



MEETING AGENDA
TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN OFFICE, 85 MAIN STREET
PITTSFIELD, NEW HAMPSHIRE 03263

TUESDAY, DECEMBER 6, 2016

6:00 p.m. – Call to order

PUBLIC INPUT – regarding agenda items only

AGENDA REVIEW

PUBLIC HEARING

6:15 p.m. – acceptance of funds for 2017 municipal budget

NEW BUSINESS

ACTION ITEMS

1. Request for a “Conditional” Intent to Excavate – Tan Road
2. 2016 Equalization/Municipal Assessment Data Certificate
3. Selection of engineer for DES Administrative Order assistance
4. Mower purchase from 2016 town budget

COMMITTEE REPORTS

INFORMATION ITEMS

1. Waste Water Treatment Facility November 2016 Report

OLD BUSINESS

1. Town hall basement code issues (4/5/16)
2. Sale of town owned tax-deeded property (7/26/16)
 - a. 81 Main Street – (under agreement 8/23/16)
 - b. 114 Main Street – (under agreement 8/2/16)
 - c. 31 Berry Avenue – (under agreement 8/10/16)
3. Joy Street Pump Station concern (8/16/16, building/health to follow up)
4. Town equipment policy changes (tabled 9/20/16)
5. Consulting Services Contract for Municipalization of Pittsfield Aqueduct Co. (tabled 9/27/16)

CHECK MANIFESTS

1. Accounts Payable
2. Payroll

MINUTES

1. November 29, 2016 – Public Meeting Minutes
2. November 29, 2016 – Non-Public Meeting Minutes

PUBLIC INPUT

PUBLIC HEARING MEETING NOTICE

TOWN OF PITTSFIELD
BOARD OF SELECTMEN

PUBLIC HEARING
TUESDAY, DECEMBER 6, 2016

Notice is hereby given in accordance with NH RSA 31:95-b that the Board of Selectmen will conduct a hearing to receive public comment concerning the acceptance of unanticipated revenue in excess of \$10,000.

The public hearing will be held at 6:15 p.m. on Tuesday, December 6, 2016, at the Town Office, 85 Main Street, Pittsfield, NH 03263.

Town of Pittsfield Budget Year 2017 4210 Police															
account #	employee	date of hire	12/31/16 pay rate	hrs/svc DOH 2017	1/1/17 pay rate	annlv/step pay rate adj	52 payweeks	total wages budgeted 2017	Retirement GI 26.58% / 29.43%	FICA	medicare	life insurance @ 2.25/mo	health insurance	flexible benefit plan	total wages & liabilities
4210-2-116	COPS grant (for SRO)	1/5 2016	20.30	1.00	20.50	20.90	43,440.00	43,440.00	12,122.00		630.00	27.00	19,008.00	100.00	75,327.00
4210-2-117	Patrolman (vacant)		20.30	-	20.50	20.90	43,440.00	43,440.00	12,122.00		630.00	27.00	19,008.00	100.00	75,327.00
								86,880.00	24,244.00	-	1,260.00	54.00	38,016.00	200.00	150,654.00
															75,000.00
															150,654.00
															75,654.00
															75,654.00

cut from budget
added back for OT & PT
budget shortfall for two officers

Paul Metcalf

From: "Paul Metcalf" <pjpkmet@metrocast.net>
Date: Monday, November 28, 2016 9:01 PM
To: <admin@pittsfieldnh.gov>; "Larry Konopka" <lkonopka@pittsfieldnh.gov>
Subject: Paul Metcalf - Conditional Intent to Excavate for Reclamation of the Tan Road Pit

Hello,

In the past the Select Board had signed the "Intent to Excavate" form (required by Division of Revenue Administration) for the Tan Road Pit in South Pittsfield every year since 2000. At the end of the year I would complete the "Report of Excavated Material" form and pay my \$0.02 /Cubic Yard tax to the Town. When I sent in the 2015 Intent to Excavate I was told I needed a permit from the Town of Pittsfield. This had never been a requirement before and the pit had been there for as long as I can remember. I met with the Planning Board in June to discuss and they explained what I would need to do to get the pit "Grandfathered". There is not enough good material left in the pit to make it worth our effort, so we haven't done anything in the pit since 2014. We would like to have Keith Babb be able to remove the material he processed in 2014 and complete the reclamation of the pit area.

I would like to be put on the agenda for the December 6, 2016 Selectman's meeting. I am coming to the Board to propose a "Conditional Intent to Excavate" for the Tan Road Pit and hopefully get it approved. As I mentioned above, we are planning to complete the Reclamation of the Tan Road Pit and I would like to explain why I need the Intent to Excavate to complete. I don't plan on excavating any new areas, just removing material excavated, processed, and stockpiled in 2014, when the pit was last active. I have had a reclamation plan prepared by Brown Engineering that was approved by the DES in 2009. I would need the Intent to Excavate(PA -38), so that the Department of Revenue would send me a Report of Excavated Material (PA-39), to report the removal of material. I plan to put together a packet of information for each select person and leave them off at the Town Hall this week for review. Hopefully, when we come to the December 6th meeting, I can answer any questions the Select Board may have. The person who operated the pit in 2012-2014, Keith Babb w/ K&B Rock Crushing, has a buyer for the material he processed and stockpiled in the pit. He would like to be able to remove this material starting in the last week of December. Once the stockpiles are removed, we will report our volumes to the Division of Revenue Administration by truck load count that leaves the pit, and Keith will complete the reclamation. We will re-seed the disturbed areas in the spring. Right now, on my tax assessment card, there are 2 acres of land noted as "active pit" , for a pit that has no permit and hasn't been active since 2014. Once the pit is reclaimed I hope to get the active pit status removed.

Please feel free to contact me and share this email as you see fit. I will drop off the informational packets later this week.

Thank you.

Paul Metcalf Jr., P.E.
566 Dowboro Road
Pittsfield NH 03263
435-7222

*** * GRAVEL PROCEDURE CHANGES * ***

The forms PA-38 "Notice of Intent to Excavate" and PA-39 "Report of Excavated Material" will **no longer be printed** as a multi-part "NCR" form. The form PA-40 "Excavation Tax Certificate" will **no longer be printed** on "Tyvek" paper.

The "Notice of Intent to Excavate" is available on our website as a "fill-in" and printable single page form **beginning February 1, 2013**. <http://www.revenue.nh.gov/> and go to the "Property Appraisal" page. If you do not have access to a computer and printer, please call the department at (603) 230-5969 (Timber & Gravel extension) for assistance.

The "Report of Excavated Material" and the "Excavation Tax Certificate" will be mailed, or emailed, to the owner as a single page form. Directions for filing the completed "Report" are located on the back of the form. The "Certificate" should be posted at the operation site in a protective plastic bag or other covering.

GENERAL INSTRUCTIONS FOR FILING THIS FORM ON REVERSE

(Assigned by Municipality)

YR TOWN OP#

14 - 371 - 01 - E

For Tax Year April 1, 2014 to March 31, 2015

PLEASE TYPE or PRINT (If filling in form on-line; use TAB key to move through fields)

- Town/City of: PITTSFIELD
- Tax Map/Block/Lot #: R48/002
- Name of Access Road: TAN ROAD
- Total Acreage of Lot: 148
- Date of Permit per RSA 155-E:2: _____
or _____ (Municipal Excavation Permit)

6. Date of Report, if required, per RSA 155-E:2, 1 (d): _____

7. Permit Number per RSA 485-A:17, if any: WPS-6455B
(Alteration of Terrain Permit)

8. Incidental Construction/155-E Exception: Check if YES

9. Total Permitted Area (acres): 14.6 (+ 8 acres Grandfathered)

10. Excavation Area (acres) as of April 1: 7

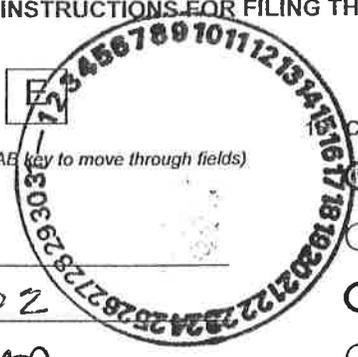
11. Reclaimed Area (acres) as of April 1: 5.6 (+ 8 acres Grandfathered)

12. Remaining Cubic Yards of Earth to Excavate: UNKNOWN

13. Type of Ownership:
- Owner of land
 - Previous owner retaining deeded earth excavation rights
 - Owner of earth or earth excavation rights on public lands (Fed., State, Municipal, etc) or, removes earth from public lands or right-of-ways

14. DESCRIPTION OF EARTH TO BE EXCAVATED DURING TAX YEAR

EARTH TYPE	ESTIMATED CUBIC YARDS (CY)
GRAVEL	15,000
SAND	5,000
LOAM	1,000
STONE PRODUCTS	9,000
OTHER (FILL)	5,000
TOTAL	35,000



- CHECK THE BOX THAT DESCRIBES THIS INTENT
- ORIGINAL WITH \$100 FEE (check payable to State of New Hampshire)
 - ORIGINAL WITH NO FEE (excavation of 1,000 cubic yards or less)
 - SUPPLEMENTAL WITH \$100 FEE (exceeding original estimate of 1,000 cubic yards or less)
 - SUPPLEMENTAL WITH NO FEE (fee previously paid with original intent)

16. We hereby assume responsibility for reporting all earth excavated within 30 days of completion or by the end of the tax year, whichever comes first. (If a Corporation, an Officer must sign.)

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S)		DATE SIGNED
<u>Paul E. Metcalf Jr.</u>		<u>4/3/14</u>
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)		
<u>PAUL E. METCALF JR.</u>		
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S)		DATE SIGNED
<u>Jill A Metcalf</u>		<u>4/3/14</u>
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)		
<u>Jill A Metcalf</u>		
MAILING ADDRESS		
<u>566 DOWBORO ROAD</u>	NH	<u>03263</u>
CITY OR TOWN: <u>PITTSFIELD</u>	STATE:	ZIP CODE:
E-MAIL ADDRESS		
<u>PJPKMET@METROAST, NET</u>		
<u>435-7222</u>	<u>419-9345</u>	
HOME PHONE (Enter number without dashes)	CELL PHONE (Enter number without dashes)	

DATE INTENT SENT TO TOWN: 4/4/14

E-MAIL REPORT & CERTIFICATE? YES NO
If NO, Report and Certificate will be mailed to the address above.

TO BE COMPLETED BY ASSESSING OFFICIALS

Amount of Security Required \$ _____
Security Posted (Bond, Certified Check, etc.) \$ _____

SIGNATURES & DATE OF ASSESSING OFFICIALS

The Selectmen/Assessing Officials hereby acknowledge receipt of the Notice of Intent to Excavate and certify that:

- All owners of record have signed the Intent;
- If the land is in Current Use, the land use change tax shall be assessed on the non-qualifying land;
- The form is complete; and
- Any bond required under RSA 72-B:5 has been received.

<u>[Signature]</u>	<u>4/10/14</u>
SIGNATURE (IN INK)	DATE
<u>[Signature]</u>	<u>4/15/14</u>
SIGNATURE (IN INK)	DATE
<u>[Signature]</u>	<u>4/15/14</u>
SIGNATURE (IN INK)	DATE
<u>[Signature]</u>	<u>4/15/14</u>
SIGNATURE (IN INK)	DATE
<u>[Signature]</u>	<u>4/15/14</u>
SIGNATURE (IN INK)	DATE

FOR DRA USE ONLY

SIGNED ORIGINAL COPY - RETAINED BY CITY/TOWN
SIGNED COPY TO - OWNER, RETURNED BY ASSESSING OFFICIALS
SIGNED COPY TO - DEPT. OF REVENUE, MUNICIPAL & PROPERTY DIVISION

REPORT OF EXCAVATED MATERIAL

RSA 72-B:9

GENERAL INSTRUCTIONS

WHO TO CONTACT	Any person who may have questions pertaining to the completion of this form may contact the Department of Revenue Administration, Property Appraisal Division, at (603) 230-5950.
WHO MUST FILE	Every owner (as defined in RSA 72-B:2, VIII) who has filed a Notice of Intent to Excavate, Form PA-38, shall file under penalty of perjury a Report of Excavated Material, Form PA-39, with the municipal assessing officials and shall provide a copy to the State of New Hampshire Department of Revenue Administration. The Report of Excavated Material shall be filed even if no earth has been excavated.
WHEN TO FILE	The Report of Excavated Material shall be filed no later than 30 days following: (1) The completion of the excavating if an excavation ceases operation prior to March 31st; or (2) The sale of the property. If the excavating is still in progress at the end of a tax year, March 31st, a Report of Excavated Material shall be filed no later than the following April 15th for all earth excavated during the tax year inclusive of March 31st. The Report of Excavated Material shall contain an estimate of the size of the excavation area as it existed at the end of the tax year, or in the alternative, a statement that the size of the excavation area has not changed since the prior tax year. In the event that no earth was excavated the owner shall file Report of Excavated Material so stating.
WHERE TO FILE	The original signed Report of Excavated Material shall be filed with the municipal assessing officials in the town, city, or unincorporated place where the excavation took place. A copy of the signed original report shall be filed with the Department of Revenue Administration. The copy of the original report may be sent either by: MAIL: Department of Revenue Administration EMAIL: gravel@rev.state.nh.us FAX: (603) 230-5943 Property Appraisal Division - P.O. Box 487 Concord, NH 03301-0487
PENALTIES	Any owner who fails to file a Report of Excavated Material, Form PA-39, with the proper municipal assessing officials or who fails to send a copy of the Form PA-39 as required in this section to the Department of Revenue shall be guilty of a misdemeanor. Any owner who falsifies a Report of Excavated Material, Form PA-39, shall be guilty of a misdemeanor.
DOOMAGE	If an owner neglects or fails to file a Report of Excavated Material, Form PA-39, unless the time is extended by the assessing officials because of accident, mistake, or misfortune to a date not later than May 1, or willfully makes any false statement in the Notice of Intent to Excavate, or willfully files a Report of Excavated Material that does not contain a true and correct statement of the amount of earth excavated, or has willfully omitted to give such information required by the Report of Excavated Material form, the assessing officials shall ascertain the volume of earth for which such owner should have been taxed and shall assess to such owner, by way of doamage, two (2) times as much as such earth would have been taxed had such form been seasonably filed and truly reported.
WHO MUST PAY	The municipality will issue a tax bill to the owner and payment of the tax shall be remitted directly to the municipal tax collector.
APPEAL PROCEDURE	An owner may, within 90 days of notice of the excavation tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless such owner has complied with the provisions of RSA 72-B:8, RSA 72-B:8-a and RSA 72-B:9. If the assessing officials neglect or refuse to abate, an owner may, at the owner's election within 6 months of notice of such tax and not afterwards, petition the superior court of the county where the operation took place, or the board of tax and land appeals. A petition to the board of tax and land appeals shall be accompanied with a \$65 filing fee.
NEED HELP, FORMS, OR TDD ACCESS	Call the Department's Property Appraisal Division at (603) 230-5950. TDD ACCESS: Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known. TDD Access: Relay NH 1-800-735-2964.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
REPORT OF EXCAVATED MATERIAL

RSA 72-B:9

See instructions on back of form

OPERATION # 14-371-01 - E

For Tax Year : April 1, 2014 to March 31, 2015

Mailing Address:

PAUL E METCALF JR
JILL A METCALF
566 DOWBORO ROAD
PITTSFIELD NH 03263-

- 1. Town/City of: PITTSFIELD, NH
- 2. Tax Map/Lot # or Road Project Name or #: MR48 L002
- 3. Total permitted area under RSA 155-E (acres): 14.6
- 4. Excavation area as of April 1: 7.0
- 5. Reclaimed area as of April 1: 5.6
- 6. Remaining cubic yards of earth to excavate: UNKNOWN

7. DESCRIPTION OF EARTH EXCAVATED DURING TAX YEAR:

EARTH TYPE	EXACT CUBIC YARDS EXCAVATED
GRAVEL	960
SAND	2250
LOAM	0
STONE PRODUCTS	201
OTHER: <u>FILL</u>	266
TOTAL	3677 cy

X.02
#173.54
PD CH # 234

8. EXEMPT EARTH

Excavated earth that was used on the parcel of land, or other parcel that is contiguous and in common ownership, in the construction, reclamation, reconstruction or alteration of such parcel of land during the tax year is exempt from the excavation tax. Excavation of earth from a parcel of land which does not exceed 1,000 cubic yards during the tax year is also exempt from the excavation tax but must be reported.

The amount of exempt earth should not be included in # 7.

EXEMPT EARTH TYPE	CUBIC YARDS EXCAVATED

I / We hereby report the amount of earth excavated under penalty of perjury (If Corporation, an Officer must sign) :

PAUL E METCALF JR
PRINT OWNER(S) NAME OR CORPORATION CLEARLY

[Signature] 4/13/15
SIGNATURE (IN INK) OF OWNER(S) OR CORPORATE OFFICER & TITLE DATE

JILL A METCALF
PRINT OWNER(S) NAME CLEARLY

[Signature] 4/11/15
SIGNATURE (IN INK) OF OWNER(S) DATE

566 DOWBORO ROAD
MAILING ADDRESS

PITTSFIELD N.H. 03263
CITY / TOWN STATE ZIP CODE

435-7222 419-9345
PHONE #: CELL #

PENALTY: Any person who fails to file a Report of Excavated Material (PA-39) with the proper municipal assessing officials or fails to send copies to the Department of Revenue Administration in accordance with RSA 72-B:9 shall be guilty of a misdemeanor.

DOOMAGE: If an owner neglects to file a Report of Excavated Material (PA-39) or willfully falsifies a report, the assessing officials shall assess doamage which is two (2) times what the tax would have been if the report had been properly filed. Refer to RSA 72-B:10 for the statute on doamage.



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
PROPERTY APPRAISAL DIVISION
109 PLEASANT STREET
P.O. BOX 487
CONCORD, NH 03302-0487
TELEPHONE: (603) 230-5950

OFFICE OF THE
COMMISSIONER

EXCAVATION TAX CERTIFICATE

POST IN A CONSPICUOUS PLACE ON OPERATION SITE

THIS CERTIFICATE EXPIRES MARCH 31, 2015

OPERATION # 14-371-01-E

This certifies that :

PAUL E METCALF JR ,

In accordance with the provision of RSA 72-B:8 filed in the Town/City of: PITTSFIELD
and with the Department of Revenue Administration a Notice of Intent to Excavate
on Tax Map and Lot # : **MR48 L002**

ISSUED BY:

Mary E. Pinkham-Langer

Mary E. Pinkham-Langer, Gravel Tax Appraiser
Department of Revenue Administration

2
0
1
4



TOWN OF PITTSFIELD

85 MAIN STREET
P.O. BOX 98
PITTSFIELD NH, 03263
(603) 435-6773

Paul & Jill Metcalf
566 Dowboro Road
Pittsfield, NH 03263
R48-2

EXCAVATION TAX

TAX MAP & LOT NUMBER: R48-2
EXCAVATION OPERATION NUMBER: 14-371-01-E
DATE OF EXCAVATION TAX BILL: 5/7/2015
AMOUNT COMMITTED TO ME
FOR COLLECTION PER RSA 72-B **\$73.54**

***** 18% APR INTEREST WILL BE CHARGED AFTER 6/8/2015 ON UNPAID TAXES *****

APPEAL: an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 72-B:8 and 9. (RSA 72-B)

TAX OFFICE HOURS: MONDAY 11am-7pm ~ TUESDAY - FRIDAY 8am-4pm

Sincerely,

ERICA B. ANTHONY
Tax Collector

TOWN OF PITTSFIELD

Tax Collector's Office Receipt

METCALF JR, PAUL E
METCALF, JILL A
566 DOWBORO ROAD
PITTSFIELD, NH 03263



Paid By: METCALF JR, PAUL E			
Receipt Number: 2015 000857		Receipt Amount:	\$ 73.54
Check Number: 234		Receipt Date:	Wednesday, May 6, 2015

Invoice	Trans. Total	Principal	Int/Pen	Balance Due	Owner	Parcel ID
2015G01-S0006	73.54	73.54	0.00	0.00	METCALF JR, PAUL E	000R48 000002 000000



TOWN OF PITTSFIELD

Office of Selectmen

P.O. Box 98 ~ 85 Main Street, Pittsfield NH 03263

E-Mail: admin@pittsfieldnh.gov

Telephone (603) 435-6773 ~ fax (603) 435-7922

May 6, 2015

Paul E. Metcalf, Jr.
Jill A. Metcalf
566 Dowboro Road
Pittsfield, NH 03263

RE: Intent to Excavate

Dear Mr. and Mrs. Metcalf:

The Select Board is in receipt of your Intent to Excavate. However, the Board will not sign the Intent because it is incomplete. Either Item Number 5 or Item Number 6 must be completed by the Planning Board.

I am copying the Planning Board on this matter so that they are aware of the Select Board's decision, but ultimately the responsibility of applying to the Planning Board remains with you.

Please give me a call if you have any questions.

Sincerely,

Michael R Williams
Town Administrator

May 12, 2015

Town of Pittsfield Planning Board

85 Main Street

Pittsfield, N.H. 03263

RE: Intent to Excavate for Tan Road Pit

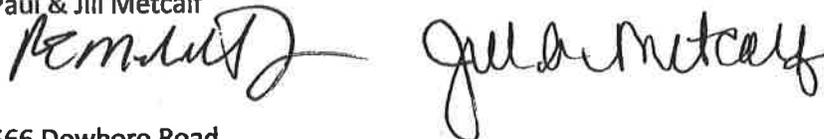
The purpose of this letter is to ask the Planning Board to "Grandfather" the Tan Road Pit owned by my wife Jill and I. The pit on Tan Road has been in my family since I can remember. Since around 1970 my father has occasionally sold gravel as people requested to help support Elm Terrace Farm where I grew up and still reside today. In 1990 Jill and I acquired our house at 566 Dowboro Road and the southern half of the farm that includes the pit. My Father continued to sell gravel off and on as local contractors and others requested. Typically they would bring their own equipment and trucks to load out the gravel in small quantities. In 1999 we were approached by Scott Patsfield, a contractor from Bow, who wanted to station his equipment in the pit and sell material. At this point we started filing our Intent to Excavate (PA-38) and Report of Excavated Material (PA-39), as well as hiring Brown Engineering to create our Reclamation Plan. We have filed our reports every year and updated our reclamation plan as required since then.

There have been questions asked along the way by the Select Board at their meeting 4/21/09, 5/5/09, and 5/4/10. In these meetings the Select Board acknowledged that the pit had been active for probably fifty years. I have answered their questions and the intent to excavate forms were approved. In 2009 Mary Pinkham Langer, Gravel Appraiser for the Department of Revenue Administration, met with me and my parents at the farm when the town had some questions on our reports and status. She noted that the pit has been around forever and encouraged me to work with the Town to get the pit officially "Grandfathered". I emailed Cara, but I don't believe she had any luck coming up with a form for me to fill out. Since then the Intent to Excavates have been approved each year I have submitted them.

This year the Select Board will not sign the Intent to Excavate until I can complete item #6 on the form that relates to RSA 155-E:2, I. Existing Excavations. As I understand it, the Planning Board is the Regulator for the Town that can grant us the "Grandfathered" status.

Sincerely,

Paul & Jill Metcalf

The image shows two handwritten signatures in black ink. The signature on the left is for Paul Metcalf and the one on the right is for Jill Metcalf. Both are written in a cursive, flowing style.

566 Dowboro Road

Pittsfield N.H. 03263

(Attached email and Select Board Minutes)

Paul Metcalf

From: "Paul Metcalf" <pjpkmet@metrocast.net>
Date: Wednesday, May 13, 2015 6:07 AM
To: <MWilliams@pittsfieldnh.gov>
Attach: Scan0030.pdf
Subject: DRAFT - Metcalf Letter to Planning Board Concerning Tan Road Pit

Hi Mike,

Thanks for meeting with me the other day. I'm going to take up your offer and ask you to review my first draft of a letter to the Planning Board. Please review, comment edit... Is this too much info? I thought it would be important to show the pit has is an ongoing operation for a long time. I plan to stop over at the Farm and dig through my parents files and see what documentation, if any, they have from the early years.

Thanks Again, Paul

- ▶ Mike Williams
- Town Administrator
- May 6 letter on Arthur Dem on Intent to Excavate

- RSA 155-E:2 - Permit Required
 - Operated Befor 8/24/79
 - considered GRANDFATHER.

- WAS considered in 5/9/2010 selectm meeting

- HAND 2 APPARENT THIS.
- Does the Town Have A Form?

- 435-6773

- Selctm mntg 5/9/10 "Mike says it's been there 50 years"
- May Public Log - Pit has and to over

GOOD MORNING.

THIS IS A COPY OF THE EMAIL I SENT TO THE TOWN ADMINISTRATOR W/ MY ^{DRAFT} LETTER TO THE PLANNING BOARD

DO YOU HAVE ANY INFO ON P.I.T OPERATIONS 1970-1990?

PAUL

PLANNING BOARD 435-6773

GORDON FOST - RMO AGENT BOUGHT GRAVE IN 60'S + 70'S

- BUILT SHED W/ MILL RMO M IT



PITTSFIELD PLANNING BOARD

Town Hall – 85 Main Street

P.O. Box 98

Pittsfield, NH 03263

603-435-6773

June 10, 2015

Dear Paul and Jill Metcalf:

This letter memorializes the Planning Board's discussion on June 4, 2015, of what you must show to establish that your gravel pit is grandfathered against the permit requirement of RSA 155-E:2. These conditions for grandfathering are set forth in RSA 155-E:2 and *Wolfeboro v. Smith*, 131 N.H. 449, 556 A.2d 755 (1989).

1. The gravel pit existed as of August 24, 1979. (RSA 155-E:2, I, sentence 1.)
2. The excavation, when it first began, was in compliance with such local ordinances and regulations, if any, as were then in effect. (RSA 155-E:2, I, (a).)
3. The excavation has been performed in compliance with the express operational standards of RSA 155-E:4-a and the express reclamation standards of RSA 155-E:5 and 155-E:5-a. (RSA 155-E:2, I, (c).)
4. A commercially useful weight or volume of earth material was removed from the gravel pit during the 2-year period before August 24, 1979, and during every 2-year period on or after August 24, 1979, unless the owner or operator submitted to the Planning Board a reclamation timetable that the Planning Board approved, and posted financial security with the municipal treasurer in a form and amount that the Planning Board prescribed, sufficient to secure the reclamation of the entire excavation site in accordance with the standards of RSA 155-E:5. (RSA 155-E:2, II, (a), (1). Note that this condition covers RSA 155-E:2, I, sentence 1.)
5. The owner or operator has posted financial security and submitted a reclamation timetable approved by the planning board as described in condition No. 4. (RSA 155-E:2, II, (a), (2).)
6. The owners or operators of the excavation area filed a report with the Planning Board no later than August 4, 1991. The report should have included:
 - (1) The location of the excavation and the date the excavation first began;
 - (2) A description of the limits of permissible expansion, as described in subparagraph (b), which are claimed to apply to the excavation;
 - (3) An estimate of the area which has been excavated at the time of the report; and
 - (4) An estimate of the amount of commercially viable earth materials still available on the parcel.

(RSA 155-E:2, I, (d). Note that this condition covers RSA 155-E:2, II, (a), (3).)

7. Any expansion of the excavation since the town adopted the zoning ordinance passes the three-pronged test of *Wolfeboro v. Smith*:

“a party who desires to continue excavation operations without a permit under RSA Chapter 155-E must meet a three-pronged test: First, he must prove that excavation activities were actively being pursued when the law became effective; second, he must prove that the area that he desires to excavate was clearly intended to be excavated, as measured by objective manifestations and not by subjective intent; and, third, he must prove that the continued operations do not, and/or will not, have a substantially different and adverse impact on the neighborhood.”

Note that satisfying condition No. 1 above will satisfy the first prong of the *Wolfeboro v. Smith* test, that satisfying condition No. 6 will satisfy the second prong of the *Wolfeboro v. Smith* test, and that the third prong of the test covers RSA 155-E, I, (b), last sentence:

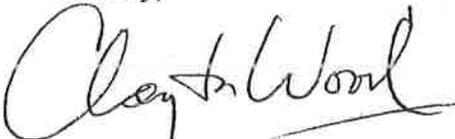
“It is further provided that when such excavation is not allowed in that location by local zoning or similar ordinances in effect on August 4, 1989, or when such ordinances allow such excavation only by special exception, expansion may be restricted or modified with conditions by order of the regulator if after notice to the owner and a hearing, the regulator finds that such expansion will have a substantially different and adverse impact on the neighborhood.”

Please note that failing any one of the above seven conditions results in NO grandfathering.

Some of the above seen conditions require the board's discretion to evaluate. If you submit evidence on the above seven conditions and request a decision on grandfathering, then the board will hold a public hearing on the request. You would be responsible for the cost of notifying the abutters, advertising the hearing in the local newspaper, and any third-party review if such should be necessary, for example, to evaluate reclamation. The board would also like your permission for a Site Visit of the property as part of the hearing.

Please let me know how you would like to proceed on this matter.

Sincerely,



Clayton Wood,
Chair, Pittsfield Planning Board

Paul Metcalf

From: "Cara Marston" <cmarston@pittsfieldnh.gov>
Date: Tuesday, February 23, 2016 2:40 PM
To: "Paul Metcalf" <pjpkmet@metrocast.net>
Subject: RE: Paul Metcalf Jr, Abatement Request

Hi,
The application looks complete!

Cara

From: Paul Metcalf [mailto:pjpkmet@metrocast.net]
Sent: Tuesday, February 23, 2016 6:02 AM
To: Cara Marston <cmarston@pittsfieldnh.gov>
Subject: Paul Metcalf Jr, Abatement Request

Hi Cara,

Please ignore the phone message I left you yesterday. I dropped of an abatement form with some documentation last night. If someone could review it and make sure it is complete I would appreciate it.

Thank You
Paul

From: Cara Marston
Sent: Tuesday, November 24, 2015 1:04 PM
To: Paul Metcalf
Subject: RE: Paul Metcalf Jr, Avitar Assessment Review

Hi,
Here is your assessment card and an abatement form, as it looks like it's still on there as active.

Cara

From: Paul Metcalf [mailto:pjpkmet@metrocast.net]
Sent: Tuesday, October 27, 2015 16:48
To: Cara Marston
Subject: Paul Metcalf Jr, Avitar Assessment Review

Hi Cara,

When we met with Avitar 9/30/15 at the Town Hall I explained that the breakdown I had from the last assessment showed 2 acres of "Active" gravel pit taxed a a base rate of \$65,000/acre and 2 acres of "Inactive" gravel pit taxed at a base rate of \$2,000/acre. The pit has no permit and is inactive. How do I request a tax card?, if that's the correct term, to see if it was adjusted.

Thanks for your help.
Paul

February 21, 2016

Town of Pittsfield

85 Main Street

Pittsfield, N.H. 03263

RE: 2015 Abatement Application for 2 acres at the Tan Road Pit

Attached is our request for abatement on the 2 acres of land noted as "active pit" on our assessment card. The Select Board did not sign our 2015 Intent to Excavate because we had no town permit. The pit was not active during 2015 and the 2 acres should have been in "inactive pit". We brought this to the attention of the Avitar representative at a 9/30/15 meeting at the Town Hall, but he did not change it.

On June 4, 2015 we met with the Planning Board to discuss the law and process we would need to go through to be granted "Grandfathered" status. At this point in time we don't believe we will pursue a permit. We will be meeting with Keith Babb, the person who was operating the pit in 2014. He still has stockpiled material in the pit that he excavated and processed when we had a permit. We will discuss him removing that material and performing reclamation of the disturbed area. We will leave a small face open for our personal use for the farm.

Sincerely,

Paul & Jill Metcalf

Handwritten signatures of Paul and Jill Metcalf. The signature on the left is Paul Metcalf and the signature on the right is Jill Metcalf.

566 Dowboro Road

Pittsfield N.H. 03263

2015

FOR MUNICIPALITY USE ONLY:	
Town File No.:	_____
Taxpayer Name:	_____

RSA 76:16 ABATEMENT APPLICATION TO MUNICIPALITY

SECTION A. Party(ies) Applying (Owner(s)/Taxpayer(s))

Name(s): PAUL & JILL METCALF

Mailing Address: 566 DOWBORO ROAD, PITTSFIELD, N.H., 03263

Telephone Nos.: (Home) 435-7222 (Cell) 419-9345 (Work) 271-1544 (Email) pjpkmete@motocast.net

Note: If an abatement is granted and taxes have been paid, interest on the abatement shall be paid in accordance with RSA 76:17-a. Any interest paid to the applicant must be reported by the municipality to the United States Internal Revenue Service, in accordance with federal law. Prior to the payment of an abatement with interest, the taxpayer shall provide the municipality with the applicant's social security number or federal tax identification number. Municipalities shall treat the social security or federal tax identification information as confidential and exempt from a public information request under RSA 91-A.

SECTION B. Party's(ies)' Representative if other than Person(s) Applying (Also Complete Section A)

Name(s): _____

Mailing Address: _____

Telephone Nos.: (Home) _____ (Cell) _____ (Work) _____ (Email) _____

SECTION C. Property(ies) for which Abatement is Sought

List the tax map and lot number, the actual street address and town of each property for which abatement is sought, a brief description of the parcel, and the assessment.

<u>Town Parcel ID#</u>	<u>Street Address/Town</u>	<u>Description</u>	<u>Assessment</u>
<u>R 48-2</u>	<u>566 DOWBORO, PITTSFIELD</u>	<u>HOUSE, FIELDS GRAVEL PIT</u>	<u>\$ 270,108.00</u>

SECTION D. Other Property(ies)

List other property(ies) in the municipality owned in the same name(s), even if abatements for the other property(ies) have not been sought. The taxpayer's entire real property estate must be considered in determining whether the appealed property(ies) is (are) disproportionately assessed.

<u>Town Parcel ID#</u>	<u>Street Address/Town</u>	<u>Description</u>	<u>Assessment</u>

SECTION E. Reasons for Abatement Application

RSA 76:16 provides that an abatement may be granted for "good cause shown." "Good cause" generally means: 1) establishing an assessment is disproportionate to market value and the municipality's level of assessment; or 2) establishing poverty and inability to pay the tax. This form can be utilized for either basis of requesting an abatement. The taxpayer has the burden to prove good cause for an abatement.

- 1) If claiming disproportionality, state with specificity all the reasons supporting your application. Statements such as "taxes too high," "disproportionately assessed" or "assessment exceeds market value" are insufficient. Generally, specificity requires the taxpayer to present material on the following (all may not apply):
 - 1. physical data – incorrect description or measurement of property;
 - 2. market data – the property's market value on the April 1 assessment date, supported by comparable sales or a professional opinion of value; and/or
 - 3. level of assessment – the property's assessment is disproportionate by comparing the property's market value and the town-wide level of assessment.

Note: If you have an appraisal or other documentation, please submit it with this application.

- 2) If claiming poverty or inability to pay, state in detail why abatement of taxes is appropriate as opposed to some other relief such as relocating, refinancing or obtaining some alternative public assistance. Ansara v. City of Nashua, 118 N.H. 879 (1978).

(Attach additional sheets if needed.)

ON OUR ASSESSMENT CARD 2 ACRES OF OUR PROPERTY IS LISTED AS "ACTIVE PIT". THE TOWN DID NOT APPROVE OUR INTENT TO EXCAVATE FOR 2015, SO I BELIEVE THOSE TWO ACRES SHOULD BE LISTED AS "INACTIVE PIT"
(SEE ATTACHED DOCUMENTATION)

SECTION F. Taxpayer's(s)' Opinion of Market Value

State your opinion of the market value of the property(ies) appealed as of April 1 of the year under appeal.

Town Parcel ID# _____ Appeal Year Market Value \$ _____

Town Parcel ID# _____ Appeal Year Market Value \$ _____

Explain the basis for your value opinion(s). (Attach additional sheets if necessary.)

SECTION G. Sales, Rental and/or Assessment Comparisons

List the properties you are relying upon to show overassessment of your property(ies). If you are appealing an income producing property, list the comparable rental properties and their rents. (Attach additional sheets if needed.)

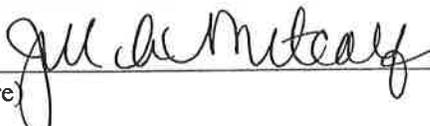
Town Parcel ID#	Street Address	Sale Price/Date of Sale	Rents	Assessment
-----------------	----------------	-------------------------	-------	------------

SECTION H. Certification by Party(ies) Applying

Pursuant to BTLA Tax 203.02(d), the applicant(s) **MUST** sign the application. By signing below, the Party(ies) applying certifies (certify) and swear(s) under the penalties of RSA ch. 641 the application has a good faith basis, and the facts stated are true to the best of my/our knowledge.

Date: 2/22/16


(Signature)


(Signature)

SECTION I. Certification and Appearance by Representative (If Other Than Party(ies) Applying)

By signing below, the representative of the Party(ies) applying certifies and swears under penalties of RSA ch. 641:

1. all certifications in Section H are true;
2. the Party(ies) applying has (have) authorized this representation and has (have) signed this application; and
3. a copy of this form was sent to the Party(ies) applying.

Date: _____

(Representative's Signature)

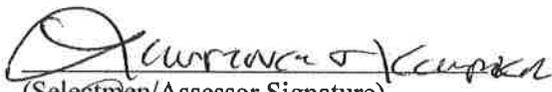
SECTION J. Disposition of Application* (For Use by Selectmen/Assessor)

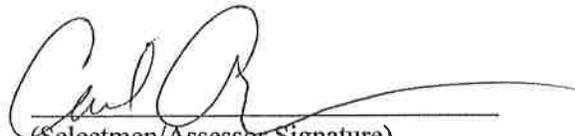
*RSA 76:16, II states: the municipality "shall review the application and shall grant or deny the application in writing by July 1 after notice of tax date . . ."

Abatement Request: GRANTED _____ Revised Assessment: \$ _____ DENIED X

Remarks:

Date: 3/15/2016


(Selectmen/Assessor Signature)


(Selectmen/Assessor Signature)


(Selectmen/Assessor Signature)


(Selectmen/Assessor Signature)



TOWN OF PITTSFIELD

Office of Selectmen

P.O. Box 98 ~ 85 Main Street, Pittsfield NH 03263

admin@pittsfieldnh.gov ~ telephone (603) 435-6773 ~ fax (603) 435-7922

March 17, 2016

Paul & Jill Metcalf
566 Dowboro Road
Pittsfield, NH 03263

The Board of Selectmen has not approved your request for an abatement on your parcel R48-002, 566 Dowboro Road. Enclosed is the assessor's rationale to the Board of Selectmen for their recommendation.

In accordance with State of NH RSA 76:16 ~

If you choose to appeal this decision you have two options:

1. File an appeal at the Board of Tax & Land Appeals (RSA 76:16-a)
- or
2. File an appeal in the Superior Court (RSA 76:17)

This appeal must be filed by September 1

The appeal applications to the Board of Tax and Land Appeals may be obtained from their website - <http://www.nh.gov/btla/forms/index.htm> - under the Property Tax Forms section.

Abatement Recommendation

Metcalf

566 Dowboro Road

Map R48 Lot 2

The taxpayers have filed for abatement on this 148.88 acre property improved with a colonial style dwelling assessed at \$270,108 (with a good portion of land assessed in current use). They note that 2 acres of their land is noted and assessed as an active pit. The town did not approve their intent to excavate for 2015, so they believe it should be listed as inactive pit. In reading through all of the documents provided, it appears the Planning Board outlined the process in a June 10, 2015 letter that would be needed for them to show that their pit is grandfathered. It appears they have not gone any further in the process or if they have, that information was not provided. They state they do not believe that they will pursue a permit. However, without a clear determination from the Planning Board regarding the pits status, I would not be inclined to recommend any change at this time. Pursuant to RSA 155-E:2 II a, the pit would be deemed abandoned and they would need to comply with the provisions of RSA 155-E in the future if 2 years have gone by without excavating and permitting. As they have not completely given up their rights at this point, I would recommend denying the abatement. Should a determination be made by the Planning Board or their rights essentially expire, we would need to reassess the property. Please flag the property to be reviewed in April of 2017.

RSA 155-E:2IIa - COMPLIANCE W/
RECLAMATION STANDARDS

(e) The exemption from local zoning or site location regulations as stated in subparagraph (a) shall include the quarrying or crushing of bedrock for the production of construction aggregate; provided, however, that no owner shall, after August 4, 1989, permit any such quarrying or crushing of bedrock to occur for the first time on any excavation site without first obtaining a permit therefor under this chapter.

II. **Abandoned Excavations.** The permit and zoning exemptions under RSA 155-E:2, I shall not apply to any abandoned excavation, as defined in subparagraph (a).

(a) For purposes of this section, any excavation, except for excavations or excavation sites described in RSA 155-E:2, III, whether subject to a permit under this chapter or not, for which the affected area has not yet been brought into complete compliance with the reclamation standards of RSA 155-E:5 shall be deemed "abandoned" if:

(1) No earth material of sufficient weight or volume to be commercially useful has been removed from that excavation site during any 2-year period, either before, on, or after August 4, 1989; provided, however, that before the end of such 2-year period, the owner or operator may extend the period by submitting to the regulator a reclamation timetable to be approved by the regulator, and posting a bond or other security with the municipal treasurer in a form and amount prescribed by the regulator, sufficient to secure the reclamation of the entire excavation site in accordance with the standards of RSA 155-E:5; or

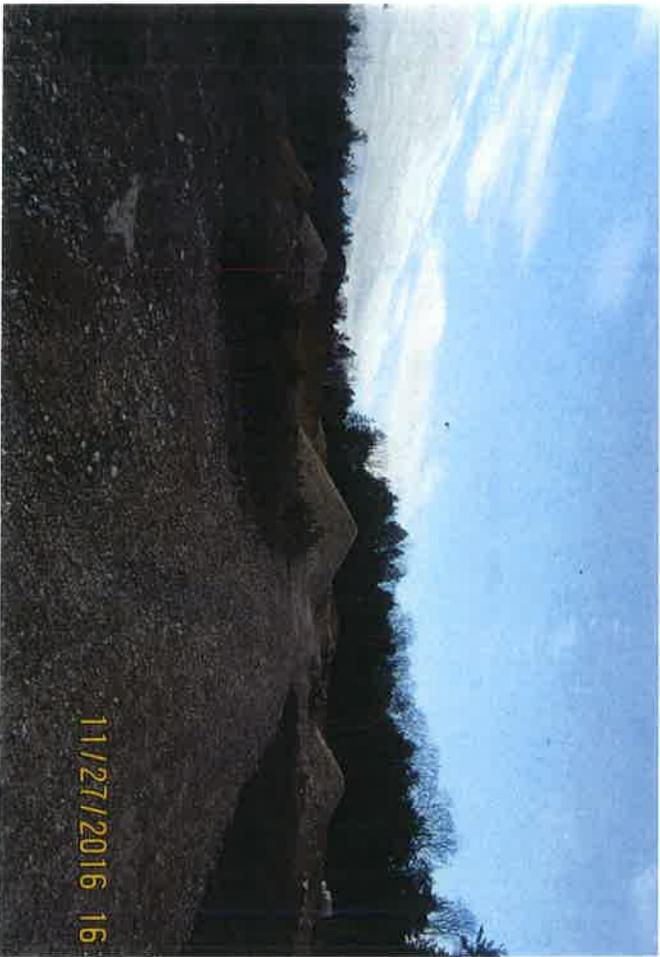
(2) The excavation site is in use and is not an excavation or excavation site as described in RSA 155-E:2, III, but does not conform with the incremental reclamation requirement of RSA 155-E:5-a, or the owner or operator has not posted a bond or other security and submitted a reclamation timetable to be approved by the regulator as described in subparagraph (a)(1); or

(3) The owner or operator of the excavation has neither secured a permit pursuant to this chapter nor filed a report of an existing excavation pursuant to subparagraph I(d) within the prescribed period.

(b) In addition to the enforcement remedies of RSA 155-E:10, the regulator may order the owner of any land upon which an abandoned excavation is located to either file a reclamation timetable, to be approved by the regulator, and bond or other security as described in subparagraph II(a)(1), or to complete reclamation in accordance with this chapter within a stated reasonable time. Such an order shall only be made following a hearing for which notice has been given in accordance with RSA 155-E:7, if the regulator finds that the public health, safety, or welfare requires such reclamation. If the owner fails to complete reclamation within the time prescribed in the order, the regulator may request the governing body to cause reclamation to be completed at the expense of the municipality. The municipality's costs shall constitute an assessment against the owner, and shall create a lien against the real estate on which the excavation is located. Such assessment and lien may be enforced and collected in the same manner as provided for real estate taxes.



11/27/2016 16:00



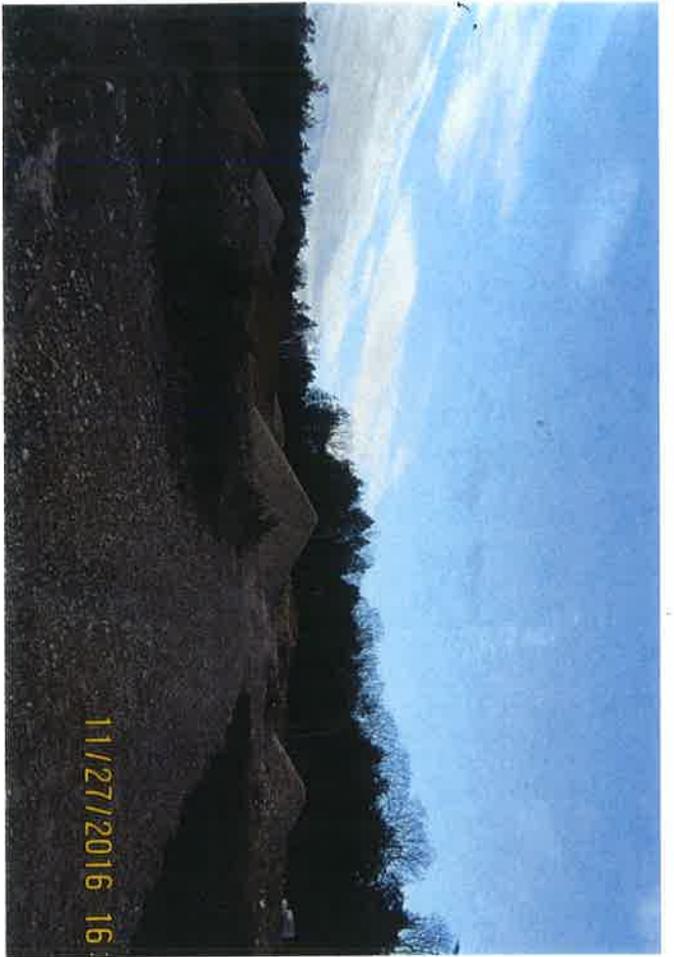
11/27/2016 16:00



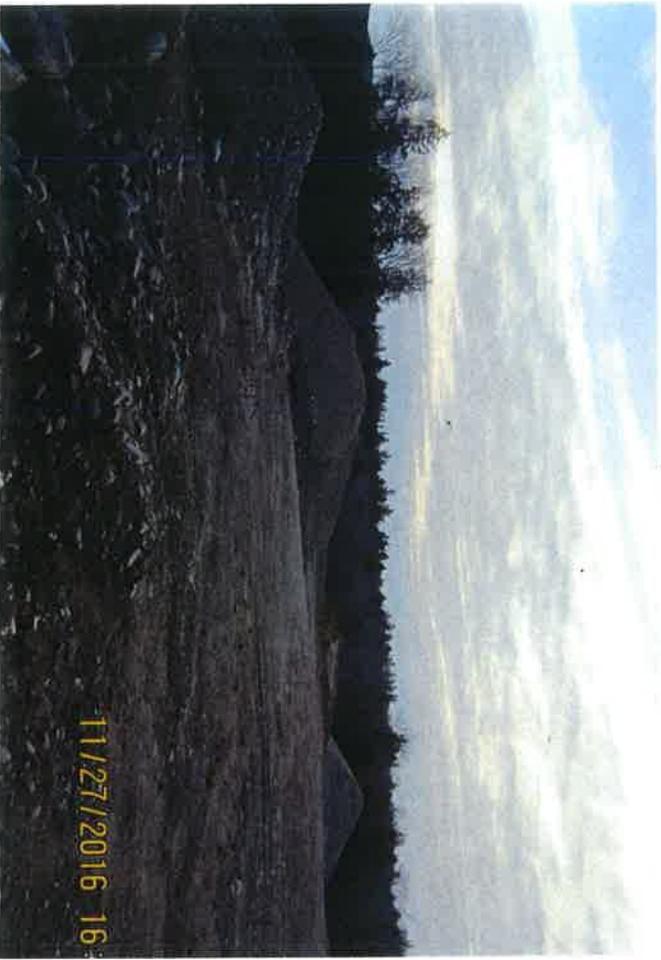
11/27/2016 16:00



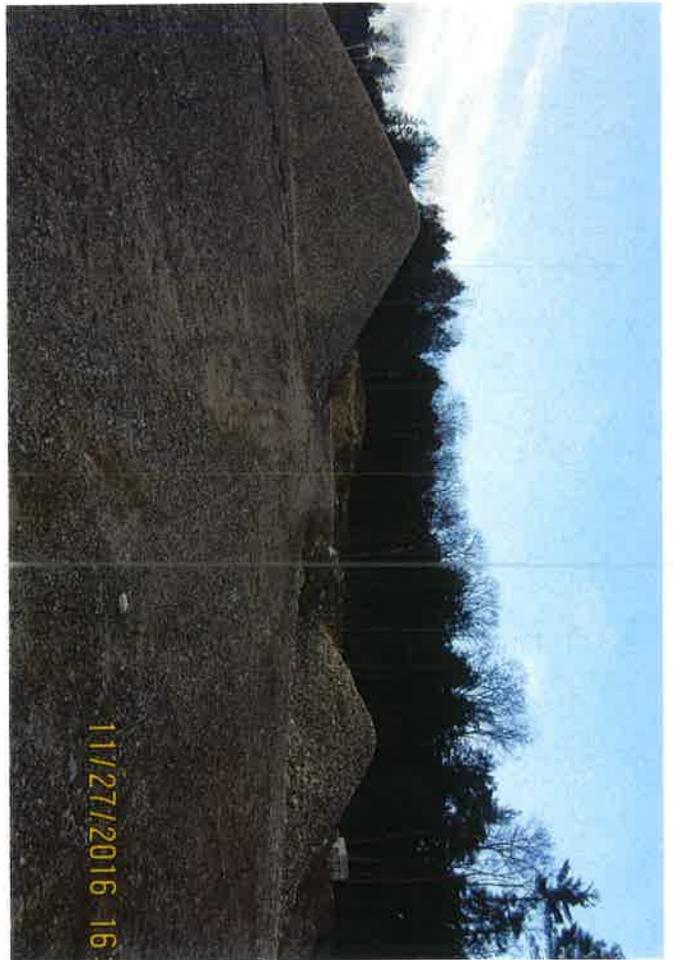
11/27/2016 16:00



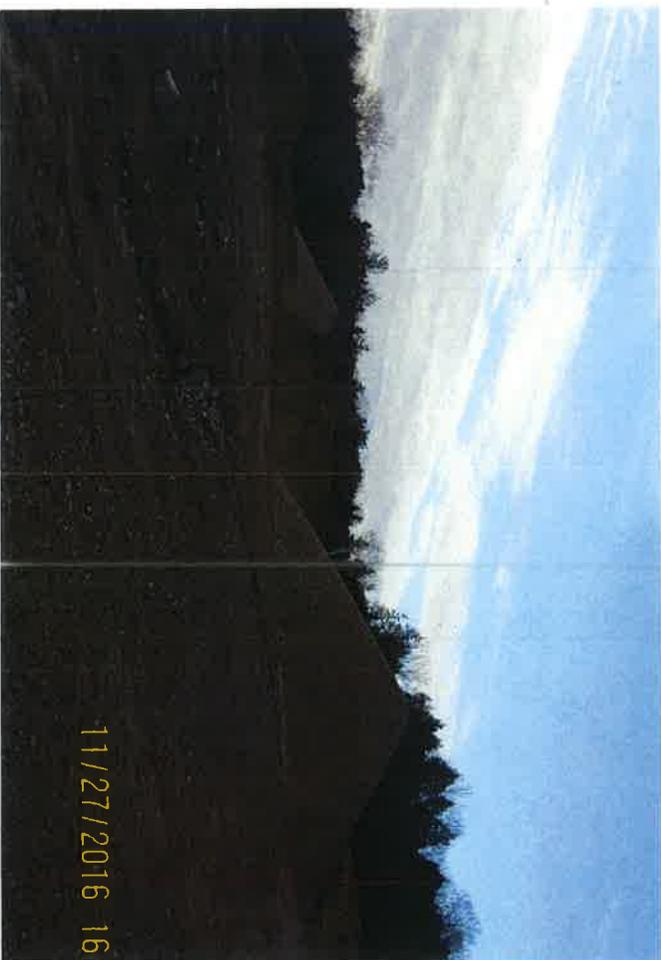
11/27/2016 16



11/27/2016 16



11/27/2016 16



11/27/2016 16

2016
EQUALIZATION
MUNICIPAL ASSESSMENT DATA
CERTIFICATE



MUNICIPALITY: _____

We the undersigned do hereby certify that the assessment and sales information provided by us on the NH Mosaic Equalization System has been thoroughly reviewed by this Board and is complete and accurate to the best of our knowledge.

We understand that this information will be used by the NH Department of Revenue Administration to calculate the municipality's equalization ratio. The equalization ratio will be used to calculate the total equalized valuation for this municipality.

SIGNATURE OF ASSESSING OFFICIALS

*(Selectmen if Town; must be signed by a majority)
(Assessor if City)*

DATE

NAME OF CONTACT PERSON: _____

EMAIL: _____

OFFICE PHONE NUMBER: _____

OFFICE HOURS: _____

(Note: If your office keeps irregular hours, please provide an alternate means of contacting you.)

(Please check appropriate box, if applicable)

- Full Reval
- Cyclical Reval
- Cyclical In Progress
- Partial
- Update/
Statistical

(values updated)

NAME OF COMPANY DOING REVALUATION WORK: _____

(Please state if done in-house)

COMMENTS: _____

Please print, sign, scan and upload this page to <https://www.ratiostudy.org/>



Avitar Associates of New England, Inc.

A Municipal Services Company

November 22, 2016

**Town of Pittsfield
Bonnie Theriault
Board of Selectmen
P.O. Box 98
85 Main Street
Pittsfield, NH 03263**

Re: Preliminary DRA Assessment to Sales Ratio

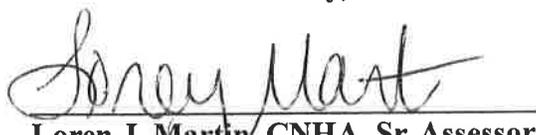
Dear Bonnie & Board Members:

Enclosed is the preliminary 2016 assessment to sales ratio analysis for the Town of Pittsfield for the 46 qualified sales using the DRA's normal qualification criteria, which excludes foreclosures, bank sales, family transactions, estate sales and the like. This preliminary analysis indicates a median assessment to sales ratio of 99.5% and a coefficient of dispersion of 15.8. With the Board's approval, I will be happy to forward this information electronically to the DRA for the department's use in establishing the actual ratio. The Selectmen will still need to sign the enclosed pink certification form and it can be returned to me for electronically uploading into the Mosaic.

I am also enclosing the Pittsfield Equalization report. All of the highlighted needs to be entered into your CAMA system to correspond with the information provided to the DRA. There are several sales I note the new sale and owner need to be entered, however, I assume you already have this information and have updated by now, but just in case, I have provided.

As always, please do not hesitate to contact me should you have questions or concerns.

Sincerely,



**Loren J. Martin, CNHA, Sr. Assessor
President, Assessing Operations**

LJM/sjc
Enclosures

When entering sales by r/c
 Sale price enter \$1 as
 computers don't like the 0+ raises funny

Pittsfield Equalization Sales Report
 All Sales Between 10/01/2015 and 09/30/2016 Sorted by Book/Page

no more code 18 use 21
 Multi town is now code 19
 no more code 44 use 38

Map	Lot	Sub	Date	Book	Page	IV* Q/U+	Unqualified Code/Reason	Grantor/Grantee	Property & Modifier	Sale Price	Current Taxable	Prior Year Taxable
000R22	000016	000001	10/16/15	3490	2174	I Q		MERRILL, BRETT D GOODNOE, AARON S	11	\$200,000	\$189,800	\$189,800
000R14	000038	000000	10/06/15	3493	2172	I Q		BOJARSKY, DANIEL M GRIFFIN, JARED B	11	\$174,000	\$162,400	\$162,400
000R06	000012	000001	10/14/15	3494	1299	I Q		LEGG, ROBERT K ENDLER, FRED A	11 74	\$356,000	\$344,300	\$344,300
000R39	000015	000000	10/15/15	3494	1980	I Q		VIEN, CLIFTON R CADORETTE, AMANDAL	11	\$119,000	\$115,900	\$115,900
000U05	000021	000000	10/09/15	3494	421	I U	37 FINANCIAL CO GRNTR/E	FEDERAL NATIONAL MORT ASSOC CARVER AND SON LLC	12	\$59,000	\$152,800	\$152,800
000U06	000006	000000	10/21/15	3495	1005	I U	37 FINANCIAL CO GRNTR/E	DEPT HOUSING & URBAN DEVELOPMENT WELLS FARGO BANK NA	12	\$1	\$172,100	\$172,100
000R49	000008	000000	10/26/15	3495	2210	I U	38 FAMILY/RELAT GRNTR/E	MOORE, DIANE L MOORE TRUSTEE, DIANE L	11	\$1	\$211,500	\$211,500
000R34	000028	000000	10/28/15	3495	2863	I U	37 FINANCIAL CO GRNTR/E	NORTHWAY BANK CATAMOUNT LAND & CATTLE CO LLC	11	\$20,000	\$82,000	\$81,000
Notes: NEW ROOF ON 26X24, ADJUST UC DEP												
000U05	000061	000000	10/29/15	3496	236	I Q		DYMENT, CLINT MILLETTE, SHAWN & MOORE, ROBYN	11	\$77,733	\$84,700	\$84,700
000U04	000020	000000	11/05/15	3496	2776	I U	39 DIVORCE PRTY GRNTR/E	CODD, TROY CODD, SALLY M	11	\$1	\$103,800	\$103,800
000R27	000003	000002	11/06/15	3497	0141	I U	49 DEED INLIEU FORECLSR	SHAVER FEDERAL NATIONAL MORTGAGE	11	\$135,069	\$125,500	\$125,500
000U05	000012	000000	11/17/15	3497	2858	I Q		CASSIDY, ANDREW ROLAND GARLAND, RICHARD A	12 70	\$105,000	\$144,500	\$144,500
000U05	000040	000000	11/09/15	3497	366	I U	35 GOVMT AGENCY GRNTR/E	PITTSFIELD, TOWN OF MARSH, JAMES E.	12	\$1	\$121,100	\$116,500
Notes: CHANGED EPF TO OFF & PU RAISED/ABV GRADE BSMT AREAS, EST INT PROGRESS REDUCED UC												
000R39	000015	000000	11/30/15	3498	2869	I U	38 FAMILY/RELAT GRNTR/E	CADORETTE, AMANDA L CADORETTE, AMANDA L & RORY	11	\$1	\$115,900	\$115,900
000R14	000011	000000	11/30/15	3498	2952	I U	37 FINANCIAL CO GRNTR/E	CITIFINANCIAL SERVICING LLC MULLEN, MARTIN & HA, WEI	17	\$24,000	\$70,800	\$70,800
000R38	000003	000000	11/19/15	3498	442	I U	38 FAMILY/RELAT GRNTR/E	VIEN, EDWARD L VIEN, EDWARD L & LAURIE A	11	\$1	\$146,246	\$145,970
Notes: CURRENT USE, NO AD VALOREM AVAILABLE												
000R38	000003	000002	11/19/15	3498	442	V U	38 FAMILY/RELAT GRNTR/E	VIEN, EDWARD L VIEN, EDWARD L & LAURIE A	22	\$1	\$1,295	\$1,208
Notes: CURRENT USE, NO AD VALOREM AVAILABLE												
000U06	000013	000000	11/19/15	3498	531	V U	37 FINANCIAL CO GRNTR/E	SAMAHA, PAMELA H LAKEVIEW LOAN SERVICING LLC	11	\$1	\$152,100	\$152,100
000R23	000018	000001	11/20/15	3498	927	I U	37 FINANCIAL CO GRNTR/E	THE BANK OF NEW YORK MELLON LOVEJOY, JASON	11	\$185,200	\$186,800	\$186,800

Map	Lot	Sub	Date	Book	Page	IV* QU+	Unqualified Code/Reason	Grantor/Grantee	Property & Modifier	Sale Price	Current Taxable	Prior Year Taxable
000R20	000002	000006	11/20/15	3498	996	I U 38	FAMILY/RELAT GRNTR/E	PSZONOWSKY, MICHAEL G DOUGLAS, BEATRICE	11	\$1	\$166,200	\$166,200
000R41	000006	000004	11/30/15	3499	40	I U 38	FAMILY/RELAT GRNTR/E	GAUTHIER, ROBERT JR./GOSSELIN GOSSELIN, DEBRA, PAUL, VIVIAN	11	\$1	\$211,500	\$211,500
000R32	000012	000000	12/14/15	3500	1177	I Q		MCHUGH, CATHY L STEVENS, JOSHUA F	11	\$234,933	\$200,800	\$159,200
Notes: CORRECTED INT DATA												
000R49	000002	000000	12/17/15	3500	2972	I U 44	NONMKT TRUST GRNTR/E	LECHMANSKI, MATTHEW JAMES LECHMANSKI SR., MATTHEW JAMES TRUST	11	\$1	\$160,100	\$158,400
Notes: 4/16 PU SHED; REMOVED MTL SHED;												
000R06	000012	000002	12/10/15	3500	604	I Q		SCHOOK, LAUREN H & MARY V WORTHINGTON, PETER L	11 74	\$280,000	\$280,200	\$280,200
000R43	000006	000000	12/11/15	3500	854	V U 38	FAMILY/RELAT GRNTR/E	WESSON, JAMES R WESSON, WALTER J	22	\$1	\$1,742	\$1,530
Notes: CURRENT USE, NO AD VALOREM AVAILABLE												
000R15	000029	000001	12/21/15	3501	1237	I U 38	FAMILY/RELAT GRNTR/E	WARD, DONNA J WARD FAMILY TRUST, DONNA J	12	\$1	\$331,700	\$331,700
000R30	000001	000000	12/21/15	3501	1514	V U 35	GOVMT AGENCY GRNTR/E	PITTSFIELD, TOWN OF PRITCHARD TRUST, MARY H	22	\$1	\$71	\$13,800
000R37	000006	000002	12/21/15	3501	1517	V U 35	GOVMT AGENCY GRNTR/E	PITTSFIELD, TOWN OF CONLIN, DANIEL J	22	\$1	\$700	\$700
000R49	000004	000000	12/24/15	3501	2992	V U 35	GOVMT AGENCY GRNTR/E	PITTSFIELD, TOWN OF CATAMOUNT LAND & CATTLE CO., LLC	22	\$2,000	\$12,600	\$12,600
000U04	000034	000000	12/18/15	3501	383	V U 35	GOVMT AGENCY GRNTR/E	PITTSFIELD CEMETERY AS PITTSFIELD, TOWN OF	22	\$1	\$100,400	\$100,400
000R35	000048	000000	12/30/15	3502	1128	I U 35	GOVMT AGENCY GRNTR/E	PITTSFIELD, TOWN OF JIP & SON, L.L.C.	17	\$1	\$42,800	\$56,600
Notes: 4/16 LOT VACANT ALL BUILDINGS REMOVED												
000R47	000002	000000	12/30/15	3502	1335	I U 21	MPC-CAN SELL SEPRTRY	WARD, SHEILA A CHARLES WHITE MANAGEMENT, INC.	11	\$207,000	\$250,385	\$250,258
Notes: CURRENT USE, NO AD VALOREM AVAILABLE, SOLD WITH R47-2-1												
000R47	000002	000001	12/30/15	3502	1335	V U 21	MPC-CAN SELL SEPRTRY	WARD, SHEILA & DANIEL P CHARLES WHITE MANAGEMENT, INC.	22	\$207,000	\$450	\$397
Notes: CURRENT USE, NO AD VALOREM AVAILABLE, SOLD WITH R47-2												
000R53	000016	000002	12/31/15	3502	1593	I U 38	FAMILY/RELAT GRNTR/E	COMMERFORD, ERIN A DONINI JR, JAMES E	11	\$44,933	\$125,912	\$125,808
Notes: CURRENT USE, NO AD VALOREM AVAILABLE												
000R11	000015	000000	12/31/15	3502	1857	V U 35	GOVMT AGENCY GRNTR/E	PITTSFIELD, TOWN OF MANNING, JEFFREY S	22	\$1	\$7,400	\$7,400
000R11	000008	000000	12/31/15	3502	1860	V U 35	GOVMT AGENCY GRNTR/E	PITTSFIELD, TOWN OF MANNING, JEFFREY S	22	\$1	\$29,800	\$29,800
000R39	000011	000001	12/31/15	3502	1863	I U 38	FAMILY/RELAT GRNTR/E	SEMPLER, NEIL HUSSEY, DELMAR & SEMPLER, DAWN	12	\$1	\$231,000	\$231,000
000R36	000002	000011	12/31/15	3502	1888	I Q		COE, KATHLEEN SAPIENZA, LOUIS M & KERRY	11	\$169,000	\$193,300	\$193,300

Map	Lot	Sub	Date	Book	Page	I/V* Q/U ⁺	Unqualified Code/Reason	Grantor/Grantee	Property & Modifier	Sale Price	Current Taxable	Prior Year Taxable
000R32	000007	000001	01/04/16	3502	2004	I U 38	FAMILY/RELAT GRNTR/E	REGAN, MICHAEL FEINBERG, JAY	11	\$1	\$175,800	\$175,800
000R15	000021	000000	01/04/16	3502	2297	V U 35	GOVMT AGENCY GRNTR/E	PITTSFIELD, TOWN OF ROBBINS, GEORGE C & ANDREA E	22	\$10,000	\$23,300	\$59,100
Notes: LOT VACANT, BUILDING WAS REMOVED												
000R47	000005	000000	01/04/16	3502	2313	V U 35	GOVMT AGENCY GRNTR/E	PITTSFIELD, TOWN OF GRASSO, ANGELO	22	\$13,000	\$51,800	\$51,800
000R34	000023	000000	01/07/16	3503	284	I U 51	FORECLOSURE	BRYANT, JAMES E & MARTHA A NOTRHWAY BANK	11	\$93,000	\$219,900	\$277,500
Notes: CORRECTED INT/UC % DUE TO INTERIOR INSPECTION												
000R14	000033	000000	01/22/16	3504	1183	I U 38	FAMILY/RELAT GRNTR/E	FRASER, JOHN E & SHARON RODGERS, SHARON	11	\$1	\$173,600	\$173,600
000R35	000019	000000	01/25/16	3504	1781	I U 35	GOVMT AGENCY GRNTR/E	PITTSFIELD, TOWN OF REVITSKY, STACIE	11	\$16,500	\$75,300	\$75,300
000R22	000031	000000	01/26/16	3504	2041	I U 25	INSUF CNT MKT EXPOSUR	HANSON, DAVID & AUDREY GAUTHIER, SPENCER M	11 74	\$100,000	\$160,700	\$160,700
Notes: BOUGHT LOW FROM BANK, OL \$89K LOOKING TO ILLICIT BIDS, ONLY 4 DOM/BL W MKT, REHAB OR CASH ONLY												
000U05	000062	000000	01/27/16	3504	2470	I Q		DEANE, II LEONARD E MACKENZIE, HOWARD	11	\$139,000	\$121,400	\$121,400
000U01	000014	000000	01/27/16	3504	2530	I Q		PRINA, RONALD J & GRENIER, BONNIE J KELLER, DAVID J & GILBERT, TIFFANY M	11	\$112,000	\$110,800	\$110,800
000R15	000027	000000	01/27/16	3504	2574	I U 23	NO STAMP PER DEED	100 BARNSTEAD ROAD INC 100 BARNSTEAD ROAD CORP	33	\$1	\$882,700	\$882,700
000R18	000005	000000	01/28/16	3504	2678	V U 38	FAMILY/RELAT GRNTR/E	OHLUND, SADIE E OHLUND, SADIE E & DAVID K	22	\$1	\$2,502	\$2,416
Notes: IN CURRENT USE, NO AD VALOREM AVAILABLE												
000R43	000004	000000	01/20/16	3504	285	V U 35	GOVMT AGENCY GRNTR/E	PITTSFIELD, TOWN OF MAHOOD, TIMOTHY M & ELAINE H	22	\$2,000	\$11,100	\$11,100
000R18	000016	000000	01/20/16	3504	95	I U 38	FAMILY/RELAT GRNTR/E	WEINHOLD, JOHN R & PAMELA WEINHOLD, PAMELA L TRUSTEE	11	\$1	\$171,800	\$171,800
000U01	000011	000001	01/29/16	3505	209	I U 38	FAMILY/RELAT GRNTR/E	MADDOCK, JOHN F & MELISSA S MADDOCK, MELISSA S	12	\$1	\$173,600	\$173,600
000U06	000013	000000	02/09/16	3505	2949	I U 37	FINANCIAL CO GRNTR/E	LAKEVIEW LOAN SERVICING, LLC SECRETARY OF HOUSING URBAN DEVELOP	11	\$1	\$152,100	\$152,100
000U03	000058	000000	02/01/16	3505	658	I Q		COLBY, GARY A & TAMMY L BOROWY, DAVID H & MCFALLS, EMILY A	11	\$149,000	\$160,100	\$160,100
000R06	000015	000000	02/01/16	3505	814	I U 38	FAMILY/RELAT GRNTR/E	COOK, DOROTHY COOK, GERALD R & DODGE, CAROL J	11 74	\$1	\$130,700	\$130,700
000R50	000006	000000	02/01/16	3505	822	I U 38	FAMILY/RELAT GRNTR/E	MORENCY, ROGER L, HEIRS OF MORENCY, JOSEPH R & JAMME L	11 74	\$1	\$188,691	\$188,480
Notes: PROBATE CASE #317-2015-ET-00071; CURRENT USE, NO AD VALOREM AVAILABLE												
000R43	000011	000000	02/01/16	3505	985	V U 35	GOVMT AGENCY GRNTR/E	PITTSFIELD, TOWN OF DEMERS, HENRY J	22	\$5,000	\$7,000	\$7,000
Notes: PURCHASED BY NEXT HIGHEST BIDDER FOR \$5000												

Map	Lot	Sub	Date	Ebook	Page	I/V* Q/U ⁺	Unqualified Code/Reason	Grantor/Grantee	Property & Modifier	Sale Price	Current Taxable	Prior Year Taxable
000U03	000094	000000	02/10/16	3506	324	I Q		JABOUR, EVERETT WEIR, JASON T & MELINDA M	13	\$117,000	\$144,600	\$144,600
000R49	000005	000004	02/10/16	3506	355	I Q		JOHNSTON, AARON BURSEY, JEFFREY M	11	\$99,000	\$110,800	\$110,800
000U05	000037	000000	02/11/16	3506	542	I U 25	INSUF CNT MKT EXPOSUR	WARREN, JENNIFER L JJP AND SON, LLC	12	\$56,000	\$117,700	\$117,700
Notes: NOT ON MKT AT TIME OF SALE, PREVIOUS LISTING AP \$130,000 SOLD AT BELOW MKT TO ANOTHER PARTY FROM TWN												
000R04	000002	000007	02/12/16	3506	999	I Q		COTE, CATHERINE Y & MALAGUTI, MICHAEL WYNNE, MARILYNN R & JASON D	11	\$244,000	\$229,000	\$229,000
000R54	000004	000000	02/29/16	3507	1674	I Q		BARTON, BRIAN G & CYNTHIA L HYMAN, RAYMOND C & NANCY	11	\$250,000	\$226,300	\$226,300
000R27	000003	000002	02/25/16	3507	872	I U 37	FINANCIAL CO GRNTR/E	FEDERAL NATIONAL MORTGAGE ASSOCIAT COLMAN, BRIGITTE	11	\$85,066	\$125,500	\$125,500
000U01	000008	000002	02/23/16	3507	98	I U 36	REL/CHAR/EDU GRNTR/E	PITTSFIELD CENTER DEV. CORP.	33	\$320,733	\$320,700	\$320,700
000U05	000016	000000	03/07/16	3508	0692	I U 99	UNCLASSFYD EXCLUSION	BLUEBERRY EXPRESS DAYCARE INC STERLING SILVER LEGACIES INC	11 70	\$21,000	\$70,500	\$70,500
Notes: BUILDING IS A TEAR DOWN AND SALE REPRESENTS LAND AND THEN ADDED COST FOR DEMO												
000R03	000005	000003	03/30/16	3508	2067	I U 38	FAMILY/RELAT GRNTR/E	DENIS SR, ANDREW W & DEANNA C & AVIS / DENIS SR, ANDREW W & DEANNA C	11	\$1	\$180,100	\$180,100
000R06	000004	000000	03/14/16	3508	2141	I U 38	FAMILY/RELAT GRNTR/E	DOW, PETER N & CONNER, MICHELLE A DOW, PETER N	11	\$16,533	\$154,311	\$147,917
Notes: ADJUSTED BARN COND DUE TO PROGRESS												
000R41	000001	000001	03/16/16	3508	2528	I U 51	FORECLOSURE	WATERS JR, WILLIAM J WELLS FARGO BANK, N.A.	11	\$123,466	\$167,000	\$169,600
Notes: CHANGED COND FROM GOOD TO AVERAGE												
000R26	000020	000002	03/30/16	3509	1274	I U 38	FAMILY/RELAT GRNTR/E	BLAKE, STEPHEN K & DIXON, SUZANNE K BLAKE TRUST 2016	11 70	\$1	\$426,289	\$490,744
Notes: CURRENT USE, NO AD VALOREM AVAILABLE												
000U03	000099	000000	03/25/16	3509	1766	I Q		BUATTI TRUST COUTO, MATTHEW	12	\$100,000	\$128,200	\$128,200
000U05	000018	000000	03/25/16	3509	1903	I Q		ALIEZA AND JOHN REALTY LLC TURNER JR., HERBERT W	12	\$119,000	\$89,100	\$89,100
000R41	000001	000001	03/28/16	3509	2360	I U 35	GOVMT AGENCY GRNTR/E	WELLS FARGO BANK, N.A. SECRETARY OF VETERANS AFFAIRS	11	\$57,800	\$167,000	\$169,600
Notes: CHANGED COND FROM GOOD TO AVERAGE												
000U02	000030	000000	03/28/16	3509	2421	I Q		PUBLIC SERVICE CO OF NH JOLBERT STREET PROPERTIES, LLC	36	\$240,000	\$317,700	\$317,700
000R14	000030	000003	03/30/16	3509	2505	I U 38	FAMILY/RELAT GRNTR/E	PANTIS, JOHN & ERIKA R PANTIS, ERIKA R	11	\$1	\$216,800	\$216,800
000R51	000007	000000	03/29/16	3510	0081	I U 38	FAMILY/RELAT GRNTR/E	MARSTON, FRANCES A MARSTON, FRANCES A REVOC TRUST	11	\$1	\$198,973	\$198,688
Notes: CURRENT USE, NO AD VALOREM AVAILABLE												
000R39	000004	000000	03/29/16	3510	0169	I U 37	FINANCIAL CO GRNTR/E	US BANK NATIONAL ASSOCIATION WORTHEN, JULIE BETH	12	\$55,533	\$182,500	\$182,500

Map	Lot	Sub	Date	Book	Page	I/V* Q/U ⁺	Unqualified Code/Reason	Grantor/Grantee	Property & Modifier	Sale Price	Current Taxable	Prior Year Taxable
000R23	000003	000000	04/05/16	3510	2393	I Q		BEAUDOIN, GEORGETTE R PATTERSON, BRANDON A & DELINA	11	\$165,000	\$180,200	\$180,200
000R17	000001	000003	04/05/16	3510	2536	I U 38	FAMILY/RELAT GRNTR/E	RAINVILLE, STEVEN R & LAZAR, CATHERIN R RAINVILLE, STEVEN R	11	\$1	\$167,600	\$167,600
000R34	000024	000000	04/06/16	3510	2715	I Q		RIEL SUCCESSOR TRUSTEE, KEVIN J DROSS, DEBORAH & STEVEN E	11	\$172,533	\$183,400	\$173,900
Notes: CORRECTED ACREAGE												
000R11	000019	000000	03/31/16	3510	758	I U 38	FAMILY/RELAT GRNTR/E	JANELLE, PAULINE, CLAIRE, JAY & CRYSTA JANELLE, PAULINE, CLAIRE, & JAY	11	\$1	\$139,400	\$139,400
000R17	000001	000009	04/11/16	3511	1142	I U 38	FAMILY/RELAT GRNTR/E	MACNALLY, MELISSA QUINONES, PETER & MELISSA	11	\$1	\$213,300	\$213,300
000R35	000024	000T26	04/18/16	3511	2876	I U 81	ESTATE SALE/FDCY COV	KENNEY SR, STEVEN E, HEIRS OF ARCHAMBAULT, KENNETH A & JANE M	18	\$24,000	\$13,800	\$13,800
Notes: ESTATE SALE NO EVIDENCE OF LISTING FOUND ON MLS OR GOOGLE												
000R22	000016	000002	04/22/16	3512	1459	I U 37	FINANCIAL CO GRNTR/E	FEDERAL NATIONAL MORT ASSOC NASON, STEPHEN R	11	\$100,000	\$187,400	\$187,400
000R35	000006	000000	04/08/16	3512	255	V U 90	RSA 79-A CURRENT USE	RIEL SUCCESSOR TRUSTEE, KEVIN J BEAR BEE, LLC	22	\$120,000	\$5,431	\$4,798
Notes: IN CURRENT USE, NO AD VALOREM AVAILABLE												
000U01	000087	0000C1	05/03/16	3513	2155	I Q		BERUBE, ZOYA & LAWRENCE TUFTS, HEATHER C	14	\$51,000	\$66,900	\$78,800
Notes: COND + INT CORRECTIONS DUE TO INTERIOR INSPECTION												
000R41	000006	000002	04/29/16	3513	947	I U 90	RSA 79-A CURRENT USE	VINCENT, CHRISTOPHER S & GOSSELIN-VINC MACNICOL, ALANA S & DUDA JR, STEVEN J	11	\$255,533	\$215,105	\$215,044
Notes: CURRENT USE, NO AD VALOREM AVAILABLE												
000R35	000014	000000	05/11/16	3514	1005	I U 38	FAMILY/RELAT GRNTR/E	GOSSELIN, PETER & GRESKI, PATRICIA GOSSELIN, PETER	11	\$1	\$142,500	\$142,500
000U02	000002	000000	05/10/16	3514	1370	I U 35	GOVMT AGENCY GRNTR/E	PITTSFIELD, TOWN OF LUCKERN JR, MAURICE	19	\$1	\$150,800	\$150,800
000R03	000004	000000	05/12/16	3514	2118	I Q		FEDERHEN SUCCESSOR, LESLIE M CHAGNON, J, LAVALLEY, MELISSA & CHRI	12	\$242,000	\$228,600	\$228,600
000R05	000006	000000	05/16/16	3515	182	I Q		SMITH, MERRITT M SEVERANCE, RANDY	11	\$165,000	\$228,900	\$250,800
Notes: ADDED UC % FOR WORK NEEDED AFTER INTERIOR INSPECTION												
000R14	000033	000000	05/20/16	3515	1865	I Q		RODGERS, SHARON SAPIENZA, CAROLYN M & JONATHAN	11	\$209,000	\$173,600	\$173,600
000R23	000003	000000	05/23/16	3515	2468	I U 99	UNCLASSFYD EXCLUSION	BEAUDOIN, GEORGETTE PATTERSON, BRANDON A & DELINA	11	\$1	\$180,200	\$180,200
000R35	000014	000000	05/17/16	3515	587	I U 99	UNCLASSFYD EXCLUSION	GOSSELIN, PETER SMITH, MATTHW	11	\$65,000	\$142,500	\$142,500
Notes: CASH SALE ONLY, SOLD AS IS, NO FINANCING A VAILABLE												
000U02	000007	000000	05/18/16	3515	947	I Q		COCHRAN TRUSTEE, BRENDA PARENT, CHRISTOPHER R	11	\$89,000	\$112,700	\$112,700
000U03	000104	000000	05/26/16	3516	1161	I Q		HENNION, BARBARA A PICKARD, WILLIAM F & JENNIFER L	11	\$125,000	\$148,900	\$148,900

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000R44	000007	000000	05/26/16	3516	1255	V U 35	GOVMT AGENCY GRNTR/E	PITTSFIELD, TOWN OF	22	\$1	\$19,600	\$19,600
								PRITCHARD, MARY H TRUSTEE				
000R44	000008	000000	05/26/16	3516	1255	V U 35	GOVMT AGENCY GRNTR/E	PITTSFIELD, TOWN OF	22	\$1	\$19,200	\$19,200
								PRITCHARD, MARY H TRUSTEE				
000R48	000006	000000	05/26/16	3516	1255	V U 35	GOVMT AGENCY GRNTR/E	PITTSFIELD, TOWN OF	22	\$1	\$13,200	\$13,200
								PRITCHARD, MARY H TRUSTEE				
000R41	000007	000005	05/31/16	3516	2744	I U 90	RSA 79-A CURRENT USE	CALLAHAN, TIMOTHY J MORRISON, MATTHEW & RIEL, DYANI	11	\$200,000	\$166,028	\$165,964
								Notes: IN CURRENT USE, NO AD VALOREM AVAILABLE				
000U04	000020	000000	06/01/16	3516	2907	I Q		CODD, SALLY M	11	\$132,553	\$103,800	\$103,800
								DESELL, SHERYL A				
000U06	000019	000000	06/03/16	3517	1276	I Q		DEVEAU SR, JOSEPH L & YVETTE T	11	\$115,000	\$118,900	\$118,900
								BUSSARD, KYLE E				
000R11	000013	000000	06/01/16	3517	178	I U 35	GOVMT AGENCY GRNTR/E	PITTSFIELD, TOWN OF	19	\$1	\$37,700	\$37,700
								ALTON ROLLINSFORD LLC				
000R05	000018	000000	06/13/16	3518	1008	V U 38	FAMILY/RELAT GRNTR/E	RIEL SUCCESSOR TRUSTEE, KEVIN J	22	\$1	\$7,959	\$7,440
								RIEL, PETER A & RIEL, KEVIN J				
								Notes: CURRENT USE, NO AD VALOREM AVAILABLE				
000U02	000062	000000	06/13/16	3518	1177	I U 38	FAMILY/RELAT GRNTR/E	WARD TRUSTEE, CHRISTOPHER L	12	\$1	\$256,400	\$272,200
								WARD, CHRISTOPHER L REVOC TRUST 2016				
								Notes: INT DATA CORRECTIONS AND PU UC % TO REFLECT WORK NEEDED				
000U06	000013	000000	06/13/16	3518	1329	I U 35	GOVMT AGENCY GRNTR/E	SECRETARY OF HOUSING URBAN DEVELOP	11	\$92,000	\$152,100	\$152,100
								TETRO, SARA L & JOSHUA A				
000U02	000036	000000	06/24/16	3518	151	I U 23	NO STAMP PER DEED	GILMAN, GARY E & NANCY A	19	\$1	\$173,800	\$173,800
								SMITH II, MICHAEL T				
000U02	000036	000000	06/09/16	3518	151	I U 54	DEED TO QUIET TITLE	GILMAN, GARY E & NANCY A	19	\$1	\$173,800	\$173,800
								SMITH II, MICHAEL T				
								<i>Delete this sale / Duplicate</i>				
000U02	000036	000000	06/24/16	3518	153	I U 35	GOVMT AGENCY GRNTR/E	PITTSFIELD, TOWN OF	19	\$1	\$173,800	\$173,800
								SMITH II, MICHAEL T				
000R46	000010	000000	06/14/16	3518	1538	I U 90	RSA 79-A CURRENT USE	BLANCHARD TRUSTEE, JEFFREY A	11	\$127,000	\$105,020	\$104,994
								CASSELL, JONATHAN				
								Notes: CURRENT USE, NO AD VALOREM AVAILABLE				
000R12	000010	000000	06/16/16	3518	2747	V U 35	GOVMT AGENCY GRNTR/E	PITTSFIELD, TOWN OF	22	\$1	\$12,900	\$20,900
								FARMER, KENNETH G				
								Notes: 4/16 REMOVED MH & XFOB				
000R51	000006	000001	06/10/16	3518	346	I U 39	DIVORCE PRTY GRNTR/E	MARSTON, JACKSON E & CARA	11	\$1	\$182,800	\$182,800
								MARSTON, JACKSON E				
000R44	000009	000005	06/10/16	3518	606	I Q		THORSELL, NATHAN E	11	\$293,000	\$268,800	\$268,800
								PERRY, RICHARD J				
000R07	000001	000005	06/21/16	3519	1201	I U 43	SHORT SALE RQ 3RDPTY	WILBUR, CYNTHIA I	11	\$261,000	\$327,500	\$327,500
								BLINN, PETER J & TAMMY S				
								Notes: MLS#428417, LIST AGENT TAMMY AMINOTT #603-738-0889, TAMMY@FARMSANDBARN.COM				
000R35	000038	000002	06/27/16	3519	2699	I Q		GELLER, SAM A	11	\$219,000	\$207,400	\$207,400
								LUMETTA, RUTH A & FORTIN, DANIEL L				

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000R40	000003	000000	06/27/16	3520	136	I U 90	RSA 79-A CURRENT USE	RICHARDS, DORIS M SMITH, MARC E	11 70	\$312,000	\$228,302	\$228,118
Notes: IN CURRENT USE, NO AD VALOREM AVAILABLE												
000R14	000049	000000	06/27/16	3520	514	I Q		HANCOCK JR, ROBERT G HOMAN, TINA M	11	\$29,000	\$38,600	\$38,600
000R22	000018	000002	06/28/16	3520	553	I Q		PRESCOTT, ROBERT G COLBY, STEPHAN K & MELISSA A	11	\$197,000	\$198,200	\$198,200
000U02	000020	000000	06/28/16	3520	771	I U 37	FINANCIAL CO GRNTR/E	NATIONSTAR MORTGAGE LLC US BANK NATIONAL ASSOCIATION	11	\$1	\$131,700	\$131,700
000U02	000020	000000	07/29/16	3520	774	I U 37	FINANCIAL CO GRNTR/E	US BANK NATIONAL ASSOCIATION BUTLER ENTERPRISES PROPERTIES LLC	11	\$30,000	\$131,700	\$131,700
000U01	000011	000000	07/05/16	3521	1175	I U 40	BUSIN AFFIL GRNTR/E	COUSIN'S PROPERTIES LLC PERFECTION PROPERTY MANAGEMENT, LL	12	\$125,000	\$159,300	\$159,200
000U05	000041	000000	07/05/16	3521	1435	I U 35	GOVMT AGENCY GRNTR/E	TOWN OF PITTSFIELD REYES, YADILKA PENNA & PACHECO, JOHN	19	\$56,000	\$127,200	\$127,200
000R22	000028	000000	07/01/16	3521	148	I Q		BISHOP TRUSTEE, WILLARD E TIBBETTS, BRUCE & STOCKMAN, CANDACE	11	\$151,000	\$165,800	\$165,800
000U05	000020	000000	07/06/16	3521	1615	I U 38	FAMILY/RELAT GRNTR/E	COUTO, MATTHEW COUTO FAMILY III TRUST	11	\$1	\$79,200	\$79,200
000R52	000002	000000	07/01/16	3521	542	I U 90	RSA 79-A CURRENT USE	PIASECZNY JR TRUSTEE, ISADORE HILTON CAPITAL GROUP, LLC	11 74	\$580,000	\$777,841	\$827,504
Notes: INT INSPECTION RESULTED IN CORR/CHANGES, NO AD VALOREM AVAILABLE												
000R41	000001	000001	07/01/16	3521	566	I U 37	FINANCIAL CO GRNTR/E	SECRETARY OF VETERANS AFFAIRS LEE, WILLIAM S & AMY E	11	\$146,000	\$167,000	\$169,600
Notes: CHANGED COND FROM GOOD TO AVERAGE												
000R37	000002	000000	07/14/16	3522	1722	I U 38	FAMILY/RELAT GRNTR/E	BEAN, KARMEN, HEIRS OF BUTTERWORTH, WILLIAM A	17	\$1	\$97,900	\$97,900
000R37	000014	000002	07/15/16	3522	2174	I U 38	FAMILY/RELAT GRNTR/E	EDELMANN, KARL J EDELMANN, KARL J & JILLIAN LOREN	11	\$1	\$196,600	\$198,300
Notes: ADDED UC % DUE TO WORK NEEDED AFTER 4/16 VISIT												
000U04	000012	000000	07/11/16	3522	231	I U 51	FORECLOSURE	SPEED, L CAROLYN TD BANK, N.A.	12	\$87,200	\$112,800	\$112,800
000R14	000032	000000	07/18/16	3523	128	I U 38	FAMILY/RELAT GRNTR/E	KUBAT, MARK R BARTLETT III, ROBERT A & KUBAT, ALEXAN	17	\$176,000	\$149,300	\$149,300
000R27	000004	000001	07/25/16	3523	2434	I Q		CHASE, KAREN M & ROBERT C PAGE, KEITH R	11	\$205,000	\$184,200	\$189,900
Notes: REMOVED FIREPLACE, CORR INT												
000R06	000007	000000	07/29/16	3524	1689	I U 43	SHORT SALE RQ 3RDPTY	STINE, CLINTON L & JEANNE L BILODEAU, KYLE M	11	\$152,000	\$180,600	\$180,600
Notes: MLS#4419681, PAUL ROGERS CELL:603-848-5565, HOMEANDLANDAU@AOL.COM												
000R18	000013	000006	07/29/16	3524	955	I U 37	FINANCIAL CO GRNTR/E	FEDERAL NATIONAL MORT ASSOC WELLS FARGO BANK NA	11	\$1	\$227,300	\$227,300
000R18	000013	000006	07/29/16	3524	957	I U 37	FINANCIAL CO GRNTR/E	WELLS FARGO BANK NA MILITARY WARRIORS SUPPORT FOUNDATIO	11	\$1	\$227,300	\$227,300

Map	Lot	Sub	Date	Book	Page	I/V* Q/U ⁺	Unqualified Code/Reason	Grantor/Grantee	Property & Modifier	Sale Price	Current Taxable	Prior Year Taxable
000R34	000030	000T11	08/02/16	3525	105	I Q		MULLEN, WANDA A LIU, JESSICA	18	\$30,000	\$45,600	\$45,600
000R49	000008	000000	08/08/16	3525	1586	I U 38	FAMILY/RELAT GRNTR/E	MOORE TRUST, DIANE L	11	\$1	\$211,500	\$211,500
000R34	000006	000002	08/09/16	3525	2361	I U 38	FAMILY/RELAT GRNTR/E	BRUCE ROBERT L & VIRGINIA M REVOC TR	11	\$1	\$135,300	\$135,300
000R35	000024	000T18	08/09/16	3525	2397	I U 35	GOVMT AGENCY GRNTR/E	SIMS, GEORGE A SIMS, GEORGE A & REBECCA C	19	\$1	\$13,600	\$13,600
000R34	000025	000000	08/02/16	3525	56	I Q		PITTSFIELD, TOWN OF REVITSKY, PHILLIP & STACIE	12	\$140,000	\$184,000	\$184,000
000R39	000018	000000	08/15/16	3526	1296	I U 35	GOVMT AGENCY GRNTR/E	MARIREA, CHRISTINE M WENTWORTH, ZACHARY G & SARAH J	33	\$1	\$160,500	\$160,500
000R35	000024	000T01	08/15/16	3526	1414	I Q		PITTSFIELD, TOWN OF DAWNMARK, LLC	18	\$60,000	\$45,300	\$44,100
Notes: PU OPF												
000R22	000030	000000	08/17/16	3526	2410	I U 38	FAMILY/RELAT GRNTR/E	BELL, ALFRED NASH, EDWARD 2010 REVOCABLE TRUST	11 74	\$1	\$220,800	\$220,800
000U03	000019	000000	08/17/16	3526	2451	I U 37	FINANCIAL CO GRNTR/E	HAYES, NICHOLAS M & CHRISTIANSEN, CE HAYES, NICHOLAS M	33	\$165,000	\$344,200	\$529,900
Notes: INTERIOR INSPECTION RESULTED IN CORRECTIONS AND ADDED UC %												
000U03	000133	000000	08/11/16	3526	340	I U 51	FORECLOSURE	JAMES, IAN D WELLS FARGO BANK, N A	11	\$100,000	\$195,600	\$195,600
000R22	000030	000001	08/23/16	3527	1022	I Q		MCCABE, JOSHUA M & KIMBERLY A CUNNINGHAM, PAUL & JODY	11	\$245,000	\$209,200	\$209,200
000R50	000007	000012	08/23/16	3527	1266	I Q		SIMPSON, JAMES & JANET MARSTON, CARA M	11	\$158,000	\$175,100	\$175,100
000U03	000019	000000	08/19/16	3527	510	I U 38	FAMILY/RELAT GRNTR/E	CENTENO, EDGARDO R CENTENO, EDGARDO R & MEREDITH L	33	\$1	\$344,200	\$529,900
Notes: INTERIOR INSPECTION RESULTED IN CORRECTIONS AND ADDED UC %												
000U05	000056	000000	08/22/16	3527	698	I U 51	FORECLOSURE	DUKETTE, JOSEPH A & REBECCA L NEW HAMPSHIRE HOUSING FINANCE AUTHC	17	\$77,400	\$95,200	\$95,200
000R15	000010	000000	08/22/16	3527	763	I U 90	RSA 79-A CURRENT USE	ELLIOTT TRUSTEE, EARL M HEIRS OF DIPOTO, DIANE	11	\$1	\$129,302	\$129,297
Notes: CURRENT USE, NO AD VALOREM AVAILABLE												
000R15	000015	000000	08/22/16	3527	763	V U 90	RSA 79-A CURRENT USE	ELLIOTT TRUSTEE, EARL M HEIRS OF DIPOTO, DIANE	22	\$1	\$498	\$493
Notes: IN CURRENT USE, NO AD VALOREM AVAILABLE												
000U04	000032	000000	09/01/16	3528	2396	I Q		BLECKMANN TRUSTEE, SHIRLEY F BELL III, ALFRED E & DONNA M	11	\$159,934	\$130,700	\$130,700
000R44	000009	000004	08/29/16	3528	665	I Q		ST GERMAIN, NICK J CABRAL, MICHAEL R	11	\$265,000	\$224,200	\$224,200
000R17	000003	000005	08/26/16	3528	86	I U 38	FAMILY/RELAT GRNTR/E	PERKINS, ALAN L & PATRICIA A PERKINS FAMILY REVOC TRUST	17	\$0	\$89,000	\$89,000
000U03	000035	000000	09/08/16	3529	1145	I U 81	ESTATE SALE/FDCY COV	ROBINSON, ALVAH G, HEIRS OF POWERS, LEAH	11	\$810,000	\$129,900	\$129,900

Map	Lot	Sub	Date	Book	Page	IV* QU ⁺	Unqualified Code/Reason	Grantor/Grantee	Property & Modifier	Sale Price	Current Taxable	Prior Year Taxable
000U05	000029	000000	09/08/16	3529	1196	I U 38	FAMILY/RELAT GRNTR/E	COUTO, MATTHEW COUTO FAMILY II TRUST	12	\$0	\$143,700	\$145,900
000R07	000002	000000	09/09/16	3529	1783	V U 90	RSA 79-A CURRENT USE	RICHARDSON, PAUL F DSDK REVOCABLE TRUST	22 74	\$77,500	\$3,393	\$3,376
Notes: NO AD VALOREM AVAILABLE												
000R22	000001	000010	09/12/16	3529	2300	I U 38	FAMILY/RELAT GRNTR/E	VOGT, LYNDA D VOGT TRUSTEE, LYNDA D	11 70	\$0	\$233,100	\$233,100
000U03	000128	000000	09/14/16	3530	107	V U 50	TAX SALE	PITTSFIELD, TOWN OF NO WORRY LLC	22	\$0	\$24,600	\$24,600
000U03	000118	000000	09/14/16	3530	109	V U 50	TAX SALE	PITTSFIELD, TOWN OF NO WORRY LLC	22	\$0	\$9,900	\$700
000U04	000025	000000	09/14/16	3530	111	I U 50	TAX SALE	PITTSFIELD, TOWN OF NO WORRY LLC	19	\$0	\$175,200	\$175,200
000U04	000026	000000	09/14/16	3530	113	V U 50	TAX SALE	PITTSFIELD, TOWN OF NO WORRY LLC	22	\$0	\$17,000	\$17,000
000U03	000091	000000	09/20/16	3530	1910	I Q		BUATTI SR, JAMES V DUBE, BRANDON	12	\$128,500	\$109,300	\$109,300
000R47	000002	000000	09/20/16	3530	1990	I U 90	RSA 79-A CURRENT USE	CHARLES WHITE MANAGEMENT, INC. GRASSO FAMILY TRUST	11	\$210,000	\$250,385	\$250,258
Notes: ALSO CODE 21, SOLD WITH R47-2-1												
000R47	000002	000001	09/20/16	3530	1990	V U 90	RSA 79-A CURRENT USE	CHARLES WHITE MANAGEMENT, INC. GRASSO FAMILY TRUST	22	\$210,000	\$450	\$397
000U01	000022	000000	09/22/16	3530	2532	I Q		ROBBINS, GEORGE C LINDELL, NANCY B REV TRUST	17	\$35,000	\$34,000	\$33,600
Notes: ALSO CODE 90, NO AD VALOREM AVAILABLE, SOLD WITH R47-2												
000U03	000086	000000	09/14/16	3530	261	I U 99	UNCLASSFYD EXCLUSION	MOO-VEEZ GALORE LLC RICHARDS, DORIS M	33	\$137,866	\$180,500	\$195,400
Notes: ADJ COND/DEPREC., NOT ON MLS/GOOGLE, PRIVATE TRANSACTION, WAS PREV LISTED ASP \$229,900												
000R06	000001	000000	09/22/16	3530	2619	I U 33	LNDLRD/TENANT SALE	GADWAH TRUSTEE, WAYNE M SIMPSON, TESSIE	17	\$108,000	\$118,700	\$118,700
000R14	000025	000000	09/22/16	3530	2650	I Q		BOYD, ROBERT O MARIN, CAMERON & LAUREN	11	\$200,000	\$167,700	\$167,700
000R11	000027	000000	09/15/16	3530	305	I U 99	UNCLASSFYD EXCLUSION	STEPHENS, BRYCE A RAPER, GREGORY	17	\$28,000	\$55,200	\$55,200
Notes: NOT ON MARKET, FORSALE BY OWNER, OLD MH ON PROPERTY IS V POOR COND WILL NEED TO BE REMOVED												
000U03	000127	000000	09/14/16	3530	75	V U 50	TAX SALE	PITTSFIELD, TOWN OF NO WORRY LLC	22	\$55,800	\$18,300	\$18,300
000R22	000001	000040	09/26/16	3531	0746	I Q		ELLIOTT, ROBERT J DODGE, JAMES & GUNDERSON, TORY	19 71	\$67,000	\$49,600	\$49,600
000R37	000002	000000	09/28/16	3531	1777	I U 38	FAMILY/RELAT GRNTR/E	BUTTERWORTH, WILLIAM A BUTTERWORTH, W & TASKER, KIMBERLY	17	\$1	\$97,900	\$97,900
000R06	000013	000000	09/30/16	3532	460	I Q		LEMMON, DAWN M MACLAREN, JULIA	11	\$139,200	\$146,100	\$146,100

Att Same Sale to
U01-22-1 Code U-V-21

Map	Lot	Sub	Date	Book	Page	I/V ⁺ Q/U ⁺	Unqualified Code/Reason	Grantor/Grantee	Property & Modifier	Sale Price	Current Taxable	Prior Year Taxable
000R46	000005	000000	01/20/16	PRO	BATE	V	U 38 FAMILY/RELAT GRNTR/E	ALEXANDER, CAROLE A & LEBLANC JR, CH 22		\$1	\$512	\$450

Notes: PROBATE DOC REC'D 3/11/16 CASE #317-2015-ET-00468 REMOVE CHARLES LEBLANC JR, CU NO AD VALOREM AVAIL

Cara Marston

From: Neil P. Cheseldine <neil.cheseldine@wright-pierce.com>
Sent: Wednesday, November 30, 2016 5:49 PM
To: Cara Marston
Cc: bgilpatric@utilitypartnersllc.com; 'rlauricella@utilitypartnersllc.com'; Timothy R. Vadney
Subject: RE: [FWD: FW: Pittsfield AOC]
Attachments: AOC Status Update Letter(11-30-2016).pdf

Cara,
Please see attached letter and let me know if this meets your current needs for the upcoming Select Board meeting. Please also begin looking at your upcoming schedule to let us know when it would be convenient to meet. Thanks,

Neil C.

Neil Cheseldine PE | Project Manager

99 Main Street | Topsham, ME 04086
Office: 207.725.8721 | **Direct:** 207.798.3724 | **Cell:** 802.272.6745

WRIGHT-PIERCE Water | Wastewater | Infrastructure

From: Neil P. Cheseldine
Sent: Tuesday, November 29, 2016 5:21 PM
To: 'Cara Marston' <cmarston@pittsfieldnh.gov>
Cc: bgilpatric@utilitypartnersllc.com; 'rlauricella@utilitypartnersllc.com' <rlauricella@utilitypartnersllc.com>; Timothy R. Vadney <tim.vadney@wright-pierce.com>
Subject: RE: [FWD: FW: Pittsfield AOC]

Cara,
It was good to speak with you today. As we discussed, I will draft a letter to you and the Board to summarize what has been happening relative to the WWTF, Administrative Order (AOD), etc. and charting a path forward. To meet the terms of the AOC you will need to alert NHDES by December 15, 2016 that you have selected Wright-Pierce to develop an updated facility plan for the WWTF. Hopefully, the Board will concur with our selection and you can then forward meeting minutes to NHDES to meet that requirement. I would be happy to attend the meeting on December 6 if you think the Board would like a personal update and can afford to spend some time on this topic at their meeting.

Also as we discussed, we should meet soon (including Rob and Bill) to discuss how you would like to proceed with the Facilities Study update so that we can accurately define the scope and cost. I hope we can schedule this meeting before the holidays. The AOC requires that you execute a contract with the Engineer by April 1, 2017, but I think we would all like to get going before then if possible.

Thanks for your time today. I will be in touch shortly with a draft of the letter described above. Regards,

Neil Cheseldine PE | Project Manager

November 30, 2016
W-P Project No. 13055B

Cara Marston, Town Administrator
85 Main Street
PO Box 98
Pittsfield, NH 03263

Subject: Pittsfield Wastewater Treatment Facility – Administrative Order by Consent
Status Update

Dear Ms. Marston:

As you are aware the Town of Pittsfield has certain responsibilities to maintain compliance with the DES Administrative Order by Consent (AOC) as summarized below with status noted in bold.

1. **Effective Immediately,**
 - a. Optimize the existing treatment process to improve phosphorus removal – **Complete**
 - b. Maintain compliance with interim phosphorus limit – **Complete and ongoing**
 - c. Submit quarterly status reports to DES – **Ongoing**
2. **By December 15, 2016,** select qualified consultant to develop an updated facility plan for the Pittsfield WWTF and notify DES of selection including name, address, and telephone number of consultant – **Pending – The Town needs to notify NHDES of its selection of Wright-Pierce (see below for address and phone number).**
3. **By April 1, 2017,** Contract with the selected qualified consultant to develop an updated facility plan for the Pittsfield WWTF consistent with all the requirements and deadlines set out in this AOC, including a comprehensive scope of work, and a schedule to develop the updated facility plan by **March 1, 2018.** Pittsfield shall send a copy of the fully-executed contract to DES. – **Incomplete, to be developed with input from Town**
4. **By March 1, 2018,** Pittsfield shall submit to DES, for approval, an updated facility plan to upgrade its WWTF such that the Pittsfield WWTF will be capable of consistently meeting all limits and conditions of its NPDES Permit. Plan shall include recommended upgrades, implementation schedule with milestones and final completion date. – **Not yet initiated**
5. **By TBD,** Complete all approved construction and attain full operation, such that the effluent discharged from its WWTF to the Suncook River meets all limits and conditions of the NPDES



Permit in accordance with the implementation schedule in the approved facility plan. – **Not yet initiated**

6. Send all AOC related correspondence to DES and USEPA at the addresses shown in the AOC.

We suggest you coordinate with your Select Board at its next meeting December 6, 2016 to confirm the Town's selection of Wright-Pierce to develop the updated facility plan, and then forward a copy of the meeting minutes to DES. This will allow the Town to comply with the 2nd requirement of the AOC as summarized above.

To maintain progress on the project, we hope to meet with you and the Utility Partners staff soon, to discuss the appropriate scope of study for the facility plan update. Utility partners set up a temporary chemical feed system to optimize phosphorus treatment, as mandated by the AOC. The initial data collected while this system operated appears to be very promising in relation to the NPDES Permit phosphorus limit. Discussion of current operations at the WWTF will help to better define the necessary level of study that needs to be completed to successfully develop the updated facility plan for the WWTF. Following this meeting, we will develop a proposed scope and fee estimate for your review and to be included in an engineering contract which will need to be finalized and executed by April 1, 2017. Please note that the AOC schedule was intended to allow the Town flexibility to include the engineering study cost as a Town Meeting warrant article item if it was not able to fund the study using regular budgets. If you decide that town meeting special appropriation funding is not necessary, then we will be able to get started earlier.

We look forward to meeting with you and your staff. Please let me know if you would like us to attend your next Select Board meeting to review this information in person with the Board. We appreciate this opportunity to continue working with the Town and we look forward to initiating this project.

Sincerely,

A handwritten signature in black ink, appearing to read "Neil P. Cheseldine".

Neil P. Cheseldine, PE
Project Manager

cc: Rob Lauricella
Bill Gilpatrick
Tim Vadney



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES



Thomas S. Burack, Commissioner

Town of Pittsfield, New Hampshire
85 Main Street
Pittsfield, NH 03263

**ADMINISTRATIVE ORDER
BY CONSENT**

No. 16-014 WD

Re: Municipal Wastewater Treatment Facility
127 South Main Street, Pittsfield, NH
NPDES Permit No. NH0100986

A. INTRODUCTION

This Administrative Order by Consent is issued by the New Hampshire Department of Environmental Services, Water Division to, and with the consent of, the Town of Pittsfield, pursuant to RSA 485-A:22. This Administrative Order by Consent is effective upon signature by both parties.

B. PARTIES

1. The Department of Environmental Services, Water Division ("DES"), is a duly-constituted administrative agency of the State of New Hampshire, having its principal office at 29 Hazen Drive in Concord, New Hampshire.
2. The Town of Pittsfield, New Hampshire is a duly-constituted municipality of the State of New Hampshire having a mailing address of 85 Main Street, Pittsfield, NH 03263.

C. STATEMENTS OF FACTS AND LAW

1. Pursuant to RSA 485-A:13 and related sections, DES regulates the discharge of pollutants to surface waters under a permit system. As part of this program, the Commissioner of DES has adopted NH CODE ADMIN. RULES Env-Wq 301 relating to permits, and has adopted NH CODE ADMIN. RULES Env-Wq 1700 to establish water quality standards for the state's waters.
2. The Town of Pittsfield owns and operates a wastewater treatment facility ("WWTF") located at 127 South Main Street, in Pittsfield, New Hampshire.
3. Pursuant to RSA 485-A:13, I(a) it shall be unlawful for any person or persons to discharge or dispose of any sewage or waste to a surface water or groundwater of the state without first obtaining a written permit from DES.
4. Operation of the WWTF in Pittsfield is permitted under the terms of federal National Pollutant Discharge Elimination System ("NPDES") permit number NH0100986, issued by the United States Environmental Protection Agency ("EPA") to Pittsfield on January 21, 2015 (effective April 1, 2015). NPDES permit #NH0100986 was adopted as a State discharge permit under RSA 485-A:13, I(a). The federal and state permits are collectively referred to hereinafter as the "NPDES Permit."
5. Pursuant to New Hampshire Laws of 1967, Chapter 311:1, the Suncook River and its tributaries are classified as Class B waters.

DES Web site: www.des.nh.gov

P.O. Box 95, 29 Hazen Drive, Concord, New Hampshire 03302-0095

Telephone: (603) 271-3503 • Fax: (603) 271-2867 • TDD Access: Relay NH 1-800-735-2964

6. Pursuant to RSA 485-A:8, II, there shall be no disposal of sewage or waste in Class B waters except those that have received adequate treatment to prevent the lowering of the biological, physical, chemical or bacteriological characteristics below those stated in RSA 485-A:8, II. Disposal of waste shall not be harmful to aquatic life or to the maintenance of aquatic life in said receiving waters. Further, Class B waters shall be acceptable for swimming, fishing and other recreational purposes; and, after adequate treatment, for use as water supplies.
7. RSA 485-A:12, I, prohibits the discharge of any sewage or wastes to a surface water in such a manner as will lower the quality of the water below the minimum requirements of the adopted classification.
8. The NPDES Permit authorizes Pittsfield to discharge treated wastewater from its WWTF to the Suncook River, subject to specified effluent limitations, monitoring requirements, and other conditions.
9. To maintain water quality standards for the state's waters, the NPDES Permit requires Pittsfield to meet more stringent discharge limits than its WWTF can currently meet.
10. Pursuant to condition Part I.A.1. of the NPDES Permit, Pittsfield may not discharge effluent with total phosphorus ("phosphorous") loading that exceeds 1.5 lbs/day as an average monthly value from April 1st through October 31st of each year.
11. For the monitoring period from April 2015 through October 2015, and April and May 2016, Pittsfield violated the permitted monthly average effluent limit for phosphorus each month.

D. DETERMINATION OF VIOLATIONS

The Town of Pittsfield violated Part I.A.1. of the NPDES Permit by discharging treated wastewater from its WWTF to the Suncook River, from April 2015 through October 2015, and in April and May 2016, that exceeded permitted phosphorus limits during each month.

E. ORDER

Based on the above findings, DES hereby orders the Town of Pittsfield, and Pittsfield agrees, to undertake and complete the following actions in accordance with the time schedules specified:

1. **Effective immediately**, and until full compliance with the NPDES Permit is achieved, Pittsfield shall:

a. optimize the existing treatment processes in order to improve phosphorus removal capacity and efficiency, consideration shall be given to the addition of chemicals to precipitate phosphorus.

b. limit the phosphorus loading in the effluent discharged to the Suncook River, as follows:

EFFLUENT PARAMETER	EFFLUENT LIMIT			MONITORING REQUIREMENTS	
	lbs/day			Frequency	Sample Type
	Average Monthly	Average Weekly	Maximum Daily		
Total Phosphorus (April 1 through October 31)	10	---	Report	1/Week	Grab

c. submit to DES written reports on the status of its work and evaluation of its compliance status for each quarter. The first quarterly report for 2016 is due on October 15, 2016, and the final report is due on 15 days after the close of the quarter during which full compliance with the NPDES Permit is achieved. All quarterly reports shall include, at a minimum:

- i. a brief description of work completed during the previous quarter; and,
- ii. a brief description of work anticipated to be completed during the next quarter.

2. **By December 15, 2016**, Pittsfield shall select a qualified consultant to develop an updated facility plan for the Pittsfield WWTF; and, shall notify DES of its selection including the name, address, and telephone number of the qualified consultant selected.

3. **By April 1, 2017**, Pittsfield shall contract with a qualified consultant to develop an updated facility plan for the Pittsfield WWTF consistent with all of the requirements and deadlines set out in this Administrative Order by Consent, including a comprehensive scope of work, and a schedule to develop the updated facility plan by **March 1, 2018**; and, Pittsfield shall send a copy of the fully-executed contract to DES.

4. **By March 1, 2018**, Pittsfield shall submit to DES, for approval, an updated facility plan to upgrade its WWTF such that the Pittsfield WWTF will be capable of consistently meeting all limits and conditions of its NPDES Permit. Pittsfield shall include a final recommended alternative to upgrade the Pittsfield WWTF in its updated facility plan. Pittsfield shall include an implementation schedule with milestones and a final completion date for the final recommended alternative to upgrade the Pittsfield WWTF in the updated facility plan.

5. Pittsfield shall complete all approved construction, and attain full operation, such that the effluent discharged from its WWTF to the Suncook River meets all limits and conditions of the NPDES Permit in accordance with the implementation schedule in the facility plan submitted by March 1, 2018; as approved, including interim deadlines for milestones, and the final completion date. The approved implementation schedule set forth in this Administrative Order by Consent and in the approved facility plan submitted by March 1, 2018, shall become a part hereof, and enforceable hereunder without further amendment to this Administrative Order by Consent.

6. Pittsfield shall send **all** correspondence, data, reports, and other submissions made in connection with this Administrative Order by Consent to DES, and EPA, as follows:

Tracy L. Wood, P.E., WWeB
DES Water Division
P.O. Box 95
Concord, NH 03302-0095
Fax No.: (603) 271-2001
e-mail: tracy.wood@des.nh.gov

Copy to: Joy Hilton
USEPA Region 1 – New England
5 Post Office Square, Suite 100
Mail Code OES04-3
Boston, MA 02109-3912
e-mail: Hilton.Joy@epa.gov

F. CONSENT AND WAIVER OF APPEAL

1. By execution of this Administrative Order by Consent, Pittsfield agrees that this Order shall apply to and be binding upon Pittsfield, its officers, directors, successors and assigns, and agrees that this Order may be entered and enforced by a court of competent jurisdiction.

2. By execution of this Administrative Order by Consent, Pittsfield waives any right to appeal this Administrative Order by Consent provided by statute, rule, or common law, including without

limitation the right to appeal to the Water Council, and waives any right to object to the entry and enforcement of this order by a court of competent jurisdiction.

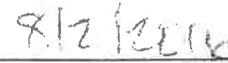
3. The effective date of this Administrative Order by Consent is the date on which it is signed by a duly authorized representative of the Town of Pittsfield, and the Commissioner of DES. After such date, this Administrative Order by Consent may be amended only by written agreement signed by a duly authorized representative of the Town of Pittsfield and the Commissioner. Any such amendment will become effective on the date on which it has been accepted by the Commissioner.

4. The Town of Pittsfield shall continuously and diligently pursue implementation of the actions required in this Administrative Order by Consent. Pittsfield shall immediately notify DES of any delays in meeting the deadlines specified in this Administrative Order by Consent. Approval of reasonable changes to the implementation schedule shall not be unreasonably withheld by DES. Failure to secure funding for the required actions or failure of a consultant to meet deadlines, in and of itself, shall not be construed as beyond the control of the Town of Pittsfield.

Town of Pittsfield, New Hampshire

COPY


By: Cara Marston, Town Administrator
Duly Authorized

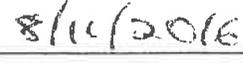


Date

NH Department of Environmental Services

COPY


Thomas S. Burack, Commissioner



Date

cc: DES Legal Unit

cc: Public Information Officer, DES PIP Office
K. Allen Brooks, Chief, AGO-Environmental Protection Bureau
Pittsfield Select Board, Town Administrator, and Public Works Director
Tracy Wood, P.E., Administrator, WWEB, NHDES
Joy Hilton, USEPA Region 1

Cara,

I got three estimates for a new mower. The price for the Hustler in Belmont is firm for 2017. Also, the X-Mark at Greenlands which is the same mower that I wanted in 2016 with the mulching kit included. I asked them why the price came down over \$2,000 and he said because of discounts for municipalities. I thought he was clear on that last year.

For the John Deere at North Country Tractor, he gave me prices on two different mowers. These two are not firm prices. John Deere changes their prices two or three times per year. He will call me after Jan. 1 with the new price. I don't believe it will change much, but I would probably rather have the higher priced mower because it has more H.P. and the Town will receive a larger discount. It is well worth the additional price.

Any of the three mowers would be fine, but I would prefer to stay with X-Mark.

Thank you,

Don

GREENLANDS OUTDOOR POWER EQUIP. CORP
 105 MANCHESTER ST
 CONCORD NH 03301
 (603) 225-3387 FAX (603) 225-7273

SOLD TO:
 PITTSFIELD HIGHWAY DEPARTMENT
 36 CLARK ST
 PITTSFIELD, NH 03263

SHIP TO:
 PITTSFIELD HIGHWAY DEPARTMENT
 36 CLARK ST
 PITTSFIELD, NH 03263

4356151

TERMINAL: 14

No returns or service warranties without receipt.
 No returns on special order or electrical parts.
 There is a 15% restocking fee on returns.

SHIPPED VIA: CUSTOMER PICKUP
 8:15:52 PAGE: 1 OF 1

ACCT. NO.	DATE	INVOICE NO.	SALESMAN	STORE	P/O NUMBER	SPECIAL INFORMATION		
4356151	10/10/16	233757	008/008	1				
ORD.	SHIP	B/O	LINE	PART NUMBER	DESCRIPTION	LIST	NET	AMOUNT
1	1			EXWLZX940EKC606T0	ECV940 60 RED TECH EF	10779.00		10779.00
				SN-	1.			
1	1			MNSMK606	60 MULCH KIT		268.00	268.00
PRICE REFLECTS MAXIMUM ALLOWABLE DISCOUNTS FROM EXMARK. THIS QUOTE IS FOR CEMETARY DEPT.								
QUOTE ONLY: 1						SUB TOTAL ----->		11047.00
						MISC. ----->		0.00
						LABOR ----->		0.00
						TAX ----->		0.00
REC'D BY _____						INVOICE TOTAL-->		11047.00

IMPORTANT NOTICE
 It is agreed as part of the consideration for this sale that the price shown hereon for the goods shall be paid on or before the 10th day of the month following the month of purchase. Any portion of the sale price not paid within said time period shall thereafter bear interest at the HIGHEST PREVAILING RATE. All claims and returned goods MUST be accompanied by this invoice. There will be no refund or exchange on electrical parts. The factory warranty constitutes all of the warranties with respect to the sale of this item/items. The seller hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this item/items.



JOHN DEERE

Quote Summary

Prepared For:
Town Of Pittsfield
NH

Prepared By:
Malcolm Mcphail
North Country Tractor, Inc.
149 Sheep Davis Road
Pembroke, NH 032753711
Phone:-- 603-226-2188
macm@northcountrytractor.com

Quote Id: 14166503
Created On: 10 October 2016
Last Modified On: 10 October 2016
Expiration Date: 28 October 2016

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE Z960M Commercial ZTrak	\$ 12,904.00 X	1 =	\$ 12,904.00
John Deere Governmental Discount UCNV0023	\$ -2,097.89 X	1 =	\$ (2,097.89)
Equipment Total			\$ 10,806.11

Quote Summary

Equipment Total	\$ 10,806.11
SubTotal	\$ 10,806.11
Total	\$ 10,806.11
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 10,806.11

Salesperson : X

Accepted By : X



JOHN DEERE

Selling Equipment

Quote Id: 14166503

JOHN DEERE Z960M Commercial ZTrak				
Hours:				
Stock Number:				
				Selling Price
				\$ 12,904.00
Code	Description	Qty	Unit	Extended
2230TC	Z960M Commercial ZTrak	1	\$ 11,649.00	\$ 11,649.00
Standard Options - Per Unit				
001A	United States/Canada	1	\$ 0.00	\$ 0.00
1036	24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks	1	\$ 0.00	\$ 0.00
1505	60 In. Mulch On Demand Mower Deck	1	\$ 870.00	\$ 870.00
2001	Deluxe Comfort Seat with Armrests and Isolation	1	\$ 195.00	\$ 195.00
Standard Options Total				\$ 1,065.00
Other Charges				
	Setup & Freight	1	\$ 190.00	\$ 190.00
Other Charges Total				\$ 190.00
Suggested Price				\$ 12,904.00
Customer Discounts				
Customer Discounts Total			\$ 0.00	\$ 0.00
Total Selling Price				\$ 12,904.00

John Deere Governmental Discount UCNV0023				
Hours:				
Stock Number:				
				Selling Price
				\$ -2,097.89
Code	Description	Qty	Unit	Extended
UCNV0023	governmental discount	1	\$ 0.00	\$ 0.00
Suggested Price				\$ 0.00
Customer Discounts				
Customer Discounts Total			\$ -2,097.89	\$ -2,097.89
Total Selling Price				\$ -2,097.89



Quote Summary

Prepared For:
Town Of Pittsfield
NH

Prepared By:
Malcolm Mcphail
North Country Tractor, Inc.
149 Sheep Davis Road
Pembroke, NH 032753711
Phone: 603-226-2188
macm@northcountrytractor.com

Quote Id: 14166503
Created On: 10 October 2016
Last Modified On: 10 October 2016
Expiration Date: 28 October 2016

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE Z970R Commercial ZTrak	\$ 15,404.00	\$ 15,404.00 X	1 =	\$ 15,404.00
John Deere Governmental Discount UCNV0023	\$ 0.00	\$ -4,035.96 X	1 =	\$ (4,035.96)
Equipment Total				\$ 11,368.04

Quote Summary

Equipment Total	\$ 11,368.04
SubTotal	\$ 11,368.04
Total	\$ 11,368.04
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 11,368.04

Salesperson : X

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 14166503

JOHN DEERE Z970R Commercial ZTrak				
Hours:				Suggested List
Stock Number:				\$ 15,404.00
				Selling Price
				\$ 15,404.00
Code	Description	Qty	Unit	Extended
2211TC	Z970R Commercial ZTrak	1	\$ 14,689.00	\$ 14,689.00
Standard Options - Per Unit				
001A	United States/Canada	1	\$ 0.00	\$ 0.00
1036	24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks	1	\$ 0.00	\$ 0.00
1505	Mulch On Demand Mower Deck	1	\$ 330.00	\$ 330.00
2001	Deluxe Comfort Seat with Armrests and Isolation	1	\$ 195.00	\$ 195.00
Standard Options Total				\$ 525.00
Other Charges				
	Setup & Freight	1	\$ 190.00	\$ 190.00
Other Charges Total				\$ 190.00
Suggested Price				\$ 15,404.00
Customer Discounts				
Customer Discounts Total			\$ 0.00	\$ 0.00
Total Selling Price				\$ 15,404.00

John Deere Governmental Discount UCNV0023				
Hours:				Suggested List
0				\$ 0.00
Stock Number:				Selling Price
				\$ -4,035.96
Code	Description	Qty	Unit	Extended
UCNV0023	governmental discount	1	\$ 0.00	\$ 0.00
Suggested Price				\$ 0.00
Customer Discounts				
Customer Discounts Total			\$ -4,035.96	\$ -4,035.96
Total Selling Price				\$ -4,035.96

2016 Model Year ZTrak™ Commercial Mowers										Rev. 29-Apr-2016	
Manufacturer	John Deere Z915B	John Deere Z920M	John Deere Z925M Flex Fuel	John Deere Z930M	John Deere Z930M EFI	John Deere Z950M	John Deere Z960M	John Deere Z930R	John Deere Z950R	John Deere Z970R	
Engine											
Manufacturer											
Model No.	CV742	FX730V	FCV740	FX801V	ECV749	FX850V	FX921V	FX801V	FX850V	FX1000V	
Horsepower (gross)	At 3600 rpm 25.0 hp, 18.6 kW	At 3600 rpm 23.5 hp, 17.5 kW	At 3600 rpm 25.0 hp, 18.6 kW	At 3600 rpm 25.5 hp, 19 kW	At 3600 rpm 26.5 hp, 19.7 kW	At 3600 rpm 27 hp, 20.1 kW	At 3600 RPM 31.0 hp, 23.1 kW	At 3600 rpm 25.5 hp, 19 kW	At 3600 rpm 27.0 hp, 20.1 kW	At 3600 RPM 35.0 hp, 26.1 kW	
Displacement	747 cc, 45.6cu in.	726 cc 44.3 cu in.	747 cc, 45.6 cu in.	852 cc, 52 cu in.	747 cc, 45.6 cu in.	852 cc, 52 cu in.	999 cc, 61.0 cu in.	852 cc, 52 cu in.	852 cc, 52 cu in.	999 cc, 61.0 cu in.	
Cylinders	Two	Two	Two	Two	Two	Two	Two	Two	Two	Two	
Crankcase Capacity	With filter 2.0 U.S. qt, 1.9 L	With filter 2.0 U.S. qt, 1.9 L	With filter 2.0 U.S. qt, 1.9 L	With filter 2.0 U.S. qt, 1.9 L	With filter 2.0 U.S. qt, 1.9 L	With filter 2.0 U.S. qt, 1.9 L	With filter 2.0 U.S. qt, 1.9 L	With filter 2.0 U.S. qt, 1.9 L	With filter 2.0 U.S. qt, 1.9 L	With filter 2.0 U.S. qt, 1.9 L	
Oil Filter	Full flow, replaceable	Full flow, replaceable	Full flow, replaceable	Full flow, replaceable	Full flow, replaceable	Full flow, replaceable	Full flow, replaceable	Full flow, replaceable	Full flow, replaceable	Full flow, replaceable	
Lubrication	Full pressure	Full pressure	Full pressure	Full pressure	Full pressure	Full pressure	Full pressure	Full pressure	Full pressure	Full pressure	
Cooling	Air	Air	Air	Air	Air	Air	Air	Air	Air	Air	
Air Cleaner	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	
Pre-Cleaner	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Fuel System											
Fuel Type	Gas	Gas	Gas or ethanol blends up to E85	Gas							
Fuel Consumption	Under normal conditions, load, operation, and dependent on loads and operating conditions 1.1-1.9 U.S. gal./hr, 4.2-7.2 L/hr										
Fuel Tank Capacity	11.5 U.S. gallons, 43.5 L	11.5 U.S. gallons, 43.5 L	11.5 U.S. gallons, 43.5 L	11.5 U.S. gallons, 43.5 L	11.5 U.S. gallons, 43.5 L	11.5 U.S. gallons, 43.5 L	11.5 U.S. gallons, 43.5 L	11.5 U.S. gallons, 43.5 L	11.5 U.S. gallons, 43.5 L	11.5 U.S. gallons, 43.5 L	
Fuel Tank	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Electrical System											
Charge System	15 amp	20 amp	20 amp	20 amp	20 amp	20 amp	20 amp	20 amp	20 amp	20 amp	
Battery Voltage	12 V	12 V	12 V	12 V	12 V	12 V	12 V	12 V	12 V	12 V	
Cold Cranking Amp	300 amp	300 amp	300 amp	300 amp	300 amp	300 amp	300 amp	300 amp	300 amp	300 amp	
Hour Meter	Standard, digital	Standard, digital	Standard, digital	Standard, digital	Standard, digital	Standard, digital	Standard, digital	Standard, digital	Standard, digital	Standard, digital	
Operator Presence Starting System	Brake-N-Go (hand)	Brake-N-Go (hand)	Brake-N-Go (hand)	Brake-N-Go (hand)	Brake-N-Go (hand)	Brake-N-Go (hand)	Brake-N-Go (hand)	Brake-N-Go (foot)	Brake-N-Go (foot)	Brake-N-Go (foot)	
Drive Train											
Hydraulic Pumps	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	
Wheel Motors	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	
Travel Speed											
Forward	0 - 10 mph, 0-16.1 km/h	1 - 10 mph, 0-16.1 km/h	1 - 10 mph, 0-16.1 km/h	1 - 10 mph, 0-16.1 km/h	1 - 10 mph, 0-16.1 km/h	1 - 10 mph, 0-16.1 km/h	1 - 10 mph, 0-16.1 km/h	1 - 12 mph, 0-19.3 km/h	1 - 12 mph, 0-19.3 km/h	1 - 12 mph, 0-19.3 km/h	
Reverse	0 - 4.5 mph, 0-7.2 km/h	0 - 4.5 mph, 0-7.2 km/h	0 - 4.5 mph, 0-7.2 km/h	0 - 4.5 mph, 0-7.2 km/h	0 - 4.5 mph, 0-7.2 km/h	0 - 4.5 mph, 0-7.2 km/h	1 - 4.5 mph, 7.2 km/h	1 - 4.5 mph, 7.2 km/h	1 - 4.5 mph, 7.2 km/h	1 - 4.5 mph, 7.2 km/h	

X-ONE

ENGINE

MANUFACTURER Kawasaki, Vanguard
 HP **48", 54" deck:** 22HP - FX691
54", 60" deck: 23.5HP - FX730
54", 60" deck: 27HP - FX850
54", 60" deck: 28HP - Vanguard EFI
* Per SAE J1995

CONSTRUCTION 11ga. +11ga.+7ga. welded steel
 SPINDLE MOUNTS Reinforced 11ga. doubler +7ga. tripler, steel
 IMPACT/TRIM AREAS 1.5" x .375" steel bar protector

10,299

DISPLACEMENT **FX691:** 726cc **FX730:** 726cc
FX850: 852cc **Vanguard:** 810cc

COOLING Air Cooled
 AIR CLEANER Heavy Duty Canister
 ENGINE WARRANTY 3 year

CONSTRUCTION

FRAME 1.5" x 2.0" x .188" steel
 FRONT CASTER WHEELS Mounted w/ sealed ball bearings
 FRONT CASTER FORKS Fabricated 1/2" steel

DRIVE SYSTEM

TYPE Dual Hydrostatic
 PUMPS 12cc HydroGear PK pumps with cooling fans
 WHEEL MOTORS Parker TF0240
 HYDRAULIC LINES Stainless Steel Parker Seal Loc Technology
 HYDRAULIC COOLING Pump mounted fans
 RESERVOIR CAPACITY 1.1 gal.
 SPEED 11 mph
 PARKING BRAKES Patented automatic

GENERAL

SEAT Premium susp. seat, molded vinyl
 FUEL CAPACITY 10.3 gal.
 CUP HOLDER Yes
 FRONT TIRE 13 x 6.5 - 6
 DRIVE TIRE **48", 54" deck:** 24 x 9.5 - 12
60" deck: 24 x 12 - 12

DECKS

CUTTING WIDTH **Side:** 48", 54", 60" **Rear:** 54", 60"
 CUTTING HEIGHTS 1" - 5.5"
 DECK LIFT Foot Operated
 DEPTH 5.5"
 BLADES 3
 BLADE LENGTH **48" deck:** 3 - 16.5" x 2.5" x .20"
54" deck: 3 - 18.5" x 2.5" x .20"
60" deck: 3 - 20.5" x 2.5" x .20"
 SPINDLES Ductile cast iron w/ steel shafts and sealed ball bearings
 DECK BELTS 1
 DRIVE Electric PTO Clutch

DIMENSIONS

WEIGHT **48":** 1200 lbs
54": 1210 lbs
60": 1260 lbs
 HEIGHT W/ ROPS UP 71.25"
 HEIGHT W/ ROPS FOLDED 53"
 LENGTH **48", 54" deck:** 80.8"
60" deck: 83.25"
 WIDTH **48" deck:** 53.5" w/ chute up
54" deck: 59.25" w/ chute up
60" deck: 66" w/ chute up
 TIRE WIDTH **48", 54" deck:** 47"
60" deck: 54"

PRODUCTIVITY*

ACRES PER HOUR **48":** 4.26
54": 4.80
60": 5.33

* Number based on 80% efficiency. This rating is to account for actual mowing conditions including overlapping, turning and terrain.

Optional Accessories: 3 Bag Grass Catcher (12 bu.), BacVac Grass Catcher (10 bu.) electric accuated dump, Mulch Kit, Lights, Semi Pneumatic front tires, FlexForks, Steering Extension Kit, Sand Kit, Deck Rear Anti-scalp wheels, Deck Stripe Kit, Hydro Deck Lift, Suspension Kit, High Vacuum Deck Kit



HUSTLER

www.hustlerturf.com

ADV1263 12-15



HUSTLER
ENGINEERING PERFORMANCE

X-ONE

LIMITED
WARRANTY

2 YEAR | **NO** HOUR LIMIT | **OR** **5** YEAR | **500** HOUR

See your local Hustler dealer for complete warranty details

- ▶ Clean, compact design - simple to own and maintain
- ▶ VX4® decks - clean cut, excellent performance in all conditions
- ▶ 11 mph
- ▶ 10.3 gallon fuel capacity
- ▶ PROVEN separate pumps and motors
- ▶ Full suspension seat standard

LIMITED

LIFETIME WARRANTY

FRAME & LEADING EDGE OF THE DECK



A C T U A L & B U D G E T E D E X P E N S E S & E N C U M B R A N C E

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = 01-431#-#-###

Level of Detail = Object; Level = 9

Fund: GENERAL FUND

Period: January 2016 to December 2016

Account Number	Account Name	Current Year Budgeted	Period Expenditures	Current Year Expenditures	Encumbrances	Balance Remaining	Percent Left
GENERAL FUND							
OPERATING BUDGET							
HIGHWAYS AND STREETS							
HIGHWAYS ADMINISTRATION							
01-4311-1-110	SUPT OF PUBLIC WORKS	63215.00	58486.96	58486.96	0.00	4728.04	7.48
01-4311-1-195	STIPEND FOR VEHICLE USE	3900.00	3196.87	3196.87	0.00	703.13	18.03
01-4311-1-210	HEALTH INSURANCE	18200.00	18199.08	18199.08	0.00	0.92	0.01
01-4311-1-215	LIFE INSURANCE	27.00	27.00	27.00	0.00	0.00	0.00
01-4311-1-220	FICA	4162.00	3700.97	3700.97	0.00	461.03	11.08
01-4311-1-225	MEDICARE	974.00	865.54	865.54	0.00	108.46	11.14
01-4311-1-230	RETIREMENT	7062.00	5872.82	5872.82	0.00	1189.18	16.84
01-4311-1-245	EMPLOYEE SAFETY TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-1-250	UNEMPLOYMENT COMPENSATION	202.00	112.00	112.00	0.00	90.00	44.55
01-4311-1-260	WORKERS COMPENSATION	1918.00	2074.94	2074.94	0.00	(156.94)	(8.18)
01-4311-1-280	HEALTH REIMBURSEMENT ACCOUNT	1100.00	1017.77	1017.77	0.00	82.23	7.48
01-4311-1-350	DRUG & ALCOHOL TESTING	100.00	0.00	0.00	0.00	100.00	100.00
01-4311-1-480	INSURANCE PROPERTY/LIABILITY	541.00	538.28	538.28	0.00	2.72	0.50
01-4311-1-560	DUES & SUBSCRIPTIONS	25.00	25.00	25.00	0.00	0.00	0.00
01-4311-4-245	EMPLOYEE SAFETY TRAINING	400.00	220.00	220.00	0.00	180.00	45.00
01-4311-4-290	UNIFORMS	3358.00	3332.87	3332.87	0.00	25.13	0.75
01-4311-5-341	ELECTRONIC COMMUNICATIONS	1469.00	1271.84	1271.84	0.00	197.16	13.42
01-4311-5-393	FIRE ALARM/EXTINGUISHERS MAINT	600.00	680.00	680.00	0.00	(80.00)	(13.33)
01-4311-5-410	ELECTRICITY	3000.00	2431.45	2431.45	0.00	568.55	18.95
01-4311-5-411	HEATING FUEL	8000.00	4353.16	4353.16	0.00	3646.84	45.59
01-4311-5-412	WATER CHARGES	600.00	460.54	460.54	0.00	139.46	23.24
01-4311-5-415	TRASH REMOVAL	600.00	550.00	550.00	0.00	50.00	8.33
01-4311-5-430	HIGHWAY GARAGE REP & MAINT	1000.00	89.94	89.94	0.00	910.06	91.01
01-4311-5-480	INSURANCE PROPERTY/LIABILITY	620.00	660.25	660.25	0.00	(40.25)	(6.49)
01-4311-5-740	OFFICE EQUIPMENT	400.00	125.47	125.47	0.00	274.53	68.63
TOTAL	HIGHWAYS ADMINISTRATION	121473.00	108292.75	108292.75	0.00	13180.25	10.85
HIGHWAYS, STREETS, & BRIDGES							
01-4312-1-730	HIGHWAY BLOCK GRANT	107251.00	0.00	0.00	0.00	107251.00	100.00
01-4312-1-731	PAVING & RECONSTRUCTION	196208.00	108058.07	108058.07	0.00	88149.93	44.93

ACTUAL & BUDGETED EXPENSES & ENCUMBRANCE

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = 01-431#-#-###

Level of Detail = Object; Level = 9

Fund: GENERAL FUND

Period: January 2016 to December 2016

Account Number	Account Name	Current Year	Period	Current Year	Encumbrances	Balance	Percent
		Budgeted	Expenditures	Expenditures		Remaining	Left
01-4312-1-732	ASPHALT ROAD SEALING	10800.00	10800.00	10800.00	0.00	0.00	0.00
01-4312-2-110	ASST SUPT PUBLIC WORKS	50880.00	43458.20	43458.20	0.00	7421.80	14.59
01-4312-2-111	LIGHT EQUIPMENT OPERATOR	44327.00	40712.41	40712.41	0.00	3614.59	8.15
01-4312-2-112	LIGHT EQUIPMENT OPERATOR	40355.00	35977.68	35977.68	0.00	4377.32	10.85
01-4312-2-113	LIGHT EQUIPMENT OPERATOR	24435.00	23426.29	23426.29	0.00	1008.71	4.13
01-4312-2-120	SEASONAL LABOR	3000.00	0.00	0.00	0.00	3000.00	100.00
01-4312-2-140	OVERTIME	25000.00	9327.40	9327.40	0.00	15672.60	62.69
01-4312-2-195	STIPEND FOR VEHICLE USE	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-2-210	HEALTH INSURANCE	72116.00	60827.43	60827.43	0.00	11288.57	15.65
01-4312-2-211	RETIREE MEDICOMP	3251.00	1083.44	1083.44	0.00	2167.56	66.67
01-4312-2-215	LIFE INSURANCE	102.00	101.81	101.81	0.00	0.19	0.19
01-4312-2-220	FICA	11955.00	9685.95	9685.95	0.00	2269.05	18.98
01-4312-2-225	MEDICARE	2798.00	2264.91	2264.91	0.00	533.09	19.05
01-4312-2-230	RETIREMENT	20667.00	14276.03	14276.03	0.00	6390.97	30.92
01-4312-2-250	UNEMPLOYMENT COMPENSATION	810.00	511.00	511.00	0.00	299.00	36.91
01-4312-2-260	WORKERS COMPENSATION	6100.00	5519.15	5519.15	0.00	580.85	9.52
01-4312-2-280	HEALTH REIMBURSEMENT ACCOUNT	3375.00	4414.94	4414.94	0.00	(1039.94)	(30.81)
01-4312-2-350	DRUG & ALCOHOL TESTING	180.00	0.00	0.00	0.00	180.00	100.00
01-4312-2-360	OUTSIDE SERVICES	3000.00	6296.25	6296.25	0.00	(3296.25)	(109.88)
01-4312-2-390	LINE STRIPING	12000.00	12132.39	12132.39	0.00	(132.39)	(1.10)
01-4312-2-391	EMERGENCY LANES	750.00	0.00	0.00	0.00	750.00	100.00
01-4312-2-480	INSURANCE PROPERTY/LIABILITY	4603.00	4580.25	4580.25	0.00	22.75	0.49
01-4312-2-635	GASOLINE	3000.00	1501.17	1501.17	0.00	1498.83	49.96
01-4312-2-636	DIESEL FUEL	29000.00	11341.18	11341.18	0.00	17658.82	60.89
01-4312-2-637	KEROSENE/LUBRICANTS	2000.00	1043.70	1043.70	0.00	956.30	47.82
01-4312-2-659	2014 INTERNATIONAL 7400	1000.00	598.59	598.59	0.00	401.41	40.14
01-4312-2-660	ONE-TON TRUCK	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-2-661	2011 INTERNATIONAL 4400	1500.00	2454.13	2454.13	0.00	(954.13)	(63.61)
01-4312-2-662	1999 STERLING L7501	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-2-663	2006 INTERNATIONAL 7400	2000.00	5273.40	5273.40	0.00	(3273.40)	(163.67)
01-4312-2-664	2008 INTERNATIONAL 7400	2000.00	6430.70	6430.70	0.00	(4430.70)	(221.54)
01-4312-2-665	2002 LOADER	3000.00	1727.77	1727.77	0.00	1272.23	42.41
01-4312-2-666	2007 GRADER	1500.00	1522.70	1522.70	0.00	(22.70)	(1.51)
01-4312-2-667	2003 BACKHOE	1500.00	199.62	199.62	0.00	1300.38	86.69
01-4312-2-668	2006 SIDEWALK PLOW	1000.00	1219.49	1219.49	0.00	(219.49)	(21.95)
01-4312-2-669	ROADSIDE MOWER	1500.00	1539.94	1539.94	0.00	(39.94)	(2.66)
01-4312-2-670	SANDERS	1000.00	130.50	130.50	0.00	869.50	86.95
01-4312-2-671	SNOW PLOWS	7000.00	6901.59	6901.59	0.00	98.41	1.41
01-4312-2-672	CHIPPER	250.00	439.16	439.16	0.00	(189.16)	(75.66)
01-4312-2-673	POWER SAWS	250.00	99.00	99.00	0.00	151.00	60.40
01-4312-2-674	YORK RAKE	1.00	0.00	0.00	0.00	1.00	100.00
01-4312-2-676	FLEET PARTS & SUPPLIES	2500.00	2168.34	2168.34	0.00	331.66	13.27
01-4312-2-680	DEPARTMENT SUPPLIES	4000.00	4396.50	4396.50	0.00	(396.50)	(9.91)
01-4312-2-681	SAND & GRAVEL	40000.00	32479.87	32479.87	0.00	7520.13	18.80

ACTUAL & BUDGETED EXPENSES & ENCUMBRANCE

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = 01-431#-#-###

Level of Detail = Object; Level = 9

Fund: GENERAL FUND

Period: January 2016 to December 2016

Account Number	Account Name	Current Year Budgeted	Period Expenditures	Current Year Expenditures	Encumbrances	Balance Remaining	Percent Left
01-4312-2-682	COLD/HOT TOP	4000.00	11040.65	11040.65	0.00	(7040.65)	(176.02)
01-4312-2-683	CULVERTS	1500.00	1076.94	1076.94	0.00	423.06	28.20
01-4312-2-684	STREET/TRAFFIC CONTROL SIGNS	1000.00	925.57	925.57	0.00	74.43	7.44
01-4312-2-685	MAGNESIUM CHLORIDE	20000.00	18968.50	18968.50	0.00	1031.50	5.16
01-4312-3-430	STORM SEWER MAINTENANCE	2000.00	1170.00	1170.00	0.00	830.00	41.50
01-4312-4-430	SIDEWALK MAINTENANCE	0.00	200.00	200.00	0.00	(200.00)	0.00
01-4312-4-730	SIDEWALK RECONSTRUCTION	30000.00	0.00	0.00	0.00	30000.00	100.00
01-4312-5-390	SNOW REMOVAL	9000.00	765.00	765.00	0.00	8235.00	91.50
01-4312-5-391	MUNICIPAL LOT PLOWING	2500.00	0.00	0.00	0.00	2500.00	100.00
01-4312-5-686	SALT	48983.00	30587.89	30587.89	0.00	18395.11	37.55
01-4312-7-390	CARE OF TREES	1500.00	1675.00	1675.00	0.00	(175.00)	(11.67)
01-4313-1-430	BRIDGE MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
01-4313-1-480	BRIDGE INSURANCE PROP/LIABILTY	2100.00	0.00	0.00	0.00	2100.00	100.00
TOTAL HIGHWAYS, STREETS, & BRIDGES		870547.00	541330.50	541330.50	0.00	329216.50	37.82
STREET LIGHTING							
01-4316-3-410	STREET LIGHTING ELECTRICITY	22000.00	18599.40	18599.40	0.00	3400.60	15.46
TOTAL STREET LIGHTING		22000.00	18599.40	18599.40	0.00	3400.60	15.46
TOTAL HIGHWAYS AND STREETS		1014020.00	668222.65	668222.65	0.00	345797.35	34.10
TOTAL OPERATING BUDGET		1014020.00	668222.65	668222.65	0.00	345797.35	34.10
TOTAL GENERAL FUND		1014020.00	668222.65	668222.65	0.00	345797.35	34.10
TOTAL GENERAL FUND		1014020.00	668222.65	668222.65	0.00	345797.35	34.10



MONTHLY MANAGERS REPORT

To: Cara Marston, Town Administrator
Town of Pittsfield

From: Bill Gilpatric., Project Manager
Utility Partners LLC

December 1, 2016

Subject: November 2016 Activity at the Pittsfield Wastewater Treatment Facility
NPDES Permit # NH0100986

Wastewater Analysis Performed:

All daily and monthly testing required by the Pittsfield's permit was done and submitted to EPA and DES for the month October 2016. (Report attached)
As you know we started with our new permit on April 1, 2015. We started on May 17, 2016 using the chemical for phosphorus treatment which is called Epic WW58. We are injecting it in lagoon #2 by aerator #7 (shut off 10/21/16). We will not have to test for phosphorus and ammonia after this month, until next April 2017.

Other: Below is a quick reference as to what the flows entering and exiting the facility were for the month of November 2016 compared to November 2015.

Monthly Totals for Influent and Effluent flow compared to last year in MGD:

Nov-16	Influent	Effluent
Total	4.368	3.854
Average	.146	.128
Min.	.119	.078
Max.	.172	.192

Nov-15	Influent	Effluent
Total	4.373	4.088
Average	.146	.136
Min.	.130	.212
Max.	.166	.370

Maintenance Budget: 2016

\$12,500.00

Maintenance money used by month

Jan: \$1229.36

Feb: \$620.41

March: \$3,311.34

Apr: \$3,850.89

May: \$360.79

Jun: \$4189.09

Jul: \$447.87

Aug: \$374.57

Sep: \$715.82

Oct: \$2,345.15

Nov: \$1,290.20

Dec:

Maintenance Cap remainder for the Contract Year

\$12,500.00

- \$18,735.49

- \$6,235.49

Anticipated Maintenance and Repairs:

Got prices on sheds or storage containers for Phosphorus treatment.

Should start to budget for new flow meters.

Plant Maintenance:

All Maintenance and Inspections at the facility has been performed for November 2016.

General clean up inside and outside buildings at Treatment Plant.

Cleaned out grease from headworks.

Cleaned contact cambers.

Getting ready for painting in lab area.

Sewer & alarm Callout

There were no call outs for the month of November.

Pump Stations

Weekly checks were done at all stations.

All generators were exercised this month.

Collection System

Marked out for dig safe where needed.

Checked some of the manholes on Main Street areas.

Flushed some more of dead end mains.

Monitoring Wells

Monitoring wells were tested on November 15, 2016, for our Groundwater Discharge Permit.

Sincerely,



Bill Gilpatric, Project Manager



December 1, 2016

**RE: TOWN OF PITTSFIELD, NEW HAMPSHIRE
NPDES PERMIT # NH0100986
November 2016 DMR EXPLANATIONS**

Dear US EPA and NHDES:

Attached please find the following:

- November 2016 State of NH Monthly Operations Report

Facility personnel and Eastern Analytical performed all NPDES analysis. Results for Chlorine residual and Total Suspended Solids, were less than the detection limit so zero was entered in the monthly report. The following is the test methods and detection limits for the chlorine test and total suspended solids the treatment plant ran:

- Chlorine residual – Method # 4500-CLG-2011 Detection Limit <0.02 mg/L
- Total Suspended Solids – Method #2540 D-2011 Detection Limit < 1 mg/l

The Pittsfield Wastewater Plant has started injecting Epic WW58, chemical for phosphorus treatment on May 17, 2016.

If you have any questions or concerns please contact me at your convenience.

Sincerely,

A handwritten signature in cursive script that reads 'Bill Gilpatric'.

Bill Gilpatric
Project Manager
Utility Partners

PO Box 276
Pittsfield, NH 03263



603-435-8857(p)
603-435-8847(f)

**PITTSFIELD
WASTEWATER TREATMENT FACILITY
MONTHLY OPERATIONS REPORT**

State of New Hampshire
Department of Environmental Services
P.O. Box 95
Concord, New Hampshire 03302-0095

Facility: Pittsfield WWTP
Plant Manager: Bill Gilpatric
Month: November 2016
NPDES# NH0100986

DATE	Day of Week	WASTEWATER FLOW in MGD				DO mg/L	pH		Phosphoru mg/L
		INF	EFF	INFLUENT			SU	EFF	
		TOTAL	TOTAL	Min	Max		EFF	INF	
1	Tue	0.145	0.127	20	320	10.47	6.78	6.88	
2	Wed	0.147	0.115	20	320	10.51	6.98	6.78	
3	Thu	0.158	0.123	40	380	10.39	6.88	6.72	
4	Fri	0.150	0.124	20	380	10.28	6.84	6.72	
5	Sat	0.154	0.119	40	340	10.30	6.88	6.78	
6	Sun	0.153	0.108	10	360	10.40	6.80	6.71	
7	Mon	0.139	0.108	10	380	10.62	6.87	6.52	
8	Tue	0.137	0.130	10	360	10.74	7.18	6.72	
9	Wed	0.144	0.128	10	360	10.35	7.07	6.50	
10	Thu	0.154	0.125	20	340	10.49	6.95	6.74	
11	Fri	0.119	0.078	0	300	10.49	6.96	6.78	
12	Sat	0.139	0.146	0	310	10.72	7.07	6.86	
13	Sun	0.136	0.130	10	360	10.95	6.98	6.84	
14	Mon	0.134	0.122	0	380	11.03	6.86	6.78	
15	Tue	0.154	0.182	20	340	10.96	6.97	6.78	
16	Wed	0.146	0.192	10	360	10.71	6.77	6.77	
17	Thu	0.156	0.170	20	410	10.63	6.93	6.73	
18	Fri	0.143	0.150	0	340	10.65	6.97	6.78	
19	Sat	0.140	0.132	20	400	10.46	6.82	6.67	
20	Sun	0.157	0.135	10	360	10.13	6.67	6.66	
21	Mon	0.148	0.126	10	360	10.31	6.77	6.71	
22	Tue	0.144	0.105	10	340	10.73	6.92	6.73	
23	Wed	0.145	0.123	0	400	11.38	6.88	6.88	
24	Thu	0.135	0.107	0	380	11.40	6.85	6.86	
25	Fri	0.133	0.111	0	380	11.35	6.83	6.87	
26	Sat	0.142	0.105	10	390	11.35	6.79	6.85	
27	Sun	0.144	0.099	10	350	11.40	6.78	6.88	
28	Mon	0.136	0.100	10	380	11.90	6.72	6.89	
29	Tue	0.164	0.162	20	340	12.36	6.95	6.94	
30	Wed	0.172	0.172	40	400	12.19	6.98	6.82	
Total		4.368	3.854						
Average		0.146	0.128	13	361	10.86	6.890	6.77	#DIV/0!
Maximum		0.172	0.192	40	410	12.36	7.18	6.94	0.00
Minimum		0.119	0.078	0	300	10.13	6.67	6.50	0.00

**PITTSFIELD
WASTEWATER TREATMENT FACILITY
MONTHLY OPERATIONS REPORT**

State of New Hampshire
Department of Environmental Services
P.O. Box 95
Concord, New Hampshire 03302-0095

Facility: Pittsfield WWTP
Plant Manager: Bill Gilpatric
Month: November 2016
NPDES# NH0100986

DATE	Day of Week	Chlorine	E-coli #/100	BOD (mg/L)		TOTAL SUSPENDED SOLIDS MG/L		Copper	Ammonia Nitrogen
		mg/L	EFF	INF	EFF	INF	EFF	mg/L	mg/L
								EFF	EFF
1	Tue	0.01							
2	Wed	0.00	152.0						
3	Thu	0.02	59.3	329.0	1.3	695.0	0.0	0.003	
4	Fri	0.00							
5	Sat	0.00							
6	Sun	0.00							
7	Mon	0.00	7.3						
8	Tue	0.00	53.3						
9	Wed	0.00							
10	Thu	0.00		585.0	2.0	388.0	3.0		
11	Fri	0.00							
12	Sat	0.00							
13	Sun	0.01							
14	Mon	0.00							
15	Tue	0.01	26.0						
16	Wed	0.00	44.7						
17	Thu	0.00		316.0	3.0	163.0	2.0	0.004	
18	Fri	0.01							
19	Sat	0.00							
20	Sun	0.01							
21	Mon	0.00	16.7						
22	Tue	0.00	24.7						
23	Wed	0.01		407.0	3.0	450.0	4.0		
24	Thu	0.00							
25	Fri	0.00							
26	Sat	0.00							
27	Sun	0.00							
28	Mon	0.01	11.3						
29	Tue	0.00	8.0						
30	Wed	0.00							
Total			GEO						
Average	0.00		26.2	409	2.3	424	2.3	0.004	#DIV/0!
Maximum	0.02		152	585	3.0	695	4.0	0.004	0.00
Minimum	0.00		7	316	1.3	163	0.0	0.003	0.00

% BOD Removal = 99
% TSS Removal = 99

Verified by: Bill Gilpatric
signature: Bill Gilpatric

Cara Marston

From: bgilpatric@utilitypartnersllc.com
Sent: Thursday, December 01, 2016 8:54 AM
To: Cara Marston
Cc: Rob Lauricella; Dave Sircle
Subject: November 2016 Town Report
Attachments: November2016TownReport.pdf

Cara,

Here is the month of November's report. If you have any questions or concerns, please let me know.

Thank you
Bill