



**TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263**

MEETING MINUTES OF Tuesday March 7, 2017

CALL TO ORDER

Call to order at 6:00 p.m. by Larry Konopka, Chairman

MEMBERS PRESENT

Larry Konopka, Chairman
Gerard LeDuc, Vice-Chairman
Carole Richardson
Carl Anderson
J.C. Allard

MEMBERS ABSENT

None

OTHERS PRESENT

Cara Marston, Town Administrator
Ammy Ramsey, Recording Secretary

PUBLIC INPUT – regarding agenda items only

None.

AGENDA REVIEW

Gerard: None.
Carole: None.
Larry: None.
Carl: None.

NEW BUSINESS

ACTION ITEMS

1. Town Election Day coverage – Tuesday, March 14, 2017- 7 a.m. to 7 p.m.
Larry stated that we will need coverage of the selectmen here from 7 a.m. to 7 p.m., it was discussed to have some people appointed by Fred Okrent. J.C. and Gerard are unable to cover because they are on the ballot.
2. 2017 Town Meeting warrant article motion/second preferences
There was some discussion on who would make the motion and seconds, and it was decided that Gerard and J.C. will do all the articles.

3. Letter from AFT-NH Union

Larry stated a letter was received by the union and there is no action needed. It was decided not to read the letter into the minutes but it is available for the public to view.

4. 37 Main Street Condominium Association termination

Cara stated that the termination document is done and can be recorded so the property can be assessed as a single building.

Carl: I make a motion to sign the termination papers for 37 Main Street Condominium Association termination.

Carole: Second.

Discussion: J.C. asked if there was anyone to hear from that is a part of the association, and Cara explained that there are no participants available in the association to hear from.

Motion carries 5-0

5. Parade Permit application for Reach the Beach Relay – state highway

Carole: I make a motion to approve the Parade Permit for Reach the Beach Relay.

Gerard: Second.

Discussion: None.

Motion carries 5-0

6. Employee resignation – Officer John Webber

Gerard: I make a motion to accept the resignation of Officer John Webber.

Carl: Second.

Discussion: Larry would like it read into the minutes. Cara read the resignation. Larry would like a letter of thanks written to John Webber.

Motion carries 5-0

COMMITTEE REPORTS

1. Pittsfield Aqueduct Committee update

Fred Okrent informed the board that the committee has decided to move forward with the water district purchasing the aqueduct. The committee also has some concerns about the contract with Sansoucy Associates not being signed by the Selectboard. Fred gave some details of the work that has been performed by them.

INFORMATION ITEMS

1. February 2017 Waste Water Treatment Facility report

There were no questions from the board on this report.

2. Cheticamp Holdings, LLC, 32 Broadway, expiration of 79-E Covenants

Cara stated that the 79-E timeframe for tax relief is now complete and some details were given.

3. 2016 Equalization Study finalized by NH Department of Revenue

There were some details given on the rate, which the median ratio was set at 100.3%.

4. FEMA notification of Merrimack Watershed study – spring 2017

Cara stated that people may see survey crews from FEMA around the Suncook River this spring. Carl asked if they will have any type of identification so people are aware who they are. FEMA (and other government) workers usually come into the town hall and to the police department to inform the town of their presence in case someone calls with concerns. Larry requested to contact FEMA to see what type of identification they may have.

5. Town Meeting – Tuesday, March 14, 2017 – 7 a.m. to 7 p.m. – 85 Main Street – Articles 1-7

6. Town Meeting – Saturday, March 18, 2017 – 10 a.m. – 34 Bow Street – Articles 8-28

OLD BUSINESS

4. Consulting Services Contract for Municipalization of Pittsfield Aqueduct Co. (tabled 9/27/16)

Cara stated that we are waiting Sansoucy to adjust the amount because the amount is more than what was authorized by town meeting.

CHECK MANIFESTS

1. Accounts Payable

Gerard: I make a motion to approve Accounts Payable.

J.C.: Second.

Discussion: None.

Motion carries 5-0

2. Payroll

Gerard: I make a motion to approve Payroll and Direct Deposit.

J.C.: Second.

Discussion: None.

Motion carries 5-0

MINUTES

1. February 21, 2017 – Public Meeting Minutes

Gerard: I make a motion to approve the February 21, 2017 Public Meeting Minutes.

Carole: Second.

Discussion: Carole had a correction on page 2.

Motion carries 4-1 Larry abstains.

2. February 21, 2017 – Non-Public Meeting Minutes

Gerard: I make a motion to approve the February 21, 2017 Non-Public Meeting Minutes.

J.C.: Second.

Discussion: None.

Motion carries 5-0

PUBLIC INPUT

Scott Jackson stated he was hired in November as a full time employee for the highway department. He gave the background of his employment prior to the town and his current position for the town. He asked

for clarification of the support for his full time position at the highway department. All five selectmen confirmed their support for that position as a full time position. There was some further discussion about the position and the status of it being full time and the support of the Selectboard for George and the Highway Department.

Adam Gauthier stated he is disappointed that the two selectmen that supported the police department's positions that were cut didn't request an exit interview.

Mike Brewster asked if there is anything needed from him as a state representative. There was some discussion on how to bring some money into the town. Carole asked about Main St. being paved, Mike gave some information. He gave some other details about funding.

Fred Hast asked about the progress on the dilapidated buildings around town. Cara stated that she would need a list of buildings to send the building inspector to inspect. There was some further discussion on the process. Cara will send out a notice to the department heads to keep an eye out for some buildings that may need some attention.

Fred Hast also asked about the AFT-NH Union letter and the Equalization letter, and Cara informed Fred that it was part of the agenda packet but can get a copy to him.

Fred also asked about the repairs needed down stairs since the food pantry is no longer down there, Larry stated that it will be addressed by the new board coming in.

Fred also asked about the Joy St. station and the repairs that are needed, and Cara informed Fred of the process and what the status is.

Fred asked if the Selectboard members will stand and support Scott Jackson at town meeting.

Mark Riel asked about the sewer issue with the library, J.C. gave that update. And there was some further information given.

Sgt. DiGeorge requested to read the letter from the AFT-NH Union letter into the minutes. Sgt. DiGeorge read the letter.

Jacob Kitson gave information on his involvement with the letter from the AFT-NH Union letter.

Fred Okrent stated he has a set of rules for the town meeting that are posted on the town's website.

Fred Hast gave some history concerning the state paving roads in town.

Carl: I make a motion to adjourn

Carole: Second.

Motion carries 5-0

Approved:


Lawrence Konopka, Chairman


Date



MEETING AGENDA
TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN OFFICE, 85 MAIN STREET
PITTSFIELD, NEW HAMPSHIRE 03263

TUESDAY, MARCH 7, 2017

6:00 p.m. – Call to order – Regular Session

PUBLIC INPUT – regarding agenda items only

AGENDA REVIEW

NEW BUSINESS

ACTION ITEMS

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2. 2017 Town Meeting warrant article motion/second preferences
3. Letter from AFT-NH Union
4. 37 Main Street Condominium Association termination
5. Parade Permit application for Reach the Beach Relay – state highway
6. Employee resignation – Officer John Webber

COMMITTEE REPORTS

1. Pittsfield Aqueduct Committee update

INFORMATION ITEMS

1. February 2017 Waste Water Treatment Facility report
2. Cheticamp Holdings, LLC, 32 Broadway, expiration of 79-E Covenants
3. 2016 Equalization Study finalized by NH Department of Revenue
4. FEMA notification of Merrimack Watershed study – spring 2017
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OLD BUSINESS

1. Town hall basement code issues (4/5/16)
2. Sale of town owned/tax-deeded property (7/26/16)
 - a. 81 Main Street – (under agreement 8/23/16)
 - b. 37 Main Street – (deeded “back” to town, discussed 1/3/17)
3. Joy Street Pump Station concern (8/16/16, building/health to follow up)
4. Consulting Services Contract for Municipalization of Pittsfield Aqueduct Co. (tabled 9/27/16)
5. Wellbuilt Cabinetry, LLC – RSA 79-E Application for Community Tax Relief (2/21/17)

CHECK MANIFESTS

1. Accounts Payable
2. Payroll

MINUTES

1. February 21, 2017 – Public Meeting Minutes
2. February 21, 2017 – Non-Public Meeting Minutes

PUBLIC INPUT