



**MEETING AGENDA**  
TOWN OF PITTSFIELD  
BOARD OF SELECTMEN  
TOWN OFFICE, 85 MAIN STREET  
PITTSFIELD, NEW HAMPSHIRE 03263

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**TUESDAY, OCTOBER 25, 2016**

**CHANGE OF MEETING LOCATION:**

**MEETING TO BE HELD AT PITTSFIELD ELEMENTARY SCHOOL – 34 BOW STREET, PITTSFIELD N.H.**

**6:00 p.m.** – Call to order

**MEETING WITH BUDGET COMMITTEE**

1. Begin review of proposed 2017 municipal budget

TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
BUDGET RECAP BY DEPARTMENT

Dept Number	Description	Expended 2015	Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen Request 2017	Budget Comm Approved 2017
4130	Executive	140,936.39	139,482.00	104,147.66	135,088.00	-	-
4140	Elections, Registrations, & Vital Statistics	58,294.72	71,224.00	56,843.89	70,925.00	-	-
4150	Financial Administration	159,552.19	149,579.00	125,290.36	152,436.00	-	-
4152	Revaluation of Property	23,833.90	16,261.00	10,696.98	33,747.00	-	-
4153	Legal Expenses	31,940.80	30,000.00	20,340.78	30,000.00	-	-
4155	Personnel Administration	24,710.20	24,800.00	27,487.32	27,500.00	-	-
4191	Planning & Zoning	8,307.03	8,244.00	5,345.80	11,422.00	-	-
4194	General Government Buildings	77,941.14	43,076.00	49,302.87	43,408.00	-	-
4195	Cemeteries	19,500.00	28,294.00	22,580.85	27,330.00	-	-
4197	Regional Associations	7,289.00	7,322.00	7,399.00	7,399.00	-	-
4210	Police	939,278.41	1,071,521.00	795,582.02	1,071,415.00	-	-
4220	Fire	811,654.03	797,735.00	625,165.01	836,511.00	-	-
4240	Building Insp. & Housing Standards	45,631.85	49,164.00	27,123.45	42,906.00	-	-
4290	Emergency Mgmt. & Forest Fire Supp	2,386.82	9,598.00	4,445.60	9,407.00	-	-
4311	Highway Administration	121,193.50	121,473.00	95,594.70	124,747.11	-	-
4312	Highways & Streets	737,210.74	868,447.00	348,393.64	863,059.00	-	-
4313	Bridges	11,983.75	2,100.00	-	2,100.00	-	-
4316	Street Lighting	22,065.92	22,000.00	16,617.07	22,000.00	-	-
4324	Solid Waste Disposal	149,960.68	150,000.00	149,960.68	150,000.00	-	-
4339	Hydrants & Dam Fees	180,681.42	177,611.00	145,660.60	177,411.00	-	-
4414	Animal Control	13,127.16	13,556.00	12,567.22	15,635.00	-	-
4441-4442	Welfare Admin. & Direct Assistance	43,016.13	70,419.00	23,834.15	71,262.00	-	-
4444	Intergovernmental Welfare Payments	3,931.00	6,000.00	6,000.00	6,000.00	-	-
4520	Parks & Recreation	22,443.40	26,595.00	23,586.01	27,742.00	-	-
4550	Library	80,418.10	81,236.00	80,904.87	81,916.00	-	-
4582	Patriotic Purposes	3,702.55	3,500.00	3,555.59	3,500.00	-	-
4611	Conservation	718.65	1,000.00	800.02	1,000.00	-	-
4651	Economic Development	6,017.80	4,149.00	4,232.96	4,149.00	-	-
4711	Principal on Long Term Bonds	17,950.00	17,950.00	17,950.00	17,950.00	-	-
4721	Interest on Long Term Bonds	12,206.00	11,443.00	11,443.00	10,681.00	-	-
4721	Interest on Tax Anticipation Note	6,003.47	5,000.00	-	5,000.00	-	-
	<b>GENERAL FUND OPERATING BUDGET</b>	<b>3,783,886.65</b>	<b>4,028,779.00</b>	<b>2,822,852.10</b>	<b>4,083,646.11</b>		
4901-4903	Town Operations Capital Outlay	99,414.10	45,345.00	17,145.01	215,784.00	-	-
WA 9	Safe Routes to School Grant Project	-	386,541.00	-	-	-	-
WA 12	Library Repairs	-	10,000.00	-	-	-	-
WA 13	Demolition of 42 Chestnut Street	-	-	28,616.95	-	-	-
WA 10	Shaw Road Bridge Replacement	-	-	4,958.07	-	-	-
4901-4903	<b>TOTAL CAPITAL OUTLAY</b>	<b>99,414.10</b>	<b>441,886.00</b>	<b>50,720.03</b>	<b>215,784.00</b>		
	Police Cruisers	-	-	-	-	-	-
WA 16	Fire Dept Small Equipment (new) - WA#	-	1.00	-	-	-	-

TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
BUDGET RECAP BY DEPARTMENT

Dept Number	Description	Expended 2015	Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen Request 2017	Budget Comm Approved 2017
	Fire & Rescue Apparatus	30,000.00	-	-	-	-	-
WA 17	Pumper (new) - WA#	-	-	-	-	-	-
WA 18	Tanker (new) - WA#	-	-	-	-	-	-
WA 19	Forestry Truck (new) - WA#	-	-	-	-	-	-
WA 20	Small Highway Truck - WA#	15,000.00	-	-	15,000.00	-	-
WA 21	Dump Truck - WA#	30,000.00	-	-	30,000.00	-	-
WA 22	Loader - WA#	10,000.00	10,000.00	-	-	-	-
WA 23	Grader - WA#	15,000.00	-	-	15,000.00	-	-
WA 24	Backhoe - WA#	5,000.00	-	-	10,000.00	-	-
WA 25	Sidewalk Tractor - WA#	10,000.00	-	-	-	-	-
	War Memorial Fund	-	-	-	-	-	-
	Municipal Buildings	-	-	-	-	-	-
4915-4916	TOTAL OPERATING TRANSFERS OUT	115,000.00	10,001.00	2,873,572.13	70,000.00	-	-
	TOTAL GENERAL FUND BUDGET	3,998,300.75	4,480,666.00		4,369,430.11	-	-
4326	Operating Budget	488,952.68	409,387.00	318,825.29	409,219.00	-	-
4711-4721	Principal & Interest on Long Term Bonds	30,155.00	29,393.00	29,393.24	29,631.00	-	-
4901-4903	WWTP Capital Outlay	-	-	-	-	-	-
	TOTAL WWTP BUDGET	519,108.68	438,780.00	348,218.53	437,850.00	-	-
	TOTAL GENERAL FUND & WWTP BUDGETS	4,517,409.43	4,919,446.00	3,221,790.66	4,807,280.11	-	-

Dept/Comm	Selectmen	Budget Comm
proposed appropriations	4,807,280.11	-
estimated revenues	(1,607,821.00)	-
to raise in taxes	3,199,459.11	-
2016 assessed value	263,540.025	263,540.025
2016 town tax rate	12.14	-
2015 town tax rate	9.89	-
change	(9.890)	-
2016 assessed value	263,540.025	263,540.025
2016 town tax rate	12.14	-
2015 town tax rate	9.89	-
change	(9.890)	-

\*offsets= revenues, use of fund balance, overlay, & war service credits are applied mathematically here to calculate the amount to raise

TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
REVENUES

Line	Line Item Number	Description	Received 2015	Budgeted 2016	Received YTD	DeptyComm Proposed 2017	Selectmen Request 2017	Budget Comm Approved 2017
Line 1	01-3110-1-001	Property Tax - Current	2,613,748.00					
Line 2	01-3110-1-002	Property Tax - Prior	4,099.00					
Line 3	01-3120-1-001	Land Use Change Tax	3,368.00			2,000.00		
Line 4	01-3185-1-001	Yield Tax	17,902.46	10,000.00		15,000.00		
Line 5	01-3186-1-001	Payments in Lieu of Taxes (BCEP Solid Waste)	10,283.63	10,100.00		10,200.00		
Line 6	01-3187-1-001	Excavation Tax	73.54			40.00		
Line 7	01-3190-1-001	Interest/Costs on Property Taxes	135,478.80	135,000.00		135,000.00		
Line 8	01-3190-3-001	Interest on Land Use Change Taxes	313.12					
Line 9	01-3190-4-001	Interest on Yield Taxes						
Line 10		<b>3190 SUBTOTAL</b>	<b>135,791.92</b>	<b>135,000.00</b>		<b>135,000.00</b>	-	-
Line 11	01-3191-1-001	Overlay - Property Taxes	(232,546.02)					
Line 12	01-3191-1-002	Overlay - Tax Lien	(1,042.81)					
Line 13	01-3191-4-001	Overlay - Land Use Change Tax						
Line 14	01-3191-6001	Overlay - Tax Deeding	(235,577.76)					
Line 15		<b>3191 SUBTOTAL</b>	<b>(469,166.59)</b>	-		-	-	-
Line 16	01-3220-1-001	Motor Vehicle Permit Decals	15,483.00	15,000.00		15,000.00		
Line 17	01-3220-2-001	Motor Vehicle Permit Fees	523,198.84	520,000.00		520,000.00		
Line 18		<b>3220 SUBTOTAL</b>	<b>538,681.84</b>	<b>535,000.00</b>		<b>535,000.00</b>	-	-
Line 19	01-3230-1-001	Building Permit Fees	17,006.60	10,000.00		10,000.00		
Line 20	01-3230-1-002	Electrical Permit Fees	2,942.50	2,900.00		2,900.00		
Line 21	01-3230-1-003	Plumbing Permit Fees	881.00	800.00		800.00		
Line 22	01-3230-1-004	Mechanical Permit Fees	2,548.00	2,500.00		2,500.00		
Line 23	01-3230-1-002	Building Code Violations	-	500.00		500.00		
Line 24	01-3230-9-001	Housing Standards Agency Fees	13,636.16	13,795.00		13,795.00		
Line 25		<b>3230 SUBTOTAL</b>	<b>37,014.26</b>	<b>30,495.00</b>		<b>30,495.00</b>	-	-
Line 26	01-3290-1-001	Dog Licenses	6,994.00	6,200.00		6,200.00		
Line 27	01-3290-3-001	Marriage Licenses	231.00	200.00		200.00		
Line 28	01-3290-4-001	UCC Filings	555.00	500.00		500.00		
Line 29	01-3290-5-001	Vital Statistics Fees	1,865.00	1,000.00		1,000.00		
Line 30	01-3290-6-001	Fish & Game Agent Fees	50.00	200.00		200.00		
Line 31	01-3290-7-001	E-Log Fees	219.60	200.00		200.00		
Line 32	01-3290-8-001	Boat Registration Fees	1,852.12	1,800.00		1,800.00		
Line 33	01-3290-9-001	Pole Licenses	-	-		-		
Line 34	01-3290-9-003	Misc Licenses & Permits	461.00	-		-		
Line 35	01-3290-9-004	Recording Fees	-	-		-		
Line 36	01-3290-9-007	Hawkers & Peddlers License	-	-		-		
Line 37	01-3290-9-008	Junk Yard Licenses	75.00	75.00		75.00		

TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
REVENUES

Line	Line Item Number	Description	Received 2015	Budgeted 2016	Received YTD	Dept/Comm Proposed 2017	Selectmen Request 2017	Budget Comm Approved 2017
		<b>3290 SUBTOTAL</b>	<b>12,302.72</b>	<b>10,175.00</b>		<b>10,175.00</b>	-	-
Line 34	01-3318-1-001	Federal Government						
Line 35	01-3318-1-002	Federal - FEMA - Hazard Mitigation		26,800.00				
Line 36	01-3319-1-001	Federal - COPS Grant		60,115.00		60,115.00		
Line 37	01-3351-1-001	NH-Shared Revenue Block Grant						
Line 38	01-3352-1-001	NH-Meals & Rooms Tax Dist.	196,395.31	210,820.00		196,395.00		
Line 39	01-3353-1-001	NH-Highway Block Grant	108,177.46	116,152.00		107,251.00		
Line 40	01-3354-1-002	NH-State Aid - Bridge Aid		260,000.00				
Line 41	01-3359-1-002	NH-Police Grants	11,789.31	10,500.00		10,500.00		
Line 42	01-3359-1-003	NH-Library Grants						
Line 43	01-3359-1-004	NH-Road Toll Refund	2,634.44	2,500.00		2,500.00		
Line 44	01-3359-1-009	Other State Receipts - Emergency Mgmt LEOP Grant	864.35	4,000.00				
		<b>3359 SUBTOTAL</b>	<b>15,288.10</b>	<b>277,000.00</b>		<b>13,000.00</b>	-	-
Line 45	01-3401-1-001	Town Offices	318.44	700.00		700.00		
Line 46	01-3401-1-005	Economic Development	50.00					
Line 47	01-3401-1-006	Conservation Commission						
Line 48	01-3401-2-001	Police Department	5,649.75	5,500.00		5,500.00		
Line 49	01-3401-2-002	Police Dept Court Reimbursement	303.06	300.00		300.00		
Line 50	01-3401-2-003	Police Dept Special Details	18,062.50	15,000.00		15,000.00		
Line 51	01-3401-2-004	Police Dept Parking Tickets	775.00	700.00		700.00		
Line 52	01-3401-2-005	Police Dept Pistol Permits	1,240.00	1,000.00		1,000.00		
Line 53	01-3401-2-006	Police Dept Restitution Paid	24.18	300.00		300.00		
Line 54	01-3401-2-008	Police Dept Town Ord./Court Fines	1,685.50					
Line 55	01-3401-2-009	Police Dept Accident Reports	1,210.00	1,000.00		1,000.00		
Line 56	01-3401-2-010	Police Dept Records Request	520.00	500.00		500.00		
Line 57	01-3401-3-001	Fire Department	2,070.00	100.00		100.00		
Line 58	01-3401-4-001	Forest Fire Reimbursement	-					
Line 59	01-3401-5-001	Animal Control Fines & Civil Forft	3,037.00	2,000.00		2,000.00		
Line 60	01-3401-6-001	Planning Board Applications	257.50	100.00		100.00		
Line 61	01-3401-7-001	Zoning Board Applications	1,902.50	1,000.00		1,000.00		
Line 62	01-3401-8-001	Sale of Cemetery Lot	-	3,000.00		3,000.00		
Line 63	01-3401-9-001	Welfare	1,377.00	600.00		600.00		
Line 64	01-3402-1-001	Parks & Recreation	6,476.83	6,000.00		6,000.00		
Line 65	01-3402-2-001	Parks & Recreation Basketball	993.00	2,000.00		2,000.00		
Line 66	01-3402-2-002	Parks & Recreation Ski Program	-					
		<b>3401-2 SUBTOTAL</b>	<b>45,952.26</b>	<b>39,800.00</b>		<b>39,800.00</b>	-	-

TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
REVENUES

Line	Line Item Number	Description	Received 2015	Budgeted 2016	Received YTD	Dept/Comm Proposed 2017	Selectmen Request 2017	Budget Comm Approved 2017
Line 67	01-3500-1-001	Miscellaneous	-					
Line 68	01-3500-1-002	Bad Check Fees	275.00	100.00		100.00		
		<b>3500 SUBTOTAL</b>	<b>275.00</b>	<b>100.00</b>		<b>100.00</b>		
Line 69	01-3501-1-001	Sale of Town Property	5,366.13	5,335.00				
Line 70	01-3501-2-001	Sale of Tax Deeded Property	75,000.00					
		<b>3501 SUBTOTAL</b>	<b>80,366.13</b>					
Line 71	01-3502-1-001	Interest on Deposits	-	100.00				
Line 72	01-3502-2-001	NHPDIP Interest	19.55					
Line 73	01-3502-9-001	Assigned Interest on Deposits	0.12					
		<b>3502 SUBTOTAL</b>	<b>19.67</b>					
Line 74	01-3503-2-001	Rent of Town Property	2,114.00	5,400.00		5,400.00		
Line 75	01-3506-4-001	Employees Benefits	300.25					
Line 76	01-3506-6-001	Insurance	53,594.55					
		<b>3503-3506 SUBTOTAL</b>	<b>56,008.80</b>	<b>5,400.00</b>		<b>5,400.00</b>		
Line 77	01-3509-1-001	Transfer In - from Special Purpose Accounts						
Line 78	01-3912-1-001	Transfer In - Ambulance Fund	123,753.00					
Line 79	01-3912-2-001	Transfer In - Conservation						
Line 80	01-3912-1-001	Transfer In - Special Revenue Fund						
Line 81	01-3913-1-001	Transfer In - Capital Projects Fund - SRTS GRANT		386,541.00				
Line 82	01-3915-1-001	Transfer In - Capital Reserves - Shaw Road Bridge	44,644.84	65,000.00				
Line 83	01-3916-1-001	Transfer In - Trust Funds		10,000.00		10,000.00		
Line 84	01-3916-2-001	Transfer In - Escrow Accounts						
Line 85	01-3916-3-001	Voted from Undesignated Fund Balance						
		<b>GENERAL FUND 01 TOTAL</b>	<b>3,574,979.35</b>	<b>2,053,072.00</b>		<b>1,169,971.00</b>		
Line 86	02-3190-1-001	Interest & Costs on VW User Fees	5,893.02					
Line 87	02-3191-7-001	Overlay - Abateements & Refunds	(1,768.51)					
Line 88	02-3359-1-002	State SRF Loan Proceeds						
Line 89	02-3402-1-001	Sewer User Fees	388,323.35	438,780.00		437,850.00		
Line 90	02-3402-2-001	Hookup Fees						
Line 91	02-3402-4-001	Miscellaneous Revenues	258.27					
Line 92	02-3402-5-001	Hauler's Fee						
Line 93	02-3502-1-001	Interest on Deposits	101.96					
Line 94	02-3934-1-001	Proceeds from Long Term Bonds						
		<b>WASTE WATER FUND 02 TOTAL</b>	<b>392,808.09</b>	<b>438,780.00</b>		<b>437,850.00</b>		
		<b>TOTAL REVENUES</b>	<b>3,967,767.44</b>	<b>2,491,852.00</b>		<b>1,607,821.00</b>		

TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
REVENUES

Line	Line Item Number	Description	Received 2015	Budgeted 2016	Received YTD	Dept/Comm Proposed 2017	Selectmen Request 2017	Budget Comm Approved 2017
Line 1	Property Tax Distribution							
			<b>FY 2014</b>	<b>FY 2015</b>				
	Town Portion	2,611,549		2,613,748				
	School Portion	4,441,070		4,757,957				
	County Portion	670,799		708,552				
		<u>7,723,418</u>		<u>8,080,257</u>				
Line 82	Budget Year 2016							
	Transfer In from Capital Reserves -							
		65,000.00						
		<u>65,000.00</u>						
Line 82	Budget Year 2017							
	Transfer In from Capital Reserves -							
		<u>-</u>						

NOTES:

Line 1 Property Tax Distribution

Town Portion 2,611,549 FY 2015 2,613,748

School Portion 4,441,070 4,757,957

County Portion 670,799 708,552

7,723,418 8,080,257

Line 82 Budget Year 2016

Transfer In from Capital Reserves -

65,000.00 2016 Warrant Article for Shaw Road bridge replacement

65,000.00

Line 82 Budget Year 2017

Transfer In from Capital Reserves -

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**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
EXECUTIVE**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 1	01-4130-1-130	Board of Selectmen	4,150.00	2,600.00	2,600.00		2,600.00	625.00	2,600.00	2017	2017
Line 2	01-4130-1-220	FICA	257.30	162.00	162.00		162.00	38.75	162.00		
Line 3	01-4130-1-225	Medicare	60.23	38.00	38.00		38.00	9.06	38.00		
Line 4	01-4130-1-480	Insurance Property/Liability	1,112.38	1,349.00	1,349.00		1,349.00	1,409.75	1,702.00		
Line 5	01-4130-2-110	Town Administrator	90,623.78	67,000.00	67,000.00		67,000.00	54,115.32	72,000.00		
Line 6	01-4130-2-120	Board Secretary	8,618.65	9,297.00	9,297.00		9,297.00	5,000.64	5,351.00		
Line 7	01-4130-2-121	Office Assistant	1,976.77	2,450.00	2,450.00		2,450.00	444.71	-		
Line 8	01-4130-2-210	Health Insurance	10,333.21	24,569.00	24,569.00		24,569.00	20,474.00	26,215.00		
Line 9	01-4130-2-215	Life Insurance	22.50	27.00	27.00		27.00	22.50	27.00		
Line 10	01-4130-2-220	FICA	6,176.59	4,883.00	4,883.00		4,883.00	3,723.58	4,796.00		
Line 11	01-4130-2-225	Medicare	1,444.61	1,143.00	1,143.00		1,143.00	870.81	1,122.00		
Line 12	01-4130-2-230	Retirement	5,323.79	7,484.00	7,484.00		7,484.00	5,612.94	8,118.00		
Line 13	01-4130-2-245	Training	80.00	200.00	200.00		200.00	160.00	200.00		
Line 14	01-4130-2-250	Unemployment Compensation	126.00	340.00	340.00		340.00	198.00	400.00		
Line 15	01-4130-2-260	Workers Compensation	3,707.30	3,600.00	3,600.00		3,600.00	3,344.66	3,243.00		
Line 16	01-4130-2-280	Health Reimbursement Account	67.98	1,100.00	1,100.00		1,100.00	941.30	1,100.00		
Line 17	01-4130-2-341	Electronic Communications	1,440.40	1,145.00	1,145.00		1,145.00	1,271.02	1,248.00		
Line 18	01-4130-2-370	Computer Maintenance Services	1,170.00	2,560.00	2,560.00		2,560.00	1,827.00	2,398.00		
Line 19	01-4130-2-390	Contract Services	-	5,000.00	5,000.00		5,000.00	-	-		
Line 20	01-4130-2-391	Records Preservation	266.30	100.00	100.00		100.00	175.50	100.00		
Line 21	01-4130-2-480	Insurance Property/Liability	695.90	875.00	875.00		875.00	881.96	1,068.00		
Line 22	01-4130-2-540	Advertising	1,300.75	800.00	800.00		800.00	1,094.95	1,000.00		
Line 23	01-4130-2-560	Dues & Subscriptions	1,233.33	1,000.00	1,000.00		1,000.00	878.41	1,000.00		
Line 24	01-4130-2-620	Office Supplies	509.22	800.00	800.00		800.00	567.80	700.00		
Line 25	01-4130-2-625	Postage	39.40	60.00	60.00		60.00	60.00	200.00		
Line 26	01-4130-2-690	Conferences		100.00	100.00		100.00	-	100.00		
Line 27	01-4130-3-130	Moderator's Salary	200.00	800.00	800.00		800.00	400.00	200.00		
<b>TOTAL EXECUTIVE</b>			<b>140,936.39</b>	<b>139,482.00</b>	<b>139,482.00</b>	<b>-</b>	<b>139,482.00</b>	<b>104,147.66</b>	<b>135,088.00</b>	<b>-</b>	<b>-</b>

**Notes:**

Line 20 Cost of binding/preserving Board of Selectmen minutes, done on an annual basis

Line 27 Moderator's Salary - ONE election in 2016

account #	employee	date of hire	12/31/16 pay rate	hrs/svc DOH 2017	1/1/17 pay rate	anniv/step pay rate adj	52 payweeks	longevity	total wages budgeted 2017	Retirement 11.17% / 11.38%	FICA	medicare	life insurance @ 2.25/mo	health insurance	flexible benefit plan	total wages & liabilities
4130-1-130	Board of Selectmen							4130-1 total	2,600.00		162.00	38.00				2,800.00
4130-2-110	Town Administrator	3/5 2001	67,000.00	16.00			72,000.00		72,000.00	8,118.00	4,464.00	1,044.00	27.00	26,215.00	1,100.00	112,968.00
4130-2-120	Board Secretary - 6h		16.77		17.15	17.56	5,350.80		5,351.00		392.00	78.00				5,761.00
4130-2-121	Office Asst - VACANT							4130-2 total	77,351.00	8,118.00	4,796.00	1,122.00	27.00	26,215.00	1,100.00	118,729.00
4130-3-130	Moderator							4130-3 total	200.00							200.00
	(ss FICA/med exclusion amnd 2013, now pay through a/p)							4130 total	80,151.00	8,118.00	4,958.00	1,160.00	27.00	26,215.00	1,100.00	121,729.00
	Health Insurance - 2017 Rates															
	AB20 cost per month		Family	2-Person	Single											
	budget months		2,184.58	1,618.21	809.10											
	yearly cost		12.00	12.00	12.00											
	buyout @ 35%		26,214.96	19,418.52	9,709.20											
			9,176.00	6,797.00	3,399.00											

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
ELECTIONS, REGISTRATIONS, & VITAL STATISTICS**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 28	01-4140-1-120	Office Assistant PT	17,158.70	20,477.00	20,477.00		20,477.00	15,088.01	21,463.00		2017
Line 29	01-4140-1-130	Town Clerk	18,204.75	21,553.00	21,553.00		21,553.00	17,491.07	23,750.00		2017
Line 30	01-4140-1-140	Overtime	-	-	-		-	-	-		2017
Line 31	01-4140-1-210	Health Insurance	3,648.50	4,300.00	4,300.00		4,300.00	3,472.98	4,588.00		2017
Line 32	01-4140-1-215	Life Insurance	13.56	14.00	14.00		14.00	11.30	14.00		2017
Line 33	01-4140-1-220	FICA	2,374.73	2,873.00	2,873.00		2,873.00	2,202.03	3,088.00		2017
Line 34	01-4140-1-225	Medicare	555.41	672.00	672.00		672.00	519.71	723.00		2017
Line 35	01-4140-1-230	Retirement	2,010.23	2,408.00	2,408.00		2,408.00	1,805.62	2,678.00		2017
Line 36	01-4140-1-250	Unemployment Compensation	144.00	300.00	300.00		300.00	224.00	454.00		2017
Line 37	01-4140-1-260	Workers Compensation	1,410.53	1,400.00	1,400.00		1,400.00	1,279.71	1,089.00		2017
Line 38	01-4140-1-280	Health Reimbursement Account	77.08	50.00	50.00		50.00	37.50	50.00		2017
Line 39	01-4140-1-341	Electronic Communications	1,368.40	1,049.00	1,049.00		1,049.00	548.37	936.00		2017
Line 40	01-4140-1-370	Computer Maintenance Services	1,358.75	1,280.00	1,280.00		1,280.00	1,036.45	1,199.00		2017
Line 41	01-4140-1-371	Software Support Services	2,860.00	2,860.00	2,860.00		2,860.00	2,860.00	2,800.00		2017
Line 42	01-4140-1-391	Records Preservation	-	1,000.00	1,000.00		1,000.00	-	500.00		2017
Line 43	01-4140-1-480	Insurance Property/Liability	274.71	413.00	413.00		413.00	346.15	373.00		2017
Line 44	01-4140-1-540	Advertising	245.25	200.00	200.00		200.00	201.00	200.00		2017
Line 45	01-4140-1-560	Dues & Subscriptions	20.00	50.00	50.00		50.00	20.00	25.00		2017
Line 46	01-4140-1-620	Office Supplies	1,507.77	1,500.00	1,500.00		1,500.00	933.48	1,000.00		2017
Line 47	01-4140-1-625	Postage	473.65	600.00	600.00		600.00	600.00	750.00		2017
Line 48	01-4140-1-690	Conferences	396.00	425.00	425.00		425.00	320.00	500.00		2017
Line 49	01-4140-1-880	State Dog License Fees Collected	2,290.00	2,500.00	2,500.00		2,500.00	2,270.00	2,500.00		2017
Line 50	01-4140-1-881	Dog Tags	-	-	-		-	369.81	225.00		2017
Line 51	01-4140-2-130	Supervisors of the Checklist	540.00	1,800.00	1,800.00		1,800.00	1,350.00	600.00		2017
Line 52	01-4140-2-220	FICA	-	-	-		-	-	-		2017
Line 53	01-4140-2-225	Medicare	-	-	-		-	-	-		2017
Line 54	01-4140-3-120	Ballot Clerks	108.00	1,400.00	1,400.00		1,400.00	324.00	220.00		2017
Line 55	01-4140-3-393	Election Day Meals	200.00	800.00	800.00		800.00	600.00	200.00		2017
Line 56	01-4140-3-540	Election Advertising	124.00	100.00	100.00		100.00	217.40	100.00		2017
Line 57	01-4140-3-620	Election Ballots & Supplies	930.70	1,200.00	1,200.00		1,200.00	2,715.30	900.00		2017
		<b>TOTAL ELECTIONS, REG, &amp; VITAL STATS</b>	<b>58,294.72</b>	<b>71,224.00</b>	<b>71,224.00</b>		<b>71,224.00</b>	<b>56,843.89</b>	<b>70,925.00</b>		<b>2017</b>

**NOTES:**

Line 49 NO tax impact, Dog license fees have complete revenue offset, need to book expenditures to expenses, not pay out of revenue account

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
ELECTIONS, REGISTRATIONS, & VITAL STATISTICS**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 51		Supervisors of the checklist stipend based on \$10.00 per hour									
Line 52		Town has Section 218 Modification from SSA, can pay election officials up to \$1,600 per year without holding FICA									
Line 53		Town has Section 218 Modification from SSA, can pay election officials up to \$1,600 per year without holding Medicare									
Line 54		Ballot clerk stipend based on \$9.00 hour									
Line 55		2016 will have ONE election									

account #	employee	date of hire	12/31/16 pay rate	hrs/svc DOH 2017	1/1/17 pay rate	annlt/step pay rate adj	52 payweeks	longevity	total wages budgeted 2017	Retirement 11.17% / 11.38%	FICA	medicare	life insurance @ 2.25/mo	health insurance	flexible benefit plan	total wages & liabilities
4140-1-120	Office Asst PT - clerk/tax 4140 - 24h	11/19 2012	16.77	5.00	17.15	17.56	21,462.24		21,463.00		1,331.00	312.00				23,106.00
4140-1-130	Town Clerk	3/19 2012	21,553.00	5.00	21,553.00	2,197.00	23,750.00		23,750.00	2,678.00	1,757.00	411.00	14.00	4,588.00	50.00	33,248.00
								<b>4140-1 total</b>	<b>45,213.00</b>	<b>2,678.00</b>	<b>3,088.00</b>	<b>723.00</b>	<b>14.00</b>	<b>4,588.00</b>	<b>50.00</b>	<b>56,354.00</b>
4140-2-130	Supervisors of the checklist (ss FICA/med exclusion amd 2013, now pay through a/p)								600.00							600.00
								<b>4140-2 total</b>	<b>600.00</b>							<b>600.00</b>
4140-3-120	Ballot clerks (ss FICA/med exclusion amd 2013, now pay through a/p)								220.00							220.00
								<b>4140-3 total</b>	<b>220.00</b>							<b>220.00</b>
								<b>4140 total</b>	<b>46,033.00</b>	<b>2,678.00</b>	<b>3,088.00</b>	<b>723.00</b>	<b>14.00</b>	<b>4,588.00</b>	<b>50.00</b>	<b>57,174.00</b>
<b>Health Insurance - 2017 Rates</b>																
	AB20 cost per month		Family	2-Person	Single											
	budget months		2,184.58	1,618.21	809.10											
			12.00	12.00	12.00											
	yearly cost		26,214.96	19,418.52	9,709.20											
	buyout @ 35%		9,176.00	6,797.00	3,399.00											

TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
FINANCIAL ADMINISTRATION

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 58	01-4150-1-110	Administrative Assistant	46,951.93	34,578.00	34,578.00		34,578.00	31,081.62	37,401.00		
Line 59	01-4150-1-210	Health Insurance	21,002.90	17,198.00	17,198.00		17,198.00	22,217.78	17,198.00		
Line 60	01-4150-1-215	Life Insurance	24.75	18.00	18.00		18.00	18.00	18.00		
Line 61	01-4150-1-220	FICA	2,846.73	2,144.00	2,144.00		2,144.00	1,938.76	2,319.00		
Line 62	01-4150-1-225	Medicare	665.75	501.00	501.00		501.00	453.61	542.00		
Line 63	01-4150-1-230	Retirement	5,123.15	3,862.00	3,862.00		3,862.00	(183.84)	4,217.00		
Line 64	01-4150-1-245	Training	160.00	100.00	100.00		100.00	-	100.00		
Line 65	01-4150-1-250	Unemployment Compensation	72.00	160.00	160.00		160.00	112.00	171.00		
Line 66	01-4150-1-260	Workers Compensation	1,990.18	2,000.00	2,000.00		2,000.00	1,812.53	1,565.00		
Line 67	01-4150-1-280	Health Reimbursement Account	564.58	770.00	770.00		770.00	611.30	770.00		
Line 68	01-4150-1-340	Bank Service Charges	7,039.07	6,500.00	6,500.00		6,500.00	4,134.84	5,000.00		
Line 69	01-4150-1-341	Electronic Communications	765.20	689.00	689.00		689.00	761.20	516.00		
Line 70	01-4150-1-370	Computer Maintenance Services	585.00	1,280.00	1,280.00		1,280.00	1,013.50	1,199.00		
Line 71	01-4150-1-371	Software Support Services	4,320.00	4,320.00	4,320.00		4,320.00	3,935.00	4,000.00		
Line 72	01-4150-1-480	Insurance Property/Liability	314.08	360.00	360.00		360.00	398.06	495.00		
Line 73	01-4150-1-550	Town Report	2,367.00	2,500.00	2,500.00		2,500.00	3,137.00	3,000.00		
Line 74	01-4150-1-560	Dues & Subscriptions	40.00	40.00	40.00		40.00	75.00	75.00		
Line 75	01-4150-1-620	Office Supplies	2,343.04	800.00	800.00		800.00	733.44	700.00		
Line 76	01-4150-1-625	Postage	1,215.11	1,500.00	1,500.00		1,500.00	1,500.00	1,100.00		
Line 77	01-4150-2-301	Auditing Services	17,370.00	20,000.00	20,000.00		20,000.00	10,831.00	19,240.00		
Line 78	01-4150-4-130	Tax Collector	18,432.86	21,553.00	21,553.00		21,553.00	16,562.80	23,750.00		
Line 79	01-4150-4-210	Health Insurance	3,648.27	4,300.00	4,300.00		4,300.00	3,472.98	4,588.00		
Line 80	01-4150-4-215	Life Insurance	13.44	14.00	14.00		14.00	11.20	14.00		
Line 81	01-4150-4-220	FICA	1,324.62	1,603.00	1,603.00		1,603.00	1,219.19	1,757.00		
Line 82	01-4150-4-225	Medicare	309.77	375.00	375.00		375.00	285.13	411.00		
Line 83	01-4150-4-230	Retirement	2,010.23	2,408.00	2,408.00		2,408.00	1,805.62	2,678.00		
Line 84	01-4150-4-245	Training	-	-	-		-	-	-		
Line 85	01-4150-4-250	Unemployment Compensation	72.00	-	-		-	112.00	227.00		
Line 86	01-4150-4-260	Workers Compensation	687.51	690.00	690.00		690.00	616.65	568.00		
Line 87	01-4150-4-280	Health Reimbursement Account	-	50.00	50.00		50.00	-	50.00		
Line 88	01-4150-4-341	Electronic Communications	693.20	593.00	593.00		593.00	524.37	480.00		
Line 89	01-4150-4-370	Computer Maintenance Services	585.00	1,280.00	1,280.00		1,280.00	1,021.95	1,199.00		
Line 90	01-4150-4-371	Software Support Services	2,495.00	2,750.00	2,750.00		2,750.00	2,792.00	3,000.00		
Line 91	01-4150-4-480	Insurance Property/Liability	146.16	250.00	250.00		250.00	185.24	195.00		
Line 92	01-4150-4-540	Advertising	120.45	125.00	125.00		125.00	43.00	50.00		

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
FINANCIAL ADMINISTRATION**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 93	01-4150-4-560	Dues & Subscriptions	20.00	50.00	50.00		50.00	20.00	25.00		2017
Line 94	01-4150-4-570	Registry of Deeds Recording Fees	1,389.69	1,000.00	1,000.00		1,000.00	630.28	1,000.00		
Line 95	01-4150-4-571	Lien Title Search	1,720.07	2,150.00	2,150.00		2,150.00	1,304.04	2,000.00		
Line 96	01-4150-4-620	Office Supplies	857.63	1,500.00	1,500.00		1,500.00	1,092.92	1,100.00		
Line 97	01-4150-4-625	Postage	4,350.10	4,800.00	4,800.00		4,800.00	4,800.00	4,800.00		
Line 98	01-4150-4-690	Conferences	684.00	425.00	425.00		425.00	324.00	500.00		
Line 99	01-4150-5-130	Town Treasurer	2,250.00	2,300.00	2,300.00		2,300.00	2,300.00	2,325.00		
Line 100	01-4150-5-220	FICA	139.51	143.00	143.00		143.00	142.62	145.00		
Line 101	01-4150-5-225	Medicare	32.63	34.00	34.00		34.00	33.36	34.00		
Line 102	01-4150-5-480	Insurance Property/Liability	16.99	20.00	20.00		20.00	21.53	24.00		
Line 103	01-4150-7-130	Trustees of Trust Funds	1,655.00	1,700.00	1,700.00		1,700.00	1,275.00	1,738.00		
Line 104	01-4150-7-220	FICA	101.19	106.00	106.00		106.00	79.04	108.00		
Line 105	01-4150-7-225	Medicare	23.65	25.00	25.00		25.00	18.49	26.00		
Line 106	01-4150-7-480	Insurance Property/Liability	12.75	15.00	15.00		15.00	16.15	18.00		
		<b>TOTAL FINANCIAL ADMINISTRATION</b>	<b>159,552.19</b>	<b>149,579.00</b>	<b>149,579.00</b>	<b>-</b>	<b>149,579.00</b>	<b>125,290.36</b>	<b>152,436.00</b>	<b>-</b>	<b>-</b>

NOTES:



August 21, 2016

Ms. Cara Marston  
Town Administrator  
Pittsfield, NH

Board of Selectman  
Town of Pittsfield

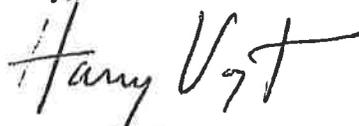
Dear Ms. Marston and Board Members:

The Trustees of Trust Funds requests that the Town consider raising the stipend given to the treasurer of trust funds 5% in 2017. A 5% increase raises the treasurer's annual compensation from \$1,655 to \$1,738; an \$83.00 increase. The treasurer's pay was last increased three years ago.

As you take our request under consideration please keep in mind the significant time commitment required of the treasurer. The treasurer's responsibilities include the financial reconciling of roughly \$6.5 million in investments on a monthly basis, issuing checks on an as needed basis, preparation of extensive annual reports filed with the State Attorney General's Office and preparing annual financial reports for town meeting.

Clearly, the treasurer fills an important role for the Board of Trustees as well as the Town. Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Harry Vogt". The signature is written in black ink and is positioned above the typed name and title.

Harry Vogt, Chair  
Trustees of Trust Funds

**TOWN OF PITTSFIELD**  
**2017 PROPOSED BUDGET**  
**REVALUATION OF PROPERTY, LEGAL EXPENSES, & PERSONNEL ADMINISTRATION**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 107	01-4152-1-342	Reappraisal of Property	19,511.80	10,000.00	10,000.00		10,000.00	4,249.98	27,300.00		2017
Line 108	01-4152-1-371	Software Support Services	2,402.00	4,341.00	4,341.00		4,341.00	4,377.00	4,377.00		
Line 109	01-4152-1-560	NHAO Dues	20.00	20.00	20.00		20.00	20.00	20.00		
Line 110	01-4152-2-342	Tax Map Maintenance	1,900.00	1,900.00	1,900.00		1,900.00	2,050.00	2,050.00		
		<b>TOTAL REVALUATION OF PROPERTY</b>	<b>23,833.80</b>	<b>16,261.00</b>	<b>16,261.00</b>	<b>-</b>	<b>16,261.00</b>	<b>10,696.98</b>	<b>33,747.00</b>	<b>-</b>	<b>-</b>

Line 111	01-4153-1-320	Legal Services	31,940.80	30,000.00	30,000.00		30,000.00	20,340.78	30,000.00		
		<b>TOTAL LEGAL EXPENSES</b>	<b>31,940.80</b>	<b>30,000.00</b>	<b>30,000.00</b>	<b>-</b>	<b>30,000.00</b>	<b>20,340.78</b>	<b>30,000.00</b>	<b>-</b>	<b>-</b>

Line 112	01-4155-2-219	Retiree Medicomp	-				-				
Line 113	01-4155-2-246	Background Checks	-				-				
Line 114	01-4155-2-350	Drug & Alcohol Testing	-				-				
Line 115	01-4155-3-290	NHRS Settlement	24,710.20	24,800.00	24,800.00		24,800.00	27,487.32	27,500.00		
		<b>TOTAL PERSONNEL ADMINISTRATION</b>	<b>24,710.20</b>	<b>24,800.00</b>	<b>24,800.00</b>	<b>-</b>	<b>24,800.00</b>	<b>27,487.32</b>	<b>27,500.00</b>	<b>-</b>	<b>-</b>

**NOTES:**

Line 107 Year 1 of 5-year contract with Avitar Associates  
Line 115 NHRS settlement, three year payment (2015-2017) arrangement



***Avitar Associates of New England, Inc.***

*Municipal Services Company*

**PITTSFIELD, NH  
5 YEAR  
ASSESSOR'S AGREEMENT  
1/1/2017 THROUGH 12/31/2021  
DRA CERTIFICATION 2020**

This agreement is made by Avitar Associates of N.E. Inc., located at 150 Suncook Valley Highway, Chichester NH, 03258, herein called "The Company", for the Town of Pittsfield, NH, herein called "The Town".

Avitar shall act as the responsible assessing agent under this agreement for the Municipal Assessing Officials of the Town of Pittsfield, NH.

## **ASSESSING AGREEMENT**

**I. CONTRACT ASSESSING – Will appear on monthly invoice as Contract Assessing (CA), based on an estimated 52 days.**

- A) Office Hours:** This time is set aside to meet with taxpayers and/or other department heads in matters associated with assessment procedures, valuations, etc., as well as field work, as needed and the duties described below. This will be scheduled on a regular mutually convenient day of the week.
- B) Duties:** Shall include routine assessment tasks which are normally part of the assessor's duties. Such as the administration of Timber Yield Taxes, Excavation Yield Taxes, applications for current use, and/or other exemptions such as blind, elderly, veterans, etc.
- a) Map Changes:** The assessor shall reassess and generate new values for any new parcels created from subdivisions and/or developments which have occurred prior to April 1<sup>st</sup> of the tax year.
- b) Pick-ups:** Normal routine assessment updates resulting from changes whether it be from new construction, such as in additions or renovations; or conversely if a diminution of value should occur from fire damage or some other possible unforeseen circumstances.
- c) Meetings:** The assessor shall be available for any normal meeting not to exceed once a month (on average), with the Board of Selectmen/Assessors for any assessment or budget matter. Scheduled on one of the assessing days for which the Assessor is in Town.
- d) Abatements:** The assessor shall consider all abatement requests properly filed by any taxpayer and after review and research, shall make a recommendation to the Board of Selectmen/Assessors in writing. Utilities are not included in this Section. See Section I. Utility Work.
- C) Appeals:** The assessor shall represent the Town and its best interest in all abatements or appeals. Utilities are not included in this Section. See Section I. Utility Work.
- D) Miscellaneous:** Miscellaneous duties and/or special assignments involving valuations shall be considered by the assessor, if reasonable and time is available and cost is not economically prohibitive for the assessor.

- E) **Sales Ratio:** Assessor will review and verify sales as required by DRA and will provide information for use in the states Mosaic system. Neighborhoods or classes of property will be updated as needed to conform with the towns general level of assessment and an addendum to the USPAP report will be provided to document these types of changes when they occur.
- F) **DRA Monitoring:** Meet and work with State Monitors to ensure the Town is meeting all certification requirements of DRA and to maintain a good working relationship.
- G) **Auto Expense:** No additional mileage or auto expense billing. All included herein.
- H) **Data Processing:** Data entry of all assessment related changes as a result of either the new construction or data verification process.
- I) **Utility Work:** Any needed updates to utility properties for new construction or defense of values before the BTLA or Superior Court shall be billed additionally at the developed annual rate (currently \$125/hour). Annually, Avitar will mail a letter advising the community of the annual utility rate.

## II. MISCELLANEOUS INFORMATION

- A) MS-1 Report. The Company shall assist and ensure that the MS-1 report is accurate and completed in a timely manner.
- B) Notices to the public, not specifically addressed herein will be generated and mailed at the Town's expense.
- C) Town Assessing Coordinator shall be kept informed of all work, schedules and completion dates.
- D) After hour Selectmen/Assessor meetings shall be scheduled as early as possible and first on the agenda. All assessing meetings will count as part of the General Assessing Contract and meetings after 7 p.m. will count as 1.5 hours for each hour expended.
- E) The relationship between the contractor and the municipality shall be that of an independent contractor. As such, the contractor shall hold the municipality, its agents, servants and employees harmless, at the contractor's sole expense, to any liability or legal proceeding occurring as a result of the contractor's action(s) or omissions, including injury, death, property damage or any associated expense(s), including costs of defense and reasonable attorney's fees. It is understood that legal proceedings resulting from appeals of property valuations or constitutional interpretations concerning property valuations are not subject to this clause.

## ***TOWN RESPONSIBILITIES***

The Town shall be responsible to provide an office space with desks, tables, chairs, telephone and access to a computer with links to the CAMA system. Access to a copy machine for copying work related documents and keys to the workspace at no cost to the contractor. An assessing clerk, employee of the town/city shall be assigned to aid the assessor with their duties. The clerk's responsibility will include:

- A) To respond to any taxpayer's request for applications for exemptions, current use or abatements.
- B) To help property owners interpret assessment facts as contained on individual cards, if unsure, they should forward to or advise the assessor of all said requests or schedule an appointment for the assessor's next visit.
- C) To aid the assessor by acting as the secretary, duties may include typing, record keeping, appointment scheduling, and any other duty typically associated to a proper and efficient administration of assessment tasks, etc.
- D) The cost of mailings and/or any notices or publications shall be the responsibility of the Town, except in the case of a Full Update, where the company shall pay cost to mail the notice of new values or unless otherwise noted in the contract.

## ***COMPANY RESPONSIBILITIES***

- A) The Company will provide the Department of Revenue with a copy of certificate of insurance no more than thirty (30) days after the signing of the contract. The municipality will be notified within fifteen (15) days in the event of loss or change in coverage or conditions or amounts of coverage. A financially secure insurer, duly licensed to do business in the State of New Hampshire, shall issue each policy of insurance.
- B) The Company agrees to provide all services, support, personnel, labor, personal materials and equipment to perform the services as indicated in the contract, in an accurate and professional manner.
- C) The Company will not assign any part of this agreement without expressed written permission by the municipality.

## ***COMPENSATION***

The Company shall be compensated as an independent contractor under this agreement. As such, the company shall be responsible for providing FICA, Workmen's Compensation, Unemployment Compensation and Liability to all company employees assigned to work in the Town.

Monthly statements detailing services rendered during the month will be provided by the Company and paid by the municipality within 20 days, unless a written question or concern of the statement is provided to the Company describing any problem, at which time payment may be held until an answer is given or problem/concern is corrected.



## **AVITAR PERSONNEL THAT MAY WORK ON THE PROJECT**

<b><u>ID</u></b>	<b><u>EMPLOYEE</u></b>	<b><u>AVITAR POSITION</u></b>	<b><u>NH DRA CERTIFICATION</u></b>
GR	Gary J Roberge	CEO, Sr Assessor	Certified Property Assessor Supervisor
LM	Loren J Martin	President, Sr Assessor	Certified Property Assessor Supervisor
ER	Evan Roberge	Assessor	Certified Property Assessor
KC	Kerry Connor	Assessor Assistant	Certified Property Assessor Assistant
DM	Dan Martin	Assessor Assistant	Certified Property Assessor Assistant
JB	Jonathan Babon	Assessor Assistant	Certified Property Assessor Assistant
JD	Jaron Downes	Building Data Collector	Certified Building Measurer & Lister

July 29, 2016

**AVITAR CLIENT LIST**

CITY/TOWN	ASSESSOR	YEAR	#PROPS	REVAL	UPDATE	SOFTWARE				COUNTY	PHONE #	CONTACT	
Bills/Yr 1 or 2													
Albany - 1		2005	869	2005		AP	CO			Carroll	447-6038	Diane	
Alexandria - 2	Avitar	1999	1653		2016	AP	CO	CL		Grafton	744-3220	Jennifer Dostie	
Allentown - 2	Avitar	2013	1933		2013	AP	CO		BP	Merrimack	485-4276	Donna Severance	
Alstead		2005	1387			AP				Cheshire	835-2986	Linda Christie	
Andover - 2	Avitar	1992	1525	1992	2014	AP	CO	MV		Merrimack	735-5332	Marj Roy	
Atkinson - 2		1989	2904	1989		AP	CO		BP	Rockingham	362-5357	Debi DeSimone	
Auburn - 2	Avitar	1994	2231	2003	2013	AP			BP	Rockingham	483-5052	Denise Royce	
Barnstead - 2		2010	3516			AP	CO		BP	Belknap	269-4631	Cynthia Treadwell	
Barrington - 2		2008	4722			AP				Strafford	664-9007	Board of Selectmen	
Bartlett - 2	Avitar	2011				AP	CO			Carroll	356-2950	Lynn Jones	
Bath - 2		1998	1091	1998		AP				Grafton	747-2454	Pam Murphy	
Bedford		2016						MV		Hillsboro	472-3550	Lori Radke	
Bennington - 2		1991	915	1991		AP	CO			Hillsboro	588-2189	Lori Ricci	
Benton - 1		2012	288			AP	CO			Grafton	787-6650	Michael Stiebitz	
Boscawen - 2	Avitar	1988	1565	2003	2013	AP	CO	MV	BP	UT	Merrimack	753-9188	Kellee Easler
Bradford - 2		1999	1419	2001		AP	CO	CL		Merrimack	938-5900	Cheryl Behr	
Bristol - 2		2011	2990			AP	CO	CL		Grafton	744-3354	Raymah Simpson	
Brookfield - 2	Avitar	2003	602		2014	AP	CO			Carroll	522-3688	Jessica Robischeau	
Brookline - 2	Avitar	1993	2199	1992	2013	AP	CO	MV		Hillsboro	673-8855	Patty Howard-Barnett	
Campton - 2		2014				AP	CO			Grafton	726-3223	Ann Marie Foote	
Canaan - 2		1990	2460	2000		AP	CO		UT	Grafton	523-4501	Terri Purcell	
Ganterbury - 2		2002	1585			AP	CO	CL		Merrimack	783-0153	Ben Bynum	
Charleston Vt		2006				VT				Vermont	802-895-2814	Jean Wilson	
Chatham - 1		2008	359			AP	CO	CL		Carroll	694-2043	Patricia Pitman	
Chichester - 2	Avitar	1988	1270	2003		AP	CO			Merrimack	798-5350	Jodi Pinard	
Clarkeville - 2		2004	622			AP	CO			Coos	246-7751	Andy	
Colebrook - 2		1990	1843	2004		AP				Coos	237-4070	Camilla Stewart	
Columbia - 2		2002	1037	2004		AP	CO			Coos	237-5221	Marsha Parkhurst	
Concord		2005						MV		Merrimack	230-3661		
Conway		2013					CO			Carroll	447-3811	Rhoda Quint	
Cornish - 2	Avitar	1997	1104	2002	2014	AP	CO	MV		Sullivan	675-5611	Mary Curtis	
Croydon - 2	Avitar	2009	640		2015	AP	CO			Sullivan	863-7830	Charleen Little	
Dalton - 2		2012				AP	CO	MV		Coos	837-2092	Jessie Wentworth	
Danville - 2		2004	1943			AP	CO			Rockingham	382-8253	Kim Burnham	
Deerfield - 2	Avitar	1999	2286	2010	2015	AP	CO		BP	Rockingham	463-8811	Penny Touchette	
Deering - 2	Avitar	1997	1385	2004	2015	AP	CO	MV		Hillsboro	464-3248	Ann Mooney	
Derry		2014						MV		Rockingham	432-6105	Denise Neale	
Dorchester - 2		2004	483			AP	CO	CL		Grafton	786-5095	Anneliese Tyrie	
Dublin - 2	Avitar	1991	1112	1991	2014	AP	CO			Cheshire	563-8544	Sherry Miller	
Dummer - 2	Avitar	1992	482	2001	2014	AP	CO	CL		Coos	449-2006	BOS	
East Kingston - 2	Avitar	1992	1117	2003	2014	AP	CO	CL		Rockingham	642-8406	Cheryll Hurteau	
Easton - 2		2009	369			AP	CO			Grafton	823-8017	Bob Thibault	
Eaton		2016				AP	CO			Carroll	447-2840		
Effingham - 2	Avitar	2002	1485		2015	AP	CO	CL		Carroll	539-7770	Claudia Lamphier	
Ellsworth - 1	Avitar	2002	158	2005	2015	AP	CO			Grafton	726-3551	Donna O'Brien	
Epsom - 2	Avitar	2002	2410	2005	2015	AP	CO		BP	Merrimack	736-9002	Deb Tibbetts	
Farmington - 2	Avitar	2013				AP			BP	Strafford	755-2208	Arthur Capello	
Fitzwilliam - 2	Avitar	2007	1919		2012	AP	CO			Cheshire	585-7723	Deb Favreau	
Fracestown - 2		1990	1102	2003		AP	CO	CL		Hillsboro	547-3469	Board of Selectmen	
Franconia - 2	Avitar	1993	1294		2016	AP	CO		UT	Grafton	823-7752	Sally Small	
Franklin		2014				AP	CO	MV	UT	Merrimack	934-3109	Katie Gargano	
Freedom - 1		2005	2916			AP	CO			Carroll	539-5572	Annette Babb	
Fremont		2004						CL		Rockingham	895-8693	Nicole Clouler	
Gilmanton - 2		1990	3198	1990		AP				Merrimack	267-6700	Cindy Bedford	
Gilsum - 2	Avitar	1997	602		2014	AP	CO	CL		Cheshire	357-0320	Robin Cantara	
Grafton - 2	Avitar	2009	1477		2015	AP	CO			Grafton	523-7700	Sue Smith	
Greenfield - 2	Avitar	1995	987	2002	2014	AP	CO			Hillsboro	547-3442	Catherine Shaw	
Greenville - 2	Avitar	2003	1034	2004	2013	AP	CO		UT	Hillsboro	878-2084	Kelley Collins	
Groton - 2	Avitar	2001	731	2001	2016	AP	CO			Grafton	744-9190	Sara Smith	
Hales Location - 2		2004	137			AP	CO			Carroll	356-3652	Kathleen Vizard	
Hampstead - 2		1989	3732	1989		AP	CO	CL	BP	Rockingham	329-4100	Trisha Curran	
Hampton Falls		2015					CO			Rockingham	926-4618	Stephanie Grant	
Hancock - 2		2006	1242			AP	CO			Hillsboro	525-4444	Ann Charbonneau	
Harrisville - 2		1987	961	1987		AP	CO			Cheshire	827-3431	Angela Hendrickson	
Hart's Location		2010	117			AP	CO			Carroll	374-6397	Mark Dindorf	
Haverhill - 2		2009	3816			AP	CO			Grafton	787-6800	Glenn English	

Hebron - 2	Avitar	2003	920		2016	AP	CO				Grafton	744-2631	Karen Corliss
Hill - 2		2003	869	2004		AP	CO				Merrimack	934-1094	Linda Henry
Hillsboro - 2		1997	3926			AP	CO				Hillsboro	464-3877	Iris Campbell
Hopkinton - 2		2003	3037			AP	CO	CL	BP	UT	Merrimack	746-1005	Robin Buchanan
Hubbardton VT		2006				VT					Vermont	802-273-2951	Pat
Jackson - 2		2003	1695	2004		AP	CO		BP		Carroll	383-4223	Julie Atwell
Jafferson - 1		2006	1130			AP	CO				Coos	586-4553	Linda Cushman
Kensington - 2	Avitar	1989	1010	2003	2013	AP	CO				Rockingham	772-5423	Kathleen Felch
Kingston - 2		2002	3055			AP	CO				Rockingham	642-3342	Catherine Grant
Lancaster		2013	2231			AP	CO	CL		UT	Coos	788-3391	Charity Blanchette
Landaff - 2		2011	555			AP	CO				Grafton	838-6059	Mark Secord
Lae - 2		1987	1892	2003		AP	CO		BP		Strafford	659-5414	Julie Glover
Lempster - 2	Avitar	2002	1039	2003	2015	AP	CO	CL			Sullivan	863-2698	Ingrid Locher
Lisbon - 2		2008	1322			AP	CO	CL		UT	Grafton	838-2862	Jennifer Trelfa
Litchfield - 2	Avitar	1988	3243	2006	2015	AP	CO		BP		Hillsboro	424-4046	Karen White
Londonderry		2015				SH	CO				Rockingham	432-1100	Cathy Donnelly
Loudon - 2		2003	2678			AP	CO				Merrimack	798-4543	Helen McNeil
Lyman - 1		2003	716			AP	CO				Grafton	838-5900	Donna Clark
Madbury - 2	Avitar	2004	802		2015	AP	CO	CL	BP		Strafford	742-5131	Eric Fiengenbaum
Madison - 2		2003	3212			AP	CO	MV	BP		Carroll	367-4332	Melissa Arias
Manchester		2008									Rockingham	624-6455	Jackie
Mason - 2		2003	910			AP	CO	MV			Hillsboro	878-2070	Jeannine Phalon
Merrimack - 2	Avitar	2010	10713		2016	AP	CO			UT	Hillsboro	424-5136	Tracy Doherty
Middletown - 2	Avitar	2003	1356		2013	AP	CO	CL			Strafford	473-5210	Deborah O'Toole
Milfan - 2	Avitar	1992	1274	2001	2015	AP	CO	CL			Coos	449-2484	Lynn Dube
Milton - 2		2002	2683	2004		AP	CO		BP	UT	Strafford	652-4501	Michelle Beauchamp
Monroe - 2		2007	621			AP	CO				Grafton	638-4919	Keith Merchand
Mont Vernon - 2		1995	954			SH	CO				Hillsboro	673-6083	Sue Leger
Moultonborough		2014									Carroll	476-2347	Susette Remson
Nashua		2009									MV		
Nelson - 2	Avitar	2006	682		2016	AP	CO				Cheshire	847-0047	Edie Drinkwater
New Boston - 2		1998	2423	1998		AP	CO	CL	BP		Hillsboro	487-2500	Ann Charbonneau
New Castle - 1	Avitar	1986	594	2000	2016	FS	CO				Rockingham	431-6710	Pam Cullen
New Ipswich - 2		1997	2296			AP	CO				Hillsboro	878-2772	Roberta Fraser
Newfields - 2		2002	759			AP	CO	CL			Rockingham	772-5070	Sue McKinnon
Newport - 2		1988	3206	1988	2012	AP	CO		BP		Sullivan	863-1877	Kaara Gonyo
Newton - 2		1997	1916			AP	CO		BP		Rockingham	382-4405	Nancy Wrigley
North Hampton - 2		2005				SH	CO				Rockingham	964-6029	Susan Buchanan
Northfield - 2		1993	2024			AP	CO		BP		Merrimack	286-7039	Glenn Smith
Northwood - 2		1996	2939	1996		AP	CO				Rockingham	942-5586	Judy Pease
Nottingham - 2	Avitar	1987	2489	1999	2015	AP	CO				Rockingham	679-5022	Sue Serino
Orange - 1	Avitar	2010	284	2010	2015	AP	CO				Grafton	523-7054	Sandi Pierson
Orford - 2		2003	1010	2005		AP					Grafton	353-4889	Sheri Clifford
Ossipee - 2		1994	4963	2003		AP	CO	CL	BP	UT	Carroll	539-2008	Kellie Skehan
Piermont - 2	Avitar	2011	794		2016	AP	CO	MV			Grafton	272-9181	Jennifer Collins
Pittsburg - 2		1991	2568		2013	AP	CO				Coos	538-6697	Jennifer Landry
Pittsfield - 2	Avitar	2008	1886		2015	AP	CO		BP	UT	Merrimack	435-6773	Cara Marston
Plainfield - 2		2001	1355	2003	2013	AP	CO	MV			Sullivan	469-3201	Steve Halleran
Portsmouth		2016									MV		
Randolph - 1	Avitar	2000	470	2009	2014	AP	CO				Coos	466-5771	Linda Dupont
Richmond - 2	Avitar	2012	1100		2012	AP	CO				Cheshire	239-4232	Heidi Wood
Rollinsford - 2	Avitar	1986	1108		2012	AP	CO				Strafford	742-2510	Caroline Lamoureux
Roxbury - 1	Avitar	1996	230	2001	2014	AP	CO				Cheshire	352-4903	Elaine Moore
Rumney - 2		2009	1390			AP	CO	MV			Grafton	786-9511	Anne Dow
Salisbury - 2		2001	918	2003	2012	AP	CO				Merrimack	648-2473	Margaret Warren
Sanbornton		2008									Belknap	286-4034	Marla Davis
Sandwich - 1		2002	1675	2004		AP	CO	CL			Carroll	284-7113	Sharon Teel
Sharon - 2	Avitar	2000	276	2004	2014	FS	CO				Hillsboro	924-9250	Jullana Kazanovicz
Shelburne - 2	Avitar	1997	403	2002	2016	AP	CO	CL			Coos	466-2262	Jo Anne Carpenter
So Hampton - 2	Avitar	1989	470	2001	2013	AP	CO				Rockingham	394-7696	Angela Racine
Springfield - 2		2005	1222	2005	2015	AP	CO				Sullivan	763-4805	Janet Roberts
Stark - 2	Avitar	1993	727	2002	2014	AP	CO				Carroll	636-2118	Sue Croteau
Stewartstown - 2	Avitar	2000	1267	2002	2013	AP	CO				Carroll	246-8690	Rita Hibbard
Strafford - 2		2010	932			AP	CO	CL		UT	Coos	922-5533	Suzanne Goulet
Stratham - 2		1994	3236	2003		AP	CO		BP		Rockingham	772-7391	Paul Deschaine
Sugar Hill - 2		2014				AP	CO				Grafton	823-8468	Jennifer Gaudette
Sullivan - 2	Avitar	2003	492	2004	2014	AP	CO	CL			Cheshire	847-3316	Kate Fuller
Surry - 2	Avitar	2002	491	2003	2012	AP	CO				Cheshire	352-3075	Bruce Smith
Temple - 2	Avitar	1994	730	2000	2014	AP					Hillsboro	878-2536	Debra Harling
Thornton - 2	Avitar	2000	2732	2001	2014	AP	CO				Grafton	726-8168	Tammie Beaulieu
Tilton - 2	Avitar	2006	2138		2014	AP	CO	MV			Merrimack	286-4521	Joyce Fulweiler
Tuftsboro - 2		2002	3313	2005		AP	CO		BP		Carroll	569-4539	Diane Falcey
Unity - 2	Avitar	2013	1113		2014	AP	CO				Sullivan	542-9665	Tracy Decker

Wakefield - 2		1989	5694	1989		AP	CO		BP	UT	Carroll	522-6205	Cindy Bickford
Walpole - 2	Avitar	1992	1984	2003	2012	AP	CO				Cheshire	756-3672	Sarah Downing
Warren - 2		2005	983			AP	CO				Grafton	764-5780	Judith Tautenhan
Washington - 2		2004	2098	2005		AP	CO	CL			Sullivan	495-3074	
Waterville Valley - 2		2003	1393			AP	CO			UT	Grafton	236-4730	Mark Decoteau
Weare - 2	Avitar	1996	4690		2016	AP	CO		BP		Hillsboro	529-1515	Wendy Rice
Webster - 2		1996	1471	2003		AP	CO	CL			Merrimack	648-2272	Leslie Palmer
Wentworth - 2	Avitar	2005	904		2016	AP	CO	CL			Grafton	764-9955	Catherine Stover
Westmoreland - 2		1989	1098	2003		AP	CO				Cheshire	399-4471	Jo Ann LaBarre
Willnot - 2	Avitar	2010	1082		2015	AP	CO	CL			Merrimack	526-4802	Nancy Bates
Winchester - 2	Avitar	1996	2564		2015	AP	CO			UT	Cheshire	239-4951	Margaret Sharra
Windsor - 2	Avitar	2000	284		2016	AP	CO				Hillsboro	478-3292	Annette Poland
Wolfeboro - 2		2007	5684			AP			BP		Carroll	569-8152	Linda

**SOFTWARE SYSTEMS APPREVIATIONS**

AP=CAMA Appraisal  
 BP=Building PERMIT  
 CL=Town Clerk

MV= Clerk/Motor Vehicle  
 SH=CAMA Shell Only  
 UT=Utility Billing

CO=Collect      VT=Vermont CAMA  
 FS=File Storage      Appr=Avitar Assessor

Signifies Towns w/both Assessing & Tax Collections

July 29, 2016

**AVITAR CLIENT LIST**

CITY/TOWN	ASSESSOR	YEAR	#PROPS	REVAL	UPDATE	SOFTWARE	COUNTY	PHONE #	CONTACT	
Bills/Yr 1 or 2										
Albany - 1		2005	869	2005		AP CO	Carroll	447-6038	Diane	
Alexandria - 2	Avitar	1999	1653		2016	AP GO CL	Grafton	744-3220	Jennifer Dostie	
Allentown - 2	Avitar	2013	1933		2013	AP CO BP	Merrimack	485-4276	Donna Severance	
Alstead		2005	1387			AP	Cheshire	835-2986	Linda Christie	
Andover - 2	Avitar	1992	1525	1992	2014	AP CO MV	Merrimack	735-5332	Marj Roy	
Atkinson - 2		1989	2904	1989		AP CO BP	Rockingham	362-5357	Debi DeSimone	
Auburn - 2	Avitar	1994	2231	2003	2013	AP	Rockingham	483-5052	Denise Royce	
Barnstead - 2		2010	3516			AP CO BP	Belknap	269-4631	Cynthia Treadwell	
Barrington - 2		2008	4722			AP	Strafford	664-9007	Board of Selectmen	
Barlett - 2	Avitar	2011				AP CO	Carroll	356-2950	Lynn Jones	
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Bedford		2016					Hillsboro	472-3550	Lori Radke	
Bennington - 2		1991	915	1991		AP CO	Hillsboro	588-2189	Lori Ricci	
Benton - 1		2012	288			AP CO	Grafton	787-6650	Michael Stebitz	
Boscawen - 2	Avitar	1988	1565	2003	2013	AP CO MV BP UT	Merrimack	753-9188	Kellee Easler	
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Brookfield - 2	Avitar	2003	602		2014	AP CO	Carroll	522-3688	Jessica Robischeau	
Brookline - 2	Avitar	1993	2199	1992	2013	AP CO MV	Hillsboro	673-8855	Patty Howard-Barnett	
Campton - 2		2014				AP CO	Grafton	726-3223	Ann Marie Foote	
Canaan - 2		1990	2460	2000		AP CO	UT	Grafton	523-4501	Terri Purcell
Canterbury - 2		2002	1585			AP GO CL	Merrimack	783-0153	Ben Bynum	
Charleston Vt		2006				VT	Vermont	802-895-2814	Jean Wilson	
Chatham - 1		2008	359			AP CO CL	Carroll	694-2043	Patricia Pitman	
Chichester - 2	Avitar	1988	1270	2003		AP CO	Merrimack	798-5350	Jodi Pinard	
Clarksville - 2		2004	622			AP CO	Coos	246-7751	Andy	
Colebrook - 2		1990	1843	2004		AP	Coos	237-4070	Camilla Stewart	
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Concord		2005					Merrimack	230-3661		
Conway		2013				CO	Carroll	447-3811	Rhoda Quint	
Cornish - 2	Avitar	1997	1104	2002	2014	AP CO MV	Sullivan	875-5611	Mary Curtis	
Croydon - 2	Avitar	2009	640		2015	AP CO	Sullivan	863-7830	Charleen Little	
Dalton - 2		2012				AP CO MV	Coos	837-2092	Jessie Wentworth	
Danville - 2		2004	1943			AP CO	Rockingham	382-8253	Kim Burnham	
Deerfield - 2	Avitar	1999	2286	2010	2015	AP CO BP	Rockingham	463-8811	Penny Touchette	
Deering - 2	Avitar	1997	1385	2004	2015	AP CO MV	Hillsboro	464-3248	Ann Mooney	
Derry		2014					Rockingham	432-6105	Denise Neale	
Dorchester - 2		2004	483			AP CO CL	Grafton	786-5095	Anneliese Tyrie	
Dublin - 2	Avitar	1991	1112	1991	2014	AP CO	Cheshire	563-8544	Sherry Miller	
Dummer - 2	Avitar	1992	482	2001	2014	AP CO CL	Coos	449-2006	BOS	
East Kingston - 2	Avitar	1992	1117	2003	2014	AP CO CL	Rockingham	642-8406	Cheryll Hurteau	
Easton - 2		2009	369			AP CO	Grafton	823-8017	Bob Thibault	
Eaton		2016				AP CO	Carroll	447-2840		
Effingham - 2	Avitar	2002	1485		2015	AP CO CL	Carroll	539-7770	Claudia Lamphier	
Ellsworth - 1	Avitar	2002	158	2005	2015	AP CO	Grafton	726-3551	Donna O'Brien	
Epsom - 2	Avitar	2002	2410	2005	2015	AP CO BP	Merrimack	736-9002	Deb Tibbatts	
Farmington - 2	Avitar	2013				AP	Strafford	755-2208	Arthur Capello	
Fitzwilliam - 2	Avitar	2007	1919		2012	AP CO	Cheshire	585-7723	Deb Favreau	
Francestown - 2		1990	1102	2003		AP CO CL	Hillsboro	547-3469	Board of Selectmen	
Franconia - 2	Avitar	1993	1294		2016	AP CO	UT	Grafton	823-7752	Sally Small
Franklin		2014				CO MV	Merrimack	934-3109	Katie Gargano	
Freedom - 1		2005	2916			AP CO	Carroll	539-5572	Annette Babb	
Fremont		2004					Rockingham	895-8693	Nicole Cloutier	
Gilmanston - 2		1990	3198	1990		AP	Merrimack	267-6700	Cindy Bedford	
Gilsum - 2	Avitar	1997	602		2014	AP CO CL	Cheshire	357-0320	Robin Cantara	
Grafton - 2	Avitar	2009	1477		2015	AP CO	Grafton	523-7700	Sue Smith	
Greenfield - 2	Avitar	1995	987	2002	2014	AP CO	Hillsboro	547-3442	Catherine Shaw	
Greenville - 2	Avitar	2003	1034	2004	2013	AP CO	UT	Hillsboro	878-2084	Kelley Collins
Groton - 2	Avitar	2001	731	2001	2016	AP CO	Grafton	744-9190	Sara Smith	
Hales Location - 2		2004	137			AP CO	Carroll	356-3652	Kathleen Vizard	
Hampstead - 2		1989	3732	1989		AP CO CL BP	Rockingham	329-4100	Trisha Curran	
Hampton Falls		2015				CO	Rockingham	926-4618	Stephanie Grant	
Hancock - 2		2006	1242			AP CO	Hillsboro	525-4444	Ann Charbonneau	
Harrisville - 2		1987	961	1987		AP CO	Cheshire	827-3431	Angela Hendrickson	
Hart's Location		2010	117			AP CO	Carroll	374-6397	Mark Dindorf	
Haverhill - 2		2009	3816			AP CO	Grafton	787-6800	Glenn English	

Hebron - 2	Avitar	2003	920		2016	AP	CO				Grafton	744-2631	Karen Corliss
Hill - 2		2003	869	2004		AP	CO				Merrimack	934-1094	Linda Henry
Hillsboro - 2		1997	3926			AP					Hillsboro	464-3877	Iris Campbell
Hopkinton - 2		2003	3037			AP	CO	CL	BP	UT	Merrimack	746-1005	Robin Buchanan
Hubbardton VT		2006				VT					Vermont	802-273-2951	Pat
Jackson - 2		2003	1695	2004		AP	CO		BP		Carroll	383-4223	Julie Atwell
Jefferson - 1		2006	1130			AP	CO				Coos	586-4553	Linda Cushman
Kensington - 2	Avitar	1989	1010	2003	2013	AP	CO				Rockingham	772-5423	Kathleen Felch
Kingston - 2		2002	3055			AP	CO				Rockingham	642-3342	Catherine Grant
Lancaster		2013	2231			AP	CO	CL		UT	Coos	788-3391	Charity Blanchette
Landaff - 2		2011	555			AP	CO				Grafton	838-6059	Mark Secord
Lee - 2		1987	1892	2003		AP	CO		BP		Strafford	659-5414	Julie Glover
Lempster - 2	Avitar	2002	1039	2003	2015	AP	CO	CL			Sullivan	863-2698	Ingrid Locher
Lisbon - 2		2008	1322			AP	CO	CL		UT	Grafton	838-2862	Jennifer Treffa
Litchfield - 2	Avitar	1988	3243	2006	2015	AP	CO		BP		Hillsboro	424-4046	Karen White
Londonderry		2015				SH	CO				Rockingham	432-1100	Cathy Donnelly
Loudon - 2		2003	2678			AP	CO				Merrimack	798-4543	Helen McNeil
Lyman - 1		2003	716			AP	CO				Grafton	838-5900	Donna Clark
Madbury - 2	Avitar	2004	802		2015	AP	CO	CL	BP		Strafford	742-5131	Eric Fiegenbaum
Madison - 2		2003	3212			AP	CO	MV	BP		Carroll	367-4332	Melissa Arias
Manchester		2008							MV		Rockingham	624-6455	Jackie
Mason - 2		2003	910			AP	CO	MV			Hillsboro	878-2070	Jeannine Phalon
Merrimack - 2	Avitar	2010	10713		2016	AP	CO			UT	Hillsboro	424-5136	Tracy Doherty
Middleton - 2	Avitar	2003	1366		2013	AP	CO	CL			Strafford	473-5210	Deborah O'Toole
Milan - 2	Avitar	1992	1274	2001	2015	AP	CO	CL			Coos	449-2484	Lynn Dube
Milton - 2		2002	2683	2004		AP	CO		BP	UT	Strafford	652-4501	Michelle Beauchamp
Monroe - 2		2007	621			AP	CO				Grafton	638-4919	Keith Merchand
Mont Vernon - 2		1995	954			SH	CO				Hillsboro	673-6083	Sue Leger
Moultonborough		2014									Carroll	476-2347	Susette Remson
Nashua		2009							MV		Hillsboro		
Nelson - 2	Avitar	2006	682		2016	AP	CO				Cheshire	847-0047	Edie Drinkwater
New Boston - 2		1998	2423	1998		AP	CO	CL	BP		Hillsboro	487-2500	Ann Charbonneau
New Castle - 1	Avitar	1986	594	2000	2016	FS	CO				Rockingham	431-6710	Pam Cullen
New Ipswich - 2		1997	2296			AP	CO				Hillsboro	878-2772	Roberta Fraser
Newfields - 2		2002	759			AP	CO	CL			Rockingham	772-5070	Sue McKinnon
Newport - 2		1988	3206	1988	2012	AP	CO		BP		Sullivan	863-1877	Kaara Gonyo
Newton - 2		1997	1916			AP	CO		BP		Rockingham	382-4405	Nancy Wrigley
North Hampton - 2		2005				SH	CO				Rockingham	964-6029	Susan Buchanan
Northfield - 2		1993	2024			AP	CO		BP		Merrimack	286-7039	Glenn Smith
Northwood - 2		1996	2939	1996		AP	CO				Rockingham	942-5586	Judy Pease
Nottingham - 2	Avitar	1987	2489	1999	2015	AP	CO				Rockingham	679-5022	Sue Serino
Orange - 1	Avitar	2010	284	2010	2015	AP	CO				Grafton	523-7054	Sandi Pierson
Orford - 2		2003	1010	2005		AP					Grafton	353-4889	Sheri Clifford
Ossipee - 2		1994	4963	2003		AP	CO	CL	BP	UT	Carroll	639-2008	Kellie Skehan
Piermont - 2	Avitar	2011	794		2016	AP	CO	MV			Grafton	272-9181	Jennifer Collins
Pittsburg - 2		1991	2568		2013	AP	CO				Coos	538-6697	Jennifer Landry
Pittsfield - 2	Avitar	2008	1886		2015	AP	CO		BP	UT	Merrimack	435-6773	Cara Marston
Plainfield - 2		2001	1355	2003	2013	AP	CO	MV			Sullivan	469-3201	Steve Halleran
Portsmouth		2016							MV		Rockingham		
Randolph - 1	Avitar	2000	470	2009	2014	AP	CO				Coos	466-5771	Linda Dupont
Richmond - 2	Avitar	2012	1100		2012	AP	CO				Cheshire	239-4232	Heidi Wood
Rollinsford - 2	Avitar	1986	1108		2012	AP	CO				Strafford	742-2510	Caroline Lamoureux
Roxbury - 1	Avitar	1996	230	2001	2014	AP	CO				Cheshire	352-4903	Elaine Moore
Rumney - 2		2009	1390			AP	CO	MV			Grafton	786-9511	Anne Dow
Salisbury - 2		2001	918	2003	2012	AP	CO				Merrimack	648-2473	Margaret Warren
Sanbornton		2008							CL		Belknap	286-4034	Marla Davis
Sandwich - 1		2002	1675	2004		AP	CO	CL			Carroll	284-7113	Sharon Teel
Sharon - 2	Avitar	2000	276	2004	2014	FS	CO				Hillsboro	924-9250	Juliana Kazanovicz
Shelburne - 2	Avitar	1997	403	2002	2016	AP	CO	CL			Coos	466-2262	Jo Anne Carpenter
So Hampton - 2	Avitar	1989	470	2001	2013	AP	CO				Rockingham	394-7696	Angela Racine
Springfield - 2		2005	1222	2005	2015	AP	CO				Sullivan	763-4805	Janet Roberts
Stark - 2	Avitar	1993	727	2002	2014	AP	CO				Carroll	636-2118	Sue Croteau
Stewartstown - 2	Avitar	2000	1267	2002	2013	AP	CO				Carroll	246-8690	Rita Hibbard
Stratford - 2		2010	932			AP	CO	CL		UT	Coos	922-5533	Suzanne Goulet
Stratham - 2		1994	3236	2003		AP	CO		BP		Rockingham	772-7391	Paul Deschaine
Sugar Hill - 2		2014				AP	CO				Grafton	823-8468	Jennifer Gaudette
Sullivan - 2	Avitar	2003	492	2004	2014	AP	CO	CL			Cheshire	847-3316	Kate Fuller
Surry - 2	Avitar	2002	491	2003	2012	AP	CO				Cheshire	352-3075	Bruce Smith
Temple - 2	Avitar	1994	730	2000	2014	AP					Hillsboro	878-2636	Debra Harling
Thornton - 2	Avitar	2000	2732	2001	2014	AP	CO				Grafton	726-8168	Tammie Beaulieu
Tilton - 2	Avitar	2006	2138		2014	AP	CO	MV			Merrimack	286-4521	Joyce Fulweller
Tuftsboro - 2		2002	3313	2005		AP	CO		BP		Carroll	569-4539	Diane Falcey
Unity - 2	Avitar	2013	1113		2014	AP	CO				Sullivan	542-9665	Tracy Decker

Wakefield - 2		1989	5694	1989		AP	CO		BP	UT	Carroll	522-6205	Cindy Bickford
Walpole - 2	Avitar	1992	1984	2003	2012	AP	CO				Cheshire	756-3672	Sarah Downing
Warren - 2		2005	983			AP	CO				Grafton	764-5780	Judith Tautenhan
Washington - 2		2004	2098	2005		AP	CO	CL			Sullivan	495-3074	
Waterville Valley - 2		2003	1393			AP	CO			UT	Grafton	236-4730	Mark Decoteau
Weare - 2	Avitar	1996	4690		2016	AP	CO		BP		Hillsboro	529-1515	Wendy Rice
Webster - 2		1996	1471	2003		AP	CO	CL			Merrimack	648-2272	Leslie Palmer
Wentworth - 2	Avitar	2005	904		2016	AP	CO	CL			Grafton	764-9955	Catherine Stover
Westmoreland - 2		1989	1098	2003		AP	CO				Cheshire	399-4471	Jo Ann LaBarre
Wilmot - 2	Avitar	2010	1082		2015	AP	CO	CL			Merrimack	526-4802	Nancy Bates
Winchester - 2	Avitar	1996	2564		2015	AP	CO			UT	Cheshire	239-4951	Margaret Sharra
Windsor - 2	Avitar	2000	284		2016	AP	CO				Hillsboro	478-3292	Annette Poland
Wolfboro - 2		2007	5684			AP			BP		Carroll	569-8152	Linda

**SOFTWARE SYSTEMS APPREVIATIONS**

AP=CAMA Appraisal      MV= Clerk/Motor Vehicle      CO=Collect      VT=Vermont CAMA  
 BP=Building PERMIT      SH=CAMA Shell Only      FS=File Storage      Appr=Avitar Assessor  
 CL=Town Clerk      UT=Utility Billing      Signifies Towns w/both Assessing & Tax Collections

# 2017 TAX MAP MAINTENANCE PROPOSAL FOR THE TOWN OF PITTSFIELD, NH

For processing data recorded 4/1/2016 through 3/31/2017

June 3, 2016

Cartographic Associates, Inc., a New Hampshire corporation doing business as CAI Technologies, with its office located at 11 Pleasant Street, in Littleton, N.H. 03561, hereinafter called CAI, proposes to the Town of Pittsfield, a municipal corporation located in Merrimack County, NH, hereinafter called the TOWN, to provide professional mapping services according to the specifications, terms, and conditions below written:

## SCOPE OF SERVICES

### A. Compilation

1. CAI shall review and plot all subdivisions, boundary line adjustments and surveys and make any required property line, area, and/or frontage changes.
2. CAI shall review all title conveyance deeds and make any required changes. - N/A\*
3. CAI shall calculate the area of any parcel that is changed as a result of the above Items 1 and 2, following professionally accepted roundoff rules.
4. CAI shall review information from the previous tax year, regarding problem areas and shall attempt to resolve any discrepancies or problems in a fair and equitable manner for tax assessment purposes.
5. As all the above referenced data are compiled throughout the year, CAI shall mark each document confirming the intent stated therein. If the intent is not a direct conveyance, CAI shall label the document appropriately with the new parcel number and area.

### B. Drafting

1. CAI shall draft all necessary map changes in a format consistent with the data being maintained.
2. When the drafting is completed, all work shall be reviewed and checked for errors before printing new maps.

### C. Computer Map Index Services - N/A\*

1. All computer index services shall be done using Microsoft Access as the database manager.
2. All index changes shall be coded in the change field as follows:

M1 - Name/Book and Page	A - Add New Lot
M2 - Area	D - Delete Lot
M3 - Parcel Id Number (i.e. Map and/or Lot number)	
M4 - Multiple of M1, M2, M3	
M5 - Other (such as plan name or plan lot number)	
3. CAI shall provide computer index printouts to the TOWN sorted as follows:
  - a. Numerical by map and lot number
  - b. Alphabetical by owner's name
  - c. Change list by change code with secondary sorting by map and lot
  - d. Other index printouts will be available upon request, at current CAI prices

### D. GIS

1. All digital files will be processed using ESRI's ARC/INFO GIS software.
2. All data will be checked for topology errors and corrected.
3. GIS data will be delivered in ESRI's shape file, geodatabase, or coverage format.



**2017 TAX MAP MAINTENANCE CONTRACT  
FOR THE TOWN OF PITTSFIELD, NH**

For processing data recorded 4/1/2016 through 3/31/2017

This is a contract made this 3 day of June, 2016, between Cartographic Associates, Inc., a New Hampshire corporation doing business as CAI Technologies, with its office located at 11 Pleasant Street, Littleton, NH 03561, hereinafter called CAI, and the Town of Pittsfield, a municipal corporation located in Merrimack County, NH, hereinafter called the TOWN, to provide professional mapping services according to the specifications, terms, and conditions below written.

Witnesseth, the above parties agree as follows:

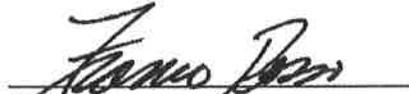
1. All work shall be done according to the 2017 Tax Map Maintenance Proposal, dated June 3, 2016, hereto annexed. It is the intent of the parties that the above referenced proposal be considered a part of this contract, the same as if fully incorporated into this contract.
2. The TOWN shall pay \$2050 for the updating services under this contract to be paid as outlined in above referenced proposal.
3. CAI agrees that this contract shall not be assigned, transferred, conveyed, or otherwise disposed of without the previous express written consent of the TOWN and neither shall said CAI's right, title, interest, or power to execute such contract be assigned, transferred, conveyed or otherwise disposed of without written consent of the TOWN.
4. The Parties executing this contract agree that the above recitals constitute the entire agreement between the parties for the requested mapping services.

This contract shall be construed under the laws of the State of New Hampshire. The parties hereto have executed this agreement by their duly authorized officers.

Town of Pittsfield, NH

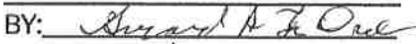
CAI Technologies

  
BY: James Kapp  
TITLE: Selectman

  
Franco D. Rossi  
President

  
BY: Carl A. [unclear]  
TITLE: SELECTMAN

  
BY: Christy Pedersen  
TITLE: selectman

  
BY: Howard K. [unclear]  
TITLE: selectman

  
J.C. Allard  
Selectman



# NHRS

New Hampshire Retirement System



October 21, 2014

Sent Electronically and US Post

Michael Williams, Town Administrator  
Town of Pittsfield  
85 Main Street  
Pittsfield, NH

RE: Gary Johnson Contribution Adjustments

Dear Mr. Williams:

I am writing to confirm the payment arrangements for the Town of Pittsfield for the contributions owed with respect to Mr. Johnson. As we discussed at our September 29<sup>th</sup> meeting, NHRS is agreeable to receiving the amount owed in three annual installments. The total amount due, with interest projected through April 15, 2015 is \$74,130.61. Payments should be made as follows:

Payment Date	Amount Due	Carryover Balance	Comment
April 15, 2015	\$24,710.20	\$49,420.41	One third of total amount owed
April 15, 2016	\$24,710.20 + Additional Accrued Interest	\$24,710.21	One half of carryover balance plus additional accrued interest on entire carryover balance
April 15, 2017	\$24,710.21 + Additional Accrued Interest	N/A	Remaining balance plus additional accrued interest

Interest will continue to accrue on the unpaid balance and will be calculated by NHRS assuming an April 15<sup>th</sup> payment date each year. NHRS will calculate the interest and notify you no less than thirty (30) days prior to the 2016 and 2017 payment due dates of the exact amount owed. The interest rate charged is the lesser of 5.75% or the plan's actual investment rate of return for the prior fiscal year, whichever is lower. Thus, the maximum interest rate is 5.75% and you may want to budget assuming this rate.

Please contact me with any questions or comments either via e-mail or by phone at 410-3592.

Sincerely,

Mark F. Cavanaugh  
NHRS Associate Counsel and Compliance Officer

01-4155-2-290

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
PLANNING & ZONING**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 116	01-4191-1-120	PB Secretary	1,380.88	1,633.00	1,633.00		1,633.00	687.80	1,633.00	2017	2017
Line 117	01-4191-1-220	FICA	85.61	102.00	102.00		102.00	42.64	102.00		
Line 118	01-4191-1-225	Medicare	20.02	24.00	24.00		24.00	9.96	24.00		
Line 119	01-4191-1-245	Training	390.00	300.00	300.00		300.00	55.00	400.00		
Line 120	01-4191-1-250	Unemployment Compensation	11.50	30.00	30.00		30.00	32.00	23.00		
Line 121	01-4191-1-260	Workers Compensation	180.01	180.00	180.00		180.00	189.02	43.00		
Line 122	01-4191-1-341	Electronic Communications	76.95	149.00	149.00		149.00	92.71	150.00		
Line 123	01-4191-1-370	Computer Maintenance Services	-	-	-		-	346.90	1,199.00		
Line 124	01-4191-1-390	Contract Services - CNHRPC	-	600.00	600.00		600.00	-	600.00		
Line 125	01-4191-1-391	Records Preservation	-	50.00	50.00		50.00	-	50.00		
Line 126	01-4191-1-480	Insurance Property/Liability	34.68	30.00	30.00		30.00	43.96	15.00		
Line 127	01-4191-1-540	Advertising	721.65	350.00	350.00		350.00	224.65	700.00		
Line 128	01-4191-1-551	Master Plan Printing	-	-	-		-	-	1,500.00		
Line 129	01-4191-1-560	Dues & Subscriptions	95.65	50.00	50.00		50.00	54.00	100.00		
Line 130	01-4191-1-570	Registry Recording Fees	-	-	-		-	-	-		
Line 131	01-4191-1-625	Postage	153.04	200.00	200.00		200.00	200.00	200.00		
		<b>TOTAL PLANNING</b>	<b>3,149.99</b>	<b>3,698.00</b>	<b>3,698.00</b>	<b>-</b>	<b>3,698.00</b>	<b>1,978.64</b>	<b>6,739.00</b>	<b>-</b>	<b>-</b>
Line 132	01-4191-3-120	ZBA Secretary	3,110.44	3,266.00	3,266.00		3,266.00	2,313.24	3,266.00		
Line 133	01-4191-3-220	FICA	192.83	203.00	203.00		203.00	143.38	203.00		
Line 134	01-4191-3-225	Medicare	45.09	48.00	48.00		48.00	33.53	48.00		
Line 135	01-4191-3-245	Training	450.00	300.00	300.00		300.00	-	300.00		
Line 136	01-4191-3-250	Unemployment Compensation	11.50	30.00	30.00		30.00	-	51.00		
Line 137	01-4191-3-260	Workers Compensation	-	-	-		-	-	96.00		
Line 138	01-4191-3-341	Electronic Communications	27.00	149.00	149.00		149.00	92.71	36.00		
Line 139	01-4191-3-391	Records Preservation	-	50.00	50.00		50.00	-	50.00		
Line 140	01-4191-3-480	Insurance Property/Liability	-	-	-		-	-	33.00		
Line 141	01-4191-3-540	Advertising	855.75	250.00	250.00		250.00	530.30	250.00		
Line 142	01-4191-3-560	Dues & Subscriptions	95.65	50.00	50.00		50.00	54.00	50.00		

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
PLANNING & ZONING**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 143	01-4191-3-625	Postage	368.78	200.00	200.00		200.00	200.00	300.00		
		<b>TOTAL ZONING BOARD OF ADJUSTMENT</b>	<b>5,157.04</b>	<b>4,546.00</b>	<b>4,546.00</b>	<b>-</b>	<b>4,546.00</b>	<b>3,367.16</b>	<b>4,683.00</b>	<b>-</b>	<b>-</b>
		<b>TOTAL PLANNING &amp; ZONING</b>	<b>8,307.03</b>	<b>8,244.00</b>	<b>8,244.00</b>	<b>-</b>	<b>8,244.00</b>	<b>5,345.80</b>	<b>11,422.00</b>	<b>-</b>	<b>-</b>

**NOTES:**

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Town of Pittsfield Budget Year 2017 4191 Planning & Zoning																
account #	employee	date of hire	12/31/16 pay rate	yrs/svc DOH 2017	1/1/17 pay rate	anniv/step pay rate adj	52 payweeks	longevity	total wages budgeted 2017	Retirement 11.17% / 11.38%	FICA	medicare	life insurance @ 2.25/mo	health insurance	flexible benefit plan	total wages & liabilities
4191-1-120	Secretary - PT @ 2h/wk		14.70				1,633.00		1,633.00		102.00	24.00				1,759.00
4191-3-120	Secretary - PT @ 4h/wk	6/14 2016	14.14	-	14.14		2,941.12		2,942.00		183.00	43.00				3,168.00
4191-3-120	Secretary - PT @ 4h/wk	6/14 2016	14.14	-	14.14		2,941.12		2,942.00		183.00	43.00				3,168.00
							<b>4191 total</b>		<b>7,517.00</b>		<b>468.00</b>	<b>110.00</b>				<b>8,095.00</b>

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
GENERAL GOVERNMENT BUILDINGS**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 144	01-4194-1-110	Facilities Maint. Supervisor	7,950.00	8,145.00	8,145.00		8,145.00	6,584.42	8,545.00		2017
Line 145	01-4194-1-120	Custodian	2,156.35	2,912.00	2,912.00		2,912.00	2,599.96	2,954.00		
Line 146	01-4194-1-210	Health Insurance	1,345.00	1,593.00	1,593.00		1,593.00	1,286.46	1,700.00		
Line 147	01-4194-1-215	Life Insurance	6.75	7.00	7.00		7.00	1.69	7.00		
Line 148	01-4194-1-220	FICA	574.94	785.00	785.00		785.00	655.82	820.00		
Line 149	01-4194-1-225	Medicare	134.32	185.00	185.00		185.00	148.73	192.00		
Line 150	01-4194-1-230	Retirement	873.00	910.00	910.00		910.00	735.48	964.00		
Line 151	01-4194-1-250	Unemployment Compensation	8.00	24.00	24.00		24.00	16.00	164.00		
Line 152	01-4194-1-260	Workers Compensation	241.25	250.00	250.00		250.00	319.73	272.00		
Line 153	01-4194-1-341	Electronic Communications	7,303.88	-	-		-	-	-		
Line 154	01-4194-1-370	Computer Hardware Maintenance	-	-	-		-	-	-		
Line 155	01-4194-1-371	Software Maintenance Services	-	-	-		-	-	-		
Line 156	01-4194-1-390	Contract Services	1,158.43	1,144.00	1,144.00		1,144.00	1,026.97	1,144.00		
Line 157	01-4194-1-393	Fire Alarm/Extinguisher Maintenance	1,326.20	1,000.00	1,000.00		1,000.00	513.00	1,000.00		
Line 158	01-4194-1-410	Electricity	9,811.15	8,000.00	8,000.00		8,000.00	7,042.12	8,000.00		
Line 159	01-4194-1-411	Heating Fuel	6,771.05	5,000.00	5,000.00		5,000.00	3,257.63	4,000.00		
Line 160	01-4194-1-412	Water Charges	449.16	450.00	450.00		450.00	416.60	450.00		
Line 161	01-4194-1-415	Trash Removal	600.00	600.00	600.00		600.00	500.00	600.00		
Line 162	01-4194-1-430	Repairs & Maintenance	8,145.19	2,000.00	2,000.00		2,000.00	4,156.71	2,000.00		
Line 163	01-4194-1-431	Furnace Repairs & Maint.	1,301.77	500.00	500.00		500.00	-	500.00		
Line 164	01-4194-1-440	Copier Lease & Maintenance	2,907.63	2,500.00	2,500.00		2,500.00	1,676.55	2,500.00		
Line 165	01-4194-1-441	Postage Machine Lease & Maint.	1,716.72	2,500.00	2,500.00		2,500.00	1,287.54	2,500.00		
Line 166	01-4194-1-480	Insurance Property/Liability	1,472.87	1,800.00	1,800.00		1,800.00	1,903.01	2,392.00		
Line 167	01-4194-1-540	Advertising	-	-	-		-	-	-		
Line 168	01-4194-1-550	Printing	-	-	-		-	-	-		
Line 169	01-4194-1-610	Building Supplies	682.42	500.00	500.00		500.00	314.27	500.00		
Line 170	01-4194-1-620	Copy Room Supplies	808.30	800.00	800.00		800.00	776.67	800.00		
Line 171	01-4194-1-625	Postage	7,705.88	-	-		-	-	-		
Line 172	01-4194-1-740	Office Equipment	1,494.59	-	-		-	126.98	-		
Line 173	01-4194-2-393	Library Fire Alarm/Extinguisher Maint.	204.00	168.00	168.00		168.00	168.00	168.00		
Line 174	01-4194-2-430	Library Repairs & Maintenance	1,562.41	-	-		-	50.00	-		
Line 175	01-4194-2-480	Library Insurance Property/Liability	496.20	602.00	602.00		602.00	641.21	776.00		

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
GENERAL GOVERNMENT BUILDINGS**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 176	01-4194-3-431	Town Clock	-	1.00	1.00	-	1.00	-	1.00	-	2017
Line 177	01-4194-3-433	Safety Committee Improvements	45.36	200.00	200.00	-	200.00	-	200.00	-	-
Line 178	01-4194-4-430	Tax Deeded Property Maintenance	8,504.56	-	-	-	-	12,883.25	-	-	-
Line 179	01-4194-4-480	Tax Deeded Insurance Property/Liab	183.76	500.00	500.00	-	500.00	214.07	259.00	-	-
		<b>TOTAL GENERAL GOVERNMENT BUILDINGS</b>	<b>77,941.14</b>	<b>43,076.00</b>	<b>43,076.00</b>	<b>-</b>	<b>43,076.00</b>	<b>49,302.87</b>	<b>43,408.00</b>	<b>-</b>	<b>-</b>

**NOTES:**

Line 159 2016-2017 fuel contract at \$1.88 per gallon  
Line 164 2013 copier lease - 4yr lease

Town of Pittsfield Budget Year 2017 4194 General Government Buildings															
account #	employee	date of hire	12/31/16 pay rate	1/1/17 pay rate	anniv/step pay rate adj	52 payweeks	longevity	total wages budgeted 2017	Retirement 11.17% / 11.38%	FICA	medicare	life insurance @ 2.25/mo	health insurance	flexible benefit plan	total wages & liabilities
4194-1-110	Facilities Maint Mgr - 25%	3/15	15.75	16.10	16.52	8,544.20		8,545.00	964.00	636.00	149.00	7.00	1,700.00	25.00	12,026.00
4194-1-120	Custodian - PT - 4h	6/18	14.00	14.20		2,953.60		2,954.00		184.00	43.00				3,181.00
							<b>4194 total</b>	<b>11,499.00</b>	<b>964.00</b>	<b>820.00</b>	<b>192.00</b>	<b>7.00</b>	<b>1,700.00</b>	<b>25.00</b>	<b>15,207.00</b>
<b>Health Insurance - 2017 Rates</b>															
			<b>Family</b>	<b>2-Person</b>	<b>Single</b>										
	A820 cost per month		2,184.58	1,618.21	809.10										
	budget months		12.00	12.00	12.00										
	yearly cost		26,214.96	19,418.52	9,709.20										
	buyout @ 35%		9,176.00	6,797.00	3,399.00										

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
CEMETERIES & REGIONAL ASSOCIATIONS**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 180	01-4195-1-120	Seasonal Labor		20,000.00	20,000.00		20,000.00	18,709.72	20,000.00		
Line 181	01-4195-1-220	FICA		1,240.00	1,240.00		1,240.00	1,160.00	1,240.00		
Line 182	01-4195-1-225	Medicare		290.00	290.00		290.00	271.17	290.00		
Line 183	01-4195-1-250	Unemployment Compensation		24.00	24.00		24.00	-	-		
Line 184	01-4195-1-260	Workers Compensation		250.00	250.00		250.00	-	-		
Line 185	01-4195-1-412	Water Charges		300.00	300.00		300.00	205.09	300.00		
Line 186	01-4195-1-430	Repairs & Maintenance	19,500.00	2,500.00	2,500.00		2,500.00	853.62	2,500.00		
Line 187	01-4195-1-480	Insurance Property/Liability		1,000.00	1,000.00		1,000.00	-	-		
Line 188	01-4195-1-635	Gasoline		1,000.00	1,000.00		1,000.00	416.81	1,000.00		
Line 189	01-4195-1-676	Parts & Supplies		1,000.00	1,000.00		1,000.00	224.50	1,000.00		
Line 190	01-4195-1-740	New Equipment		690.00	690.00		690.00	739.94	1,000.00		
	<b>TOTAL CEMETERIES</b>		<b>19,500.00</b>	<b>28,294.00</b>	<b>28,294.00</b>	<b>-</b>	<b>28,294.00</b>	<b>22,580.85</b>	<b>27,330.00</b>	<b>-</b>	<b>-</b>

Line 191	01-4197-1-560	NHMA Dues	2,799.00	2,832.00	2,832.00		2,832.00	2,907.00	2,907.00		
Line 192	01-4197-2-560	CNHRPC Dues	4,490.00	4,490.00	4,490.00		4,490.00	4,492.00	4,492.00		
	<b>TOTAL REGIONAL ASSOCIATIONS</b>		<b>7,289.00</b>	<b>7,322.00</b>	<b>7,322.00</b>	<b>-</b>	<b>7,322.00</b>	<b>7,399.00</b>	<b>7,399.00</b>	<b>-</b>	<b>-</b>

**NOTES:**

Floral Park Cemetery

account #	employee	date of hire	12/31/16 pay rate	Yrs/svc DOH 2017	1/1/17 pay rate	anniv/step pay rate adj	52 payweeks	longevity	total wages budgeted 2017	Retirement 11.17% / 11.38%	FICA	medicare	life insurance @ 2.25/mo	health insurance	flexible benefit plan	total wages & liabilities	
4195-1-120	Seasonal Labor - 7mo. salary				20,000.00		20,000.00		20,000.00		1,240.00	290.00				21,530.00	
								<b>4194 total</b>	<b>20,000.00</b>	<b>*</b>	<b>1,240.00</b>	<b>290.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21,530.00</b>	
	<b>Health Insurance - 2017 Rates</b>																
			<b>Family</b>	<b>2-Person</b>	<b>Single</b>												
	<b>AB20 cost per month</b>		<b>2,184.58</b>	<b>1,618.21</b>	<b>809.10</b>												
	budget months		12.00	12.00	12.00												
	yearly cost		26,214.96	19,418.52	9,709.20												
	buyout @ 35%		9,176.00	6,797.00	3,399.00												

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
POLICE**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 193	01-4210-1-110	Police Chief	75,076.65	76,117.00	76,117.00		76,117.00	61,767.48	77,796.00	2017	2017
Line 194	01-4210-1-120	Administrative Assistants	26,633.56	32,667.00	32,667.00		32,667.00	24,375.54	33,155.00		
Line 195	01-4210-1-121	Secretary	-	-	-		-	-	-		
Line 196	01-4210-1-122	Custodian	2,892.50	3,790.00	3,790.00		3,790.00	2,198.00	3,796.00		
Line 197	01-4210-1-210	Health Insurance	8,646.04	10,116.00	10,116.00		10,116.00	8,170.68	10,914.00		
Line 198	01-4210-1-215	Life Insurance	27.00	27.00	27.00		27.00	22.50	27.00		
Line 199	01-4210-1-220	FICA	1,830.56	2,261.00	2,261.00		2,261.00	1,647.54	2,293.00		
Line 200	01-4210-1-225	Medicare	1,707.22	1,781.00	1,781.00		1,781.00	1,399.40	1,824.00		
Line 201	01-4210-1-230	Retirement	19,403.62	22,749.00	22,749.00		22,749.00	16,532.13	24,755.00		
Line 202	01-4210-1-250	Unemployment Compensation	157.00	486.00	486.00		486.00	246.00	706.00		
Line 203	01-4210-1-260	Workers Compensation	3,289.83	3,290.00	3,290.00		3,290.00	2,742.73	3,220.00		
Line 204	01-4210-1-280	Health Reimbursement Account	20.83	100.00	100.00		100.00	-	100.00		
Line 205	01-4210-1-290	Uniforms	3,261.50	500.00	500.00		500.00	304.95	500.00		
Line 206	01-4210-1-291	Bulletproof Vests	715.00	-	-		-	-	-		
Line 207	01-4210-1-350	Health Maintenance	-	1,200.00	1,200.00		1,200.00	500.00	1,000.00		
Line 208	01-4210-1-390	Contract Services	266.00	1,000.00	1,000.00		1,000.00	156.00	500.00		
Line 209	01-4210-1-395	Hiring Expenses	500.00	650.00	650.00		650.00	225.00	650.00		
Line 210	01-4210-1-480	Insurance Property/Liability	1,561.61	2,038.00	2,038.00		2,038.00	1,970.58	2,549.00		
Line 211	01-4210-1-560	Dues & Subscriptions	3,460.76	3,450.00	3,450.00		3,450.00	3,425.00	3,450.00		
		<b>SUBTOTAL POLICE ADMIN</b>	<b>149,449.68</b>	<b>162,222.00</b>	<b>162,222.00</b>	<b>-</b>	<b>162,222.00</b>	<b>125,683.53</b>	<b>167,235.00</b>	<b>-</b>	<b>-</b>
Line 212	01-4210-2-110	Sergeant	61,768.55	61,800.00	61,800.00		61,800.00	52,747.91	57,938.00		
Line 213	01-4210-2-111	Sergeant	54,156.75	55,621.00	55,621.00		55,621.00	45,613.54	56,938.00		
Line 214	01-4210-2-112	Patrolman	45,968.03	47,508.00	47,508.00		47,508.00	38,527.24	48,148.00		
Line 215	01-4210-2-113	Patrolman	44,886.30	45,136.00	45,136.00		45,136.00	36,595.00	45,440.00		
Line 216	01-4210-2-114	Patrolman	43,853.20	44,096.00	44,096.00		44,096.00	27,794.50	43,776.00		
Line 217	01-4210-2-115	Patrolman	42,081.30	42,528.00	42,528.00		42,528.00	34,475.60	42,512.00		
Line 218	01-4210-2-116	Patrolman	33,929.40	41,264.00	41,264.00		41,264.00	33,601.48	43,440.00		
Line 219	01-4210-2-117	Patrolman COPS grant	-	44,096.00	44,096.00		44,096.00	33,505.15	43,440.00		
Line 220	01-4210-2-120	Part-Time Officers	21,441.06	35,000.00	35,000.00		35,000.00	20,970.15	35,000.00		
Line 221	01-4210-2-121	Part-Time Officers - Balloon Rally	247.95	1,000.00	1,000.00		1,000.00	392.60	1,000.00		

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
POLICE**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 222	01-4210-2-140	Overtime	56,729.53	47,000.00	47,000.00		47,000.00	33,563.84	48,000.00		2017
Line 223	01-4210-2-141	Overtime - Balloon Rally	1,909.65	2,500.00	2,500.00		2,500.00	2,020.51	2,500.00		
Line 224	01-4210-2-210	Health Insurance	91,801.28	134,882.00	134,882.00		134,882.00	99,283.79	121,666.00		
Line 225	01-4210-2-215	Life Insurance	182.25	216.00	216.00		216.00	175.50	216.00		
Line 226	01-4210-2-220	FICA	926.23	2,232.00	2,232.00		2,232.00	1,003.94	2,232.00		
Line 227	01-4210-2-225	Medicare	5,799.19	6,821.00	6,821.00		6,821.00	5,119.16	6,865.00		
Line 228	01-4210-2-230	Retirement	99,643.33	113,846.00	113,846.00		113,846.00	81,605.07	120,590.00		
Line 229	01-4210-2-250	Unemployment Compensation	632.00	1,742.00	1,742.00		1,742.00	1,325.12	1,923.00		
Line 230	01-4210-2-260	Workers Compensation	17,365.60	17,142.00	17,142.00		17,142.00	15,323.80	14,124.00		
Line 231	01-4210-2-280	Health Reimbursement Account	1,210.41	2,800.00	2,800.00		2,800.00	1,863.36	2,800.00		
Line 232	01-4210-2-290	Uniforms	8,216.49	4,000.00	4,000.00		4,000.00	2,055.51	4,000.00		
Line 233	01-4210-2-291	Bulletproof Vests	2,030.00	2,400.00	2,400.00		2,400.00	-	2,400.00		
Line 234	01-4210-2-321	Prosecutor	8,678.00	9,785.00	9,785.00		9,785.00	8,678.00	9,785.00		
Line 235	01-4210-2-480	Insurance Property/Liability	13,240.30	13,500.00	13,500.00		13,500.00	16,686.35	20,760.00		
Line 236	01-4210-2-870	D.A.R.E. Program	-	-	-		-	-	-		
Line 237	01-4210-2-871	Community Relations Program	-	-	-		-	-	-		
		<b>SUBTOTAL POLICE PATROL</b>	<b>656,696.80</b>	<b>776,915.00</b>	<b>776,915.00</b>	<b>-</b>	<b>776,915.00</b>	<b>592,927.12</b>	<b>775,493.00</b>	<b>-</b>	<b>-</b>
Line 238	01-4210-4-240	Tuition Reimbursement	-	500.00	500.00		500.00	-	500.00		
Line 239	01-4210-4-245	Training	437.62	6,000.00	6,000.00		6,000.00	1,369.22	4,000.00		
		<b>SUBTOTAL POLICE TRAINING</b>	<b>437.62</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>-</b>	<b>6,500.00</b>	<b>1,369.22</b>	<b>4,500.00</b>	<b>-</b>	<b>-</b>
Line 240	01-4210-5-390	Contract Dispatching	27,497.00	27,870.00	27,870.00		27,870.00	13,894.50	29,264.00		
		<b>SUBTOTAL POLICE COMMUNICATIONS</b>	<b>27,497.00</b>	<b>27,870.00</b>	<b>27,870.00</b>	<b>-</b>	<b>27,870.00</b>	<b>13,894.50</b>	<b>29,264.00</b>	<b>-</b>	<b>-</b>
Line 241	01-4210-6-123	Special Enforcement Grant	-	-	-		-	-	-		
Line 242	01-4210-6-191	Grant Highway - DWI/DUI	3,658.65	7,000.00	7,000.00		7,000.00	3,384.58	7,000.00		
Line 243	01-4210-6-192	Grant Highway - STEP	2,572.24	3,500.00	3,500.00		3,500.00	1,901.44	3,500.00		
Line 244	01-4210-6-194	Grant - Operation Safe Commute	1,828.98	-	-		-	-	-		
Line 245	01-4210-6-195	Grant - Seat Belt Campaign	1,205.37	-	-		-	-	-		
Line 246	01-4210-6-220	FICA	-	-	-		-	-	-		
Line 247	01-4210-6-225	Medicare	129.95	153.00	153.00		153.00	81.63	153.00		
Line 248	01-4210-6-230	Retirement	2,444.17	2,771.00	2,771.00		2,771.00	-	2,931.00		

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
POLICE**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
		<b>SUBTOTAL POLICE GRANTS &amp; DETAIL</b>	<b>11,839.36</b>	<b>13,424.00</b>	<b>13,424.00</b>	-	<b>13,424.00</b>	<b>5,367.65</b>	<b>13,584.00</b>	-	-
Line 249	01-4210-7-433	Radio & Radar Maintenance	992.24	1,500.00	1,500.00		1,500.00	860.50	1,500.00		
Line 250	01-4210-7-480	Insurance Property/Liability	2,673.31	3,448.00	3,448.00		3,448.00	3,363.98	4,072.00		
Line 251	01-4210-7-635	Gasoline	18,938.18	21,000.00	21,000.00		21,000.00	12,962.78	20,000.00		
Line 252	01-4210-7-660	Cruiser Maintenance	8,897.04	9,000.00	9,000.00		9,000.00	5,156.06	7,000.00		
Line 253	01-4210-7-740	New Equipment	1,167.75	2,000.00	2,000.00		2,000.00	350.95	2,000.00		
		<b>SUBTOTAL POLICE EQUIPMENT</b>	<b>32,668.52</b>	<b>36,948.00</b>	<b>36,948.00</b>	-	<b>36,948.00</b>	<b>22,694.27</b>	<b>34,572.00</b>	-	-
Line 254	01-4210-8-341	Electronic Communications	6,206.90	6,765.00	6,765.00		6,765.00	4,694.77	8,205.00		
Line 255	01-4210-8-370	Computer Maintenance Services	5,211.19	6,495.00	6,495.00		6,495.00	4,708.83	4,500.00		
Line 256	01-4210-8-371	Software Maintenance Services	9,798.75	6,249.00	6,249.00		6,249.00	6,248.75	6,535.00		
Line 257	01-4210-8-390	Contract Services	67.96	-	-		-	-	-		
Line 258	01-4210-8-393	Fire Alarm/Extinguisher Maint.	1,088.00	680.00	680.00		680.00	240.00	680.00		
Line 259	01-4210-8-410	Electricity	6,129.85	5,800.00	5,800.00		5,800.00	5,655.47	7,000.00		
Line 260	01-4210-8-411	Heating Fuel	8,158.93	6,000.00	6,000.00		6,000.00	2,574.91	5,000.00		
Line 261	01-4210-8-412	Water Charges	595.87	600.00	600.00		600.00	494.90	600.00		
Line 262	01-4210-8-415	Trash Removal	600.00	600.00	600.00		600.00	500.00	600.00		
Line 263	01-4210-8-430	Station Repairs & Maintenance	9,665.36	1,000.00	1,000.00		1,000.00	90.00	1,000.00		
Line 264	01-4210-8-440	Copier Lease & Maintenance	2,521.47	2,634.00	2,634.00		2,634.00	1,950.05	2,634.00		
Line 265	01-4210-8-480	Insurance Property/Liability	857.11	1,019.00	1,019.00		1,019.00	1,084.97	1,313.00		
Line 266	01-4210-8-620	Office Supplies	3,656.95	3,000.00	3,000.00		3,000.00	2,273.65	3,000.00		
Line 267	01-4210-8-625	Postage	205.52	300.00	300.00		300.00	300.00	200.00		
Line 268	01-4210-8-650	Security	1,000.00	1,500.00	1,500.00		1,500.00	2,260.00	500.00		
Line 269	01-4210-8-680	Department Supplies	4,925.57	5,000.00	5,000.00		5,000.00	569.43	5,000.00		
		<b>SUBTOTAL POLICE STATION</b>	<b>60,689.43</b>	<b>47,642.00</b>	<b>47,642.00</b>	-	<b>47,642.00</b>	<b>33,645.73</b>	<b>46,767.00</b>	-	-
		<b>TOTAL POLICE DEPARTMENT</b>	<b>939,278.41</b>	<b>1,071,521.00</b>	<b>1,071,521.00</b>	-	<b>1,071,521.00</b>	<b>795,582.02</b>	<b>1,071,415.00</b>	-	-

**NOTES:**

Line 219 COPS grant award funding, along with a school cost share

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
POLICE**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 242	no tax impact,	revenue offset from State grant									
Line 243	no tax impact,	revenue offset from State grant									
Line 244	no tax impact,	revenue offset from State grant									
Line 245	no tax impact,	revenue offset from State grant									
Line 246	no tax impact,	revenue offset from State grant									
Line 247	no tax impact,	revenue offset from State grant									
Line 248	no tax impact,	revenue offset from State grant									

account #	employees	date of hire	12/31/16 pay rate	1/1/17 pay rate	annl/step pay rate adj	2017 14th pay week pay rate	2017 27th pay week pay rate	2017 40th pay week pay rate	52 payweeks	longevity	total wages budgeted 2017	Retirement GI 26.38% / 29.43%	FICA	medicare	life insurance @ 2.25/mo	health insurance	flexible benefit plan	total wages & liabilities	
4210-2-110	Chief of Police	6/1 1998	74,617.00	76,296.00					76,296.00	1,500.00	77,796.00	24,755.00	701.00	1,287.00	27.00	10,914.00	100.00	314,879.00	
4210-3-120	Admin - 12H/wk PT	6/25 2014	17.70	17.90	18.30				11,294.40		11,295.00			164.00				12,160.00	
4210-3-120	Admin - 27H/wk PT	10/20 2014	15.30	15.50	15.90				21,859.20		21,860.00		1,356.00	317.00				23,533.00	
4210-3-122	custodian - 5H/wk PT	9/9 2002	14.20	14.60					3,796.00	4210-1 total	114,747.00	24,755.00	2,293.00	56.00	27.00	10,914.00	100.00	4,088.00	
4210-2-110	Sergeant	9/13 2005	26.59	27.18	27.71				56,937.20	1,000.00	57,938.00	16,168.00		841.00	27.00	26,215.00	1,100.00	102,289.00	
4210-2-111	Sergeant	7/3 2013	26.59	27.18	27.71				56,937.20		56,938.00	15,888.00		826.00	27.00	26,215.00	1,100.00	100,995.00	
4210-2-112	Patrolman SRO	12/14 2005	22.70	22.90	23.30				47,648.00	500.00	48,148.00	13,496.00		699.00	27.00	19,008.00	100.00	81,418.00	
4210-2-113	Patrolman	12/9 2013	21.50	21.70	22.10				45,440.00		45,440.00	12,681.00		659.00	27.00	7,212.00	100.00	66,119.00	
4210-2-114	Patrolman	8/20 2014	20.70	20.90	21.30				43,716.00		43,716.00	12,216.00		672.00	27.00	2,500.00	100.00	59,291.00	
4210-2-115	Patrolman	2/23 2015	19.90	20.10	20.50				42,512.00		42,512.00	11,863.00		653.00	27.00	2,500.00	100.00	57,655.00	
4210-2-116	COPS grant (SRO)	1/5 2016	20.30	20.50	20.90				43,440.00		43,440.00	12,122.00		630.00	27.00	19,008.00	100.00	75,327.00	
4210-2-117	Patrolman	20.30	20.50	20.90					43,440.00		43,440.00	12,122.00		630.00	27.00	19,008.00	100.00	75,327.00	
4210-2-120	Patrolman PT	5/3 2008	17.70	17.90	18.30				9,424.00		9,424.00								
4210-2-120	Patrolman PT	6/4 2008	17.70	17.90	18.30				9,424.00		9,424.00								
4210-2-120	Patrolman PT	6/4 2013	17.70	17.90	18.30				28,896.00		28,896.00								
4210-2-120	Patrolman PT	6/5 2016	18.10	18.30	18.70														
<b>Health Insurance - 2017 Rates</b>																			
AB20 cost per month	Family	2,184.58	2-person	1,618.21	Single	889.10													
budget months		12.00		12.00		12.00													
yearly cost		26,214.96		19,418.52		9,709.20													
buyout @ 35%		9,176.00		6,797.00		3,399.00													
BC2710 buyout @ 35%		10,914.00		8,084.00		4,042.00													
Northern NE Benefit	Family	2-person	Single																
employer allotment		1,584.00		601.00															
budget months		12		12															
employer cost (100%)		19,008.00		7,212.00															
Teamsters buyout		2,500.00		2,500.00															
											4210-5 total	10,500.00	2,931.00	153.00					13,584.00
											4210-6 total	593,379.00	148,276.00	8,842.00	243.00	132,580.00	2,900.00	890,745.00	

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
FIRE DEPARTMENT**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 270	01-4220-1-110	Fire Chief	73,669.77	65,000.00	65,000.00		65,000.00	52,500.00	70,000.00		
Line 271	01-4220-1-120	Officers Compensation	2,305.70	5,000.00	5,000.00		5,000.00	1,580.70	5,000.00		
Line 272	01-4220-1-121	Officers Training	1,058.80	1,500.00	1,500.00		1,500.00	556.50	1,500.00		
Line 273	01-4220-1-122	Officers Inspections	119.70	500.00	500.00		500.00	74.10	500.00		
Line 274	01-4220-1-123	Officers Admin	-	2,500.00	2,500.00		2,500.00	-	2,500.00		
Line 275	01-4220-1-124	Officers Vehicle/Equipmt Maint	273.60	700.00	700.00		700.00	28.50	700.00		
Line 276	01-4220-1-129	Secretary	-	1.00	1.00		1.00	-	1.00		
Line 277	01-4220-1-210	Admin Health Insurance	19,320.98	24,569.00	24,569.00		24,569.00	20,474.00	26,215.00		
Line 278	01-4220-1-215	Admin Life Insurance	29.25	27.00	27.00		27.00	20.25	27.00		
Line 279	01-4220-1-220	Admin FICA	232.96	634.00	634.00		634.00	138.88	634.00		
Line 280	01-4220-1-225	Admin Medicare	1,016.82	1,095.00	1,095.00		1,095.00	758.63	1,167.00		
Line 281	01-4220-1-230	Admin Retirement	21,307.69	18,954.00	18,954.00		18,954.00	14,215.50	21,368.00		
Line 282	01-4220-1-250	Admin Unemployment Compensation	282.00	560.00	560.00		560.00	238.00	288.00		
Line 283	01-4220-1-260	Admin Workers Compensation	2,995.63	2,900.00	2,900.00		2,900.00	2,468.06	2,384.00		
Line 284	01-4220-1-280	Admin Health Reimbursement Account	47.15	1,100.00	1,100.00		1,100.00	941.30	1,100.00		
Line 285	01-4220-1-290	Admin Uniforms	955.73	200.00	200.00		200.00	128.90	300.00		
Line 286	01-4220-1-395	Hiring Expenses	825.84	100.00	100.00		100.00	348.25	350.00		
Line 287	01-4220-1-480	Admin Insurance Property/Liability	493.20	820.00	820.00		820.00	622.61	895.00		
		<b>SUBTOTAL FIRE ADMIN</b>	<b>124,934.82</b>	<b>126,160.00</b>	<b>126,160.00</b>	-	<b>126,160.00</b>	<b>95,094.18</b>	<b>134,929.00</b>	-	-
Line 288	01-4220-2-120	Fire Fighter Compensation	6,441.77	8,000.00	8,000.00		8,000.00	4,466.00	8,000.00		
Line 289	01-4220-2-121	Fire Fighter Training	1,525.75	1,500.00	1,500.00		1,500.00	1,941.11	1,800.00		
Line 290	01-4220-2-124	Fire Fighter Vehicle/Equipmt Maint	-	100.00	100.00		100.00	-	50.00		
Line 291	01-4220-2-220	FF FICA	494.00	596.00	596.00		596.00	396.47	612.00		
Line 292	01-4220-2-225	FF Medicare	115.81	140.00	140.00		140.00	92.90	144.00		
Line 293	01-4220-2-250	FF Unemployment Compensation	38.00	180.00	180.00		180.00	39.00	130.00		
Line 294	01-4220-2-260	FF Workers Compensation	465.57	475.00	475.00		475.00	430.54	248.00		
Line 295	01-4220-2-291	FF Protective Gear	3,698.75	4,000.00	4,000.00		4,000.00	1,497.97	4,000.00		
Line 296	01-4220-2-480	FF Insurance Property/Liability	80.66	150.00	150.00		150.00	101.91	140.00		
Line 297	01-4220-2-560	Dues & Subscriptions	2,530.50	2,700.00	2,700.00		2,700.00	2,130.00	2,900.00		
		<b>SUBTOTAL FIRE FIGHTING</b>	<b>15,390.81</b>	<b>17,841.00</b>	<b>17,841.00</b>	-	<b>17,841.00</b>	<b>11,095.90</b>	<b>18,024.00</b>	-	-
Line 298	01-4220-3-870	Fire Prevention	617.45	800.00	800.00		800.00	759.07	800.00		
Line 299	01-4220-4-245	Training Courses	2,320.00	5,000.00	5,000.00		5,000.00	885.00	5,000.00		
Line 300	01-4220-5-390	Contract Services/Mutual Aid/Dispatch	25,454.00	27,284.00	27,284.00		27,284.00	27,284.00	27,976.00		

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
FIRE DEPARTMENT**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 301	01-4220-6-432	SCBA Maintenance	2,233.42	3,000.00	3,000.00		3,000.00	1,101.35	3,000.00		
Line 302	01-4220-6-433	Radio Repair	388.43	2,000.00	2,000.00		2,000.00	964.67	2,000.00		
Line 303	01-4220-6-480	App/Equip. Insurance Property/Liability	2,915.54	3,680.00	3,680.00		3,680.00	3,668.75	4,441.00		
Line 304	01-4220-6-630	Tools/Small Engine Rep & Maint	411.56	900.00	900.00		900.00	347.28	900.00		
Line 305	01-4220-6-635	Gasoline	623.70	1,000.00	1,000.00		1,000.00	707.56	1,200.00		
Line 306	01-4220-6-636	Diesel Fuel	2,064.25	2,000.00	2,000.00		2,000.00	969.19	2,000.00		
Line 307	01-4220-6-651	Dry Hydrant/Cistern Maintenance	19.50	400.00	400.00		400.00	-	400.00		
Line 308	01-4220-6-660	Apparatus Repairs & Maint	41,959.41	7,500.00	7,500.00		7,500.00	10,161.20	9,000.00		
Line 309	01-4220-6-740	New Equipment	1,167.82	1,200.00	1,200.00		1,200.00	300.67	2,000.00		
		<b>SUBTOTAL FIRE EQUIPMENT</b>	<b>51,783.63</b>	<b>21,680.00</b>	<b>21,680.00</b>		<b>21,680.00</b>	<b>18,220.67</b>	<b>24,941.00</b>		
Line 310	01-4220-7-110	EMS Captain	42,037.12	45,404.00	45,404.00		45,404.00	34,982.47	47,451.00		
Line 311	01-4220-7-111	EMT Intermediate	43,761.95	44,906.00	44,906.00		44,906.00	36,641.76	45,879.00		
Line 312	01-4220-7-112	EMT Paramedic	42,654.56	44,716.00	44,716.00		44,716.00	33,035.91	46,745.00		
Line 313	01-4220-7-113	EMS FF/LT	37,346.40	40,745.00	40,745.00		40,745.00	31,601.99	42,678.00		
Line 314	01-4220-7-114	EMS FF/LT	38,792.32	39,745.00	39,745.00		39,745.00	31,349.06	41,678.00		
Line 315	01-4220-7-115	EMT Basic/FF	35,391.44	32,779.00	32,779.00		32,779.00	24,610.75	34,793.00		
Line 316	01-4220-7-120	EMS Part-Time	50,205.57	45,000.00	45,000.00		45,000.00	36,596.99	45,000.00		
Line 317	01-4220-7-140	EMS Overtime	47,688.07	29,324.00	29,324.00		29,324.00	35,422.01	29,400.00		
Line 318	01-4220-7-210	EMS Health Insurance	89,053.65	111,123.00	111,123.00		111,123.00	72,747.23	110,183.00		
Line 319	01-4220-7-215	EMS Life Insurance	162.00	162.00	162.00		162.00	135.00	162.00		
Line 320	01-4220-7-220	EMS FICA	12,339.51	13,610.00	13,610.00		13,610.00	9,813.08	13,976.00		
Line 321	01-4220-7-225	EMS Medicare	4,921.00	4,830.00	4,830.00		4,830.00	4,035.03	5,158.00		
Line 322	01-4220-7-230	EMS Retirement	56,198.67	54,029.00	54,029.00		54,029.00	42,599.63	58,528.00		
Line 323	01-4220-7-245	EMS Training Courses	3,175.00	3,000.00	3,000.00		3,000.00	3,842.00	3,500.00		
Line 324	01-4220-7-250	EMS Unemployment Compensation	670.00	1,760.00	1,760.00		1,760.00	1,088.00	2,174.00		
Line 325	01-4220-7-260	EMS Workers Compensation	11,546.22	11,000.00	11,000.00		11,000.00	10,334.73	10,396.00		
Line 326	01-4220-7-280	EMS Health Reimbursement Account	2,802.83	5,500.00	5,500.00		5,500.00	3,884.90	4,400.00		
Line 327	01-4220-7-290	EMS Uniforms	1,043.37	1,200.00	1,200.00		1,200.00	1,055.03	1,400.00		
Line 328	01-4220-7-291	EMS Protective Gear	307.69	900.00	900.00		900.00	-	900.00		
Line 329	01-4220-7-350	EMS Health Maintenance	-	1.00	1.00		1.00	-	-		
Line 330	01-4220-7-351	EMS Billing Services	7,107.33	11,033.00	11,033.00		11,033.00	11,453.01	11,033.00		
Line 331	01-4220-7-352	EMS Paramedic Intercepts	14,243.00	5,000.00	5,000.00		5,000.00	10,239.00	14,000.00		
Line 332	01-4220-7-480	EMS Insurance Property/Liability	4,503.16	5,400.00	5,400.00		5,400.00	5,687.71	6,837.00		
Line 333	01-4220-7-635	EMS Gasoline	-	1.00	1.00		1.00	-	1.00		
Line 334	01-4220-7-635	EMS Diesel Fuel	5,217.03	7,000.00	7,000.00		7,000.00	3,184.80	7,000.00		

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
FIRE DEPARTMENT**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 335	01-4220-7-660	EMS Vehicle Repairs & Maint	2,971.12	3,500.00	3,500.00		3,500.00	1,216.00	3,500.00		
Line 336	01-4220-7-680	EMS Medical Supplies & O2	5,580.40	5,500.00	5,500.00		5,500.00	2,518.68	5,500.00		
Line 337	01-4220-7-740	EMS New Equipment	61.03	1,500.00	1,500.00		1,500.00	307.69	1,500.00		
		<b>SUBTOTAL EMS</b>	<b>559,790.44</b>	<b>568,668.00</b>	<b>568,668.00</b>	<b>-</b>	<b>568,668.00</b>	<b>448,382.46</b>	<b>593,772.00</b>	<b>-</b>	<b>-</b>
Line 338	01-4220-8-341	Electronic Communications	2,769.74	2,769.00	2,769.00		2,769.00	1,889.40	2,900.00		
Line 339	01-4220-8-370	Computer Maintenance Services	2,813.70	3,060.00	3,060.00		3,060.00	3,150.90	2,324.00		
Line 340	01-4220-8-371	Software Maintenance Services	-	4,049.00	4,049.00		4,049.00	3,578.00	4,050.00		
Line 341	01-4220-8-390	Contract Services	529.00	600.00	600.00		600.00	-	600.00		
Line 342	01-4220-8-393	Fire Alarm/Extinguishers Maint	833.58	800.00	800.00		800.00	240.00	800.00		
Line 343	01-4220-8-410	Electricity	9,937.66	6,800.00	6,800.00		6,800.00	6,138.87	7,500.00		
Line 344	01-4220-8-411	Heating Fuel	5,769.24	5,000.00	5,000.00		5,000.00	1,476.11	5,000.00		
Line 345	01-4220-8-412	Water Charges	598.52	150.00	150.00		150.00	-	150.00		
Line 346	01-4220-8-415	Trash Removal	550.00	760.00	760.00		760.00	500.00	600.00		
Line 347	01-4220-8-430	Station Repairs & Maintenance	2,342.10	1,000.00	1,000.00		1,000.00	2,339.27	1,500.00		
Line 348	01-4220-8-440	Copier Lease & Maintenance	2,309.34	2,175.00	2,175.00		2,175.00	1,907.33	2,400.00		
Line 349	01-4220-8-480	Station Insurance Property/Liability	443.62	588.00	588.00		588.00	573.27	694.00		
Line 350	01-4220-8-540	Advertising	-	-	-		-	68.25	-		
Line 351	01-4220-8-620	Office Supplies	1,160.27	1,000.00	1,000.00		1,000.00	391.33	1,000.00		
Line 352	01-4220-8-625	Postage	89.24	50.00	50.00		50.00	50.00	50.00		
Line 353	01-4220-8-680	Department Supplies	1,236.87	1,500.00	1,500.00		1,500.00	1,141.00	1,500.00		
Line 354	01-4220-8-692	Mileage Reimbursement	-	1.00	1.00		1.00	-	1.00		
		<b>SUBTOTAL FIRE STATION</b>	<b>31,362.88</b>	<b>30,302.00</b>	<b>30,302.00</b>	<b>-</b>	<b>30,302.00</b>	<b>23,443.73</b>	<b>31,069.00</b>	<b>-</b>	<b>-</b>
		<b>TOTAL FIRE DEPARTMENT</b>	<b>811,654.03</b>	<b>797,735.00</b>	<b>797,735.00</b>	<b>-</b>	<b>797,735.00</b>	<b>625,165.01</b>	<b>836,511.00</b>	<b>-</b>	<b>-</b>

**NOTES:**



**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
BUILDING INSPECTION & HOUSING STANDARDS**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 355	01-4240-1-120	Building Inspector	23,459.40	24,472.00	24,472.00		24,472.00	12,635.91	18,075.00		
Line 356	01-4240-1-210	Health Insurance		-	-		-	-	-		
Line 357	01-4240-1-215	Life Insurance		-	-		-	-	-		
Line 358	01-4240-1-220	FICA	1,454.48	1,518.00	1,518.00		1,518.00	783.43	1,121.00		
Line 359	01-4240-1-225	Medicare	340.15	355.00	355.00		355.00	196.45	263.00		
Line 360	01-4240-1-230	Retirement		-	-		-	-	-		
Line 361	01-4240-1-245	Training	235.00	998.00	998.00		998.00	125.00	200.00		
Line 362	01-4240-1-250	Unemployment Compensation	72.00	160.00	160.00		160.00	112.00	227.00		
Line 363	01-4240-1-260	Workers Compensation	1,168.00	1,200.00	1,200.00		1,200.00	810.85	723.00		
Line 364	01-4240-1-341	Electronic Communications	1,813.28	1,709.00	1,709.00		1,709.00	1,309.17	876.00		
Line 365	01-4240-1-370	Computer Maintenance Services	585.00	1,280.00	1,280.00		1,280.00	1,442.00	1,199.00		
Line 366	01-4240-1-371	Software Support Services	1,164.00	1,164.00	1,164.00		1,164.00	1,181.00	1,181.00		
Line 367	01-4240-1-390	Contract Services		-	-		-	-	-		
Line 368	01-4240-1-480	Insurance Property/Liability	180.35	195.00	195.00		195.00	228.57	247.00		
Line 369	01-4240-1-390	Dues & Subscriptions	146.95	150.00	150.00		150.00	176.00	200.00		
Line 370	01-4240-1-620	Office Supplies	198.69	200.00	200.00		200.00	338.61	300.00		
Line 371	01-4240-1-625	Postage	56.86	75.00	75.00		75.00	75.00	65.00		
Line 372	01-4240-1-635	Gasoline		-	-		-	-	-		
Line 373	01-4240-1-640	Code Books		1,293.00	1,293.00		1,293.00		1,293.00		
Line 374	01-4240-1-660	Vehicle Repairs & Maintenance		-	-		-	-	-		
Line 375	01-4240-1-692	Mileage Reimbursement	546.83	500.00	500.00		500.00		500.00		
Line 376	01-4240-1-890	Code Violation Enforcement		100.00	100.00		100.00				
		<b>TOTAL BUILDING INSPECTION</b>	<b>31,420.99</b>	<b>35,369.00</b>	<b>35,369.00</b>		<b>35,369.00</b>	<b>19,413.99</b>	<b>26,470.00</b>		

Line 377	01-4241-2-120	Housing Standards Admin	1,612.15	2,500.00	2,500.00		2,500.00	1,987.50	2,500.00		
Line 378	01-4241-2-121	Housing Standards Inspector	7,071.55	6,375.00	6,375.00		6,375.00	3,467.63	6,975.00		
Line 379	01-4241-2-220	FICA	538.45	551.00	551.00		551.00	338.30	588.00		
Line 380	01-4241-2-225	Medicare	126.05	130.00	130.00		130.00	79.16	139.00		
Line 381	01-4241-2-245	Training	329.00	500.00	500.00		500.00		500.00		
Line 382	01-4241-2-250	Unemployment Compensation	45.00	200.00	200.00		200.00	52.00	141.00		
Line 383	01-4241-2-260	Workers Compensation	166.90	200.00	200.00		200.00	318.27	268.00		
Line 384	01-4241-2-341	Electronic Communications	1,323.37	989.00	989.00		989.00	927.02	876.00		
Line 385	01-4241-2-370	Computer Maintenance Services							1,199.00		
Line 386	01-4241-2-480	Insurance Property/Liability	69.03	100.00	100.00		100.00	87.48	100.00		
Line 387	01-4241-2-540	Advertising	973.29	200.00	200.00		200.00	143.50	1,000.00		
Line 388	01-4241-2-560	Dues & Subscriptions		150.00	150.00		150.00		150.00		
Line 389	01-4241-2-620	Office Supplies	550.92	600.00	600.00		600.00	6.00	600.00		

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
BUILDING INSPECTION & HOUSING STANDARDS**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 390	01-4241-2-625	Postage	199.08	200.00	200.00		200.00	200.00	300.00		
Line 391	01-4241-2-692	Mileage Reimbursement	770.17	500.00	500.00		500.00	102.60	500.00		
Line 392	01-4241-2-740	Office Equipment	435.90	600.00	600.00		600.00	-	600.00		
		<b>TOTAL HOUSING STANDARDS</b>	<b>14,210.86</b>	<b>13,795.00</b>	<b>13,795.00</b>	-	<b>13,795.00</b>	<b>7,709.46</b>	<b>16,436.00</b>	-	-
<b>TOTAL BUILDING INSPECTION &amp; HOUSING STANDARDS</b>			<b>45,631.85</b>	<b>49,164.00</b>	<b>49,164.00</b>	-	<b>49,164.00</b>	<b>27,123.45</b>	<b>42,906.00</b>	-	-

**NOTES:**

Line 378 Housing Standards Inspections 2017:  
 17,325.00 315 inspections  
 1,250.00 50 re-inspections  
 18,575.00 projected income

Town of Pittsfield Budget Year 2017 4240 & 4241 Code Enforcement																
account #	employee	date of hire	12/31/16 pay rate	hrs/svc DOH 2017	1/1/17 pay rate	anniv/step pay rate adj	52 payweeks	longevity	total wages budgeted 2017	Retirement 11.17% / 11.38%	FICA	medicare	life insurance @ 2.25/mo	health insurance	flexible benefit plan	total wages & liabilities
4240-1-120	Building Insp PT - 12h	4/2 2012	28.02	5.00	28.65	29.07	18,074.16		18,075.00	-	1,121.00	263.00	-	-	-	19,459.00
								4240 total	18,075.00		1,121.00	263.00	-	-	-	19,459.00
4241-2-120	HSA Admin PT	1/1 2016	10.00	1.00	10.00				2,500.00		155.00	37.00				2,692.00
4241-2-121	HSA Inspector PT	2/17 2015	15.00	2.00	15.00				6,975.00		433.00	102.00				7,510.00
								4241 total	9,475.00	-	588.00	139.00	-	-	-	10,202.00
									27,550.00	-	1,709.00	402.00	-	-	-	29,661.00

## Housing Standards Agency

### Proposed 2017 Budget

#### Projected Expenses

HSA Administrator	\$2,500.00	
Inspections	\$4,725.00	315 inspections at \$15.00 per inspection
Re-Inspections (estimated)	\$750.00	50 inspections at \$15.00 per inspection
Citizen's Complaints	\$1,500.00	100 a year at \$15.00 per complaint
		Inspections (estimated)
FICA	\$600.00	
Medicare	\$144.00	
Training	\$500.00	
Unemployment Comp.	\$200.00	
Workman's Comp.	\$300.00	
Electronic Communications	\$1,325.00	
Insurance Property/Liability	\$100.00	
Advertising/Printing	\$1,000.00	
Dues and Subscriptions	\$150.00	
Office Supplies	\$600.00	
Postage	\$300.00	
Mileage	\$500.00	
Misc., repair, equipment	\$600.00	
Total Expenses		\$15,794.00

#### Projected Income

315 Inspections @55.00 per inspection = \$17,325.00



Prepared by: William Elkins - Chairman

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
EMERGENCY MANAGEMENT & FOREST FIRE SUPPRESSION**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 393	01-4290-1-245	Training		2,500.00	2,500.00		2,500.00	-	2,500.00		2017
Line 394	01-4290-1-341	Electronic Communications	27.00	149.00	149.00		149.00	89.71	36.00		
Line 395	01-4290-1-390	Emergency Operations Plan Update		5,000.00	5,000.00		5,000.00	4,000.00			
Line 396	01-4290-1-680	Department Supplies		151.00	151.00		151.00	-	1,464.00		
Line 397	01-4290-1-740	New Equipment		100.00	100.00		100.00	-	1,000.00		
Line 398	01-4290-1-810	Emergency Response Storage		100.00	100.00		100.00	-	3,000.00		
	<b>TOTAL EMERGENCY MANAGEMENT</b>		<b>27.00</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>-</b>	<b>8,000.00</b>	<b>4,089.71</b>	<b>8,000.00</b>	<b>-</b>	<b>-</b>

Line 399	01-4290-4-123	Forest Fire Administration	-	350.00	350.00		350.00	-	100.00		
Line 400	01-4290-4-190	Forest Fire Suppression	71.40	500.00	500.00		500.00	12.40	500.00		
Line 401	01-4290-4-191	Forest Fire Training	-	400.00	400.00		400.00	-	100.00		
Line 402	01-4290-4-220	FICA	4.43	78.00	78.00		78.00	0.77	45.00		
Line 403	01-4290-4-225	Medicare	1.03	20.00	20.00		20.00	0.18	12.00		
Line 404	01-4290-4-630	Forestry Repairs & Maintenance	-	250.00	250.00		250.00	-	250.00		
Line 405	01-4290-4-635	Gasoline	554.26	-	-		-	342.54	400.00		
Line 406	01-4290-4-680	Forestry Supplies	1,728.70	-	-		-	-	-		
	<b>TOTAL FOREST FIRE SUPPRESSION</b>		<b>2,359.82</b>	<b>1,598.00</b>	<b>1,598.00</b>	<b>-</b>	<b>1,598.00</b>	<b>355.89</b>	<b>1,407.00</b>	<b>-</b>	<b>-</b>

	<b>TOTAL EMERG MGMT &amp; FF SUPPRESSION</b>		<b>2,386.82</b>	<b>9,598.00</b>	<b>9,598.00</b>	<b>-</b>	<b>9,598.00</b>	<b>4,445.60</b>	<b>9,407.00</b>	<b>-</b>	<b>-</b>
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NOTES:

Town of Pittsfield Budget Year 2017 4290 Forest Fire														
account #	employee	date of hire	12/31/16 pay rate	Yrs/svc DOH 2017	52 payweeks	longevity	total wages budgeted 2017	Retirement 11.17% / 11.38%	FICA	medicare	life insurance @ 2.25/mo	health insurance	flexible benefit plan	total wages & liabilities
4290-4-123	Forest Fire Administration						100.00		7.00	2.00				109.00
4290-4-190	Forest Fire Supression						500.00		31.00	8.00				539.00
4290-4-191	Forest Fire Training						100.00		7.00	2.00				109.00
						<b>4290 Total</b>	<b>700.00</b>	-	<b>45.00</b>	<b>12.00</b>	-	-	-	<b>757.00</b>

# Emergency Management

## 2017 Proposed Budget

Training \$2,500.00

Explanation: The Emergency Operations Plan (EOP) is BIG, complex, and hence intimidating. It will be important to bring us all together for incident training. The idea is to run a "tabletop exercise" to teach the EOP knowing most people who have a copy of the book have never opened it or become familiar enough to execute its content during an Emergency.

Communications/Organization Tools \$1,500.00

Explanation: I have procured a list of communications equipment to be used in an Emergency Operations Center; including Radios, White Boards, Television. This type of equipment is essential to alerting, dispatching, staying informed, and procuring necessary resources.

Storage and Response \$3,000.00

Explanation: Emergency Management is working to find an appropriate trailer. Currently the resources of cones, barricades, lighting, cots, and sandbags are stored in multiple locations. Accountability, access, and mobilization. I would like to use a suitable trailer for storage and deployment.

Traffic Control \$1,000.00

Explanation: During any significant event all human resources are deployed and active. Having people stationed for purposes of traffic control is not possible so deployed devices are necessary such as barricades, cones, and lighting.

REQUESTING AGGREGATE BUDGET OF \$8,000.00 FLAT TO THE PREVIOUS YEAR.

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
HIGHWAY ADMINISTRATION**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 407	01-4311-1-110	Superintendent of Public Works	62,858.34	63,215.00	63,215.00		63,215.00	51,394.84	64,598.00		2017
Line 408	01-4311-1-195	Stipend for Vehicle Use	3,673.43	3,900.00	3,900.00		3,900.00	2,585.83	3,900.00		
Line 409	01-4311-1-210	Health Insurance	20,550.81	18,200.00	18,200.00		18,200.00	15,165.90	19,419.00		
Line 410	01-4311-1-215	Life Insurance	27.00	27.00	27.00		27.00	22.50	27.00		
Line 411	01-4311-1-220	FICA	3,855.82	4,162.00	4,162.00		4,162.00	3,259.21	4,248.00		
Line 412	01-4311-1-225	Medicare	901.72	974.00	974.00		974.00	762.23	994.00		
Line 413	01-4311-1-230	Retirement	6,840.84	7,062.00	7,062.00		7,062.00	5,344.70	7,284.00		
Line 414	01-4311-1-250	Unemployment Compensation	72.00	202.00	202.00		202.00	112.00	227.00		
Line 415	01-4311-1-260	Workers Compensation	2,313.94	1,918.00	1,918.00		1,918.00	2,074.94	1,935.00		
Line 416	01-4311-1-280	Health Reimbursement Account	577.08	1,100.00	1,100.00		1,100.00	941.30	1,100.00		
Line 417	01-4311-1-350	Drug & Alcohol Testing	90.00	100.00	100.00		100.00	-	100.00		
Line 418	01-4311-1-480	Insurance Property/Liability	424.72	541.00	541.00		541.00	538.28	663.11		
Line 419	01-4311-1-560	Dues & Subscriptions	-	25.00	25.00		25.00	25.00	25.00		
		<b>SUBTOTAL HIGHWAY ADMIN</b>	<b>102,185.70</b>	<b>101,426.00</b>	<b>101,426.00</b>	<b>-</b>	<b>101,426.00</b>	<b>82,226.73</b>	<b>104,520.11</b>	<b>-</b>	<b>-</b>
Line 420	01-4311-4-245	Employee Safety Training	320.00	400.00	400.00		400.00	220.00	400.00		
Line 421	01-4311-4-290	Uniforms	3,603.89	3,358.00	3,358.00		3,358.00	3,031.07	3,358.00		
		<b>SUBTOTAL HIGHWAY TRAINING</b>	<b>3,923.89</b>	<b>3,758.00</b>	<b>3,758.00</b>	<b>-</b>	<b>3,758.00</b>	<b>3,251.07</b>	<b>3,758.00</b>	<b>-</b>	<b>-</b>
Line 422	01-4311-5-341	Electronic Communications	1,315.45	1,469.00	1,469.00		1,469.00	1,078.24	1,469.00		
Line 423	01-4311-5-393	Fire Alarm/Extinguishers Maint.	515.00	600.00	600.00		600.00	480.00	600.00		
Line 424	01-4311-5-410	Electricity	2,948.95	3,000.00	3,000.00		3,000.00	2,413.23	3,000.00		
Line 425	01-4311-5-411	Heating Fuel	7,863.54	8,000.00	8,000.00		8,000.00	4,353.16	8,000.00		
Line 426	01-4311-5-412	Water Charges	466.92	600.00	600.00		600.00	416.61	600.00		
Line 427	01-4311-5-415	Trash Removal	600.00	600.00	600.00		600.00	500.00	600.00		
Line 428	01-4311-5-430	Building Repairs & Maintenance	855.91	1,000.00	1,000.00		1,000.00	89.94	1,000.00		
Line 429	01-4311-5-480	Insurance Property/Liability	518.14	620.00	620.00		620.00	660.25	800.00		
Line 430	01-4311-5-740	Office Equipment	-	400.00	400.00		400.00	125.47	400.00		
		<b>SUBTOTAL HIGHWAY BUILDINGS</b>	<b>15,083.91</b>	<b>16,289.00</b>	<b>16,289.00</b>	<b>-</b>	<b>16,289.00</b>	<b>10,116.90</b>	<b>16,469.00</b>	<b>-</b>	<b>-</b>
		<b>TOTAL HIGHWAY ADMINISTRATION</b>	<b>121,193.50</b>	<b>121,473.00</b>	<b>121,473.00</b>	<b>-</b>	<b>121,473.00</b>	<b>95,594.70</b>	<b>124,747.11</b>	<b>-</b>	<b>-</b>

NOTES:



**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
HIGHWAYS & STREETS**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 431	01-4312-1-730	Highway Block Grant	107,251.00	107,251.00	107,251.00		107,251.00	-	113,463.00		2017
Line 432	01-4312-1-731	Paving & Reconstruction	162,208.00	196,208.00	196,208.00		196,208.00	-	196,208.00		
Line 433	01-4312-1-732	Asphalt Road Sealing	13,600.00	10,800.00	10,800.00		10,800.00	10,800.00	10,800.00		
Line 434	01-4312-2-110	Asst Supt Public Works	50,320.60	50,880.00	50,880.00		50,880.00	41,266.26	45,304.00		
Line 435	01-4312-2-111	Light Equip. Operator	43,624.62	44,327.00	44,327.00		44,327.00	35,713.21	41,228.00		
Line 436	01-4312-2-112	Light Equip. Operator	40,393.16	40,355.00	40,355.00		40,355.00	31,475.80	33,488.00		
Line 437	01-4312-2-113	Equip Op./Facilities Maint.	16,410.00	24,435.00	24,435.00		24,435.00	19,630.54	25,633.00		
Line 438	01-4312-2-120	Seasonal Labor	6,225.00	3,000.00	3,000.00		3,000.00	-	3,000.00		
Line 439	01-4312-2-140	Overtime	16,933.55	25,000.00	25,000.00		25,000.00	9,187.39	25,000.00		
Line 440	01-4312-2-195	Stipend for Vehicle Use	-	-	-		-	-	-		
Line 441	01-4312-2-210	Health Insurance	54,923.74	72,116.00	72,116.00		72,116.00	53,148.17	76,947.00		
Line 442	01-4312-2-211	Retiree Medicomp	2,749.66	3,251.00	3,251.00		3,251.00	1,083.44	3,251.00		
Line 443	01-4312-2-215	Life Insurance	92.25	102.00	102.00		102.00	88.31	102.00		
Line 444	01-4312-2-220	FICA	10,653.32	11,955.00	11,955.00		11,955.00	8,702.79	11,085.00		
Line 445	01-4312-2-225	Medicare	2,504.14	2,798.00	2,798.00		2,798.00	2,035.02	2,594.00		
Line 446	01-4312-2-230	Retirement	17,855.58	20,667.00	20,667.00		20,667.00	12,754.60	19,244.00		
Line 447	01-4312-2-250	Unemployment Compensation	312.00	810.00	810.00		810.00	511.00	908.00		
Line 448	01-4312-2-260	Workers Compensation	6,154.13	6,100.00	6,100.00		6,100.00	5,519.15	5,354.00		
Line 449	01-4312-2-280	Health Reimbursement Account	1,768.74	3,375.00	3,375.00		3,375.00	4,233.63	3,375.00		
Line 450	01-4312-2-350	Drug & Alcohol Testing	180.00	180.00	180.00		180.00	-	180.00		
Line 451	01-4312-2-360	Outside Services	1,620.00	3,000.00	3,000.00		3,000.00	1,440.00	3,000.00		
Line 452	01-4312-2-390	Line Striping	12,466.16	12,000.00	12,000.00		12,000.00	2,676.50	12,000.00		
Line 453	01-4312-2-391	Emergency Lanes	749.80	750.00	750.00		750.00	-	750.00		
Line 454	01-4312-2-480	Insurance Property/Liability	3,633.43	4,603.00	4,603.00		4,603.00	4,580.25	5,661.00		
Line 455	01-4312-2-635	Gasoline	2,701.84	3,000.00	3,000.00		3,000.00	1,222.76	3,000.00		
Line 456	01-4312-2-636	Diesel Fuel	22,249.84	29,000.00	29,000.00		29,000.00	10,512.73	29,000.00		
Line 457	01-4312-2-637	Kerosene/Lubricants	60.09	2,000.00	2,000.00		2,000.00	1,043.70	2,000.00		
Line 458	01-4312-2-659	2014 International 7400	150.00	1,000.00	1,000.00		1,000.00	580.43	1,000.00		
Line 459	01-4312-2-660	One-Ton Truck	-	-	-		-	-	-		
Line 460	01-4312-2-661	2011 International 4400	987.71	1,500.00	1,500.00		1,500.00	2,438.45	1,500.00		
Line 461	01-4312-2-662	1999 Sterling L7501	-	-	-		-	-	-		
Line 462	01-4312-2-663	2006 International 7400	2,984.35	2,000.00	2,000.00		2,000.00	5,273.40	2,000.00		
Line 463	01-4312-2-664	2008 International 7400	1,865.60	2,000.00	2,000.00		2,000.00	3,802.79	2,000.00		
Line 464	01-4312-2-665	2002 Loader	1,604.65	3,000.00	3,000.00		3,000.00	1,727.77	3,000.00		
Line 465	01-4312-2-666	2002 Grader	1,298.96	1,500.00	1,500.00		1,500.00	942.78	1,500.00		
Line 466	01-4312-2-667	2003 Backhoe	820.54	1,500.00	1,500.00		1,500.00	199.62	1,500.00		
Line 467	01-4312-2-668	2006 Sidewalk Plow	1,716.78	1,000.00	1,000.00		1,000.00	362.48	1,000.00		
Line 468	01-4312-2-669	Roadside Mower	196.40	1,500.00	1,500.00		1,500.00	82.59	1,500.00		
Line 469	01-4312-2-670	Sanders	505.48	1,000.00	1,000.00		1,000.00	130.50	1,000.00		
Line 470	01-4312-2-671	Snow Plows	5,584.40	7,000.00	7,000.00		7,000.00	4,448.42	7,000.00		

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
HIGHWAYS & STREETS**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 471	01-4312-2-672	Chipper	-	250.00	250.00		250.00	334.16	250.00		2017
Line 472	01-4312-2-673	Power Saws	117.12	250.00	250.00		250.00	99.00	250.00		2017
Line 473	01-4312-2-674	York Rake	-	1.00	1.00		1.00	-	1.00		2017
Line 474	01-4312-2-676	Fleet Parts & Supplies	2,424.14	2,500.00	2,500.00		2,500.00	2,148.09	2,500.00		2017
Line 475	01-4312-2-680	Department Supplies	2,661.11	4,000.00	4,000.00		4,000.00	3,123.23	4,000.00		2017
Line 476	01-4312-2-681	Sand & Gravel	34,758.47	40,000.00	40,000.00		40,000.00	31,683.02	40,000.00		2017
Line 477	01-4312-2-682	Cold/Hot Top	3,345.26	4,000.00	4,000.00		4,000.00	11,040.65	4,000.00		2017
Line 478	01-4312-2-683	Culverts	168.40	1,500.00	1,500.00		1,500.00	416.94	1,500.00		2017
Line 479	01-4312-2-684	Street/Traffic Control Signs	1,144.92	1,000.00	1,000.00		1,000.00	925.57	1,000.00		2017
Line 480	01-4312-2-685	Magnesium Chloride	19,460.50	20,000.00	20,000.00		20,000.00	18,968.50	20,000.00		2017
Line 481	01-4312-3-430	Storm Drain Maint.	2,083.37	2,000.00	2,000.00		2,000.00	-	2,000.00		2017
Line 482	01-4312-4-430	Sidewalk Maintenance	-	-	-		-	200.00	-		2017
Line 483	01-4312-4-730	Sidewalk Reconstruction	-	30,000.00	30,000.00		30,000.00	-	30,000.00		2017
Line 484	01-4312-5-390	Snow Removal	6,705.00	9,000.00	9,000.00		9,000.00	765.00	9,000.00		2017
Line 485	01-4312-5-391	Municipal Lot Plowing	245.00	2,500.00	2,500.00		2,500.00	-	2,500.00		2017
Line 486	01-4312-5-686	Salt	47,741.93	48,983.00	48,983.00		48,983.00	-	48,983.00		2017
Line 487	01-4312-7-390	Care of Trees	1,000.00	1,500.00	1,500.00		1,500.00	1,075.00	1,500.00		2017
	<b>TOTAL HIGHWAYS &amp; STREETS</b>		<b>737,210.74</b>	<b>868,447.00</b>	<b>868,447.00</b>		<b>868,447.00</b>	<b>348,393.64</b>	<b>863,059.00</b>		2017
Line 488	01-4313-1-430	Bridge Maintenance	9,910.00	-	-		-	-	-		2017
Line 489	01-4313-1-480	Bridge Insurance Prop/Liability	2,073.75	2,100.00	2,100.00		2,100.00	-	2,100.00		2017
	<b>TOTAL BRIDGES</b>		<b>11,983.75</b>	<b>2,100.00</b>	<b>2,100.00</b>		<b>2,100.00</b>	<b>-</b>	<b>2,100.00</b>		2017
	<b>TOTAL HIGHWAYS, STREETS, &amp; BRIDGES</b>		<b>749,194.49</b>	<b>870,547.00</b>	<b>870,547.00</b>		<b>870,547.00</b>	<b>348,393.64</b>	<b>865,159.00</b>		2017
Line 490	01-4316-3-410	Street Lighting Electricity	22,065.92	22,000.00	22,000.00		22,000.00	16,617.07	22,000.00		2017
	<b>TOTAL STREET LIGHTING</b>		<b>22,065.92</b>	<b>22,000.00</b>	<b>22,000.00</b>		<b>22,000.00</b>	<b>16,617.07</b>	<b>22,000.00</b>		2017
	<b>GRAND TOTAL HIGHWAY DEPT</b>		<b>892,453.91</b>	<b>1,014,020.00</b>	<b>1,014,020.00</b>		<b>1,014,020.00</b>	<b>460,605.41</b>	<b>1,011,906.11</b>		2017

**NOTES:**

Line 431 The Highway Block Grant has a State revenue offset

Line 437 Equipment Operator/Facilities Maintenance Supervisor is a shared position with 4194 General Govt Buildings, 75% of costs are in this department

Line 485 Municipal Lot Plowing - to hire private contractor to plow lots (police, fire, town office, & Washington Sq.) when Highway Dept. is busy plowing roads

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
SOLID WASTE DISPOSAL, HYDRANT & DAM FEES**

Line	Account Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 491	01-4324-9-810	Solid Waste Disposal BCEP	149,960.68	150,000.00	150,000.00		150,000.00	149,960.68	150,000.00	2017	2017
	<b>TOTAL SOLID WASTE DISPOSAL</b>		<b>149,960.68</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>-</b>	<b>150,000.00</b>	<b>149,960.68</b>	<b>150,000.00</b>	<b>-</b>	<b>-</b>
Line 492	01-4339-1-412	Pittsfield Aqueduct Hydrants	180,118.68	177,011.00	177,011.00		177,011.00	145,260.60	177,011.00		
Line 493	01-4339-1-480	Dam Insurance Prop/Liability	162.74	200.00	200.00		200.00	-	-		
Line 494	01-4339-1-810	Dam Registration Fees	400.00	400.00	400.00		400.00	400.00	400.00		
	<b>TOTAL HYDRANT &amp; DAM FEES</b>		<b>180,681.42</b>	<b>177,611.00</b>	<b>177,611.00</b>	<b>-</b>	<b>177,611.00</b>	<b>145,660.60</b>	<b>177,411.00</b>	<b>-</b>	<b>-</b>

**NOTES:**

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
ANIMAL CONTROL**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 495	01-4414-1-120	Animal Control Officer	8,880.00	9,672.00	9,672.00		9,672.00	9,957.98	12,090.00		
Line 496	01-4414-1-220	FICA	550.64	600.00	600.00		600.00	617.41	750.00		
Line 497	01-4414-1-225	Medicare	128.81	141.00	141.00		141.00	144.38	176.00		
Line 498	01-4414-1-245	Training	-	250.00	250.00		250.00	-	200.00		
Line 499	01-4414-1-250	Unemployment Compensation	43.00	90.00	90.00		90.00	61.00	144.00		
Line 500	01-4414-1-260	Workers Compensation	803.44	804.00	804.00		804.00	315.45	274.00		
Line 501	01-4414-1-341	Electronic Communications	27.00	149.00	149.00		149.00	92.71	100.00		
Line 502	01-4414-1-480	Insurance Property/Liability	399.80	400.00	400.00		400.00	503.70	601.00		
Line 503	01-4414-1-635	Gasoline	295.98	300.00	300.00		300.00	280.84	300.00		
Line 504	01-4414-1-660	Vehicle Maintenance	1,826.49	500.00	500.00		500.00	470.67	500.00		
Line 505	01-4414-1-680	Department Supplies	172.00	200.00	200.00		200.00	123.08	200.00		
Line 506	01-4414-1-810	NH Humane Society	-	450.00	450.00		450.00	-	300.00		
		<b>TOTAL ANIMAL CONTROL</b>	<b>13,127.16</b>	<b>13,556.00</b>	<b>13,556.00</b>	<b>-</b>	<b>13,556.00</b>	<b>12,567.22</b>	<b>15,635.00</b>	<b>-</b>	<b>-</b>

NOTES:

account #	employee	date of hire	12/31/16 pay rate	Yrs/svc DOH 2017	1/1/17 pay rate	anniv/step pay rate adj	52 payweeks	longevity	total wages budgeted 2017	Retirement 11.17% / 11.38%	FICA	medicare	life insurance 2.25/mo	health insurance	flexible benefit plan	total wages & liabilities
4414-1-120	Animal Control PT - 15h	10/14 2003	15.50	14	15.50		12,090.00	4414 total	12,090.00	-	750.00	176.00	-	-	-	13,016.00
									12,090.00		750.00	176.00				13,016.00

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
WELFARE**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 507	01-4441-1-120	Welfare Director	18,287.60	15,677.00	15,677.00		15,677.00	11,124.18	16,030.00	2017	2017
Line 508	01-4441-1-121	Welfare Assistant	-	-	-		-	-	-	-	-
Line 509	01-4441-1-210	Health Insurance	-	7,371.00	7,371.00		7,371.00	3,685.50	7,865.00		
Line 510	01-4441-1-215	Life Insurance	-	9.00	9.00		9.00	4.50	9.00		
Line 511	01-4441-1-220	FICA	1,133.84	972.00	972.00		972.00	682.80	994.00		
Line 512	01-4441-1-225	Medicare	265.22	228.00	228.00		228.00	159.70	233.00		
Line 513	01-4441-1-230	Retirement	-	1,752.00	1,752.00		1,752.00	876.00	1,808.00		
Line 514	01-4441-1-245	Training	-	-	-		-	105.00	300.00		
Line 515	01-4441-1-250	Unemployment Compensation	72.00	202.00	202.00		202.00	112.00	57.00		
Line 516	01-4441-1-260	Workers Compensation	370.77	400.00	400.00		400.00	746.46	563.00		
Line 517	01-4441-1-280	Health Reimbursement Account	-	330.00	330.00		330.00	330.00	330.00		
Line 518	01-4441-1-341	Electronic Communications	1,386.40	1,073.00	1,073.00		1,073.00	321.51	900.00		
Line 519	01-4441-1-480	Insurance Property/Liability	132.48	130.00	130.00		130.00	167.90	193.00		
Line 520	01-4441-1-560	Dues & Subscriptions	75.00	60.00	60.00		60.00	30.00	60.00		
Line 521	01-4441-1-620	Office Supplies	197.98	200.00	200.00		200.00	50.94	200.00		
Line 522	01-4441-1-625	Postage	9.31	15.00	15.00		15.00	15.00	20.00		
Line 523	01-4441-1-692	Mileage Reimbursement	-	-	-		-	-	-		
	<b>TOTAL WELFARE ADMINISTRATION</b>		<b>21,930.60</b>	<b>28,419.00</b>	<b>28,419.00</b>	<b>-</b>	<b>28,419.00</b>	<b>18,411.49</b>	<b>29,562.00</b>	<b>-</b>	<b>-</b>
Line 524	01-4442-1-830	Rental Assistance	14,444.38	28,000.00	28,000.00		28,000.00	4,398.49	27,700.00		
Line 525	01-4442-1-831	Electricity Assistance	3,992.45	5,000.00	5,000.00		5,000.00	1,012.17	5,000.00		
Line 526	01-4442-1-832	Fuel Assistance	1,856.70	3,000.00	3,000.00		3,000.00	-	3,000.00		
Line 527	01-4442-1-833	Medical Assistance	-	3,000.00	3,000.00		3,000.00	12.00	3,000.00		
Line 528	01-4442-1-834	Other Assistance	790.00	3,000.00	3,000.00		3,000.00	-	3,000.00		
	<b>TOTAL DIRECT ASSISTANCE</b>		<b>21,085.53</b>	<b>42,000.00</b>	<b>42,000.00</b>	<b>-</b>	<b>42,000.00</b>	<b>5,422.66</b>	<b>41,700.00</b>	<b>-</b>	<b>-</b>
Line 529	01-4444-9-870	Community Action Program	3,931.00	6,000.00	6,000.00		6,000.00	6,000.00	6,000.00		
Line 530	01-4444-9-871	CASA Court Appt Spec Advocates	-	-	-		-	-	-		
	<b>TOTAL INTERGOVERNMENTAL WELFARE PMTS</b>		<b>3,931.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>-</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>-</b>	<b>-</b>
	<b>TOTAL WELFARE</b>		<b>46,947.13</b>	<b>76,419.00</b>	<b>76,419.00</b>	<b>-</b>	<b>76,419.00</b>	<b>29,834.15</b>	<b>77,262.00</b>	<b>-</b>	<b>-</b>

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
WELFARE**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
<p><b>NOTES:</b></p>											

account #	employee	date of hire	12/31/16 pay rate	Yrs/svc DOH 2017	1/1/17 pay rate	anniv/step pay rate adj	52 payweeks	longevity	total wages budgeted 2017	Retirement 11.17% / 11.38%	FICA	medicare	life insurance @ 2.25/mo	health insurance	flexible benefit plan	total wages & liabilities
4441-1-120	Welfare - 30% split	11/29 2015	15,677.00 30%	2	16,030.00 30%		16,030.00		16,030.00	1,808.00	994.00	233.00	9.00	7,865.00	330.00	27,269.00
									<b>16,030.00</b>	<b>1,808.00</b>	<b>994.00</b>	<b>233.00</b>	<b>9.00</b>	<b>7,865.00</b>	<b>330.00</b>	<b>27,269.00</b>
								<b>4441 total</b>	<b>16,030.00</b>	<b>1,808.00</b>	<b>994.00</b>	<b>233.00</b>	<b>9.00</b>	<b>7,865.00</b>	<b>330.00</b>	<b>27,269.00</b>

# MEMO

10/14/16

To: Cara Marston, Town Administrator

From: Bonnie Theriault, Welfare Director

Re: 2017 Proposed Welfare Budget

I would like to add \$300.00 to the training line as there are welfare trainings every other month as well as the big NHMA conference in November where the New Hampshire Local Welfare Association has one day of welfare related classes, which are usually very informative. Since I would like to add the \$300.00 in the training line, I have taken \$300.00 out of the rental assistance line to offset my budget, leaving \$27,700.00 in the rental assistance line.

I am asking that the remainder of my Direct Assistance budget stay the same as last year. I realize that it appears that the Direct Assistance budget lines could be reduced; however, I would caution any additional reduction in these lines. Welfare is the only budget that absolutely has to pay the expenses no matter how much money is available in a budget. Since there is no way to predict how many clients will be eligible to receive assistance, I believe that we need to be prepared for the fact we could potentially be responsible to pay a large amount of money, if we happen to have just one or two clients who do qualify for extended assistance. We have been very fortunate that many of the clients, who have applied for assistance this year, did not meet the guidelines; and those who did qualify, were not clients who needed extended assistance.

As far as the request from CASA Court Appointed Special Advocates for funding, I am not inclined to recommend that we provide funding at this time. I had reached out to their organization inquiring about the number of children/families they help in Pittsfield. The response I received back was that they couldn't provide that information due to confidentiality issues. I do not believe I was looking for specifics that would compromise confidentiality, just looking to see the demand for their services from our community. Since they are not giving even an estimate of their clients from Pittsfield, and I have not had any contact with anyone from their organization contact me regarding any children/families in need of my services, my opinion would be to not include funding for this request.

Thanks for considering my request, and if you have any questions for me, I am available to speak with you.

Bonnie



# Community Action Program Belknap–Merrimack Counties, Inc.



P.O. Box 1016 ♦ 2 Industrial Park Drive ♦ Concord, NH 03302-1016  
Phone (603) 225-3295 ♦ Toll Free (800) 856-5525 ♦ Fax (603) 228-1898 ♦ Web [www.bm-cap.org](http://www.bm-cap.org)

September 20, 2016

Cara Marston, Town Administrator  
Board of Selectmen  
Town of Pittsfield  
P.O. Box 98  
Pittsfield, NH 03263

Dear Ms. Marston:

Funds for the Suncook Area Center are primarily generated from three main sources. The sources for the operation of the Center are funded by local tax dollars in conjunction with funding from the Electric Assistance Program (utility companies) and the Low Income Energy Assistance Program (federal). The Center is the local service delivery network for the Agency programs in your community. The local support of our Center is vital for us to continue intake and referral, outreach and contact with residents of your community

The attached budget reflects the minimum costs of maintaining the Suncook Area Center. We will continue to work closely with your welfare officer to ensure the maximum availability of resources from our programs, as well as continue to mobilize any resources other than local tax dollars that become available to help serve residents of your community.

Included is a brief description of Agency programs accessed by Pittsfield residents through the Center. This includes the number of residents served and the dollar amount of assistance provided by the Center staff. As always, we will be available to answer any questions that you may have.

Therefore, on behalf of the Suncook Area Center and the \$232,284.00 worth of service dollars provided to residents of the Town of Pittsfield utilizing federal, state and local funds, we respectfully request consideration of our services and submit the following recommendation to the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of \$6,000.00 for the continuation of services to the low income residents of Pittsfield through the Suncook Area Center of the Community Action Program Belknap-Merrimack Counties, Inc."

Thank you for your continued interest and support of our programs. I can be reached at 603-485-7824 or [swesterlund@bm-cap.org](mailto:swesterlund@bm-cap.org).

Sincerely,

*Sheree Westerlund*

Sheree Westerlund  
Area Center Director

JS:cw / Attachments  
AC-Suncook Area Center Town Funding Letters

<p><b>ALTON</b></p> <p>Senior Center.....875-7102 Prospect View Housing ....875-3111</p>	<p><b>CONCORD</b></p> <p>Area Center .....225-6880 Head Start .....224-6492 Early Head Start.....224-6492 Concord Area Meals-on-Wheels.....225-9092 Concord Area Transit.....225-1989 Horseshoe Pond Place .....228-6956 WIC/CSFP .....225-2050 Workplace Success.....223-2305</p>	<p><b>FRANKLIN</b></p> <p>Area Center .....934-3444 Head Start .....934-2161 Early Head Start.....934-2161 Senior Center.....934-4151 Riverside Housing.....934-5340</p>	<p><b>LACONIA</b></p> <p>Area Center .....524-5512 Head Start .....528-5334 Early Head Start.....528-5334 Senior Center.....524-7689 Family Planning.....524-5453 Prenatal .....524-5453 Winnepesaukee Transit.....528-2496 Workplace Success.....524-4367</p>	<p><b>NEWBURY</b></p> <p>Newbury Commons Housing.....763-0360</p>	<p><b>PITTSFIELD</b></p> <p>Senior Center.....435-8482 Head Start .....435-6618 Early Head Start.....435-6611</p>
<p><b>BELMONT</b></p> <p>Senior Center.....267-9867 Heritage Terr. Housing .....267-8801</p>	<p><b>KEARSARGE VALLEY</b></p> <p>Area Center .....456-2207 Head Start .....456-2208 North Ridge Housing .....456-3398</p>	<p><b>MEREDITH</b></p> <p>Area Center .....279-4096</p>	<p><b>NEWBURY</b></p> <p>OSSIPEE Family Planning.....539-7552 Prenatal .....539-7552</p>	<p><b>SUNCOOK</b></p> <p>Area Center .....485-7824 Senior Center.....485-4254</p>	<p><b>TILTON</b></p> <p>Senior Center.....527-8291</p>
<p><b>BRADFORD</b></p> <p>Senior Center.....938-2104</p>	<p><b>EPSOM</b></p> <p>Meadow Brook Housing ....736-8250</p>		<p><b>PEMBROKE</b></p> <p>Village at Pembroke Farms Housing.....485-1842</p>		

**SUMMARY OF SERVICES 2016  
 PROVIDED TO  
 PITTSFIELD RESIDENTS  
 BY THE SUNCOOK AREA CENTER  
 COMMUNITY ACTION PROGRAM  
 BELKNAP-MERRIMACK COUNTIES, INC.**

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
<b>EMERGENCY FOOD PANTRIES</b> provide up to five days of food for people facing temporary food crisis. Value \$5.00 per meal.	MEALS--735	PERSONS--35	\$ 3,675.00
<b>FUEL ASSISTANCE</b> is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled.	APPLICATIONS--131	PERSONS--277	\$106,426.00
<b>ELECTRIC ASSISTANCE</b> program is a statewide program funded by all electric rate payers which provides a specific tier of discount from 9% to 77% on electric bills for income eligible households.	ENROLLED HH--165		\$ 80,093.61
<b>NEIGHBOR HELPING NEIGHBOR</b> provides emergency energy assistance up to \$300 for those not eligible for fuel assistance.	GRANTS--2		\$ 337.13
<b>WEATHERIZATION</b> improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor.	HOMES--4	PERSONS--4	\$ 34,490.94
<b>SECURITY DEPOSIT GUARENTEE PROGRAM</b> provides a landlord a guarentee backed by state funds that the required security will be paid to him/her In the event of a default on the part of the tenant. Only very low income households are eligible for the program and the household pays a specified amount monthly to the agency until the amount of the security deposit is collected. That amount is then forwarded to the landlord and deposited into a savings account as prescribed by state law.	HOUSEHOLDS--0		
<b>EMERGENCY ASSISTANCE PROGRAM</b> provides funds to avoid homelessness such as utility shut offs and evictions. All other sources of assistance must be utilized before any request is considered for this assistance.	HOUSEHOLDS--0		
<b>USDA COMMODITY SURPLUS</b> foods are now distributed directly to local food pantries and kitchens on a quarterly basis. These pantries and soup kitchens service all in need, not just town residents.	CASES--444		\$ 7,262.30
<b>GRAND TOTAL</b>			<b>\$232,284.98</b>
<b>INFORMATION AND REFERRAL--CAP</b> provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.			

Community Action Program  
Belknap-Merrimack Counties, Inc.

**2017 SUNCOOK AREA CENTER  
PROJECTED OPERATING BUDGET**

**PERSONNEL**

Area Center Director	\$ 32,819
Outreach Worker	23,868
Part-time Office Clerk (29.5 hrs. per wk.)	13,300
Payroll Taxes/Fringe Benefits	<u>27,524</u>
Sub-Total:	\$97,511

**OTHER COSTS**

Program Travel & Staff Training	\$ 4,200
Rent	15,888
Buildings/Ground Maintenance	900
Utilities	4,800
Telephone	2,150
Office Copier/Computer/Supplies	2,285
Publications/Licensing	375
Liability/Contents/Bond Insurance	<u>475</u>
Sub-Total:	\$ 31,073

Total Budget: \$128,584

Federal Share:	\$ 60,084 (47%)
All Town Share:	<u>\$ 68,500 (53%)</u>
	\$128,584

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
PARKS & RECREATION**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 531	01-4520-2-410	Dustin Park Electricity	861.92	600.00	600.00		600.00	595.43	600.00		2017
Line 532	01-4520-2-430	Repairs & Maintenance	185.00	-	-		-	-	-		
Line 533	01-4520-2-480	Insurance Property/Liability	3.44	5.00	5.00		5.00	4.44	5.00		
Line 534	01-4520-2-870	Programs	1,430.43	2,000.00	2,000.00		2,000.00	1,135.05	2,000.00		
Line 535	01-4520-5-120	Rec Area Employees	12,139.17	13,500.00	13,500.00		13,500.00	14,159.48	14,500.00		
Line 536	01-4520-5-220	FICA	752.66	837.00	837.00		837.00	877.94	899.00		
Line 537	01-4520-5-225	Medicare	175.99	196.00	196.00		196.00	205.36	211.00		
Line 538	01-4520-5-245	Training	425.00	800.00	800.00		800.00	467.50	400.00		
Line 539	01-4520-5-250	Unemployment Compensation	57.00	120.00	120.00		120.00	90.00	197.00		
Line 540	01-4520-5-260	Workers Compensation	493.49	500.00	500.00		500.00	426.27	375.00		
Line 541	01-4520-5-315	Water Testing	80.00	160.00	160.00		160.00	60.00	160.00		
Line 542	01-4520-5-341	Electronic Communications	334.73	449.00	449.00		449.00	381.06	375.00		
Line 543	01-4520-5-356	Red Cross Fees	-	-	-		-	-	-		
Line 544	01-4520-5-410	Rec Area Electricity	325.24	200.00	200.00		200.00	383.84	350.00		
Line 545	01-4520-5-412	Water Charges	392.72	275.00	275.00		275.00	60.00	200.00		
Line 546	01-4520-5-415	Trash Removal	223.07	300.00	300.00		300.00	-	300.00		
Line 547	01-4520-5-430	Repairs & Maintenance	182.99	100.00	100.00		100.00	411.23	500.00		
Line 548	01-4520-5-480	Insurance Property/Liability	1,098.23	1,100.00	1,100.00		1,100.00	1,385.06	1,670.00		
Line 549	01-4520-5-550	Advertising	52.50	53.00	53.00		53.00	129.00	200.00		
Line 550	01-4520-5-610	Supplies	279.00	500.00	500.00		500.00	345.71	500.00		
Line 551	01-4520-5-680	Concessions	1,616.87	1,800.00	1,800.00		1,800.00	2,169.14	2,000.00		
Line 552	01-4520-8-246	Background Checks	467.00	300.00	300.00		300.00	99.50	300.00		
Line 553	01-4520-8-870	Basketball Program	866.95	2,300.00	2,300.00		2,300.00	200.00	1,500.00		
Line 554	01-4520-9-870	Skating Program	-	500.00	500.00		500.00	-	500.00		
<b>TOTAL PARKS &amp; RECREATION</b>			<b>22,443.40</b>	<b>26,595.00</b>	<b>26,595.00</b>	<b>-</b>	<b>26,595.00</b>	<b>23,586.01</b>	<b>27,742.00</b>	<b>-</b>	<b>-</b>

**NOTES:**

Line 553 Basketball program has a budgeted revenue offset

Town of Pittsfield Budget Year 2017 4520 Parks & Recreation														
account #	employee	date of hire	12/31/16 pay rate	yrs/svc DOH 2017	52 payweeks	longevity	total wages budgeted 2017	Retirement 11.17% / 11.38%	FICA	medicare	life insurance @ 2.25/mo	health insurance	flexible benefit plan	total wages & liabilities
4520-5-120	Rec Area summer employees						14,500.00		899.00	211.00				15,610.00
						<b>4520 total</b>	<b>14,500.00</b>	-	<b>899.00</b>	<b>211.00</b>	-	-	-	<b>15,610.00</b>

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
LIBRARY & PATRIOTIC PURPOSES**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 555	01-4550-2-246	Background Checks	133.00	42.00	42.00		42.00	47.00	47.00		
Line 556	01-4550-2-250	Unemployment Compensation	251.00	600.00	600.00		600.00	383.00	811.00		
Line 557	01-4550-2-260	Workers Compensation	1,984.88	2,000.00	2,000.00		2,000.00	1,847.59	1,539.00		
Line 558	01-4550-2-480	Insurance Property/Liability	389.22	460.00	460.00		460.00	493.28	528.00		
Line 559	01-4550-2-911	Library	77,660.00	78,134.00	78,134.00		78,134.00	78,134.00	78,991.00		
		<b>TOTAL LIBRARY</b>	<b>80,418.10</b>	<b>81,236.00</b>	<b>81,236.00</b>	-	<b>81,236.00</b>	<b>80,904.87</b>	<b>81,916.00</b>	-	-
Line 560	01-4583-1-870	Memorial Day	802.55	600.00	600.00		600.00	655.59	600.00		
Line 561	01-4583-2-870	Old Home Day	2,900.00	2,900.00	2,900.00		2,900.00	2,900.00	2,900.00		
		<b>TOTAL PATRIOTIC PURPOSES</b>	<b>3,702.55</b>	<b>3,500.00</b>	<b>3,500.00</b>	-	<b>3,500.00</b>	<b>3,555.59</b>	<b>3,500.00</b>	-	-

**NOTES:**

Line 555 Carpenter Library is paid the annual budgeted amount in quarterly installments

Josiah Carpenter Library					
2017 Budget Recommendation					
		Gen Fund Revenue	Revenues Trustees	Grants Sanderson & Globe	
Income this period					
7010	Town of Pittsfield	78,134.00			
7020	Trustees of Trust Funds				
	659.37 Library Trustees		1,425.00		
	7031 GF chk				
	7032 TF chk				
	7033 CD				
7040	Stock Div-Bateh				
7050	Equip Income				
7060	Overdue/Lost Payments				
7070	Donations				
7080	Memorial Gifts				
7090	Refunds				
7100	Summer Program				
7110	Grants			2,500.00	
7120	Jenkins Rm Income				
7130	Book Sales (Friends)			1,200.00	
7160	Other Income				
7000	<b>Total Income</b>	<b>78,134.00</b>		<b>3,700.00</b>	
Expenses This Period					
		2017 Budget Proposal General	Budget Proposal Trustees	Budget Proposal Sanderson & Globe, Friends	2016 Budget
0701-010	Salaries				
	Library Director	21,840.00			21,840.00
	Youth Librarian - Children's Librarian	7,956.00			8,349.12
	Library Assistant-Circulation/page	6,240.00			6,240.00
	Assistant Librarian Adult Svc / Circulation	7,432.00			7,431.84
	Assistant Librarian Adult Svc / Technology	6,976.00			6,976.32
	Circulation Assistant Substitute Per Diem	1,300.00			1,064.96
	Custodian	2,842.00			2,841.80
0701-020	Fica				
	FICA for all salaries	4,176.00			4,187.92
0701-030	Library Materials				
031	Adult Books / Periodicals	2,100.00			2,000.00
	Teen Books/Periodicals	500.00			250.00
	Children's Books / Periodicals	400.00			250.00
	Movics/Audio Books	500.00			300.00
032	Adult Programs			300.00	
	Teen Programs	-		300.00	-
	Children's Programs	-		300.00	-
33	NH Audio Books			730.00	
	Atrium	1,290.00			1,290.00
0701-040	Office Supplies				
	General Office supplies	450.00	100.00		360.00
	Circulation/Book supplies	450.00			250.00
	Postage	115.00			100.00
	Public Services supplies	280.00			100.00
		-			-
0701-050	Professional				
051	Travel	360.00			360.00
052	Professional Dues		225.00		
053	Training	525.00		695.00	555.00
		-			-
054	SILC Dues		300.00		
0701-060	Oil				
	Oil	3,800.00			3,800.00
0701-070	Utilities				
071	Electricity	1,700.00			1,550.00
072	Water	345.00			345.00
073	Telephone	480.00			480.00
0701-080	Equip/Services/Repairs				
081	Equipment Maintenance (Labor)	2,250.00	800.00		
082	Computer Maintenance (Software & Antivirns)	950.00			2,835.00
083	Computers, Printers & Networking	900.00			1,965.00
0701-090	Bldg Maint/Supplies				
	Cleaning & Lav Supplies	150.00			150.00
	Groundskeeping supplies	250.00			250.00
	Annual Maintenance	786.50			786.50
	General repairs	895.50			895.50
0701-110	Miscellaneous				
	Insurance	602.00			602.00
	Miscellaneous	150.00			330.00
		-			-
0701-000	<b>Total Expenses</b>	<b>78,991.00</b>	<b>1,425.00</b>	<b>2,325.00</b>	<b>78,735.96</b>
	<b>Total Recommended Operating Budget</b>	<b>82,691.00</b>			

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
CONSERVATION & ECONOMIC DEVELOPMENT**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 562	01-4611-1-245	Training	-	50.00	50.00		50.00	-	50.00		2017
Line 563	01-4611-1-341	Electronic Communications	27.00	149.00	149.00		149.00	92.71	149.00		2017
Line 564	01-4611-1-540	Advertising	-	-	-		-	-	-		
Line 565	01-4611-1-550	Printing	-	-	-		-	-	-		
Line 566	01-4611-1-560	Dues & Memberships	303.00	400.00	400.00		400.00	433.00	400.00		
Line 567	01-4611-1-620	Supplies	226.67	201.00	201.00		201.00	66.99	201.00		
Line 568	01-4611-1-690	Conferences	60.00	100.00	100.00		100.00	180.00	100.00		
Line 569	01-4611-1-870	Projects/Trail Maint.	101.98	100.00	100.00		100.00	27.32	100.00		
Line 570	01-4611-1-871	Public Info & Education	-	-	-		-	-	-		
		<b>TOTAL CONSERVATION</b>	<b>718.65</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>-</b>	<b>1,000.00</b>	<b>800.02</b>	<b>1,000.00</b>	<b>-</b>	<b>-</b>

Line 571	01-4651-1-341	Electronic Communications	27.00	149.00	149.00		149.00	92.64	149.00		
Line 572	01-4651-1-390	Promotion of Pittsfield	5,896.30	4,000.00	4,000.00		4,000.00	4,065.32	4,000.00		
Line 573	01-4651-1-540	Advertising	94.50	-	-		-	75.00	-		
		<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>6,017.80</b>	<b>4,149.00</b>	<b>4,149.00</b>	<b>-</b>	<b>4,149.00</b>	<b>4,232.96</b>	<b>4,149.00</b>	<b>-</b>	<b>-</b>

**NOTES:**

Line 566 Dues & Memberships:  
300.00 NH Association of Conservation Commissions  
100.00 Bear Paw Regional Greenways membership  
400.00

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
DEBT SERVICE**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 574	01-4711-1-980	Principal - Long Term Bonds & Notes	17,950.00	17,950.00	17,950.00		17,950.00	17,950.00	17,950.00		2017
Line 575	01-4721-1-981	Interest - Long Term Bonds & Notes	12,206.00	11,443.00	11,443.00		11,443.00	11,443.00	10,681.00		
		<b>TOTAL LONG TERM BOND PRINCIPAL &amp; INT</b>	<b>30,156.00</b>	<b>29,393.00</b>	<b>29,393.00</b>	<b>-</b>	<b>29,393.00</b>	<b>29,393.00</b>	<b>28,631.00</b>	<b>-</b>	<b>-</b>
Line 576	01-4723-1-981	Tax Anticipation Note Interest	6,003.47	5,000.00	5,000.00		5,000.00	-	5,000.00		
		<b>TOTAL TAX ANTICIPATION NOTE INTEREST</b>	<b>6,003.47</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>-</b>	<b>5,000.00</b>	<b>-</b>	<b>5,000.00</b>	<b>-</b>	<b>-</b>
		<b>TOTAL DEBT SERVICE</b>	<b>36,159.47</b>	<b>34,393.00</b>	<b>34,393.00</b>	<b>-</b>	<b>34,393.00</b>	<b>29,393.00</b>	<b>33,631.00</b>	<b>-</b>	<b>-</b>
		<b>TOTAL OPERATING BUDGET</b>	<b>3,783,886.65</b>	<b>4,028,779.00</b>	<b>4,028,779.00</b>	<b>-</b>	<b>4,028,779.00</b>	<b>2,822,852.10</b>	<b>4,083,646.11</b>	<b>-</b>	<b>-</b>

**NOTES:**

Line 574 19 year bond issued on 9/16/11 for waste water treatment upgrades @ rate of 4.25%  
 Line 575 19 year bond issued on 9/16/11 for waste water treatment upgrades @ rate of 4.25%  
 Line 576 The 2016 TAN was issued with an interest rate of 2.29%

# STATEMENT OF BONDED DEBT

Purpose: Waste Water Phase 2 Upgrades  
 Source of Bond: USDA Rural Development  
 Principal Amount: 682,100.00  
 Bond Dated: 9/16/2011

Debt Year	Period Ending	Beginning Balance	Total Principal Payment	General Fund Portion	WWTP Fund Portion	Total Interest Payment	General Fund Portion	WWTP Fund Portion	Total Bond Payment	Interest Rate
	3/16/2012	682,100.00				<b>14,494.63</b>	7,247.31	7,247.32	<b>14,494.63</b>	4.25%
<b>1</b>	9/16/2012	682,100.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>14,494.63</b>	7,247.32	7,247.31	<b>50,394.63</b>	4.25%
	3/16/2013	646,200.00				<b>13,731.75</b>	6,865.87	6,865.88	<b>13,731.75</b>	4.25%
<b>2</b>	9/16/2013	646,200.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>13,731.75</b>	6,865.88	6,865.87	<b>49,631.75</b>	4.25%
	3/16/2014	610,300.00				<b>12,968.88</b>	6,484.44	6,484.44	<b>12,968.88</b>	4.25%
<b>3</b>	9/16/2014	610,300.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>12,968.88</b>	6,484.44	6,484.44	<b>48,868.88</b>	4.25%
	3/16/2015	574,400.00				<b>12,206.00</b>	6,103.00	6,103.00	<b>12,206.00</b>	4.25%
<b>4</b>	9/16/2015	574,400.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>12,206.00</b>	6,103.00	6,103.00	<b>48,106.00</b>	4.25%
	3/16/2016	538,500.00				<b>11,443.13</b>	5,721.56	5,721.57	<b>11,443.13</b>	4.25%
<b>5</b>	9/16/2016	538,500.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>11,443.13</b>	5,721.57	5,721.56	<b>47,343.13</b>	4.25%
	3/16/2017	502,600.00				<b>10,680.25</b>	5,340.12	5,340.13	<b>10,680.25</b>	4.25%
<b>6</b>	9/16/2017	502,600.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>10,680.25</b>	5,340.13	5,340.12	<b>46,580.25</b>	4.25%
	3/16/2018	466,700.00				<b>9,917.38</b>	4,958.69	4,958.69	<b>9,917.38</b>	4.25%
<b>7</b>	9/16/2018	466,700.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>9,917.38</b>	4,958.69	4,958.69	<b>45,817.38</b>	4.25%
	3/16/2019	430,800.00				<b>9,154.50</b>	4,577.25	4,577.25	<b>9,154.50</b>	4.25%
<b>8</b>	9/16/2019	430,800.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>9,154.50</b>	4,577.25	4,577.25	<b>45,054.50</b>	4.25%
	3/16/2020	394,900.00				<b>8,391.63</b>	4,195.81	4,195.82	<b>8,391.63</b>	4.25%
<b>9</b>	9/16/2020	394,900.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>8,391.63</b>	4,195.82	4,195.81	<b>44,291.63</b>	4.25%
	3/16/2021	359,000.00				<b>7,628.75</b>	3,814.37	3,814.38	<b>7,628.75</b>	4.25%
<b>10</b>	9/16/2021	359,000.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>7,628.75</b>	3,814.38	3,814.37	<b>43,528.75</b>	4.25%
	3/16/2022	323,100.00				<b>6,865.88</b>	3,432.94	3,432.94	<b>6,865.88</b>	4.25%
<b>11</b>	9/16/2022	323,100.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>6,865.88</b>	3,432.94	3,432.94	<b>42,765.88</b>	4.25%
	3/16/2023	287,200.00				<b>6,103.00</b>	3,051.50	3,051.50	<b>6,103.00</b>	4.25%
<b>12</b>	9/16/2023	287,200.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>6,103.00</b>	3,051.50	3,051.50	<b>42,003.00</b>	4.25%
	3/16/2024	251,300.00				<b>5,340.13</b>	2,670.06	2,670.07	<b>5,340.13</b>	4.25%
<b>13</b>	9/16/2024	251,300.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>5,340.13</b>	2,670.06	2,670.06	<b>41,240.13</b>	4.25%
	3/16/2025	215,400.00				<b>4,577.25</b>	2,288.62	2,288.63	<b>4,577.25</b>	4.25%
<b>14</b>	9/16/2025	215,400.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>4,577.25</b>	2,288.63	2,288.62	<b>40,477.25</b>	4.25%
	3/16/2026	179,500.00				<b>3,814.38</b>	1,907.19	1,907.19	<b>3,814.38</b>	4.25%
<b>15</b>	9/16/2026	179,500.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>3,814.38</b>	1,907.19	1,907.19	<b>39,714.38</b>	4.25%
	3/16/2027	143,600.00				<b>3,051.50</b>	1,525.75	1,525.75	<b>3,051.50</b>	4.25%
<b>16</b>	9/16/2027	143,600.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>3,051.50</b>	1,525.75	1,525.75	<b>38,951.50</b>	4.25%
	3/16/2028	107,700.00				<b>2,288.63</b>	1,144.31	1,144.32	<b>2,288.63</b>	4.25%
<b>17</b>	9/16/2028	107,700.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>2,288.63</b>	1,144.31	1,144.32	<b>38,188.63</b>	4.25%
	3/16/2029	71,800.00				<b>1,525.75</b>	762.87	762.88	<b>1,525.75</b>	4.25%
<b>18</b>	9/16/2029	71,800.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>1,525.75</b>	762.88	762.87	<b>37,425.75</b>	4.25%
	3/16/1930	35,900.00				<b>762.88</b>	381.44	381.44	<b>762.88</b>	4.25%
<b>19</b>	9/16/1930	35,900.00	<b>35,900.00</b>	17,950.00	17,950.00	<b>762.88</b>	381.44	381.44	<b>36,662.88</b>	4.25%
			<b>682,100.00</b>			<b>289,892.50</b>			<b>971,992.50</b>	

**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
CAPITAL OUTLAY**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adj.	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 577	01-4901-1-002	Land Purchase - Pennichuck	25,000.00	-	-	-	-	-	-	-	-
		<b>TOTAL CAPITAL OUTLAY - LAND</b>	<b>25,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Line 578	01-4902-1-751	Computer Replacements		11,845.00	11,845.00		11,845.00	9,645.01	1,850.00		
Line 579	01-4902-1-752	Tax Collection Software					-				
Line 580	01-4902-2-740	Police Cruisers	44,381.73				-		44,450.00		
Line 581	01-4902-4-735	Fire Alarm and Digitizer					-				
Line 582	01-4902-4-736	FD Pagers and Radios					-				
Line 583	01-4902-4-737	FD SCBA Replacement		5,000.00	5,000.00		5,000.00	-			
Line 584	01-4902-4-740	Ambulance					-				
Line 585	01-4902-4-743	Fire Command Vehicle					-				
Line 586	01-4902-5-740	Highway Small Truck					-				
Line 587	01-4902-5-741	Highway Dump Truck					-				
Line 588	01-4902-5-746	Highway Loader					-		148,500.00		
Line 589	01-4902-5-747	Highway Work Truck 5-year lease					-		9,937.00		
Line 590		Highway Shoulder Widener		7,500.00	7,500.00		7,500.00	7,500.00			
Line 591		Cemetery Mower					-		11,047.00		
Line 592	01-4902-7-751	FB Argue Rec Area playground equipment	1,984.61				-				
Line 593	01-4902-7-751	FB Argue Rec Area dam engineering	3,625.00				-				
		<b>TOTAL CAPITAL OUTLAY - MACH, VEHICLES, &amp; EQUIP</b>	<b>49,991.34</b>	<b>24,345.00</b>	<b>24,345.00</b>	<b>-</b>	<b>24,345.00</b>	<b>17,145.01</b>	<b>215,784.00</b>	<b>-</b>	<b>-</b>
Line 594	01-4903-1-430	Town Hall lighting upgrade					-				
Line 595	01-4903-1-730	General Govt Buildings Generators	24,422.76				-				
Line 596	01-4903-7-720	Library Repairs		10,000.00	10,000.00		10,000.00				
		<b>TOTAL CAPITAL OUTLAY - BUILDINGS</b>	<b>24,422.76</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>-</b>	<b>10,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Line 597	SRTS FUND 3	Safe Routes to School Grant Project		386,541.00	386,541.00		386,541.00				
Line 598		Demolition of 42 Chestnut Street		26,800.00	26,800.00			28,616.95			
Line 599		Shaw Road Bridge Replacement		325,000.00	325,000.00			4,958.07			
Line 600	01-4909-1-003	Paving at Highway Garage		21,000.00	21,000.00		21,000.00				
		<b>TOTAL CAPITAL OUTLAY - OTHER IMPROVEMENTS</b>	<b>-</b>	<b>759,341.00</b>	<b>759,341.00</b>	<b>-</b>	<b>407,541.00</b>	<b>33,575.02</b>	<b>-</b>	<b>-</b>	<b>-</b>
		<b>TOTAL CAPITAL OUTLAY</b>	<b>99,414.10</b>	<b>793,686.00</b>	<b>793,686.00</b>	<b>-</b>	<b>441,886.00</b>	<b>50,720.03</b>	<b>215,784.00</b>	<b>-</b>	<b>-</b>

TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
CAPITAL OUTLAY

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adj.	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed Budget 2017	Selectmen's Request 2017	Budget Comm Approved 2017
		<b>TOTAL GENERAL OPERATING &amp; CAPITAL OUTLAY</b>	<b>3,883,300.75</b>	<b>4,822,465.00</b>	<b>4,822,465.00</b>	<b>-</b>	<b>4,470,665.00</b>	<b>2,873,572.13</b>	<b>4,299,430.11</b>	<b>-</b>	<b>-</b>
Line 578	Computer Replacements										
	1,850.00	town hall/police/fire station routine replacements									
	-	fund from capital reserve									
	1,850.00	amount funded by taxation									
	263,540.025	2016 town valuation divided by 1,000									
Line 580	Purchase of Police Cruisers										
	0.007	2017 estimated tax impact									
	44,450.00	replacing one									
	-	fund from capital reserve									
	44,450.00	amount funded by taxation									
	263,540.025	2016 town valuation divided by 1,000									
Line 588	Highway Loader										
	0.169	2017 estimated tax impact									
	148,500.00										
	(148,500.00)	fund from capital reserve									
	-	amount funded by taxation									
	263,540.025	2016 town valuation divided by 1,000									
Line 589	Highway Work Truck 5-year lease										
	-	2017 estimated tax impact									
	9,937.00										
	-	fund from capital reserve									
	9,937.00	amount funded by taxation									
	263,540.025	2016 town valuation divided by 1,000									
Line 591	Cemetery Mower										
	0.038	2017 estimated tax impact									
	11,047.00										
	-	fund from capital reserve									
	11,047.00	amount funded by taxation									
	263,540.025	2016 town valuation divided by 1,000									
	0.042	2017 estimated tax impact									

NOTES:

Line 578 Computer Replacements  
1,850.00 town hall/police/fire station routine replacements  
- fund from capital reserve  
1,850.00 amount funded by taxation  
263,540.025 2016 town valuation divided by 1,000

Line 580 Purchase of Police Cruisers  
0.007 2017 estimated tax impact  
44,450.00 replacing one  
- fund from capital reserve  
44,450.00 amount funded by taxation  
263,540.025 2016 town valuation divided by 1,000

Line 588 Highway Loader  
0.169 2017 estimated tax impact  
148,500.00  
(148,500.00) fund from capital reserve  
- amount funded by taxation  
263,540.025 2016 town valuation divided by 1,000

Line 589 Highway Work Truck 5-year lease  
- 2017 estimated tax impact  
9,937.00  
- fund from capital reserve  
9,937.00 amount funded by taxation  
263,540.025 2016 town valuation divided by 1,000

Line 591 Cemetery Mower  
0.038 2017 estimated tax impact  
11,047.00  
- fund from capital reserve  
11,047.00 amount funded by taxation  
263,540.025 2016 town valuation divided by 1,000  
0.042 2017 estimated tax impact

Capital Outlay  
4901 Land  
4902 Machinery, Vehicles, & Equipment  
4903 Buildings & 4909 Other Improvements

Certified Computer Solutions  
 272 Tilton Road Unit #5  
 Northfield, NH 03276  
 603-286-1210

# Estimate

DATE	ESTIMATE NO.
9/22/2016	8232

<b>NAME / ADDRESS</b>
Town of Pittsfield 85 Main Street Pittsfield, NH 03263

<b>P.O. NO.</b>	<b>TERMS</b>
	Net 30

ITEM	DESCRIPTION	QTY	COST	TOTAL
	Replacement for one system in FD (on right in Chiefs office)			
CCS_WS_Value ...	Windows 10 Workstation	1	870.00	870.00
Acer_22"_LCD	Acer 22" LCD	1	175.00	175.00
Office_2016_Hom...	Microsoft Office 2016 Home and Business	1	250.00	250.00
BU_350	APC Battery Backup UPS 350	1	60.00	60.00
9999-WSIS	Labor (IN-SHOP) GEN Workstation. configure, install all patches, MS Office.	1.5	110.00	165.00
9999-WSOS	Labor (ON-SITE) Deliver Workstation, add user, configure Internet, policies, shares, Data transfer, 3rd party software.	3	110.00	330.00

			<b>TOTAL</b>	\$1,850.00
--	--	--	--------------	------------

email: [mlavelle@ccsnh.com](mailto:mlavelle@ccsnh.com)

SIGNATURE \_\_\_\_\_



---

**Jeffrey Cain**  
**Pittsfield Police Department**  
Pittsfield, NH  
Office: 603-435-7535  
Email: jcain@pittsfieldnh.gov

*Re: Vehicle Proposal*

---

Hi Chief Cain,

October 18th, 2016

Per your request, quote for 2017 Ford Explorer Utility Interceptor. I have attached a vehicle profile for you to review to make sure we have the equipment you need. I did add Ford Sync System "Bluetooth" to the quote. Let me know if you need more info or another quote. Thanks again.

Quote Price: \$27,657  
+ 1,740 Ford 5-year 125,000 mile ExtraCare Extended Service Plan

Total: \$29,897

Sincerely,

**Jeff Harsin**  
Fleet Mgr  
603-226-8010  
jharsin@grappone.com



### Selected Options (cont'd)

Code	Description	MSRP
86P	Front Headlamp/Police Interceptor Housing Only <i>Includes pre-drilled hole for side marker police use, does not include LED installed lights (eliminates need to drill housing assemblies) and pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights).</i>	\$125.00
43D	Dark Car Feature <i>Courtesy lamps disabled when any door is opened.</i>	\$20.00
51R	Driver Only LED Spot Lamp (Unity)	\$395.00
91A	2-Tone Vinyl Package #1 <i>Includes roof vinyl, right hand/left hand front-doors vinyl, right hand/left hand rear-doors vinyl. White (YZ) only.</i>	\$840.00
53M	SYNC Basic (Voice-Activated Communications System) <i>Includes single USB port and single auxillary audio input jack.</i>	\$295.00
68G	Rear-Door Handles Inoperable/Locks Inoperable	\$35.00
18W	Windows - Rear-Window Power Delete <i>Operable from front driver side switches.</i>	\$25.00
85R	Rear Console Plate	\$35.00
59B	Keyed Alike - 1284x	\$50.00
60R	Noise Suppression Bonds (Ground Straps)	\$100.00

#### Interior Colors

9W_02	Charcoal Black	N/C
-------	----------------	-----

#### Primary Colors

G1_01	Shadow Black	N/C
-------	--------------	-----

#### Secondary Colors

YZ_03	Police White Vinyl Wrap	N/C
-------	-------------------------	-----

TYPE=Accent RED=247 GREEN=247 BLUE=245 TABLEREQ=PNTTBL-02 TABLE=Secondary w/Vinyl Wrap GENERICCLR=White GENERICCLRCODE=1

SUBTOTAL	<del>\$33,430.00</del>
Destination Charge	<del>\$945.00</del>
TOTAL	<del>\$34,375.00</del>

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



## Selected Options

Code	Description	MSRP
<b>Base Vehicle</b>		
K8A	Base Vehicle Price (K8A)	\$31,510.00
<b>Packages</b>		
500A	Order Code 500A <i>Includes:</i> - Engine: 3.7L V6 Ti-VCT FFV - Transmission: 6-Speed Automatic - 3.65 Axle Ratio - GVWR: 6,300 lbs - Tires: P245/55R18 AS BSW - Wheels: 18" x 8" 5-Spoke Painted Black Steel Includes center caps and full size spare. - Unique HD Cloth Front Bucket Seats w/Vinyl Rear Includes driver 6-way power track (fore/aft, up/down, tilt with manual recline, 2-way manual lumbar, passenger 2-way manual track (fore/aft, with manual recline) and built-in steel intrusion plates in both front seatbacks. - Radio: MyFord AM/FM/CD/MP3 Capable Includes clock, 6 speakers and 4.2" color LCD screen center-stack Smart Display.	N/C
<b>Powertrain</b>		
99R	Engine: 3.7L V6 Ti-VCT FFV	Included
44C	Transmission: 6-Speed Automatic	Included
STDAX	3.65 Axle Ratio	Included
STDGV	GVWR: 6,300 lbs	Included
<b>Wheels &amp; Tires</b>		
STDTR	Tires: P245/55R18 AS BSW	Included
STDWL	Wheels: 18" x 8" 5-Spoke Painted Black Steel <i>Includes center caps and full size spare.</i>	Included
<b>Seats &amp; Seat Trim</b>		
9	Unique HD Cloth Front Bucket Seats w/Vinyl Rear <i>Includes driver 6-way power track (fore/aft, up/down, tilt with manual recline, 2-way manual lumbar, passenger 2-way manual track (fore/aft, with manual recline) and built-in steel intrusion plates in both front seatbacks.</i>	Included
<b>Other Options</b>		
113WB	113" Wheelbase	STD
PAINT	Monotone Paint Application	STD
STDRD	Radio: MyFord AM/FM/CD/MP3 Capable <i>Includes clock, 6 speakers and 4.2" color LCD screen center-stack Smart Display.</i>	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.





# Beltronics, Inc.

240 MAIN DUNSTABLE ROAD  
NASHUA, NH 03062

Voice: 603-402-4144  
Fax: 603-386-6344

# QUOTATION

Quote Number: SO 102116-1  
Quote Date: Oct 21, 2016  
Page: 1

<--WE  
MOVED!! NEW  
ADDRESS &  
PHONE

**Quoted To:**

Pittsfield Police Dept.  
PO Box 98  
59 Main St.  
Pittsfield, NH 03263-0386

Customer ID	Good Thru	Payment Terms	Sales Rep
Pittsfield Police	11/20/16	2% 15, Net 30 Days	Oneto, Scott

Quantity	Item	Description	Unit Price	Amount
1.00	TK-5710BGK	136-174MHz 10-50Watt P25 Mobile	1,840.00	1,840.00
1.00	10FMSH	Single Head Remote Mount-KCH-15M, KRK-5, KCT-22M2, KCT-23M3, KMB-5, KMC-27, KES-5	949.00	949.00
1.00	KCT-18	IGNITION SENSE CABLE ASSY	13.70	13.70
1.00	WSCA DISCOUNT	WSCA STATE BID DISCOUNT		
1.00	DISCOUNT SALES	SALES DISCOUNT	853.41	-853.41
			Subtotal	1,949.29
			Sales Tax	
			<b>TOTAL</b>	<b>1,949.29</b>

## Jeff Cain

---

**From:** Jeff Cain  
**Sent:** Friday, October 21, 2016 11:32 AM  
**To:** Cara Marston  
**Subject:** Capital Outlay

Cara,

Good morning Ma'am, I would like to submit a request for a new cruiser for 2017 to replace the front line Charger we lost this past year and didn't replace.

I finally got my State bid pricing back today. I am requesting \$44,450 for the purchase of a 2017 cruiser. This will be fully outfitted, the breakdown as follows:

Cruiser-Ford Police Utility (State bid pricing): \$29,900

Equipment install:\$11,500

Radio (State bid pricing)\$1,950

Tablet (Verizon):\$750

Tires: \$700

Total: \$44,450

Respectfully submitted,

Jeff

Sent from my iPhone

**Milton**



Mr. George Bachelder  
Town of Pittsfield  
PO Box 98  
Pittsfield, NH 03263

October 21, 2016

Dear George,

I want to thank you for allowing Milton Caterpillar one of the leading Caterpillar dealers in the Nation the opportunity to provide you with a revised quote for your upcoming Wheel Loader replacement needs. Milton Cat highly values your business and you can be assured you will receive the finest service and dealer support on machines that lead the industry.

Specifications and pricing are only a part of the decision on the purchase of a new Wheel Loader and it does not describe the machine design, reliability and operational advantages, nor does it describe the product support you will receive from your dealer. These factors are extremely important when you are deciding on major purchases such a Wheel Loader which you will be relying on for the next fifteen (15) plus years. Milton Cat, as well as I feels confident that should you choose this quote for your upcoming needs in that you will receive unmatched product support, productivity and reliability from the Caterpillar line of Wheel Loaders.

Pursuant to your request, please find enclosed a revised quote on a new 2016 Caterpillar 926M which clearly exceeds the specifications of your current Caterpillar 924G.

**Corporate:**

100 Quarry Drive  
Milford, MA 01757  
508.634.3400

101 Quarry Drive  
Milford, MA 01757  
508.634.5559

84 Concord Street  
North Reading, MA 01864  
978.276.2400

14 Kendrick Road, Rt. 28  
Wareham, MA 02571  
508.291.1200

215B Plainfield Pike  
Cranston, RI 02920  
401.946.6350

554 Maple Street  
Hopkinton, NH 03229  
603.746.4611

780 Rt. 103 East  
Warner, NH 03278  
603.746.4671

One Cat Lane, Rt. 2  
Richmond, VT 05477  
802.434.4228

79 Robertson Boulevard  
Brewer, ME 04412  
207.989.1890

16 Pleasant Hill Road  
Scarborough, ME 04074  
207.883.9586

500 Commerce Drive  
Clifton Park, NY 12065  
518.877.8000

294 Ainsley Drive  
Syracuse, NY 13210  
315.476.9981

4610 E. Saille Drive  
Batavia, NY 14020  
585.815.6200

55 Industrial Park Drive  
Binghamton, NY 13904  
607.772.6500

Mr. George Bachelder  
Page 2

### MILTON CAT

**One (1) New 2016 Caterpillar 926M Wheel Loader, with 0 Hours**  
Standard and Optional Equipment, Town of Pittsfield, NH

926M Wheel Loader

6 Cylinder, 7.1 Liter, 155 ISO Horsepower, 531 ft/# Torque, Tier 4f Engine

Engine Pre-Cleaner, Engine Pre-Heater, Engine Coolant Heater

Extended Life Coolant Antifreeze

Silicone Engine Hoses

Electrically Controlled Hybrid 4 Speed F/R Hydrostatic Transmission, with Creeper Speed

Locking Front Differential and Standard Rear Differential Axles

Inboard Wet Disk Brakes

Ride Control

Access Platforms and Steps

Deluxe ROPS/FOPS Cab with Automatic Climate Control (66 dB(A))

Dual Inside and Dual Heated/Electronically Controlled Outside Mirrors

Deluxe Fabric Air Susp. Seat, Dual Arm Rests, Seat Mounted Loader Control w/FNR

Tilt and Telescopic Wheel

Deluxe Monitor/Alarm System

Rear View Camera

Three Spool Valve with Single Joystick (seat mounted), with FNR

Load Sensing Hydraulic System, with a total flow of 74 gpm, 3<sup>rd</sup> Function Hydraulics

Ride Control

Standard Fenders

Four (4) 1000 CCA Heavy Duty Batteries, 115 Amp. Alt. , Battery Disc. Switch

24/12 Volt Converter, with 12 Volt Powerpoint

Color Coded and Numbered Electrical Wires

AM/FM/WB Radio

20.5-25 Nokian Snow Radial Tires on Multi Piece Wheels

Front and Rear Cab Work Lights

Front Driving Lights

Front & Rear Wipers/Washers

Rear Window Defroster

Heavy Counterweight, with Rear Hitch

Standard Bottom Guarding

Caterpillar Fusion Quick Coupler

2.75 Cu. Yd. GP Fusion Quick Coupler Bucket, with BOE

4.5 Cu. Yd. Light Material Fusion Quick Coupler Bucket, with BOE

54" Fusion Quick Coupler Forks

4 Section Fusion Quick Coupler Material Handling Arm

12' Hydraulic Reversible Plow

In Cab Settable Return to Dig, Boom Height Kick-Out, Return to Carry Features

Manufactured in the USA

Owners & Parts Manuals

7 Year/3000 hour Premier (Full Machine) Warranty

**Operating Weight as per these specifications: 29,642 Pounds**

Mr. George Bachelder  
Page 3

**2016 New Caterpillar 926M Wheel Loader, as per the attached specifications:**

\$203,000.00 2016 Caterpillar 926M, including all discounts  
\$ 55,000.00 Less 924G Trade, complete with all attachments  
\$148,500.00 Net Trade Cost

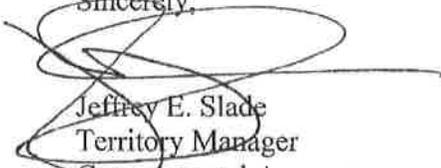
Should the Town of Pittsfield wish to lease/purchase the Caterpillar 926M, Caterpillar Financial offers municipalities' low lease rates for up to ten (10) years\*. These municipal leases can be structured with monthly, quarterly, semi-annual or annual payments, both upfront and in arrears. Currently Caterpillar Financial is offering lease/purchase rates as low as 2%. I have taken the liberty to provide you below with both 7 and 10 year annual in advance lease/purchase payments based on the \$148,500.00 net trade cost. I would be more than happy to provide you with any specific other lease terms or amounts, should you so desire.

7 Year Annual in Advance Lease/Purchase Payment \$22,702.00  
10 Year Annual in Advance Lease/Purchase Payment \$16,587.00\*

\*8-10 Year lease terms require an approval/exemption process from Caterpillar Financial

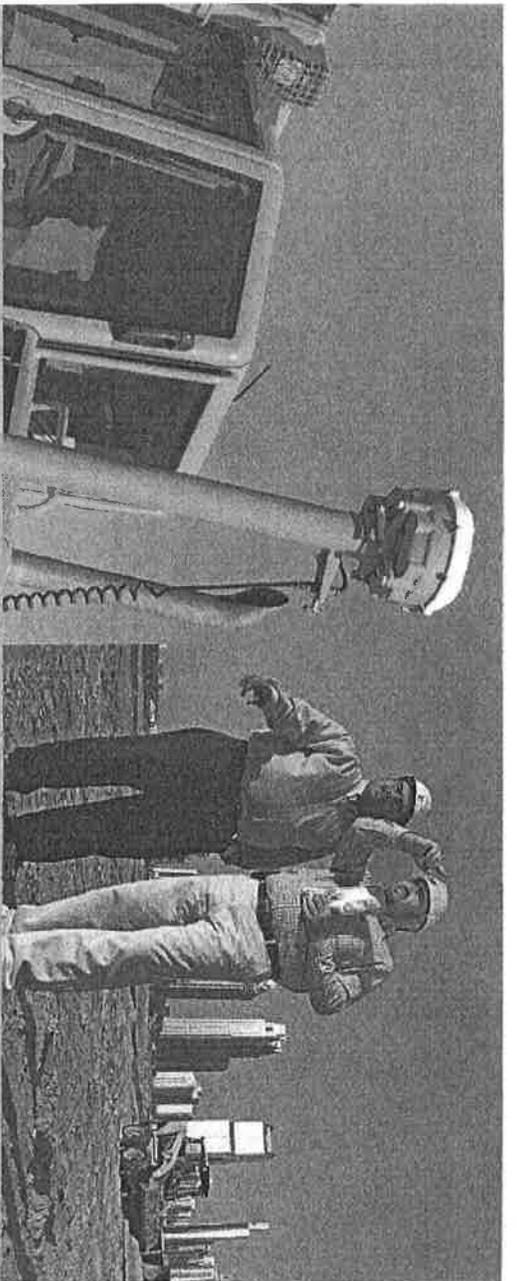
Again, I want to thank you for the opportunity to provide you with this revised quote and I look forward to discussing this with you further.

Sincerely,



Jeffrey E. Slade  
Territory Manager  
Governmental Accounts  
New Hampshire/Vermont

JES  
dell/pittsfieldnh926mquote16r



## PREMIER

Our most comprehensive coverage includes powertrain and hydraulic components, as well as additional electrical and structural components. Powertrain components produce, transmit or control engine horsepower for moving the machine. Hydraulic components are associated with steering and implement control.

Learn more:

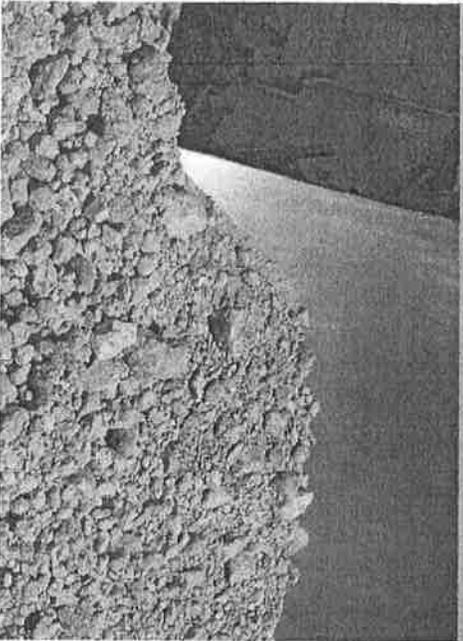
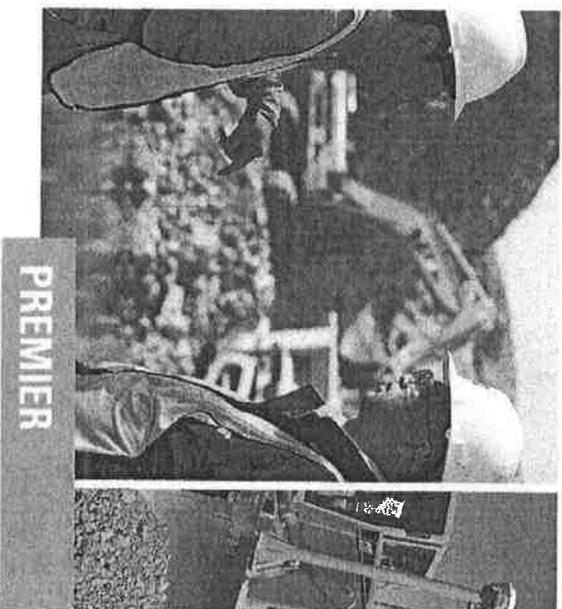
Contact your local Cat® dealer today or visit

[www.cat.com/epp](http://www.cat.com/epp)

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# THE RIGHT MACHINE THE RIGHT PLAN

Cat® Equipment Protection Plan



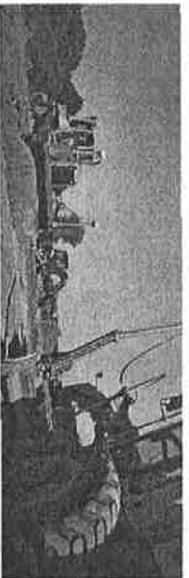
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Printed in USA  
AEX000902-01

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# CONTROL YOUR COSTS MINIMIZE YOUR RISKS

This plan safeguards your investments in new and Cat Certified Used\* machines beyond the standard warranty period. It includes parts and labor to protect you against covered failures caused by defects in materials and workmanship. With the Premier Equipment Protection Plan, you can increase the predictability of service and maintenance costs—and reduce unplanned downtime.

\*Product availability varies by region.



## WHAT WE DO

- Perform necessary inspections to confirm eligibility
- Install parts approved by Caterpillar on covered repairs
- Validate your enrollment in the program

## WHAT YOU DO

- Operate equipment according to the Cat® Operation & Maintenance Manual (OMM)
- Have recommended preventive maintenance performed at intervals specified in the OMM
- Upon request, provide proof of preventive maintenance compliance (receipts, copies of work orders, invoices)
- Promptly provide the machine for repair in the event of a covered failure

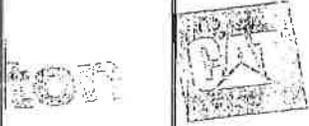
## COVERED COMPONENTS

<b>Engine &amp; Accessories</b>	Balancer	<b>Steering</b>	<b>Braking System</b>
Engine - Internal Components	Fuel Pump / Governor Drive	Steering Clutch	Brake Master Cylinder
Oil Cooler	Oil Pan Group	Steering Clutch & Brake Control Valve	Vacuum Pump
Radiator	Fan & Fan Drive	Steering Gear & Valve	Wheel Cylinder
Exhaust / Muffler		Power Steering Logic/Module	Brake Caliper, Head Assembly
Mandrels		Steering Linkage	Control Valves
Fan Motor		Steering Column	Brake Lines
Water Pump		Steering Console	Accumulator
Fuel Injection Pumps		Tie Rod	
Injectors	<b>Transmission</b>		
Oil / Transfer Pump	Transmissions		
Sensors / Solenoids / Sensors	Transmission Oil Lines	<b>Hydraulic Systems</b>	
Thermostat	Hydraulic Controls	Hydraulic / Steering Hoses & Lines	
Hywheel & Torque Converter	Transmission Oil Filter Base	Hydraulic Cylinders	
Engine Oil Filter Mount	Transmission Gears	Hydraulic Valves & Controls	
Turbocharger	Final Drives / Planetary Drive Shafts	Hydraulic Accumulators	
Starter	Transfer Case	Hydraulic Oil Coolers	
Alternator	Wet Brake Assemblies	Hoses and Lines	
AC Compressor / Condenser	Hydrostatic Pumps & Drive Motors	Hydraulic Swivels	
Electric Control Modules	Linkage / Lines Connected to Hystat Pump	Hydraulic Oil Filter Mount	
Governor / Speed Controls & Linkages	Drive Linkage/Control Valves	Hydraulic Oil Temperature Sensor	
Fuel Lines	Sensors / Sensors	Hydraulic Oil Filter Base	
Heat Tank & Assnry. Parts	Powertrain Transmission Lines / Hoses	Hydraulic Tanks	
Water Piping	Transmission Oil Tank Drive Train Oil Lines		
Oil Hoses / Lines (non-hydraulic)	Bevel and Transfer Case	<b>Suspension</b>	
Cylinder Block		Automatic Grade Control	
Piston	<b>Drive Line/Drive Aids</b>	Axle Spring	
Piston Rings	Axles	Bogie Suspension	
Exhaust & Connecting Rod Gaskets/Kit, Main Bearings & Rod Bearings	Axle Shafts	Cross Slope Control	
Ganeshkit & Ganeshkit Bearings	Final Drive & Wheel	Equalizer Bar	
Timing Chain / Belt	Final Drive Case / Bore	Equalizer Bar Support	
Cylinder Head	Final Drive Chain	Stabilizer	
Inlet / Exhaust Valve	Final Drive Gears	Suspension Control	
Valve Cover & Base	Axle Shaft	Suspension Control Valve	
Valve Spring & Guide	Drive Axle Oil Pump	Suspension Joint	
Hooker Arm			
Rocker Shaft Assembly			
Plat. Ped.			

## EXCLUSIONS

**If a component is not listed, it may not be included in the plan. Other exclusions include:**

- > Improper or abusive use of the machine
  - > Lubricating oil, antifreeze, filters, consumables and other maintenance items replaced during the covered component repair, unless such items are rendered unusable by a covered component failure
  - > Failures caused by normal wear-out
  - > Freight charges for parts shipments
  - > Travel time and mileage involved in getting to a job site
  - > Hauling costs and / or retrieval costs
  - > Overtime labor costs
  - > Repair costs resulting from the failure of any non-covered components
  - > Downtime loss
  - > Equipment rental charges
  - > Any incidental / consequential damages or costs incurred as a result of a covered component failure.
  - > Modifications unless approved by Caterpillar
- Examples of covered and excluded components or items are listed here. The actual dealer contract will govern. For a complete list of included components and more information on Cat Equipment Protection Plans, contact your local Cat dealer.**



FAX COVER SHEET

Milton



Jeff Slade, Territory Manager  
 Governmental Accounts/Sales  
 Vermont & New Hampshire  
 802-770-8168 (cell)  
 802-674-6428 (home fax)  
 802-674-2688 (home)

Jeff Slade  
 Territory Manager  
 Governmental Sales & Rentals  
 Vermont & New Hampshire  
 802.770.8168 cell

Southern  
 Route 2, Cat Lane  
 Richmond, VT 05477  
 802.434.2289 tel  
 802.434.880 fax  
 802.674.886 res  
 802.674.420 res fax  
 jeff\_slade@mitoncat.com  
 www.miltoncat.com

TO: GEORGE BACHELDER

FAX #: 603-435-7922

FROM: JEFF SLADE

DATE: 10/21/16

RE: REVISED CATERPILLAR QUOTE



Jeff Harsin

Fleet/Commercial/Municipal

Toll Free 800.528.8993

Direct 603.226.8010

Fax 603.226.8035

jharsin@grappone.com

grappone.com

COMMERCIAL TRUCK CENTER

John Grappone Ford  
PO Box 1200 Concord NH 03302-1200  
506 State Rte 3A Bow NH 03304

Date: 9-15-16 Tel #: \_\_\_\_\_

To: George Batchelder

Fax #: 603-435-7922



From Jeff Harsin



FordCredit

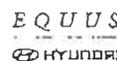
Total of pages 5 including this cover page

Message: Hi George,

Let me know if you need anything else.

Thanks

Driven To Amaze.





FORD CREDIT

Municipal Finance Department  
 1 American Road, MD 7500  
 Dearborn, Michigan 48126

September 15, 2016

Jeff Harsin  
 Grappone Ford  
 jharsin@grappone.com

RE: **Town of Pittsfield, NH, Quote #86018**

Ford Credit Municipal Finance is pleased to present the following financing options for your review and consideration.

Quantity	Description	Price
1	2017 Ford F-250 w/ Plow	\$44,462.00

Total Amount Financed*	Number of Payments	Payment Timing	APR	Payment Factor	Payment Amount
\$45,007.00	5	Annual in Advance	5.20%	0.220773	\$9,936.33

\*\$545.00 underwriting fee included

**EXPIRATION DATE: 12/31/2016**

This quotation, until credit approved, is not a commitment by Ford Credit Municipal Finance. It has been prepared assuming that the lease qualifies for Federal Income Tax Exempt Status for Ford Credit Company LLC under Section 103 of the IRS Code. Financing is subject to credit review and approval of acceptable documentation by Ford Credit Municipal Finance.

**Ford Credit Municipal Finance Program**

- There is no security deposit, no prepayment penalty, and no mileage penalty.
- At inception, the new equipment title/registration indicates the municipality as Registered Owner, with Ford Motor Credit Company LLC as first lien holder.
- At term end, the municipality buys the equipment for \$1.

Thank you for allowing Ford Credit Municipal Finance the opportunity to provide this quotation. If you have any questions regarding the option presented, need additional options, or would like to proceed with the approval process, please contact me at (800) 241-4199, option 1.

Sincerely,

*Evan Pleasant*

Evan Pleasant  
 Marketing Coordinator  
 epleasant@ford.com



We look forward to assisting you as we have other customers.

*"I purchase Fords through Ford Credit as an easy alternative to conventional financing. Good product, good rate, easy process, great support staff." J.J. Randall – Frankfort Park District, IL 02/15/2016*

Ford Motor Credit Company ("FMCC") is providing the information contained in this document for discussion purposes only in connection with a proposed arm's length commercial leasing transaction between you and FMCC. FMCC is acting for its own interest and has financial and other interests that differ from yours. FMCC is not acting as a municipal advisor or financial advisor to you, and has no fiduciary duty to you. The information provided in this document is not intended to be and should not be construed as "advice" within the meaning of Section 15B of the Securities Exchange Act of 1934 and the municipal advisor rules of the SEC. FMCC is not recommending that you take an action and you should discuss any actions with your own advisors as you deem appropriate.



Grappone Ford  
530 Route 3A, Bow, New Hampshire, 033043104  
Office: 603-224-2501

---

**George Batchelder**  
Town of Pittsfield Public Works  
Pittsfield, NH  
Office: 603-365-7214

*Re: Vehicle Proposal*

---

Hi George,

September 15th, 2016

Per your request, quote for 2017 Ford F-250 SuperCab XL 4x4 pickup with 8' Ft bed and Diesel engine. Fisher 8.5' Ft HD2 plow to be installed and included in quote. I have attached a vehicle profile and Ford Municipal Finance quote for you to review. Let me know if you need more info or another quote. Thank you.

Quote Price: \$44,462

Sincerely,

**Jeff Harsin**  
Fleet Mgr.  
603-226-8010  
jharsin@grappone.com



**Grappone Ford**  
 530 Route 3A, Bow, New Hampshire, 033043104  
 Office: 603-224-2501

**2017 F-250, SD Super Cab**  
 4x4 SD Super Cab 8' box 164" WB SRW  
 XL(X2B)

## Selected Options

Code	Description	MSRP
<b>Base Vehicle</b>		
X2B	Base Vehicle Price (X2B)	\$37,875.00
<b>Packages</b>		
600A	Order Code 600A <i>Includes:</i> - GVWR: 10,000 lb Payload Package - Wheels: 17" Argent Painted Steel Includes painted hub covers/center ornaments.	N/C
<b>Powertrain</b>		
99T	Engine: 6.7L Power Stroke V8 Turbo Diesel B20 <i>4 valve OHV. Includes manual push-button engine-exhaust braking and intelligent oil-life monitor.</i> <i>Includes:</i> - Dual Extra Heavy-Duty Alternators (Total 377-Amps) - Dual 78-AH 750 CCA Batteries - 34 Gallon Fuel Tank	\$8,595.00
44W	Transmission: TorqShift 6-Spd Auto w/SelectShift	N/C
X3J	Electronic-Locking w/3.55 Axle Ratio	\$390.00
STDGV	GVWR: 10,000 lb Payload Package	Included
<b>Wheels &amp; Tires</b>		
TBM	Tires: LT245/75Rx17E BSW A/T	\$165.00
64A	Wheels: 17" Argent Painted Steel <i>Includes painted hub covers/center ornaments.</i>	Included
<b>Seats &amp; Seat Trim</b>		
1	Cloth 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage and driver's side manual lumbar.</i>	\$100.00
<b>Other Options</b>		
164WB	164" Wheelbase	STD
90L	Power Equipment Group <i>Deletes passenger-side lock cylinder. Includes upgraded door trim panel.</i> <i>Includes:</i> - Accessory Delay - Trailer Tow Mirrors w/Power Heated Glass Includes manual telescoping, heated convex spotter mirror and integrated clearance lamps/turn signals. - Perimeter Alarm - Power Locks - Power Tailgate Lock - Power Front & Rear Seat Windows Includes 1-touch up/down driver/passenger window. - Remote Keyless Entry	\$915.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



**Grappone Ford**  
 530 Route 3A, Bow, New Hampshire, 033043104  
 Office: 603-224-2501

**2017 F-250, SD Super Cab**  
 4x4 SD Super Cab 8' box 164" WB SRW  
 XL(X2B)

**Selected Options (cont'd)**

Code	Description	MSRP
473	Snow Plow Prep Package <i>Includes computer selected springs for snowplow application. NOTE: Restrictions apply; see Supplemental Reference or Body Builders Layout Book for details.</i>	\$85.00
41P	Transfer Case & Fuel Tank Skid Plates	\$100.00
213	4x4 Electronic-Shift-On-The-Fly (ESOF) <i>Includes manual-locking hubs and auto rotary control on instrument panel.</i>	\$185.00
41H	Engine Block Heater (Regional)  Standard in Alaska, Colorado, Iowa, Idaho, Maine, Michigan, Minnesota, Montana, North Dakota, New Hampshire, New York, South Dakota, Vermont, Wisconsin and Wyoming.	N/C
592	LED Roof Clearance Lights	\$80.00
PAINT	Monotone Paint Application	STD
41A	Rapid-Heat Supplemental Cab Heater (Regional)  Standard in Alaska, Colorado, Iowa, Idaho, Maine, Michigan, Minnesota, Montana, North Dakota, New Hampshire, New York, South Dakota, Vermont, Wisconsin and Wyoming with 6.7L Power Stroke Diesel engine (99T). Optional in all other states with 6.7L Power Stroke Diesel engine.	N/C
585	Radio: AM/FM Stereo/Single-CD/MP3 (LPO) (Fleet) <i>"Required with Sync"</i>  REQUIRES Valid FIN Code. <i>Includes aux audio input jack and 6 speakers.</i>	\$275.00
91M	SYNC Communications & Entertainment System (Fleet) <i>Includes enhanced voice recognition, 911 Assist, 4.2" LCD screen in center stack, AppLink, 1 smart-charging USB port and steering wheel audio controls.</i>	\$365.00
<b>Fleet Options</b>		
525	Steering Wheel-Mounted Cruise Control (LPO)  REQUIRES Valid FIN Code.	\$235.00
<b>Emissions</b>		
425	50-State Emissions System	STD
<b>Interior Colors</b>		
1S_05	Medium Earth Gray	N/C
<b>Primary Colors</b>		

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Grappone Ford  
530 Route 3A, Bow, New Hampshire, 033043104  
Office: 603-224-2501

2017 F-250, SD Super Cab  
4x4 SD Super Cab 8' box 164" WB SRW  
XL(X2B)

Selected Options (cont'd)

Code	Description	MSRP
<del>Z1_01</del>	<del>Oxford White</del> Special order "Green" Paint \$643	<del>NTG</del>
SUBTOTAL		\$49,365.00
Destination Charge		\$1,195.00
TOTAL		\$50,560.00

\* Fisher 8.5' HD2 Plow to be installed

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Cara,

I got three estimates for a new mower. The price for the Hustler in Belmont is firm for 2017. Also, the X-Mark at Greenlands which is the same mower that I wanted in 2016 with the mulching kit included. I asked them why the price came down over \$2,000 and he said because of discounts for municipalities. I thought he was clear on that last year.

For the John Deere at North Country Tractor, he gave me prices on two different mowers. These two are not firm prices. John Deere changes their prices two or three times per year. He will call me after Jan. 1 with the new price. I don't believe it will change much, but I would probably rather have the higher priced mower because it has more H.P. and the Town will receive a larger discount. It is well worth the additional price.

Any of the three mowers would be fine, but I would prefer to stay with X-Mark.

Thank you,

Don

GREENLANDS OUTDOOR POWER EQUIP CORP  
 105 MANCHESTER ST  
 CONCORD NH 03301  
 (603) 225-3387 FAX (603) 225-7273

**SOLD TO:**  
 PITTSFIELD HIGHWAY DEPARTMENT  
 36 CLARK ST  
 PITTSFIELD, NH 03263

**SHIP TO:**  
 PITTSFIELD HIGHWAY DEPARTMENT  
 36 CLARK ST  
 PITTSFIELD, NH 03263

4356151  
 TERMINAL: 14

No returns or service warranties without receipt.  
 No returns on special order or electrical parts.  
 There is a 15% restocking fee on returns.

SHIPPED VIA: CUSTOMER PICKUP  
 8:15:52 PAGE: 1 OF 1

ACCT. NO.	DATE	INVOICE NO.	SALESMAN	STORE	P/O NUMBER	SPECIAL INFORMATION		
4356151	10/10/16	233757	008/008	1				
ORD.	SHIP	B/O	LINE	PART NUMBER	DESCRIPTION	LIST	NET	AMOUNT
1	1			EXWLZX940EK606T0	ECV940 60 RED TECH EF	10779.00		10779.00
				SN-	1.			
1	1			MNSMK606	60 MULCH KIT		268.00	268.00
PRICE REFLECTS MAXIMUM ALLOWABLE DISCOUNTS FROM EXMARK. THIS QUOTE IS FOR CEMETARY DEPT.								
QUOTE ONLY: 1						SUB TOTAL ----->		11047.00
						MISC. ----->		0.00
						LABOR ----->		0.00
						TAX ----->		0.00
REC'D BY _____						INVOICE TOTAL-->		11047.00

**IMPORTANT NOTICE**  
 It is agreed as part of the consideration for this sale that the price shown hereon for the goods shall be paid on or before the 10th day of the month following the month of purchase. Any portion of the sale price not paid within said time period shall thereafter bear interest at the **HIGHEST PREVAILING RATE**. All claims and returned goods MUST be accompanied by this invoice. There will be no refund or exchange on electrical parts. The factory warranty constitutes all of the warranties with respect to the sale of this item/items. The seller hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this item/items.

**Quote Summary**

**Prepared For:**  
Town Of Pittsfield  
NH

**Prepared By:**  
Malcolm Mcphail  
North Country Tractor, Inc.  
149 Sheep Davis Road  
Pembroke, NH 032753711  
Phone: 603-226-2188  
macm@northcountrytractor.com

**Quote Id:** 14166503  
**Created On:** 10 October 2016  
**Last Modified On:** 10 October 2016  
**Expiration Date:** 28 October 2016

<b>Equipment Summary</b>	<b>Selling Price</b>	<b>Qty</b>	<b>Extended</b>
JOHN DEERE Z960M Commercial ZTrak	\$ 12,904.00 X	1 =	\$ 12,904.00
John Deere Governmental Discount UCNV0023	\$ -2,097.89 X	1 =	\$ (2,097.89)
<b>Equipment Total</b>			<b>\$ 10,806.11</b>

<b>Quote Summary</b>	
Equipment Total	\$ 10,806.11
SubTotal	\$ 10,806.11
Total	\$ 10,806.11
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 10,806.11</b>

Salesperson : X *Malcolm Mcphail*

Accepted By : X \_\_\_\_\_



JOHN DEERE

# Selling Equipment

Quote Id: 14166503

## JOHN DEERE Z960M Commercial ZTrak

Hours:

Stock Number:

				Selling Price
				\$ 12,904.00
Code	Description	Qty	Unit	Extended
2230TC	Z960M Commercial ZTrak	1	\$ 11,649.00	\$ 11,649.00
<b>Standard Options - Per Unit</b>				
001A	United States/Canada	1	\$ 0.00	\$ 0.00
1036	24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks	1	\$ 0.00	\$ 0.00
1505	60 In. Mulch On Demand Mower Deck	1	\$ 870.00	\$ 870.00
2001	Deluxe Comfort Seat with Armrests and Isolation	1	\$ 195.00	\$ 195.00
<b>Standard Options Total</b>				<b>\$ 1,065.00</b>
<b>Other Charges</b>				
	Setup & Freight	1	\$ 190.00	\$ 190.00
<b>Other Charges Total</b>				<b>\$ 190.00</b>
<b>Suggested Price</b>				<b>\$ 12,904.00</b>
<b>Customer Discounts</b>				
<b>Customer Discounts Total</b>			<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Total Selling Price</b>				<b>\$ 12,904.00</b>

## John Deere Governmental Discount UCNV0023

Hours:

0

Stock Number:

				Selling Price
				\$ -2,097.89
Code	Description	Qty	Unit	Extended
UCNV0023	governmental discount	1	\$ 0.00	\$ 0.00
<b>Suggested Price</b>				<b>\$ 0.00</b>
<b>Customer Discounts</b>				
<b>Customer Discounts Total</b>			<b>\$ -2,097.89</b>	<b>\$ -2,097.89</b>
<b>Total Selling Price</b>				<b>\$ -2,097.89</b>

**Quote Summary**

**Prepared For:**  
Town Of Pittsfield  
NH

**Prepared By:**  
Malcolm Mcphail  
North Country Tractor, Inc.  
149 Sheep Davis Road  
Pembroke, NH 032753711  
Phone: 603-226-2188  
macm@northcountrytractor.com

**Quote Id:** 14166503  
**Created On:** 10 October 2016  
**Last Modified On:** 10 October 2016  
**Expiration Date:** 28 October 2016

<b>Equipment Summary</b>	<b>Suggested List</b>	<b>Selling Price</b>	<b>Qty</b>	<b>Extended</b>
JOHN DEERE Z970R Commercial ZTrak	\$ 15,404.00	\$ 15,404.00 X	1 =	\$ 15,404.00
John Deere Governmental Discount UCNV0023	\$ 0.00	\$ -4,035.96 X	1 =	\$ (4,035.96)
<b>Equipment Total</b>				<b>\$ 11,368.04</b>

**Quote Summary**

Equipment Total	\$ 11,368.04
SubTotal	\$ 11,368.04
Total	\$ 11,368.04
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 11,368.04</b>

Salesperson : X 

Accepted By : X \_\_\_\_\_



JOHN DEERE

# Selling Equipment

Quote Id: 14166503

<b>JOHN DEERE Z970R Commercial ZTrak</b>				
<b>Hours:</b>				<b>Suggested List</b>
<b>Stock Number:</b>				\$ 15,404.00
				<b>Selling Price</b>
				\$ 15,404.00
<b>Code</b>	<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Extended</b>
2211TC	Z970R Commercial ZTrak	1	\$ 14,689.00	\$ 14,689.00
<b>Standard Options - Per Unit</b>				
001A	United States/Canada	1	\$ 0.00	\$ 0.00
1036	24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks	1	\$ 0.00	\$ 0.00
1505	Mulch On Demand Mower Deck	1	\$ 330.00	\$ 330.00
2001	Deluxe Comfort Seat with Armrests and Isolation	1	\$ 195.00	\$ 195.00
<b>Standard Options Total</b>				<b>\$ 525.00</b>
<b>Other Charges</b>				
	Setup & Freight	1	\$ 190.00	\$ 190.00
<b>Other Charges Total</b>				<b>\$ 190.00</b>
<b>Suggested Price</b>				<b>\$ 15,404.00</b>
<b>Customer Discounts</b>				
<b>Customer Discounts Total</b>			<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Total Selling Price</b>				<b>\$ 15,404.00</b>

<b>John Deere Governmental Discount UCNV0023</b>				
<b>Hours:</b>		0		<b>Suggested List</b>
<b>Stock Number:</b>				\$ 0.00
				<b>Selling Price</b>
				\$ -4,035.96
<b>Code</b>	<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Extended</b>
UCNV0023	governmental discount	1	\$ 0.00	\$ 0.00
<b>Suggested Price</b>				<b>\$ 0.00</b>
<b>Customer Discounts</b>				
<b>Customer Discounts Total</b>			<b>\$ -4,035.96</b>	<b>\$ -4,035.96</b>
<b>Total Selling Price</b>				<b>\$ -4,035.96</b>

2016 Model Year ZTrak™ Commercial Mowers										Rev. 29-Apr-2016
Specifications:	John Deere Z915B	John Deere Z920M	John Deere Z925M Flex Fuel	John Deere Z930M	John Deere Z930M EFI	John Deere Z950M	John Deere Z960M	John Deere Z930R	John Deere Z950R	John Deere Z970R
<b>Manufacturer</b>										
<b>Model No.</b>	CV742	FX730V	FCV740	FX801V	ECV749	FX850V	FX921V	FX801V	FX850V	FX1000V
<b>Horsepower (gross)</b>	At 3600 rpm 25.0 hp, 18.6 kW	At 3600 rpm 23.5 hp, 17.5 kW	At 3600 rpm 25.0 hp, 18.6 kW	At 3600 rpm 25.5 hp, 19 kW	At 3600 rpm 26.5 hp, 19.7 kW	At 3600 rpm 27 hp, 20.1 kW	At 3600 rpm 31.0 hp, 23.1 kW	At 3600 rpm 25.5 hp, 19 kW	At 3600 rpm 27.0 hp, 20.1 kW	At 3600 RPM 35.0 hp, 26.1 kW
<b>Displacement</b>	747 cc, 45.6cu in.	726 cc 44.3 cu in.	747 cc, 45.6 cu in.	852 cc, 52 cu in.	747 cc, 45.6 cu in.	852 cc, 52 cu in.	999 cc, 61.0 cu in.	852 cc, 52 cu in.	852 cc, 52 cu in.	999 cc, 61.0 cu in.
<b>Cylinders</b>	Two	Two	Two	Two	Two	Two	Two	Two	Two	Two
<b>Crankcase Capacity</b>	With filter 2.0 U.S. qt., 1.9 L	With filter 2.0 U.S. qt., 1.9 L	With filter 2.0 U.S. qt., 1.9 L	With filter 2.0 U.S. qt., 1.9 L	With filter 2.0 U.S. qt., 1.9 L	With filter 2.0 U.S. qt., 1.9 L	With filter 2.0 U.S. qt., 1.9 L	With filter 2.0 U.S. qt., 1.9 L	With filter 2.0 U.S. qt., 1.9 L	With filter 2.0 U.S. qt., 1.9 L
<b>Oil Filter</b>	Full flow, replaceable	Full flow, replaceable	Full flow, replaceable	Full flow, replaceable	Full flow, replaceable	Full flow, replaceable	Full flow, replaceable	Full flow, replaceable	Full flow, replaceable	Full flow, replaceable
<b>Lubrication</b>	Full pressure	Full pressure	Full pressure	Full pressure	Full pressure	Full pressure	Full pressure	Full pressure	Full pressure	Full pressure
<b>Cooling</b>	Air	Air	Air	Air	Air	Air	Air	Air	Air	Air
<b>Air Cleaner</b>	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element
<b>Pre-Cleaner</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Fuel System</b>										
<b>Fuel Type</b>	Gas	Gas	Gas or ethanol blends up to E85	Gas						
<b>Fuel Consumption</b>	Under normal conditions, load, operation, and dependent on loads and operating conditions 1.1-1.9 U.S. gal./hr, 4.2-7.2 L/hr									
<b>Fuel Tank Capacity</b>	11.5 U.S. gallons, 43.5 L	11.5 U.S. gallons, 43.5 L	11.5 U.S. gallons, 43.5 L	11.5 U.S. gallons, 43.5 L	11.5 U.S. gallons, 43.5 L	11.5 U.S. gallons, 43.5 L	11.5 U.S. gallons, 43.5 L	11.5 U.S. gallons, 43.5 L	11.5 U.S. gallons, 43.5 L	11.5 U.S. gallons, 43.5 L
<b>Fuel Tank Fuel Tank Switch/Shut Off Valve</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Electrical System</b>										
<b>Charge System</b>	15 amp	20 amp	20 amp	20 amp	20 amp	20 amp	20 amp	20 amp	20 amp	20 amp
<b>Battery Voltage</b>	12 V	12 V	12 V	12 V	12 V	12 V	12 V	12 V	12 V	12 V
<b>Cold Cranking Amp</b>	300 amp	300 amp	300 amp	300 amp	300 amp	300 amp	300 amp	300 amp	300 amp	300 amp
<b>Hour Meter</b>	Standard, digital	Standard, digital	Standard, digital	Standard, digital	Standard, digital	Standard, digital	Standard, digital	Standard, digital	Standard, digital	Standard, digital
<b>Operator Presence Starting System</b>	Brake-N-Go (hand)	Brake-N-Go (hand)	Brake-N-Go (hand)	Brake-N-Go (hand)	Brake-N-Go (hand)	Brake-N-Go (hand)	Brake-N-Go (hand)	Brake-N-Go (foot)	Brake-N-Go (foot)	Brake-N-Go (foot)
<b>Drive Train</b>										
<b>Hydraulic Pumps</b>	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump
<b>Wheel Motors</b>	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor
<b>Travel Speed</b>										
<b>Forward</b>	0 - 10 mph, 0-16.1 km/h	1 - 10 mph, 0-16.1 km/h	1 - 10 mph, 0-16.1 km/h	1 - 10 mph, 0-16.1 km/h	1 - 10 mph, 0-16.1 km/h	1 - 10 mph, 0-16.1 km/h	1 - 10 mph, 0-16.1 km/h	1 - 12 mph, 0-19.3 km/h	1 - 12 mph, 0-19.3 km/h	1 - 12 mph, 0-19.3 km/h
<b>Reverse</b>	0-4.5 mph, 0-7.2 km/h	0-4.5 mph, 0-7.2 km/h	0-4.5 mph, 0-7.2 km/h	0-4.5 mph, 0-7.2 km/h	0-4.5 mph, 0-7.2 km/h	0-4.5 mph, 0-7.2 km/h	1 -4.5 mph, 7.2 km/h	1 -4.5 mph, 7.2 km/h	1 -4.5 mph, 7.2 km/h	1 -4.5 mph, 7.2 km/h

# X-ONE

## ENGINE

MANUFACTURER	Kawasaki, Vanguard
HP	<b>48", 54" deck:</b> 22HP - FX691 <b>54", 60" deck:</b> 23.5HP - FX730 <b>54", 60" deck:</b> 27HP - FX850 <b>54", 60" deck:</b> 28HP - Vanguard EFI * Per SAE J1995
DISPLACEMENT	<del>FX691: 726cc</del> <b>FX730:</b> 726cc <b>FX850:</b> 852cc Vanguard: 810cc
COOLING	Air Cooled
AIR CLEANER	Heavy Duty Canister
ENGINE WARRANTY	3 year

10,299

## DRIVE SYSTEM

TYPE	Dual Hydrostatic
PUMPS	12cc HydroGear PK pumps with cooling fans
WHEEL MOTORS	Parker TF0240
HYDRAULIC LINES	Stainless Steel Parker Seal Loc Technology
HYDRAULIC COOLING	Pump mounted fans
RESERVOIR CAPACITY	1.1 gal.
SPEED	11 mph
PARKING BRAKES	Patented automatic

## DECKS

CUTTING WIDTH	<b>Side:</b> 48", 54", 60" <b>Rear:</b> 54", 60"
CUTTING HEIGHTS	1" - 5.5"
DECK LIFT	Foot Operated
DEPTH	5.5"
BLADES	3
BLADE LENGTH	<b>48" deck:</b> 3 - 16.5" x 2.5" x .20" <b>54" deck:</b> 3 - 18.5" x 2.5" x .20" <b>60" deck:</b> 3 - 20.5" x 2.5" x .20"
SPINDLES	Ductile cast iron w/ steel shafts and sealed ball bearings
DECK BELTS	1
DRIVE	Electric PTO Clutch

CONSTRUCTION	11ga. +11ga.+7ga. welded steel
SPINDLE MOUNTS	Reinforced 11ga. doubler +7ga. tripler, steel
IMPACT/TRIM AREAS	1.5" x .375" steel bar protector

## CONSTRUCTION

FRAME	1.5" x 2.0" x .188" steel
FRONT CASTER WHEELS	Mounted w/ sealed ball bearings
FRONT CASTER FORKS	Fabricated 1/2" steel

## GENERAL

SEAT	Premium susp. seat, molded vinyl
FUEL CAPACITY	10.3 gal.
CUP HOLDER	Yes
FRONT TIRE	13 x 6.5 - 6
DRIVE TIRE	<b>48", 54" deck:</b> 24 x 9.5 - 12 <b>60" deck:</b> 24 x 12 - 12

## DIMENSIONS

WEIGHT	<b>48":</b> 1200 lbs <b>54":</b> 1210 lbs <b>60":</b> 1260 lbs
HEIGHT W/ ROPS UP	71.25"
HEIGHT W/ ROPS FOLDED	53"
LENGTH	<b>48", 54" deck:</b> 80.8" <b>60" deck:</b> 83.25"
WIDTH	<b>48" deck:</b> 53.5" w/ chute up <b>54" deck:</b> 59.25" w/ chute up <b>60" deck:</b> 66" w/ chute up
TIRE WIDTH	<b>48", 54" deck:</b> 47" <b>60" deck:</b> 54"

## PRODUCTIVITY\*

ACRES PER HOUR	<b>48":</b> 4.26 <b>54":</b> 4.80 <b>60":</b> 5.33
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\* Number based on 80% efficiency. This rating is to account for actual mowing conditions including overlapping, turning and terrain.

**Optional Accessories:** 3 Bag Grass Catcher (12 bu.), BacVac Grass Catcher (10 bu.) electric accuated dump, Mulch Kit, Lights, Semi Pneumatic front tires, FlexForks, Steering Extension Kit, Sand Kit, Deck Rear Anti-scalp wheels, Deck Stripe Kit, Hydro Deck Lift, Suspension Kit, High Vacuum Deck Kit



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**HUSTLER**  
ENGINEERING PERFORMANCE

# X-ONE

LIMITED  
WARRANTY

**2** YEAR | **NO** or **5** YEAR | **500** HOUR  
HOUR LIMIT

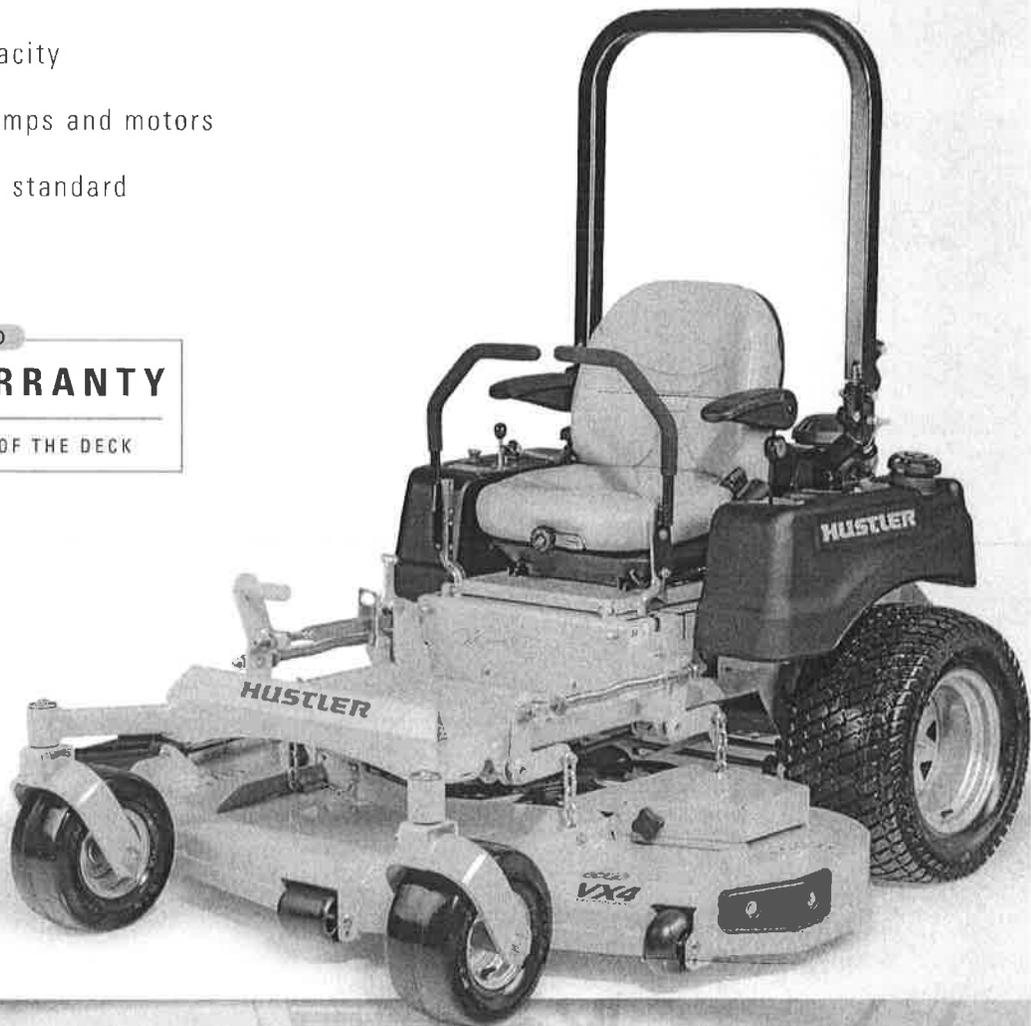
See your local Hustler dealer for complete warranty details

- ▶ Clean, compact design - simple to own and maintain
- ▶ VX4® decks - clean cut, excellent performance in all conditions
- ▶ 11 mph
- ▶ 10.3 gallon fuel capacity
- ▶ PROVEN separate pumps and motors
- ▶ Full suspension seat standard

LIMITED

**LIFETIME WARRANTY**

FRAME & LEADING EDGE OF THE DECK





**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
OPERATING TRANSFERS TO EXPENDABLE TRUST FUNDS**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adj.	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017	Account Balance 8/31/2016
Line 620	01-4916-1-725	Town Clock					-					1,938.45
Line 621	01-4916-1-726	War Memorial Fund					-					1,497.62
Line 622	01-4916-1-810	Emergency Contingency Fund					-					12,672.30
Line 623	01-4916-1-811	Economic Development Initiative					-					-
Line 624	01-4916-1-812	Property Acquisition & Redevelopment					-					94,792.94
Line 625	01-4916-1-870	Drug Awareness & Education					-					10.34
Line 626	01-4916-8-720	Municipal Buildings					-					69,530.62
Line 627	01-4916-8-721	Josiah Carpenter Library Bldg Maint					-					296.29
		<b>TOTAL TO EXPENDABLE TRUST FUNDS</b>	-	-	-	-	-	-	-	-	-	-

<b>TOTAL OPERATING TRANSFERS OUT TO CAPITAL RESERVE FUNDS AND EXPENDABLE TRUST FUNDS</b>	<b>115,000.00</b>	<b>151,000.00</b>	<b>10,001.00</b>	<b>-</b>	<b>10,001.00</b>	<b>70,000.00</b>	<b>-</b>
<b>TOTAL GENERAL FUND BEFORE UNBUDGETED EXPENDITURES &amp; ENCUMBRANCES</b>	<b>3,998,300.75</b>	<b>4,973,465.00</b>	<b>4,832,466.00</b>	<b>-</b>	<b>4,480,666.00</b>	<b>2,873,572.13</b>	<b>4,369,430.11</b>

**NOTES:**

Line 626 Municipal Buildings	-	from taxation	-	from surplus	-	amount funded by taxation	263,540.025	2016 town valuation divided by 1,000	-	2017 estimated tax impact
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**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
UNBUDGETED EXPENDITURES & ENCUMBRANCE DETAIL**

Line	Line Item Number	Description	Expended 2015	Expended YTD 10/20/2016	FY15 Encumbrance Total	Amount Left
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	01-4931-1-001	County Tax	708,552.00	723,805.00		
	01-4933-1-001	School District	5,038,172.00	5,170,635.00		
	<b>TOTAL TO COUNTY &amp; SCHOOL</b>		<b>5,746,724.00</b>	<b>5,894,440.00</b>		

	01-4940-1-001	Unbudgeted Expense - Revenue Offset		-		
	01-4940-1-002	Unbudgeted Emergency Mgmt				
	01-4940-1-003	Unbudgeted Economic Development				
	01-4940-1-004	Unbudgeted Exp Trust Offset				
	01-4940-1-430	Unbudgeted Bldg Repairs - Trust Offset				
	<b>TOTAL UNBUDGETED EXPENDITURES - REV OFFSET</b>		<b>-</b>	<b>-</b>		

	01-4990-1-001	Highway Block Grant	81,678.67		87,255.77	87,255.77
	01-4990-1-002	Aqueduct Purchase	15,000.00	5,505.00	25,000.00	19,495.00
	01-4990-1-003	Forest Management Plan				
	01-4990-1-004	Master Plan Printing				
	01-4990-1-006	Ambulance Purchase				
	01-4990-1-008	Police Cruiser				
	01-4990-1-011	CNHRPC Contract				
	01-4990-1-012	EDC Contract				
	01-4990-1-013	Economic Development Charette				
	01-4990-1-014	Tax Deeded Property Expenses	16,275.00			
	01-4990-1-015	Computer Upgrades	2,473.05			
	01-4990-7-003	Fire Alarm/Extinguishers Maintenance				
	01-4990-7-004	Revaluation of Property	62,568.16			
	01-4990-8-008	Library Repairs				
	01-4990-9-002	Tax Collector Accrual				
	<b>TOTAL ENCUMBRANCES</b>		<b>177,994.88</b>	<b>5,505.00</b>	<b>112,255.77</b>	<b>106,750.77</b>

	<b>TOTAL UNBUDGETED &amp; ENCUMBRANCES</b>		<b>5,924,718.88</b>	<b>5,899,945.00</b>		
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	<b>TOTAL GENERAL FUND WITH UNBUDGETED EXPENDITURES &amp; ENCUMBRANCES</b>		<b>9,923,019.63</b>	<b>8,773,517.13</b>		
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**TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
WASTE WATER TREATMENT PLANT**

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectment's Request 2017	Budget Comm Approved 2017
Line 1	02-4326-1-250	Unemployment Compensation	144.00				-				
Line 2	02-4326-1-260	Workers Compensation	1,577.04				-				
Line 3	02-4326-1-290	Uniforms	305.42				-				
Line 4	02-4326-1-310	Engineering	69,398.52	75,000.00	75,000.00		75,000.00	3,879.39	75,000.00		
Line 5	02-4326-1-320	Legal Services	37,393.35				-	69,184.00			
Line 6	02-4326-1-371	Software Maintenance Services	1,101.00	1,101.00	1,101.00		1,101.00	1,120.00	1,120.00		
Line 7	02-4326-1-390	Utility Partners	287,740.54	293,104.00	293,104.00		293,104.00	230,195.14	293,104.00		
Line 8	02-4326-1-390	Contract Services	875.00				-				
Line 9	02-4326-1-393	Fire Alarm/Extinguishers Maintenance	39.00				-				
Line 10	02-4326-1-430	Plant Maintenance	100.00				-				
Line 11	02-4326-1-436	CSM - Major Repairs	688.78				-				
Line 12	02-4326-1-480	Insurance Property/Liability	2,040.30	2,614.00	2,614.00		2,614.00	2,597.68	2,268.00		
Line 13	02-4326-1-550	Advertising					-	337.15			
Line 14	02-4326-1-560	Dues & Subscriptions	25.00				-				
Line 15	02-4326-1-610	Parts & Supplies	80.12				-				
Line 16	02-4326-1-625	Postage	1,886.50	1,078.00	1,078.00		1,078.00	1,078.00	1,078.00		
Line 17	02-4326-1-810	Dam Registration Fees	750.00	750.00	750.00		750.00	750.00	750.00		
Line 18	02-4326-2-480	Joy St Insurance Property/Liability	247.99	280.00	280.00		280.00	321.26	252.00		
Line 19	02-4326-3-480	Barnstead Rd Insurance Property/Liability	93.84	104.00	104.00		104.00	121.26	147.00		
Line 20	02-4326-4-480	So Main St Insurance Property/Liability	111.03	125.00	125.00		125.00	143.48	174.00		
Line 21	02-4326-5-480	Route 107 Insurance Property/Liability	72.22	80.00	80.00		80.00	93.32	113.00		
Line 22	02-4326-6-480	Upper Wmnan Rd Insurance Property/Liability	54.04	60.00	60.00		60.00	69.83	85.00		
Line 23	02-4326-7-480	Lower Wmnan Rd Insurance Property/Liability	72.22	80.00	80.00		80.00	93.32	113.00		
Line 24	02-4326-8-480	Baldwin Lane Insurance Property/Liability	9.83	11.00	11.00		11.00	12.70	15.00		
Line 25	02-4326-9-910	Sewer Fund 15% of Budget	84,146.94	35,000.00	35,000.00		35,000.00	8,828.76	35,000.00		
	<b>TOTAL WWTP OPERATING BUDGET</b>		<b>488,952.68</b>	<b>409,387.00</b>	<b>409,387.00</b>		<b>409,387.00</b>	<b>318,825.29</b>	<b>409,219.00</b>	<b>-</b>	<b>-</b>

Line 26	02-4711-1-980	Principal - Long Term Bonds & Notes	17,950.00	17,950.00	17,950.00		17,950.00	17,950.00	17,950.00		
Line 27	02-4721-1-981	Interest - Long Term Bonds & Notes	12,206.00	11,443.00	11,443.00		11,443.00	11,443.24	10,681.00		
	<b>TOTAL WWTP DEBT SERVICE</b>		<b>30,156.00</b>	<b>29,393.00</b>	<b>29,393.00</b>		<b>29,393.00</b>	<b>29,393.24</b>	<b>28,631.00</b>	<b>-</b>	<b>-</b>
Line 28	02-4902-1-735	Sewer Plant Upgrade					-				

TOWN OF PITTSFIELD  
2017 PROPOSED BUDGET  
WASTE WATER TREATMENT PLANT

Line	Line Item Number	Description	Expended 2015	Budget Comm Recommended Budget 2016	Town Meeting Approved Budget 2016	Adjustments	Adjusted Budget 2016	Expended YTD 10/20/2016	Dept/Comm Proposed 2017	Selectmen's Request 2017	Budget Comm Approved 2017
Line 29	02-4902-1-736	Pump Station Upgrades					-				
Line 30	02-4902-1-751	User Fee Collection Software					-				
	<b>TOTAL WWTP CAPITAL OUTLAY</b>			-	-	-	-	-	-	-	-
<b>TOTAL WASTE WATER TREATMENT PLANT</b>			519,108.68	438,780.00	438,780.00	-	438,780.00	348,218.53	437,850.00	-	-

**NOTES:**

Line 26 19 year bond issued on 9/16/11 for waste water treatment upgrades @ rate of 4.25%  
 Line 27 19 year bond issued on 9/16/11 for waste water treatment upgrades @ rate of 4.25%