clayton: Yes, he has been on this for 2 years it's a 4 year term. Ted Mitchell is the second member his term is up in 2018.

Larry: I would have liked to send that out to see if anyone would have been interested in the position. I misunderstood that it needed to be a planning board member. Ted's term is up in 2018. We could ask the public to see if there is any interest then. Jim is here, would you have a problem with us doing that.

Jim: I think that would be up to the Planning Board the nominee would have to come from a Planning Board Member.

Larry: Clayton are you ok with us advertising for that or would you prefer going with Jim?

Clayton: I would prefer going with Jim. The board was unanimous in voting for Jim 5-0. I can bring this up at the next meeting.

Carl: Made a motion to rescind

Gerard: Second.

Motion carries 3-1. Carole opposes

### **9. Website Policy (4/19/16) (audio files on website will be incorporated in the policy)**

Cara: Clayton and I are still working on this.

### **APPLICATIONS and WARRANTS**

#### **1. Notice of intent to cut timber – Webster Mills Road, map R54, lot 1**

Carl: I make the motion we sign the intent to cut.

Carole: Second.

Motion carries 4-0

#### **2. Timber yield tax – Clough Road, map R26, lot 18**

Gerard: I make the motion to approve the timber tax levy for map R26, lot 18 in the amount of 422.72.

Carl: Second.

Motion carries 4-0

#### **3. Timber yield tax – Clough Road, map R10, lot 8-10**

Gerard: I make the motion to approve the timber tax levy for map R10, lot 8-10 in the amount of \$2,122.06.

Carl: Second.

Motion carries 4-0

**4. Application for current use – 261 Tilton Hill Road**

Gerard: I make the motion to approve the current use of 261 Tilton Hill Rd.

Carole: Second.

Motion carries 4-0

**5. Application for elderly exemption – 175 Leavitt Road, Unit 22**

Gerard: I make a motion to approve the elderly exemption of 175 Leavitt Rd, Unit 22.

Carole: Second.

Motion carries 4-0

**6. Application for elderly exemption – 175 Leavitt Road, Unit 26**

Gerard: I make a motion to approve the elderly exemption for 175 Leavitt Rd, Unit 26.

Carole: Second.

Motion carries 4-0.

Cara: Please note that they will not receive the exemption until next year.

**7. Application for veterans’ tax credit – 175 Leavitt Road, Unit 26**

Gerard: I make a motion to approve the Veterans’ tax credit.

Cara: They do not qualify for that.

Gerard: I rescind that motion.

Gerard: I make a motion to deny the veterans’ tax credit for 175 Leavitt Rd, Unit 26.

Carole: Second.

Motion carries 4-0 (credit denied)

**CHECK MANIFESTS**

**1.Accounts Payable**

Gerard: I make a motion to accept accounts payable.

Carl: Second.

Motion carries 4-0

**2. Payroll**

Gerard: I make a motion to accept payroll and direct deposit.

Carl: Second.

Motion carries 4-0

**MINUTES**

**1.April 5, 2016 – Public Meeting Minutes**

Gerard: I make a motion to approve April 5, 2016 minutes.

Carole: Second.

No discussion

Motion carries 4-0

**2. April 12, 2016 – Public Meeting Minutes**

Gerard: I make a motion to approve April 12, 2016 minutes.

Carole: Second.

No discussion

Motion carries 4-0

### **3. April 19, 2016 – Public Meeting Minutes**

Gerard: I make a motion to approve April 19, 2016 minutes as amended.

Larry: Second.

Carl: I have some corrections. (submitted in writing to Ammy)

Motion carries 3-1 Carole: abstains

### **4. April 19, 2016 – Non-Public Minutes**

Gerard: I make a motion to accept the non-public minutes from April 19, 2016.

Carl: Second.

Motion carries 3-1 Carole: abstains

## **OTHER BUSINESS**

### **Deputy Building Inspector:**

Cara: Should there be a term for the Deputy Building Inspector?

Carole: If this is for a particular person maybe we should do one year term.

Gerard: But we do not do this for the Deputy Welfare.

Carole: I make a motion to set a term for a 1 year term for the Deputy Building Inspector.

Carl: Second.

Motion carries 3-1. Gerard opposes

### **Sale town property:**

Carole: When are we going to deal with the properties for the public hearings?

Larry: Cara how many days do we have to review.

Cara: I believe 14 days from the public hearing.

### **Selectboard vacancy:**

Gerard: What are we going to do about the vacancy?

Larry: It's up to the board it is tabled for now.

Gerard: I would like to have a full board. We have 5 qualified applicants and I think we need to make a decision.

There was some discussion on how to go about making a decision.

Carl: I make a motion for Jim Allard to fill the vacancy.

Gerard: Second.

All in favor: Carole: I Gerard: I Carl: I

Motion carries 3-1. Larry opposes

Larry: Welcome Jim

### **Town owned property, 37 Main Street:**

Cara: 37 Main St was originally set up as 5 condo units with a condo association. I asked Lauren from Avitar if we could put this a 1 condo. We can't do that unless we legally dissolve the condo association. I don't want to do that if it will stall or hurt us going forward. I would like permission to look into this to make sure it will not hurt the town.

The board agreed to allow Cara to look into it.

**SVRDC appointment request:**

Cara: The Suncook Valley Regional Development Corporation is looking for an appointment.

Larry: We already have enough for next week. See if we can do that on the 17<sup>th</sup>.

**PUBLIC INPUT**

Adam Gauthier: 11 Watson St. were there other comparable offers? I thought there was one from Jesse's son?

Larry: This one is from Paul Rogers' client. Jesse's son originally came in but now is Paul's client.

Jim Allard: Do I need to be sworn in?

Larry: The paperwork is ready and you will be sworn in tonight.  
(Jim Allard was sworn in as a Selectman after the meeting by Town Administrator Cara Marston.)

**ADJOURNMENT**

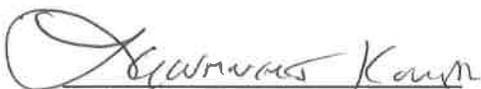
Gerard: Motion to adjourn.

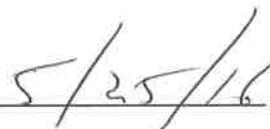
Carl: Second.

Motion carries: 4-0

Meeting adjourned at 8:35 P.M.

Approved:

  
Lawrence Konopka, Chairman

  
Date



## **MEETING AGENDA**

TOWN OF PITTSFIELD  
BOARD OF SELECTMEN  
TOWN OFFICE, 85 MAIN STREET  
PITTSFIELD, NEW HAMPSHIRE 03263

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**TUESDAY, APRIL 26, 2016**

**6:00 p.m.** - Call to Order

### **PUBLIC INPUT**

### **AGENDA REVIEW**

### **APPOINTMENTS**

1. 6:15 P.M. – Pittsfield Food Pantry
2. 7:30 P.M. – Jesse Pacheco, Building Inspector
3. 7:45 P.M. – Zoning Board of Adjustment, secretary vacancy

### **SELECTBOARD VACANCY INTERVIEWS**

1. 6:30 P.M. – Jim Allard
2. 6:40 P.M. – Roland Carter
3. 6:50 P.M. – Adam Gauthier
4. 7:00 P.M. – Fred Hast
5. 7:10 P.M. – Arthur O'Hara
6. 7:20 P.M. – Robert Wharem

### **NEW BUSINESS**

#### **ACTION ITEMS**

1. Board of Selectmen vacant position
2. Letter for tax incentive offer for housing the Food Pantry
3. Pittsfield Aqueduct Purchase Committee appointment – William Elkins
4. Pittsfield Aqueduct Purchase Committee appointment – Gerard LeDuc
5. Pittsfield Aqueduct Purchase Committee appointment – John 'Bill' Miskoe
6. Pittsfield Aqueduct Purchase Committee appointment – Ralph Odell
7. Pittsfield Aqueduct Purchase Committee appointment – Fred Okrent
8. Letter from Zoning Board of Adjustment Vice Chair
9. Board of Selectmen 2016 stipend
10. Welfare lien interest waiver request – 43 Ingalls Road
11. Fire department compressor to White Farm auction

#### **COMMITTEE REPORTS**

#### **INFORMATION ITEMS**

1. Board of Selectmen informal coffee chat forum – Tuesday, May 3, 2016, 7:00 P.M. – 8:30 P.M.
2. Ad for Suncook Valley Rotary Club Balloon Rally – Rotary to let town place a medium ad

### **PUBLIC INPUT**

## **OLD BUSINESS**

1. WWTP – personnel issues (update)
2. Sale of 175 Leavitt Road trailer to Griggs MHP – (pending on deed preparation)
3. Franklin Street parking lot – tow company monitoring (3/15/16)
4. Sale of town property
  - a. Tax map R12, lot 10 – (pending on deed preparation)
  - b. Tax map R44, lots 7&8 – public hearings on 4/5/16 and 4/19/16
  - c. Tax map R48, lot 6 – public hearings on 4/5/16 and 4/19/16
5. Town hall basement (4/5/16)
6. Town owned tax-deeded properties (4/5/16)
  - a. Franklin Street parking lot
  - b. 11 Watson Street
  - c. Upper City Road vacant land (R18-6) – selective bid to abutters (tabled 4/19/16)
  - d. Warren Avenue vacant land (U3-55-1) – selective bid to abutters (tabled 4/19/16)
7. Sale of town owned property policy (4/5/16)
8. Central N.H. Regional Planning Commission representative appointment – James Pritchard (voted then tabled 4/19/16)
9. Website Policy (4/19/16) (audio files on website will be incorporated in the policy)

## **APPLICATIONS and WARRANTS**

1. Notice of intent to cut timber – Webster Mills Road, map R54, lot 1
2. Timber yield tax – Clough Road, map R26, lot 18
3. Timber yield tax – Clough Road, map R10, lot 8-10
4. Application for current use – 261 Tilton Hill Road
5. Application for elderly exemption – 175 Leavitt Road, Unit 22
6. Application for elderly exemption – 175 Leavitt Road, Unit 26
7. Application for veterans' tax credit – 175 Leavitt Road, Unit 26

## **CHECK MANIFESTS**

1. Accounts Payable
2. Payroll

## **MINUTES**

1. April 5, 2016 – Public Meeting Minutes
2. April 12, 2016 – Public Meeting Minutes
3. April 19, 2016 – Public Meeting Minutes
4. April 19, 2016 – Non-Public Minutes

## **NON-PUBLIC SESSION(S)**

1. RSA 91-A:3, II(d) - Consideration of the acquisition, sale, or lease of real or personal property
2. RSA 91-A:3, II(e) - Consideration or negotiation of pending claims or litigation

## **PUBLIC INPUT**

April 26, 2016

Pittsfield Food Pantry  
85 Main Street  
Pittsfield, NH 03263

To the Town of Pittsfield Board of Selectmen and Town Administrator

Dear Friends,

On behalf of the Executive Board of the Pittsfield Food Pantry and all those who serve as volunteers for the Pantry let me first of all say thank you. Thank you to all of the selectmen and town administrators, both past and present, who have supported the need and the current town space for the operation of the Pantry. It has been a long partnership that we hope will continue, albeit having to be in a different facility. Needless to say, without the approximate 1200 square feet of space, and without electricity, water, heat and internet provided by the town, the food pantry would not have been able to exist.

The majority of food products the Pantry receives and provides to those in need comes from the USDA, the New Hampshire Food Bank and CAP. These food items are purchased at reduced rates. Various bread products are provided free by Freihofer's Bread products in Concord. Food drives provide a great deal of product throughout the year. The monetary donations the pantry receives are in most cases specified for buying food items. In some cases, monies are given to purchase equipment such as freezers or a computer. Many items such as office supplies are purchased at personal expense. No donated funds given are specified to pay rent, or utility costs. Therefore, the Food Pantry cannot exist in the future without Town support.

Sadly, there have been many rumors and much miscommunication about the town "kicking" the Food Pantry out of the town space to fend for itself. That of course would be a detriment to the town and the pantry. We now know that is not the intention of the town government. We do understand the current need for laws and codes that keep people and the facilities they use safe. The question is how do we move forward so that it is a win, win situation for both the town and the pantry? I hope you'll agree that we need each other.

As the current executive director of the pantry and spokesperson for all of the volunteers, I ask the Town of Pittsfield Board of Selectmen and Town Administrator to consider assisting us in locating a comparable space and providing the necessary financial support in whatever means that may be to continue operation of the food pantry.

#### QUESTIONS:

1. Are there any town owned buildings that could provide a space that would include or could be improved to provide a small office space, bathroom, waiting area and storage space for shelving and food items? The space would need to be handicap accessible, with

approved ingress and egress, heated, with enough electrical (code approved) outlets to service 11 refrigerator/freezers, office equipment, lighting etc.

2. If a private owner is approached would and how could the town assist?
3. Would improvements to the current town space be possible, more cost effective and beneficial?

I know that in the current economic climate every individual and every town, city and state needs to consider expenses and the cost effectiveness of programs. I am convinced and I hope the Town government is as well, that the food pantry program provides a much needed service to many truly needy families. The numbers of families served and the pantries cost effectiveness is documented. It is my hope that continued conversation and working together will soon net results that will benefit both the Town of Pittsfield and the Pittsfield Food Pantry.

Sincerely,

A handwritten signature in cursive script, appearing to read "David Stasiak". The signature is written in black ink and is positioned below the word "Sincerely,".

Reverend, David Stasiak  
Executive Director of the Pittsfield Food Pantry

## Cara Marston

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**From:** Cara Marston  
**Sent:** Wednesday, April 27, 2016 5:26 PM  
**To:** Cara Marston  
**Subject:** FW: Formal Complaint from Steven J Page 81 Wildwood Dr. Pittsfield, NH

**From:** Carrol & Steve  
**Sent:** Sunday, April 24, 2016 12:25 PM  
**To:** Admin <[admin@pittsfieldnh.gov](mailto:admin@pittsfieldnh.gov)>  
**Subject:** Formal Complaint from Steven J Page 81 Wildwood Dr. Pittsfield, NH

To The Board of Selectman,

First of all, I am asking that this letter be added to the minutes on the next available meeting which I believe to be Tuesday April 26, 2016. Most meetings are scheduled for every other Tuesday which unfortunately I cannot attend because of my current work schedule.

I had written a similar complaint and sent it to Jesse Pacheco on Saturday 4/23/16, and to my surprise and amazement he had replied to my email within 15 minutes after sending it. Thank you Mr. Pacheco for responding so fast, and for caring about the town of Pittsfield.

I have asked several individuals working within the Pittsfield NH payroll and have yet to have my question answered.

Unfortunately we have a neighbor whose address I believe to be 84 Wildwood Drive Pittsfield, NH 03263, I believe he is in violation of at least 1 state zoning law (Junk yard law) by having at least 10 unregistered vehicles in his lot. He is also collecting garbage which has blown into my yard on several occasions since at least September 2015. Just the garbage alone is a severe health risk.

I have also witnessed several rodents entering the eaves in the front of his house which also makes me think there is reason to believe of extremely dangerous conditions for diseases caused by these rodents.

Because of these conditions I truly believe my resale value of my home of 81 Wildwood Drive and all other homes on Wildwood Drive has been reduced drastically.

This is not the first house on this road that has been brought to the attention of the Board of Selectman. 61 Wildwood Drive has had several complaints and yet nothing has been done for almost 4 years of my residency. If these properties were businesses they would definitely have been cited by the State of NH Environmental Protection Agency. Have any of the Board of Selectman even thought of what is entering the ground water on these properties?

My question to each of the Selectman is when are you going to step up and stop these individuals from making an eyesore of this community? In the almost 4 years of residing here I have seen these properties get worse not better. When are you going to allow the representatives of this town to do their job and do it correctly? Or maybe you would want these properties located next to you. There are statues in place and it's time they become enforced.

Another question would be why is there no direct emails or phone numbers provided for any elected selectman?

On the town website it is written that Pittsfield is known for its beautiful landscapes. Well if you listen to many of Pittsfield's citizens and also Pittsfield's Guests they talk mostly of the disgusting properties located throughout this town. There are many residents in this town that truly care. The Police Officers in this town are by far the best I have ever encountered. They care, I care, You the Selectman should care.

Regards,

Steven J Page  
81 Wildwood Dr.  
Pittsfield, NH 03263