



MEETING AGENDA
TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN OFFICE, 85 MAIN STREET
PITTSFIELD, NEW HAMPSHIRE 03263

TUESDAY, NOVEMBER 22, 2016

5:00 p.m. – Call to order – regular session

PUBLIC INPUT – regarding agenda items only

AGENDA REVIEW

DEPARTMENT UPDATE

1. Jeffrey Cain, Chief of Police

NEW BUSINESS

ACTION ITEMS

1. Begin voting on 2017 town budget
2. Proposed change to Selectmen's Office "open" hours
3. Waste Water Treatment Facility storage container for phosphorous treatment chemical
4. LED street light conversion

COMMITTEE REPORTS

OLD BUSINESS

1. Town hall basement code issues (4/5/16)
2. Sale of town owned tax-deeded property (7/26/16)
 - a. 81 Main Street – (under agreement 8/23/16)
 - b. 114 Main Street – (under agreement 8/2/16)
 - c. 31 Berry Avenue – (under agreement 8/10/16)
3. Joy Street Pump Station concern (8/16/16, building/health to follow up)
4. Town equipment policy changes (tabled 9/20/16)
5. Consulting Services Contract for Municipalization of Pittsfield Aqueduct Co. (tabled 9/27/16)
6. Citizen request – Knights of Columbus Baby Safe Haven signage program (tabled 11/15/16)

CHECK MANIFESTS

1. Accounts Payable
2. Payroll

MINUTES

1. November 1, 2016 – Public Meeting Minutes
2. November 1, 2016 – Non-Public Meeting Minutes
3. November 15, 2016 – Public Meeting Minutes
4. November 15, 2016 – Non-Public Meeting Minutes

PUBLIC INPUT

Cara Marston

From: bgilpatric@utilitypartnersllc.com
Sent: Monday, November 14, 2016 2:28 PM
To: Cara Marston
Subject: RE: Storage Containers

Cara,

A new one should be guaranteed not to leak. Where a used one you do not know for sure if it is going to leak or not.

Bill

----- Original Message -----

Subject: RE: Storage Containers
From: Cara Marston <cmarston@pittsfieldnh.gov>
Date: Mon, November 14, 2016 11:17 am
To: "bgilpatric@utilitypartnersllc.com"
<bgilpatric@utilitypartnersllc.com>

Okey dokey! Any benefit for having new over used?

From: bgilpatric@utilitypartnersllc.com [<mailto:bgilpatric@utilitypartnersllc.com>]
Sent: Monday, November 14, 2016 6:31 AM
To: Cara Marston <cmarston@pittsfieldnh.gov>
Subject: RE: Storage Containers

Cara,

I think we should go with Page Street Storage.

Thank you

Bill

----- Original Message -----

Subject: RE: Storage Containers
From: Cara Marston <cmarston@pittsfieldnh.gov>
Date: Sat, November 12, 2016 11:06 am
To: "bgilpatric@utilitypartnersllc.com"
<bgilpatric@utilitypartnersllc.com>

Hi Bill,

Do you have a recommendation for the Board as to which one would be best?

Thank you,

Cara

From: bgilpatric@utilitypartnersllc.com [<mailto:bgilpatric@utilitypartnersllc.com>]
Sent: Monday, November 07, 2016 7:31 AM
To: Cara Marston <cmarston@pittsfieldnh.gov>
Cc: Rob Lauricella <rlauricella@utilitypartnersllc.com>; Dave Sircle <dsircle@utilitypartnersllc.com>
Subject: Storage Containers

Cara,



Cara,

Here are some prices for storage containers and sheds for the phosphorus chemical storage.

Tilton Trailer - new 8'x20' storage container \$3,495.00 + delivery

Page Street Storage - new 8'x20' storage container \$3,200.00 + delivery

Tom's Trailer - used once 8'x20' storage container \$3,100 + delivery

Reed's Ferry Sheds – 12'x12' shed	Pine Clapboard	Vinyl
Salt Box	\$3,999	\$4,629
American Classic	\$3,619	\$4,199

Delivery is around \$100.00 for storage containers. If you need more prices let me know.

Bill

Cara Marston

From: donna.keeley@eversource.com
Sent: Monday, November 14, 2016 2:28 PM
To: Cara Marston
Subject: payback info/ town of Pittsfield LED Street Light Conversion
Attachments: PittsfieldMuniLedgerOct2016.xlsx

Hello, you mentioned that Carol Richardson was recently inquiring on this --- would you like to show this to the board and get back to me?

We can meet with you in person also - this is just for your discussion purposes.

Thanks and let me know.
Donna

Donna Keeley
Eversource NH Community Relations
64 Business Park Dr
Tilton, NH 03276
Office . 603.286.8374 x 555.5436
Cell. 603.748.1717

----- Forwarded by Donna M. Keeley/NUS on 11/14/2016 02:27 PM -----

From: Donna M. Keeley/NUS
To: "Cara Marston" <cmarston@pittsfieldnh.gov>,
Date: 11/01/2016 04:39 PM
Subject: town of Pittsfield LED Street Light Conversion

Hello Cara,

Listed below is cost/payback information for the town of Pittsfield if they should choose to move forward and convert all their existing Eversource street lights to LED.

I would be happy to come in and discuss this in more detail with you at any time.

We have had many of our towns convert to LED with excellent results and satisfaction.

Thanks, Donna

Donna Keeley
Eversource NH Community Relations
64 Business Park Dr
Tilton, NH 03276
Office . 603.286.8374 x 555.5436
Cell. 603.748.1717

This is a hypothetical example using actual Eversource street light ledger details. Actual project economics will depend on project details, ie: labor and materials cost and assuming Eversource rebate.

Eversource
Pittsfield Rate EOL Street Lighting LED conversion Example
1/10/16

	Delivery	Energy	Total Bill	kWh	Installed kw
CURRENT RATE EOL	\$16,892	\$5,941	\$22,833	54,254	12
LED Conversion - EXAMPLE ONLY	\$8,479	\$2,036	\$10,516	18,597	4
Savings	\$8,413	\$3,904	\$12,317	35,657	8
		% Savings	54%		

From: Donna M. Keeley/NUS
 To: "Cara Marston" <cmarston@pittsfieldnh.gov>
 Cc: Craig M. Trottier/NUS@NU, Mark D. Toussaint/NUS@NU
 Date: 11/01/2016 01:35 PM
 Subject: town of Pittsfield and LED projects

Hi Cara, Roland Carter emailed me asking me about rebate programs for LED lighting. He said he was on a 'steering' committee to investigate converting LED for all town buildings and street lighting. I explained that we already had the ball rolling on the street light project information. For the town buildings, assuming he is working on behalf of the town and authorized to obtain information, I directed him to the website and asked him to complete the on line information request form.

Our Strategic Account Executive Craig Trottier is in process of completing the LED street lighting analysis for Pittsfield and as soon as that is ready I will be back in contact with you.

Thanks Cara.
 Donna

Donna Keeley
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Eversource
Pittsfield Rate EOL Street Lighting LED conversion Example
1/10/16

350 Assume \$350 Per Fixture Installed

Materials	\$0
Labor	\$0
Total	\$49,350
Rebate	\$14,100
Net Cost	\$35,250
Annual Savin	\$12,317
Pay Back	2.86

	Delivery	Energy	Total Bill	Installed kw
CURRENT RATE EOL	\$16,892	\$5,941	\$22,833	54,254
1th LED Conversion - EXAMPLE ONLY	\$8,479	\$2,036	\$10,516	18,597
Savings	\$8,413	\$3,904	\$12,317	35,657
	54%			
	% Savings			

Light Type	HID Lumens	Watts	Number of Fixtures	Total Fixture Watts	Annual kWh Per Fixture	Total kWh	Installed kW	Monthly Distribution Rate Per Fixture	Eversource		Total Bill
									Delivery Service	Energy Service	
High Pressure Sodium	4,000	50	100	57	252	25,200	6	\$ 8.56	\$10,802	\$2,759	\$13,562
	5,800	70	-	86	376	-	-	\$ 8.56	\$0	\$0	\$0
	9,500	100	17	125	550	9,350	2	\$ 10.52	\$1,343	\$1,024	\$3,367
	16,000	150	24	187	821	19,704	4	\$ 11.57	\$3,747	\$2,158	\$5,905
	30,000	250	-	302	1,326	-	-	\$ 11.57	\$0	\$0	\$0
	50,000	400	-	462	2,026	-	-	\$ 11.94	\$0	\$0	\$0
	130,000	1,000	-	1,087	4,765	-	-	\$ 22.67	\$0	\$0	\$0
Metal Halide	5,000	70	-	88	386	-	-	\$ 8.89	\$0	\$0	\$0
	8,000	100	-	120	527	-	-	\$ 11.75	\$0	\$0	\$0
	13,000	150	-	188	825	-	-	\$ 12.54	\$0	\$0	\$0
	13,500	175	-	204	896	-	-	\$ 13.21	\$0	\$0	\$0
	20,000	250	-	285	1,251	-	-	\$ 13.43	\$0	\$0	\$0
	36,000	400	-	446	1,956	-	-	\$ 13.81	\$0	\$0	\$0
	100,000	1,000	-	1,070	4,692	-	-	\$ 24.60	\$0	\$0	\$0
			141			54,254	12		\$16,892	\$5,941	\$22,833

NUMBER OF FIXTURES	RATE	SIZE CODE	TYPE	LUMENS	Watts	IF LED Watt:
100	82	047	HPS	4,000	50	18
4	82	049	HPS	9,500	100	18
13	82	151	HPS	9,500	100	39
24	82	188	HPS	16,000	150	60
						141

0

LED Wattage	Number of Fixtures	Annual kWh Per Fixture	Total Annual kWh	Monthly Distribution Rate Per Fixture	Eversource		Total Bill	Rebate Summary	
					Delivery Service	Energy Service		Rebate Per Fixture	Total Rebate
24	100	104	10,428	\$4.68	\$5,616	\$1,142	\$6,758	100	\$10,000
40	17	174	2,955	\$5.51	\$1,125	\$324	\$1,448	100	\$1,700
50	24	217	5,214	\$6.04	\$1,738	\$571	\$2,309	100	\$2,400
-	-	-	-	\$0.00	\$0	\$0	\$0	100	\$0
-	-	-	-	\$0.00	\$0	\$0	\$0	100	\$0
-	-	-	-	\$0.00	\$0	\$0	\$0	100	\$0
-	-	-	-	\$0.00	\$0	\$0	\$0	100	\$0
-	-	-	-	\$0.00	\$0	\$0	\$0	100	\$0
-	-	-	-	\$0.00	\$0	\$0	\$0	100	\$0
	141		18,597		\$8,479	\$2,036	\$10,516	Total Rebate	\$14,100
								Cap	\$50,000

Summary

Number of Fixtures	RATE	Size Code	TYPE	LUMENS	Watts	AS If LED Wattage
100	82	047	HPS	4,000	50	18
4	82	049	HPS	9,500	100	18
13	82	151	HPS	9,500	100	39
24	82	188	HPS	16,000	150	60

141

Count	Inventory		FIXTURE INSTALLATION			LAMP REPLACEMENT		LED Wattage	LED Installation Date	Notes/Follow -up Items
	CLASS	SIZE	STREET NAME	DATE	POLE ID	DATE				
1	82	49	BARNSTEAD RD	10/1/2004	18/ 55	4/17/2012				
2	82	49	BARNSTEAD RD	10/1/2004	18/ 55	4/17/2012				
3	82	49	BARNSTEAD RD	10/1/2004	18/ 55	4/17/2012				
4	82	49	BARNSTEAD RD	10/1/2004	18/ 55	4/17/2012				
5	82	47	BARNSTEAD RD	8/19/1994	18/ 9	4/17/2012				
6	82	47	BARNSTEAD RD	8/19/1994	18/12	4/17/2012				
7	82	47	BARNSTEAD RD	8/19/1994	18/14	4/17/2012				
8	82	47	BARNSTEAD RD	8/19/1994	18/16	4/17/2012				
9	82	47	BARNSTEAD RD	9/1/1994	18/19	4/17/2012				
10	82	47	BARNSTEAD RD	9/1/1994	18/22	4/17/2012				
11	82	47	BARNSTEAD RD	9/1/1994	18/27	4/17/2012				
12	82	47	BERRY AVE	8/15/1994	192/3	4/16/2012				
13	82	47	BERRY AVE	8/15/1994	192/6	4/16/2012				
14	82	47	BERRY AVE	10/9/2003	192/8	4/16/2012				
15	82	47	BERRY AVE	8/16/1994	192/8A	4/16/2012				
16	82	47	BLAKE ST	11/21/2011	36/3					
17	82	47	BLAKE ST	3/24/1995	36/5	4/16/2012				
18	82	151	BOW ST	7/26/1994	198/ 5	4/16/2012				
19	82	47	BRIDGE ST	8/16/1994	2/15	4/13/2012				
20	82	151	BRIDGE ST	7/26/1994	2/17	4/13/2012				
21	82	47	BRIDGE ST	8/16/1994	2/19	4/13/2012				
22	82	47	BRIDGE ST	8/16/1994	2/21	4/13/2012				
23	82	151	BRIDGE ST	8/16/1994	2/23	4/13/2012				
24	82	47	BROADWAY	8/30/1994	34/2	4/16/2012				
25	82	188	CARROLL ST	3/21/1995	3/16	4/17/2012				
26	82	151	CARROLL ST	7/26/1994	18/1	4/17/2012				
27	82	188	CARROLL ST	2/6/2015	18/2	4/17/2012				
28	82	151	CARROLL ST	7/26/1994	32/6	4/17/2012				
29	82	188	CARROLL ST	8/29/1994	32/7	4/17/2012				
30	82	47	CATAMOUNT ST	8/29/1994	190/ 4	4/17/2012				
31	82	47	CATAMOUNT ST	8/29/1994	190/ 6	4/17/2012				
32	82	47	CATAMOUNT ST	8/29/1994	190/ 9	4/17/2012				
33	82	47	CATAMOUNT ST	8/29/1994	190/11	4/17/2012				
34	82	47	CATAMOUNT ST	8/29/1994	190/14	4/17/2012				
35	82	47	CATAMOUNT ST	8/29/1994	190/16	4/17/2012				
36	82	47	CHESTNUT ST	3/21/1995	25/5	4/16/2012				
37	82	47	CHESTNUT ST	3/21/1995	25/7	4/16/2012				
38	82	47	CLARK ST	2/5/2015	3/36					
39	82	47	CONCORD HILL RD	3/21/1995	4/33	4/17/2012				
40	82	47	CONCORD HILL RD	3/21/1995	4/39	4/17/2012				
41	82	47	CONCORD HILL RD	3/21/1995	4/44	4/17/2012				
42	82	188	CONCORD HILL RD	3/21/1995	4/49	4/17/2012				
43	82	188	CONCORD HILL RD	3/21/1995	4/ 3	4/17/2012				
44	82	47	CONCORD HILL RD	3/21/1995	4/ 5	4/17/2012				
45	82	47	CONCORD HILL RD	3/21/1995	4/ 6	4/17/2012				
46	82	47	CONCORD HILL RD	3/21/1995	4/ 9	4/17/2012				
47	82	47	CONCORD HILL RD	3/21/1995	4/13	4/17/2012				
48	82	47	CONCORD HILL RD	3/21/1995	4/17	4/17/2012				
49	82	47	CONCORD HILL RD	3/21/1995	4/22	4/17/2012				
50	82	47	CONCORD HILL RD	3/21/1995	4/28	4/17/2012				
51	82	47	CRAM AVE	3/21/1995	34/5	4/16/2012				
52	82	47	CRAM AVE	3/21/1995	34/8	4/16/2012				
53	82	47	CRESCENT ST	3/24/1995	41/2	4/16/2012				
54	82	47	CRESCENT ST	3/24/1995	41/5	4/16/2012				
55	82	47	CRESCENT ST	3/24/1995	41/7	4/16/2012				
56	82	188	DEPOT ST	8/19/1994	1/43	4/17/2012				
57	82	188	DEPOT ST	8/19/1994	1/45	4/17/2012				
58	82	151	DEPOT ST	7/26/1994	1/46	4/17/2012				
59	82	188	DEPOT ST	8/17/1994	1/47	4/17/2012				

60	82	188	DEPOT ST	8/19/1994	1/49	4/17/2012		
61	82	151	DEPOT ST	8/17/1994	1/50	4/17/2012		
62	82	188	DEPOT ST	8/17/1994	1/52	4/17/2012		
63	82	47	ELM ST	8/19/1994	1/39	4/13/2012		
64	82	188	ELM ST	8/16/1994	1/41	4/13/2012		
65	82	47	FAIRVIEW RD	8/17/1994	39/2	4/16/2012		
66	82	47	FAIRVIEW RD	8/17/1994	39/5	4/16/2012		
67	82	47	FAIRVIEW RD	8/17/1994	39/7	4/16/2012		
68	82	151	FAYETTE ST	11/1/2011	2/23B			
69	82	47	FOSS AVE	3/24/1995	42/4	4/13/2012		
70	82	47	FRANKLIN ST	8/17/1994	1/46A	4/13/2012		
71	82	47	FRANKLIN ST	8/16/1994	1/46B	4/13/2012		
72	82	47	GREEN ST	8/16/1994	251/2	4/13/2012		
73	82	47	HIGH ST	3/23/1995	23/13A	4/17/2012		
74	82	47	JOY ST	3/24/1995	3/4	4/16/2012		
75	82	47	JOY ST	3/24/1995	3/8	4/16/2012		
76	82	47	JOY ST	3/24/1995	3/11	4/16/2012		
77	82	47	JOY ST	3/24/1995	36/8	4/16/2012		
78	82	188	LACONIA RD	3/24/1995	18/40	4/17/2012		
79	82	47	LEAVITT RD	3/24/1995	1/6	4/17/2012		
80	82	47	LEAVITT RD	3/24/1995	1/11	4/17/2012		
81	82	47	LEAVITT RD	3/24/1995	1/16	4/17/2012		
82	82	47	LEAVITT RD	3/24/1995	1/22	4/17/2012		
83	82	47	LEAVITT RD	3/24/1995	1/24	4/17/2012		
84	82	47	LOUDON RD	3/23/1995	411/3	4/16/2012		
85	82	47	LOUDON RD	3/23/1995	411/7	4/16/2012		
86	82	188	LOUDON RD	3/24/1995	411/11A	4/16/2012		
87	82	47	LOUDON RD	3/24/1995	411/15	4/16/2012		
88	82	151	LYFORD HILL RD	8/17/1994	1/26	4/17/2012		
89	82	47	LYFORD HILL RD	3/24/1995	11/4	4/17/2012		
90	82	188	MAIN ST	9/6/1994	1/32	4/17/2012		
91	82	188	MAIN ST	8/19/1994	1/34	4/17/2012		
92	82	188	MAIN ST	8/19/1994	1/35	4/17/2012		
93	82	188	MAIN ST	8/29/1994	1/37	4/17/2012		
94	82	47	MAIN ST	8/30/1994	3/18	4/17/2012		
95	82	47	MAIN ST	7/26/1994	3/20	4/17/2012		
96	82	47	MAIN ST	8/30/1994	3/24	4/17/2012		
97	82	47	MAIN ST	2/11/2015	3/26			
98	82	47	MAIN ST	8/30/1994	3/29	4/17/2012		
99	82	188	MAIN ST	8/19/1994	16/1	4/17/2012		
100	82	151	MAIN ST	7/26/1994	16/3	4/17/2012		
101	82	151	MAIN ST	7/26/1994	16/4	4/17/2012		
102	82	188	MAIN ST	5/29/2012	32/1	4/17/2012		
103	82	47	MAIN ST	9/1/1994	38/2	4/17/2012		
104	82	47	MAIN ST	9/1/1994	38/6	4/17/2012		
105	82	47	MAIN ST	8/30/1994	38/9	4/17/2012		
106	82	47	MAIN ST	8/30/1994	38/12	4/17/2012		
107	82	47	MAIN ST	8/30/1994	38/14	4/17/2012		
108	82	47	MANCHESTER ST	8/15/1994	191/3	4/16/2012		
109	82	47	MANCHESTER ST	8/15/1994	191/5	4/16/2012		
110	82	47	MANCHESTER ST	8/15/1994	191/7	4/16/2012		
111	82	47	MANCHESTER ST	8/15/1994	191/10	4/16/2012		
112	82	47	MANCHESTER ST	8/15/1994	193/2	4/16/2012		
113	82	47	MARSHALL CT	8/17/1994	1/34B	4/16/2012		
114	82	47	NORRIS RD	3/24/1995	11/6	4/17/2012		
115	82	47	OAK ST	9/1/1994	15/3	4/16/2012		
116	82	47	OAK ST	9/1/1994	15/4	4/16/2012		
117	82	47	ONEIDA ST	8/15/1994	193/4	4/16/2012		
118	82	47	ONEIDA ST	8/15/1994	193/5	4/16/2012		
119	82	47	PARK ST	12/14/1998	321/1	4/16/2012		
120	82	188	PARK ST	8/16/1994	321/3	4/16/2012		
121	82	151	RIVER RD	3/23/1995	2/10	4/17/2012		
122	82	47	RIVER RD	3/23/1995	22/2	4/17/2012		
123	82	47	RIVER RD	3/23/1995	22/4	4/17/2012		
124	82	47	RIVER RD	7/26/1994	23/2	4/17/2012		
125	82	47	RIVER RD	3/23/1995	23/4	4/17/2012		
126	82	47	SMITH ST	8/16/1994	24/3	4/17/2012		
127	82	188	TILTON HILL RD	8/16/1994	19/1	4/17/2012		
128	82	47	TILTON HILL RD	8/15/1994	19/4	4/17/2012		
129	82	47	TILTON HILL RD	8/15/1994	19/7	4/17/2012		
130	82	151	TILTON HILL RD	5/26/2016	19/12			
131	82	47	TILTON HILL RD	8/15/1994	19/14	4/17/2012		
132	82	47	TILTON HILL RD	8/15/1994	19/16	4/17/2012		
133	82	47	TILTON HILL RD	8/15/1994	19/21	4/17/2012		
134	82	188	UPPER CITY RD	5/4/2015	12/18			
135	82	188	WATER ST	8/17/1994	1/28	4/17/2012		
136	82	188	WATER ST	2/11/2015	1/30			

137	82	47	WATER ST	8/17/1994	1/29A	4/17/2012			
138	82	47	WATSON ST	3/23/1995	2/3	4/16/2012			
139	82	47	WATSON ST	3/23/1995	2/7	4/16/2012			
140	82	47	WATSON ST	3/23/1995	21/2	4/16/2012			
141	82	47	WEBSTERS MILL RD	3/24/1995	48/23	4/13/2012			

Cara Marston

From: donna.keeley@eversource.com
Sent: Tuesday, November 01, 2016 1:36 PM
To: Cara Marston
Cc: craig.trottier@eversource.com; mark.toussaint@eversource.com
Subject: town of Pittsfield and LED projects

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Donna Keeley
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Office . 603.286.8374 x 555.5436
Cell. 603.748.1717

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AGREEMENT

SUBJECT: A 2016 Contract to provide general consulting services with regard to the municipalization of Pittsfield Aqueduct Company.

The Town of Pittsfield, hereinafter called the Client, and George E. Sansoucy, P.E., LLC, a Professional Engineer having a principal place of business at 7 Greenleaf Woods Drive, Unit 102, Portsmouth, New Hampshire 03801 in the County of Rockingham, State of New Hampshire, hereinafter called Sansoucy, hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION

1.1 Client: Town of Pittsfield

1.1.1 Name: Board of Selectmen
Town of Pittsfield
P. O. Box 98
Pittsfield, NH 03263

1.1.2 Contracting Official: Board of Selectmen

1.1.3 Authorized Contact: Board of Selectmen

1.2 Consultant: George E. Sansoucy, P.E., LLC

1.2.1 Name: George E. Sansoucy, P.E., LLC
Address: 89 Reed Road, Lancaster, NH 03584
Tel: (603) 788-4000
Fax: (603) 788-2798
E-mail: gsansoucy@sansoucy.com

2. GENERAL SERVICES TO BE PERFORMED BY SANSOUCY

2.1 Scope of Work:

Sansoucy will provide general consulting services regarding the municipalization of Pittsfield Aqueduct Company in the Town of Pittsfield. The detailed scope of work is defined in our letter to the Board of Selectmen dated September 7, 2011 and is incorporated herein by reference in its entirety. A courtesy copy is attached to this Agreement.

2.1.1 Scope of the work products

Sansoucy will provide consulting and valuation services to the Committee and Town for the ongoing consideration of municipalization of the Pittsfield Aqueduct Company and, as of 2016 the ongoing concept to merge the proposed municipal water system with the current municipal sewer system and the ongoing consideration to form a Village District to administratively support the municipalization effort and be the ultimate owner of the Aqueduct Company. The final scope will include continued engineering, valuation consulting, public participation meetings, assistance with negotiations with the City of Nashua, and/or attorneys regarding the ultimate condemnation of the facility if required, including PUC activities.

2.1.2 Services to be Provided by the Client:

The Client will provide Sansoucy with a copy of all pertinent files required to assist in the previously defined Scope of Work.

2.1.3 Services to be Provided by Sansoucy:

Sansoucy will provide the Client with general consulting services as requested, and outlined above.

2.2 Completion of Work:

The preliminary report is to be provided to the Town of Pittsfield within 60 days of the signing of this Agreement, unless negotiated otherwise.

2.3 Personnel:

All necessary field assistants employed by Sansoucy shall be competent to perform the work they are called upon to do. Sansoucy shall not hire or compensate, in any way, a Client's employee or any member of the family of such officer or employee in the performance of such work under this contract. Sansoucy shall notify the Client of the names of all field personnel, technical assistants, and professional personnel who will work on this project.

All personnel performing *ad valorem* valuation tasks will be approved by the State of New Hampshire Department of Revenue Administration at an approval level commensurate with their level of appraisal involvement.

2.4 Public Relations:

The Client and Sansoucy, during the progress of the work, shall use their best efforts and that of their agents and employees to promote full cooperation and amiable relations with the company. All publicity and news releases, if any, will be sent out only by the Client, or its authorized representative(s), and not Sansoucy.

2.5 Confidentiality:

Sansoucy agrees to not disclose, unless ordered to do so by a court of law, to anyone except to the Client, or its authorized representative(s), any information discovered for any purpose, or to permit anyone to use or peruse any of the data on file in connection with the report, unless specifically authorized by the Client.

2.6 Compensation and Terms:

The Town of Pittsfield, in consideration of the services hereunder to be performed by Sansoucy, agrees to pay Sansoucy on a time and material basis a figure not to exceed \$24,000 without additional authorizations by the Town of Pittsfield for calendar year 2016.

2.7 Termination:

The Client has the right to terminate this contract immediately upon written notice. Upon notice of termination, Sansoucy will be allowed and paid for, the necessary time and expenses to properly close and archive the files and other necessary closeout functions of the work.

3. INSURANCE.

- 3.1 Sansoucy shall maintain public liability insurance and automobile insurance.
 - 3.1.1 The public liability insurance shall be in the form of commercial general liability with the inclusion of contractual liability coverage and shall provide limits of \$1,000,000 each person and \$1,000,000 each occurrence for bodily injury disability, and \$1,000,000 each occurrence for property damage liability.
 - 3.1.2 The automobile liability insurance shall be in the form of comprehensive automobile liability and shall provide limits of \$100,000 each person and \$300,000 each occurrence for bodily injury liability.
- 3.2 Sansoucy shall not be responsible for consequential or compensatory damages arising from the late performance or non-performance of the agreement caused by circumstances which are either outside Sansoucy's scope of services, beyond Sansoucy's control, or as a result of non-performance of any other party, person, or entity affecting this contract.
- 3.3 Sansoucy shall provide a certificate of insurance confirming the required insurance coverages and providing that the Client shall receive ten (10) days written notice of the cancellation or material change in the required insurance coverage.

4. ASSIGNMENT.

This Contract and the duties of Sansoucy hereunder shall not be assigned.

5. AMENDMENTS.

This Agreement shall not be amended, waived or discharged, unless by mutual written consent of both parties.

Date: _____

In witness thereof the Town of Pittsfield has caused these presents to be signed, thereunto lawfully authorized and caused its corporate (if appropriate) seal to be affixed and George E. Sansoucy, P.E., LLC has caused the same to be signed by his authorized representative, lawfully authorized, on the date and year first above written.

In the presence of:

Town of Pittsfield, NH

_____ by: _____
Witness

_____ by: _____
Witness

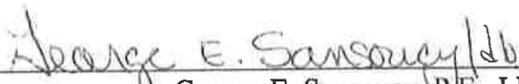
_____ by: _____
Witness

_____ by: _____
Witness

Board of Selectmen

In the presence of:

George E. Sansoucy, P.E., LLC

 by: 
Witness George E. Sansoucy, P.E., LLC



George E. Sansoucy, PE, LLC
Engineers & Appraisers

2016

ENGINEERING AND APPRAISAL RATE SCHEDULE*

Principal engineers and senior appraisers, including court testimony and deposition attendance	\$275.00/hour
Research engineers, associates, appraisers, MBAs	\$225.00/hour
Technical personnel	\$160.00/hour
Clerical personnel	\$110.00/hour

* All rates are portal to portal from Lancaster, N.H. or Portsmouth, N.H. Rates include general office expenses, such as: in-house copies, meals, mileage, office supplies, postage, telecommunications charges, and tolls.

Job-specific and identifiable expenses are billed at cost in addition to the rates shown, including but not limited to: transportation (air fare, car rental, taxi fare, parking, etc.), lodging, document printing and reproduction, research materials such as publications, subscriptions, and database purchases.

Cara Marston

From: f72116@aol.com
Sent: Tuesday, September 27, 2016 7:47 PM
To: Cara Marston
Subject: March 16 2016 contract for Aqueduct purchase services.pdf
Attachments: March 16 2016 contract for Aqueduct purchase services.pdf

For distribution to the BOS
FRED

Sent from my U.S.Cellular© Smartphone



George E. Sansoucy, PE, LLC
Engineers & Appraisers

Town of Pittsfield, NH
ATTN: Board of Selectmen
P. O. Box 98
85 Main Street
Pittsfield, NH 03263
RE: Aqueduct Gen. Consulting

INVOICE NO: 0020648-IN
DATE: 11/15/16

PAGE NO: 1

FOR PROFESSIONAL SERVICES RENDERED THROUGH OCTOBER 31, 2016
PROGRESS BILLING

<u>Performed By</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
G. Sansoucy	SEE ATTACHED	7.00	\$1,820.00
Technical Personnel	SEE ATTACHED	.25	\$37.50

TOTAL LABOR: \$1,857.50

TOTAL INVOICE: \$1,857.50

George E. Sansoucy, PE, LLC

7 Greenleaf Woods Drive, Unit 102, Portsmouth, NH 03801 Tel 603.431.7636 Fax 603.431.7115 mail@sansoucy.com

279 Main Street, Lancaster, NH 03584 Tel 603.788.4000 Fax 603.788.2798 gsansoucy@sansoucy.com

Remittance Address 89 Reed Rd., Lancaster, NH 03584

DETAIL WORK IN PROCESS REPORT

SORTED BY CLIENT CODE - DETAIL BY CATEGORY

CATEG	W.C.	DESCRIPTION	DATE	EMPLY NAME	B T T X COMMENT	HOURS	RATE	AMOUNT
	CLIENT CODE:	PITTSFL	Town of Pittsfield, NH					
	JOB CODE:	3149	Aqueduct Gen. Consulting		STANDARD			
LAB	GES	G. Sansoucy	10/22/16	APPR Sansoucy G.	B NT Traveled to Pittsfield, NH and held public meeting on Village District and taking of Pittsfield Aqueduct.	7.00	260.000	1820.00
LAB	RES	Technical Personne	10/19/16	BRAD ResearchTech15	B NT Worked on presentation.	0.25	150.000	37.50
CATEGORY LAB LABOR-BILLABLE TOTALS:						<u>7.25</u>		<u>1857.50</u>
JOB 3149 FEE TOTALS:						<u>7.25</u>		<u>1857.50</u>
CLIENT PITTSFL TOTALS:						<u>7.25</u>		<u>1857.50</u>
REPORT TOTALS:						<u>7.25</u>		<u>1857.50</u>

Cara Marston

From: Peter Pszonowsky
Sent: Friday, November 18, 2016 12:24 PM
To: Cara Marston
Subject: Fwd: Sign Picture

Sent from my iPhone

Begin forwarded message:

From: "Eric Barbasso" <ebsqr73w@gmail.com>
To: "Peter Pszonowsky" <ppszonowsky@pittsfieldnh.gov>
Subject: Re: Sign Picture

Hi Chief!

Been crazy busy. I just saw your email. There are 3 choices:

12 x 18

18 x 24

24 x 30

I am interested in the larger one because it's the same size as a speed limit sign. People drive right by them and still don't see them. We're all guilty of that.

I've also enclosed a picture as you have asked.

Thanks!

Eric Barbasso

On Nov 17, 2016 3:38 PM, "Peter Pszonowsky" <ppszonowsky@pittsfieldnh.gov> wrote:

Hello, we had a meeting the other night and the BOS was fine with us doing that the baby safe haven but would like a picture of the sign and dimension . I didn't have that with me sorry so if you could forward that to me that would be great. Thanks and have a great day

BABY SAFE HAVEN

PLEASE
LEAVE NEWBORN BABY AT
HOSPITAL EMERGENCY ROOM
OR A STAFFED FIRE / EMS STATION
OR POLICE STATION
NO QUESTIONS ASKED
BUT INFORMATION MAY BE GIVEN
THANK YOU

NH RSA CHAPTER 132-A1,2,3,4

Cara Marston

From: Eric Barbasso <ebsqr73w@gmail.com>
Sent: Wednesday, November 02, 2016 7:37 PM
To: Admin
Subject: Selectmen Meeting Agenda

Town Administrator;

I would like to be scheduled on the agenda for a Selectman's meeting. I have met with Fire Chief Psznowsky regarding the Knights of Columbus Baby Safe Haven program. State RSA 132-A1,2,3,4 provides new mothers of babies aged 7 days or younger to turn over their babies to the state for care if they cannot provide for them. The state council for the Knights is asking every council to get their town involved with this program. What we are doing is purchasing signs to be mounted at the appropriate facilities, manned 24/7, to show where they can be helped. The sign would be placed at the Fire Station at a spot visible from the road.

If you need more information please don't hesitate to contact me.

Eric Barbasso

- table - proposed signage

Cara Marston

From: Peter Pszonowsky
Sent: Thursday, November 03, 2016 11:20 AM
To: Cara Marston
Subject: Re: Selectmen Meeting Agenda

I'm good with that we would have to have child services and concord hospital aware , we have to bring the child to the hospital anyway , and notify PD. With out the sign we are a safe haven already just being the fire department.

Sent from my iPhone

On Nov 3, 2016, at 10:17 AM, Cara Marston <cmarston@pittsfieldnh.gov> wrote:

Thoughts? What does this involve on your behalf?

CMM

From: Eric Barbasso [<mailto:ebssqr73w@gmail.com>]
Sent: Wednesday, November 02, 2016 7:37 PM
To: Admin <admin@pittsfieldnh.gov>
Subject: Selectmen Meeting Agenda

Town Administrator;

I would like to be scheduled on the agenda for a Selectman's meeting. I have met with Fire Chief Psznowsky regarding the Knights of Columbus Baby Safe Haven program. State RSA 132-A1,2,3,4 provides new mothers of babies aged 7 days or younger to turn over their babies to the state for care if they cannot provide for them. The state council for the Knights is asking every council to get their town involved with this program. What we are doing is purchasing signs to be mounted at the appropriate facilities, manned 24/7, to show where they can be helped. The sign would be placed at the Fire Station at a spot visible from the road.

If you need more information please don't hesitate to contact me.

Eric Barbasso

NEW HAMPSHIRE LAW

Section 132-A:1 Definitions.

In this chapter:

- I. "Department" means the department of health and human services.
- II. "Hospital" means a public or private institution which is required to be licensed under RSA 151, and which is engaged in providing to patients, under supervision of physicians, diagnostic and therapeutic services for medical diagnosis, treatment and care of injured, disabled, or sick persons, or rehabilitative services for the rehabilitation of such persons.
- III. "Safe haven" means a church which is attended by a person, or a police or fire station which is attended by a person, or a 911 responder at an agreed transfer location.

Section 132-A:2 Temporary Care and Control of Children at a Hospital or Safe Haven.

- I. A hospital or safe haven, without a court order, shall take temporary care and control of a child who is not more than 7 days old, provided that the child is handed to a person at the hospital or safe haven by the child's parent or parents, and the parent or parents did not express an intent to return for the child. The child's parent or parents shall not be required to reveal personally identifiable information.
- II. A hospital or safe haven which takes temporary care and control of a child under this chapter shall ensure the provision of any medical services necessary to protect the physical health or safety of the child.

Section 132-A:3 Notice to Department.

- I. Within 24 hours after a hospital or safe haven assumes temporary care and control of a child under RSA 132-A:2, the hospital or safe haven shall notify the department and law enforcement officials that the hospital or safe haven has assumed temporary care and control of the child.
- II. Upon receipt of notice by the hospital or safe haven, the department shall assume the temporary care and control of the child and shall be responsible for all necessary medical and other costs incurred by the hospital or safe haven related to the temporary care and control of the child. The department shall reimburse the hospital or safe haven for any necessary costs incurred prior to the child's placement in the temporary care and control of the department.
- III. Within 24 hours of receiving a report under this paragraph, the department shall request law enforcement officials to investigate the incident using all resources available, including the National Crime Information Center database, to determine if the child is a missing child.

Section 132-A:4 Liability.

No person or entity subject to the provisions of this chapter shall be liable for any claim at law or in equity as a result of action taken pursuant to the requirements of this chapter.



Baby Safe Haven™ CONFIDENTIAL TOLL FREE HOTLINE 1-888-510-BABY

- [home](#)
- [about the law](#)
- [states](#)
- [spots](#)
- [testimonials](#)
- [support the cause](#)

NEW HAMPSHIRE

ABOUT THE NEW HAMPSHIRE SAFE HAVEN LAW

Hospital

911 Responder

Police Department

Fire Station

Church

7Days

- **About the Law**

(click for details)

- [How does it work?](#)
- [What's the difference between Safe Haven and Adoption?](#)
- [Can only a parent bring in the baby?](#)
- [Can you help a parent decide where to bring the baby?](#)
- [Does a parent have to call before bringing in the baby?](#)
- [Does a parent have to tell anything to the people taking the baby?](#)
- [What happens to the baby?](#)
- [Does my state have a Baby Safe Haven law?](#)
- [What is a Baby Safe Haven Law?](#)
- [Why are states offering Safe Haven Laws?](#)
- [What if I change my mind?](#)
- [I'm in a custody battle. How do I know my spouse won't use the Safe Haven law to take away my child?](#)
- [Visit \[NationalSafeHaven.org\]\(http://NationalSafeHaven.org\)](#)
-

New Hampshire Safe Haven Law:

New Hampshire Revised Statutes Chapter 132 - A:1,2,3,4

You can leave your baby, up to 7 days old, with an employee that is on duty at any hospital, fire station, police station, church or with any 911 responder at an agreed transfer location in New Hampshire.

In New Hampshire, no one ever has to abandon a child again.



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