



MEETING AGENDA
TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN OFFICE, 85 MAIN STREET
PITTSFIELD, NEW HAMPSHIRE 03263

TUESDAY, NOVEMBER 29, 2016

6:00 p.m. – Call to order

PUBLIC INPUT – regarding agenda items only

AGENDA REVIEW

NEW BUSINESS

ACTION ITEMS

1. Town website documents & disclaimer
2. Part time EMS wage adjustments
3. 2017 town budget voting

COMMITTEE REPORTS

INFORMATION ITEMS

1. Chamber of Commerce Christmas Celebration - Saturday, December 3, 2016, events all day

OLD BUSINESS

1. Town hall basement code issues (4/5/16)
2. Sale of town owned tax-deeded property (7/26/16)
 - a. 81 Main Street – (under agreement 8/23/16)
 - b. 114 Main Street – (under agreement 8/2/16)
 - c. 31 Berry Avenue – (under agreement 8/10/16)
3. Joy Street Pump Station concern (8/16/16, building/health to follow up)
4. Town equipment policy changes (tabled 9/20/16)
5. Consulting Services Contract for Municipalization of Pittsfield Aqueduct Co. (tabled 9/27/16)

CHECK MANIFESTS

1. Accounts Payable
2. Payroll

MINUTES

1. November 22, 2016 – Public Meeting Minutes
2. November 22, 2016 – Non-Public Meeting Minutes

PUBLIC INPUT

On Tue, Nov 22, 2016 at 7:54 AM, Erica Anthony <eanthony@pittsfieldnh.gov> wrote:

Hi Clayton,

I'd like to change my name back to "Erica" ☺

I would still prefer to remove any documents we are not comfortable are up to date.

Erica

From: Clayton Wood [mailto:cwood911@gmail.com]

Sent: Monday, November 21, 2016 10:06 PM

To: Bill Provencal <billinp@metrocast.net>; Cara Marston <cmarston@pittsfieldnh.gov>; Erica Anthony <eanthony@pittsfieldnh.gov>; Fallon Reed <photography.fallon@gmail.com>; Kathi Connors <Kathi.connors@gmail.com>; Robert Schiferle <RSchiferle@metrocast.net>

Subject: Disclaimer statement

Dear website committee members,

I am proposing the following disclaimer for the Applications, Forms and Permits page and the Ordinances, Policies and Regulations page available from the Documents link in the main menu:

The following list of Applications, Forms and Permits (Ordinance, Policies and Regulations) is not meant to be a complete list of Town Documents and is made available to facilitate public access to information. All attempts have been made to provide accurate and current information. For all legal applications, please contact Erin Anthony, Town Clerk to verify that the document is accurate or that a particular topic is not missing.

Please let me know your comments. Because of the concerns expressed at tonight's meeting, I would like to make the update as soon as possible.

Sincerely,

Cara Marston

From: Robert Schiferle <RSchiferle@Metrocast.net>
Sent: Wednesday, November 23, 2016 7:58 AM
To: Erica Anthony; 'Clayton Wood'
Cc: 'Bill Provencal'; Cara Marston; 'Fallon Reed'; 'Kathi Connors'
Subject: RE: Disclaimer statement

I agree that the Select Board should be consulted prior to further action other than the disclaimer.

Bob

From: Erica Anthony [mailto:eanthony@pittsfieldnh.gov]
Sent: Tuesday, November 22, 2016 10:33 AM
To: Clayton Wood <cwood911@gmail.com>
Cc: Bill Provencal <billinp@metrocast.net>; Cara Marston <cmarston@pittsfieldnh.gov>; Fallon Reed <photography.fallon@gmail.com>; Kathi Connors <Kathi.connors@gmail.com>; Robert Schiferle <RSchiferle@metrocast.net>
Subject: RE: Disclaimer statement

I think it would be best to wait until after Cara has a chance to discuss the topic with the Select Board before we take any action.

Erica

From: Clayton Wood [mailto:cwood911@gmail.com]
Sent: Tuesday, November 22, 2016 10:14 AM
To: Erica Anthony <eanthony@pittsfieldnh.gov>
Cc: Bill Provencal <billinp@metrocast.net>; Cara Marston <cmarston@pittsfieldnh.gov>; Fallon Reed <photography.fallon@gmail.com>; Kathi Connors <Kathi.connors@gmail.com>; Robert Schiferle <RSchiferle@metrocast.net>
Subject: Re: Disclaimer statement

Hi Erica,

Sorry for the name change. If you provide me with a list, I will remove the documents immediately. I am not aware of any documents that are troublesome unless you are talking about address changes, email addresses and changes in department heads. We should be able to correct those documents fairly quickly. Since all documents are in the control of the town clerk, I am not sure where to draw the line. If there are known or suspected problems with a document please let me know. I would like to help by working directly with the chairs and department heads to review the documents from those departments. I will provide a list of the documents that are verified. Do you still want the disclaimer when we remove these documents? Any other changes to the wording of the disclaimer that was in the first email?

Best,

Clayton

2016 CHRISTMAS CELEBRATION Sat., December 3

PTO Breakfast with Santa at PES

8 - 9:30am • \$3

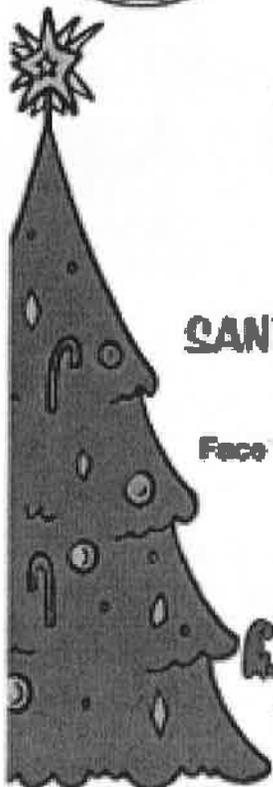
Pictures with Santa \$1

4-H Cookie Walk at PES

Youngsters up to age 16 can shop at the

Children's Store

9:00 am - Noon • Elementary School Gym



The fun continues ...

Dustin Park • Main St.

4:00 - 6:00 pm

SANTA ARRIVES BY FIRE TRUCK 4:00 PM

Visit With Santa at PYW • Park Street Lodge

Christmas Caroling • Popcorn

Face Painting • Hayrides • Candy Canes • Cookies • Hot Cocoa

PYW Gingerbread House Display & Raffle

Holiday Music by the Joyce Family

Decorated Holiday Wreath Contest & Display

Christmas Tree Raffle • One Free Entry Per Person

SERVING HOT SOUPS/CHILI/STEW

AVAILABLE AT PYW KITCHEN FOR CASH OR FOOD DONATION

TREE LIGHTING ~ 6:00 PM

Sponsored by the Greater Pittsfield Chamber of Commerce • www.pittsfieldchamber.org

Made Possible By Donations and Support from the Pittsfield Community, Local Businesses and Members of

Pittsfield Parks & Rec • Park St. Baptist Church • Pittsfield Fire Department • Pittsfield Firefighter's Association • Pittsfield Factory • PYW • Town Hall
Duncock Valley Lions Club • Pittsfield Police Department • Victory Workers 4-H Club • Northway Bank • Corinthian Lodge • Circle of Home & Family
Holiday Music with the Joyce Family • Jitters Cafe • Pittsfield Clothes Closet • South Pittsfield Community Club • Pittsfield Post Office

FOR INFORMATION CALL ANDREA 435-5346

Cara Marston

From: Jeff Cain
Sent: Thursday, November 10, 2016 10:36 AM
To: Andrea Riel
Cc: Cara Marston
Subject: Christmas Tree Lighting

Good Morning Andi,

I have received your letter on behalf of the Greater Pittsfield Chamber of Commerce concerning the annual Christmas Tree Lighting celebration on December 3rd. We are happy to assist with closing Park St for the event as well as coning off parking spaces on Main St in front of Dustin Park. Our Police Association will also be present with our popcorn machine to donate and make popcorn for the event.

We are happy to be involved with this event and help in any way we can, if you need anything else please do not hesitate to call or stop by.

Best Regards,

Jeff

Jeffrey M. Cain
Chief of Police
Pittsfield Police Department
Work: (603) 435-7535
Fax: (603) 435-7298
jcain@pittsfieldnh.gov