



MEETING AGENDA

TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN OFFICE, 85 MAIN STREET
PITTSFIELD, NEW HAMPSHIRE 03263

TUESDAY, MARCH 22, 2016

6:00 p.m. - Call to Order

PUBLIC INPUT

AGENDA REVIEW

NEW BUSINESS

ACTION ITEMS

1. Board of Selectmen member resignation (Hayes)
2. Economic Development Committee appointment
3. Board of Selectmen committee appointments (vacancies from Hayes)
 - a. Suncook Valley Regional Town Association
 - b. Economic Development Committee
 - c. Pittsfield Aqueduct Purchase Advisory Committee
4. Floral Park Cemetery – seasonal hire (Fife)
5. Part time patrol officer appointments
6. Police cruiser repairs
7. Street light removal notification from NHDOT – one of the TWO lights at Route 28 & Leavitt Rd
8. Sale of town owned property

COMMITTEE REPORTS

INFORMATION ITEMS

1. Demo container for four tax-deeded mobile homes at 62 & 65 Leavitt Road (3/1/16)

PUBLIC INPUT

OLD BUSINESS

1. WWTP – personnel issues (update)
2. Sale of 175 Leavitt Road trailer to Griggs MHP – update (pending)
3. Basement concerns – update (Fire Marshal's report received 3/21/16)
4. 2015 property tax abatement application:
 - a. U1-87-c1, 18 Manchester Street (2/2/16)
 - b. R27-12 & 25, 101 Jenness Pond Road (3/15/16)
5. Franklin Street parking lot – tow company monitoring (3/15/16)
6. Sale of town property
 - a. Tax map R12, lot 10 – (3/15/16, waiting for response from 2nd highest bidder)
 - b. Tax map R44, lots 7&8 – public hearings on 4/5/16 and 4/19/16
 - c. Tax map R48, lot 6 – public hearings on 4/5/16 and 4/19/16



**TOWN OF PITTSFIELD
BOARD OF SELECTMEN
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263**

MEETING MINUTES OF TUESDAY, MARCH 22, 2016

CALL TO ORDER

Call to order at 6:00 P.M. by Larry Konopka, Chairman

MEMBERS PRESENT

Larry Konopka, Chairman, Gerard LeDuc, Vice-Chairman, Carole Richardson, and Carl Anderson.

MEMBERS ABSENT:

None.

OTHERS PRESENT:

Cara Marston (CM), Town Administrator and Delores Fritz, Recording Secretary.

PUBLIC INPUT

Paul Nickerson: There are three dumpsters and they are going “gung ho” at the trailer park.

Fred Hast: There are 22 abatements, 5 of which have been denied; can you give us the amount that is going to cost? Cara: The cost is \$144,286.28. Fred Hast: I guess I have to check my computer, I got a bigger figure than that.

Adam Gauthier: Did the Town fix the fence on Depot Street? Larry: Yes, the Highway Department fixed it.

Fred Hast: Speaking of fences, the fence on Main Street and Carroll Street, can you get Highway to fix it? This happens every year and it would make it look a little bit better.

Larry: It is nice to see the public here tonight.

Close Public Input

AGENDA REVIEW

Gerard: Action – Employee Evaluations; Carl: Quote from Doug Burdick on the Loader. Several other items were added Items during the course of the meeting.

CHAIRMAN COMMENTS

Larry: Before we start the Agenda, we now have a four-member Board, and I will be abstaining from all decisions unless there is another member that needs to abstain. So, I will not be voting tonight or until we have a full Board.

NEW BUSINESS

ACTION ITEMS

1. Board of Selectmen Member Resignation (Hayes)

An E-Mail was received from Nick Hayes on March 16, 2016 which states:

It is with much regret that I am drafting this email. I recognize the need for additional meeting times but I am just unable to honor the times. The board did its best to work with my schedule and I appreciate that. I am thankful to have worked with such great people but feel at this time I need to step aside. I am committed to giving back to the town in whatever capacity I can. Again I wish you the best and thank you for your dedication to this town. My keys will be turned in tomorrow. Please advise if there is anything else I should furnish the town.

Nick Hayes

Gerard: Motion to accept resignation of Nicholas Hayes as Selectman Board member. Carl: Second. Carried 3-0. Larry Abstains.

2. Board of Selectmen Committee Appointments (Vacancies from Hayes)

d. Economic Development Committee

Gerard: Recommend denying application for Nicholas Hayes to Economic Development Committee since he just resigned as a Selectman. Carole: He might not have the time.

Gerard: Motion to deny appointment to Economic Development Committee for Nicholas Hayes. Carl: Second. Carried 3-0. Larry Abstains.

a. Suncook Valley Regional Town Association

Carl: What is that association? Cara: They do not meet very often but when it is time to review the health insurance or sometimes regarding shared services. They have not met recently.

Carole: Motion to approve Carl Anderson to the Suncook Valley Regional Town Association. Gerard: Second. Carried 3-0. Larry Abstains.

b. Economic Development Committee

Larry: Would anyone be available to fill this position? No Board member responded, therefore, the filling of the vacant position on the Board of Selectmen is pending.

c. Pittsfield Aqueduct Purchase Advisory Committee

Carole: Motion to approve Gerard LeDuc to the Pittsfield Aqueduct Purchase Advisory Committee. Carl: Second. Carried 3-0. Larry Abstains.

3. Floral Park Cemetery – Seasonal Hire (Fife)

Cara: The Cemetery Trustees met last night. Superintendent Fife has been with the Town as seasonal help for many years and is being suggested to continue in that position. Larry: What would be the cost? Cara: In the past his salary for employment from April through October was \$19,100. Town has budgeted for \$20,000. Larry: Now that the cemetery is Town owned, he can get help down there. Cara: He generally starts in April but if Board prefers, we can advertise the position. Carl: He is dedicated to the Town as far as I know.

Carl: Motion to approve Donald Fife as Superintendent Floral Park Cemetery. Gerard: Second. Carried 3-0. Carole Abstains.

Carl: Motion to approve annual wage of \$20,000. Gerard: Second. Carried 3-0. Carole Abstains.

6. Police Cruiser Repair

Larry: Carl and I tried to get the 2010 Charger started but it did not start. The starter is frozen. The repair could be up to \$6-7K. Chief Cain: The battery is fully charged and they would have to pull the front end to repair the starter. Larry: Do you have any ideas what to do with it? Chief Cain: We could ask for bids but without looking at it. Carl: I have asked around about it. We can get it started and then put it in the auction. Chief Cain: I can get a price from Eric. We can do a silent bid after we strip it ourselves. Carl: Find out what it would cost to get a starter put in so it will run and then get rid of it.

Chief Cain: Eric replaced two fuel pumps on the 2012 Charger; it started up but did not keep running. He is still trying to diagnose the problem. We might have to tow it back to the dealer (Mariano) to find out what is going on. It is not under warranty. Carl: If you can't get a diagnosis here in Town, see what Mariano says.

Carole: How many cruisers do you have now? Chief Cain: Two. Carole: Patrol cars? Chief Cain: Yes.

Carl: The canine cruiser is only here when the canine handler is here? Chief Cain: Yes. The dog goes home with the handler. Carl: The handler lives in Londonderry? Chief Cain: Yes. The cruiser and fuel use is from a grant. Carl: You can get by with three including your vehicle? Chief Cain: No. Carl: You can operate with two? Chief Cain: I can try but the cars will never have down time. Carl: If you have three people on and only two cars, then what? Chief Cain: The third person would either do paperwork or walk. Carl: The optional vehicle should be worked as much as it can rather than sitting idle.

Larry: Get the cruiser to Mariano to help you get it up and running.

4. Street Light Removal Notification from NHDOT: One of the TWO Lights at Route 28 and Leavitt Road

Cara: NHDOT is looking to remove one light. Both Chiefs have looked at it. I do not know what the estimate cost would be to keep both street lights on.

Larry: What is Board's wish? Carl: Why take it out? Carole: To save money.

Fred Hast: At the intersection of Route 28 and 107 there used to be six lights – now there is only one. It would be advisable to check the costs. Cara: I know the one on Upper City Road cost about \$300. Chief Cain: There are two there and my concerns in shutting both off is because of the crosswalk. Carl: Check with NHDOT. Cara: These are two different lights. We can ask about the costs, etc. Larry: This can be on the next Agenda. Cara: I am unsure if I will have an answer that soon but I will contact them.

7. Sale of Town Owned Properties

Larry: The Board has been looking at the potential sale of Town-owned properties on Fayette, Watson Streets and Catamount Road.

Cara: Paul Rogers and Donna Ward are both present tonight concerning the sale of One Fayette Street property.

Daniel Cunningham was present, part owner of Priority Machine LLC. He presented a proposal to purchase the property which he felt would be the perfect location for the growth of Priority Machine. He explained his proposal to utilize the space, employment opportunities, refurbishing the property, rental opportunities and allowing the building to once again be an integral part of Pittsfield.

Board agreed they would like to review his proposal and that the Board is still in the talking stage.

Paul Rogers was present representing Joseph Cortese.

Paul Rogers: Mr. Cortese is looking to expand his business which is currently located at 16 Concord Hill Road. He presented a packet of information concerning the purchase of the property.

Joseph Cortese explained he has been a resident of Pittsfield for approximately 20 years, originally running his business at his house, expanded and ultimately located his business at the Concord Hill Road site. He noted that he originally had 4-8 employees, business grew to about 24 employees and is currently growing at a pace that would probably double the number of employees over the next couple of years. He noted his employees patronize the Town shops, restaurants, mechanics, post office, and gas stations. The business is one that produces no toxic waste or noise. He related the post office usually sees about \$40-50K in postage a month from them.

Gerard: The building needs some “tender loving care.” Mr. Cortese: Agreed. He noted he would not require both buildings. Carl: You are not looking for any tax abatements? Mr. Cortese: No. Paul Rogers: He is requesting that the current assessed value remain at the same level it is today until reval in 2020.

Carl: What about parking? Mr. Cortese: There are twenty employees now and hopefully about 40-45 in the future. Carl: We could include the new parking lot as part of the sale. Mr. Cortese: I would be happy to work with you on this. Carl: We can look at this as a whole package.

Larry: We are in the talking stage now and will be meeting next Tuesday at which time we could get some numbers together on this. Paul Rogers: After next Thursday, the interest will accumulate. Larry: We want to get rid of it. Mr. Cortese: So another parcel is potentially involved? Carl: Yes, across the street there is a brand new parking lot. Mr. Cortese: Would that be a deal breaker? Carl: It could be. Mr. Cortese: I do not want to hold things up.

Public Input

Joey Darrah: It is good, we are getting rid of a vacant building.

Hugh Sanborn: I've lived in Pittsfield for forty years. There are not a lot of businesses around and this would be a good thing. It's clean and quiet.

Louis Houle: I live next door to Joe Cortese and a year and a half ago there was a concern that there were too many employees there but I did not know it. It is a quiet, clean operation and he is a good neighbor. He turned the facility on Concord Hill Road into a nice taxable piece of property.

Laurie Houle: Another factor is that because of the volume mail, the post office did not close.

Larry: We are looking forward to it though right now we do not have the final numbers. You will hear back from Cara tomorrow. Cara: I will update the information and send it over.

Mr. Cortese left meeting at 7:00 P.M.

Larry: Are there any other interests in properties?

Adam Gauthier: Not that I don't support this, but did I miss an ad for the bidding of the properties? Larry: Board mentioned sending out these property sites to realtors to see if there was any interest.

8. Employee Evaluations

Gerard: The reason I am bringing this up is because union negotiations are coming up and we need every tool we can have for these negotiations. That was the reason I brought it up. Larry: We used to do the evaluations but have not done so recently. Cara: Do you want a due date for them? Gerard: Prior to any negotiations. Cara suggested reviewing the current form to make sure it is appropriate at this time. Carole: I would like to look at it.

9. Town Loader

Carl: We discussed this last week and I have discussed with George. There are oil leaks and there was some discussion about it being replaced (\$300K). Doug Burdick is the best CAT mechanic in the State and stands behind his work 100%. His quote is for \$4,770 unless he finds something else that needs repairs and the loader could go for another five years. Doug related that he could do the job in two days in his shop.

Carl: Motion to approve Doug Burdick to repair Town loader per his quote of \$4,770 and approve up to \$6,000 for any necessary repairs. Gerard: Second. After Discussion: Carried 3-0. Larry Abstains.

Discussion: Larry: It would be \$300K for a new loader.

Chief Cain: The Highway Department does not work on Friday, does George know? Carl: Brian was at the Highway Department when we were there.

Keith Donovan: How many hours on the machine? Carl: I was told it was about 7K hours. Keith Donovan: The machine can go for a lot more hours than that. Larry: George is aware of it.

10. Mail Delivery

Carl: For mail delivery, departments come here to the Town Hall for mail pick-up and that is an inefficient way of doing it. We have one box at the post office and someone has to go pick-up the mail and sort it. Someone from the Police Department has to come to the Town Hall to pick it up. I am sure there are more valuable things you have to do. I talked to the Postmaster as to why they cannot deliver the mail directly to the Town Hall and Police Department and the post office said there was no reason. They can deliver to all the individual departments. This seems like a “no brainer” to me.

Chief Cain: That would require a hole in the front door. There is sensitive materials from Court and attorneys and with the salt and water on the floor, it could compromise the documents. Also, we mail out items every day and the postage machine is at the Town Hall.

Carl: If it is sensitive mail, accommodations could be made for a secure box.

Chief Cain: We would have to invest money to build it. Carl: Is this postage machine an expensive proposition? Cara: It costs about \$1,500 per year, not including postage, and the mail is charged to each department. Carl: Someone from the Town Hall could deliver it. It is inefficient for the Police Chief to pick up the mail. Chief Cain: I do not see a concern. Carl: The concern is time and money. It is not a good use of your time.

Larry: Department Heads can give us their opinion and we can readdress later.

COMMITTEE REPORTS

None.

INFORMATION ITEMS

1. Demo container for four tax-deeded mobile homes at 62 & 65 Leavitt Road

Cara: The project started today. I was able to line up East Coast Container Services. Griggs is doing the dismantling. East Coast noted it might need more than eight containers though the project has now begun.

OLD BUSINESS

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|---|---------|
| 1. WWTP – Personnel Issues | Pending |
| 2. Sale of 175 Leavitt Road Trailer to Griggs MHP | Pending |
| 3. Basement Concerns: Update | |

Fire Chief Pszonowsky: We have received a report from the Fire Marshal who has reviewed everything and he has concurred with my report. The main concern was the second means of egress and the area between the storage area and “store front.” The stairwell has to be updated and the second floor means of egress will have to be updated.

Larry: There is a lot of work here. Gerard: The storefront is where the freezer units are and they will have to be moved out of there. Larry: What is the

timeframe for these issues? Chief Pszonowsky: There is no timeframe currently attached to the repairs. Larry: What about HSA and the Food Pantry? Cara: Previous Board members were supposed to contact churches but I do not believe they have not been able to find a location. Larry: I can make some calls. Cara agreed she would also make calls for new location for Food Pantry.

Larry: What about Housing Standards? Hank Fitzgerald: Storage of the records is the problem. Larry: What about at the Police Department or Fire Station. Chief Pszonowsky: The rules are different for storage. Hank Fitzgerald: My office is not a problem because it is not open to the public. The problem is the Food Pantry because of the public. Larry: We can check into the costs to fix stairwell and railings.

Bill Elkins: HSA has no windows, could they move it into the prior Welfare area? Jesse Pacheco: We went through this before with the Library basement area. Why do we need a second egress here if Library does not? There are sprinklers down there. Fire Marshal said we needed second egress but architect said we did not.

Matt St. George: This might have been due to an RSA or FDA requirement. If it meets the assembly rules for kids, why not for the Food Pantry?

Chief Pszonowsky to check with State Fire Marshal and check as well with the Library architect about this.

Carl: Chief, thank you for addressing the problem I brought up last week.

4. 2015 Property Tax Abatement Applications

- a. Tax Map U01, Lot 87- c-1: 18 Manchester St.
Pending
- b. Tax Map R27, Lots 12 & 25: 101 Jenness Pond

Cara: I have addressed this with Loren (Avitar) and she has taken the issue into consideration. This will be addressed further later in the meeting.

- 5. Franklin Street Parking Lot: Tow Company Monitoring Pending
- 6. Sale of Town Property

- a. Tax Map R12, Lot 10 Pending
- b. Tax Map R44, Lots 7 & 8 Pending
- c. Tax Map R48, Lot 6 Pending

APPLICATIONS and WARRANTS

1. Abatement: 2015 Elderly Tax Deferral Tax Map R12, Lot 12

Carole: Motion to approve abatement 2015 Elderly Tax Deferral Tax Map R12, Lot 12: 111 Clough Road. Gerard: Second. Carried 3-0. Larry Abstains.

2. 2015 Property Tax Abatement Application Recommendations from Assessor

- a. Tax Map U01, Lot 56: South Main Street – Reduction \$9,000

Larry: Motion to approve Assessor recommended assessment reduction \$9,000 for Tax Map U01, Lot 56: South Main Street. Gerard: Second. Carried 3-0. Larry Abstains.

- b. Tax Map U03, Lot 73: 9 Elm Street – Denied

Gerard: Motion to deny per Assessor recommendation for Tax Map U03, Lot 73: 9 Elm Street. Carole: Second. Carried 3-0. Larry Abstains.

- c. Tax Map U03, Lot 85: 40 Main Street – Reduction \$18,600

Gerard: Motion to approve Assessor recommended assessment reduction of \$18,600 for Tax Map U03, Lot 85: 40 Main Street. Carl: Second. Carried 3-0. Larry Abstains.

- d. Tax Map U03, Lot 86: 44 Main Street – Reduction \$14,900

Gerard: Motion to approve Assessor recommended assessment reduction \$14,900 for Tax Map U03, Lot 86: 44 Main Street. Carl: Second. Carried 3-0. Larry Abstains.

- e. Tax Map U03, Lot 88: 6 Park Terrace – Reduction \$2,400

Gerard: Motion to approve Assessor recommended assessment reduction \$2,400 for Tax Map U03, Lot 88: 6 Park Terrace. Carl: Second. After Discussion: Carried 3-0. Larry Abstains.

Discussion: Carl: Is it typical to have so many abatements? Cara: In a reval year, yes; otherwise, no. Carl: I wonder, did Avitar do anything? Cara: When all the

abatements have been addressed, I will compare it to the two other revaluations so you can see the trend.

f. Tax Map U05, Lot 43: 1 Watson Street – Reduction \$15,100

Gerard: Motion to approve Assessor recommended assessment reduction \$15,100 for Tax Map U05, Lot 43: 1 Watson Street. Carl: Second.
Carried 3-0. Larry Abstains.

g. Tax Map U06, Lot 45: 14 Leavitt Road – Reduction \$57,100

Gerard: Motion to approve Assessor recommended assessment reduction \$57,100 for Tax Map U06, Lot 45: 14 Leavitt Road. Carole: Second.
Carried 3-0. Larry Abstains.

h. Tax Map R06, Lot 9-1: 520 Tilton Hill Road - Reduction \$17,300

Gerard: Motion to approve Assessor recommended assessment reduction \$17,300 for Tax Map R06, Lot 9-1: 520 Tilton Hill Road. Carl: Second.
Carried 3-0. Larry Abstains.

i. Tax Map R11, Lot 14: 32 Shingle Mill Brook Road- Reduction \$65,800

Gerard: Motion to approve Assessor recommended assessment reduction \$65,800 for Tax Map R11, Lot 14: 32 Shingle Mill Brook Road. Carole: Second.
Carried 3-0. Larry Abstains.

j. Tax Map R16, Lot 14-1: 1144 Upper City Road – Reduction \$6,000

Larry: Motion to approve Assessor recommended assessment reduction \$6,000 for Tax Map R16, Lot 14-1: 1144 Upper City Road. Carole: Second.
Carried 3-0. Larry Abstains.

k. Tax Map R22, Lot 9-2: 238 Catamount Road Request Denied

Larry: Motion to deny abatement request per Assessor recommendation for Tax Map R22, Lot 9-2: 238 Catamount Road. Carl: Second.
Carried 3-0. Larry Abstains.

l. Tax Map R23, Lot 18: 329 Catamount Road – Request Denied

Gerard: Motion to deny abatement request per Assessor recommendation for Tax Map R23, Lot 18: 329 Catamount Road. Carl: Second.
Carried 3-0. Larry Abstains.

m. Tax Map R26, Lot 21: 520 Clough Road – Reduction \$28,000

Gerard: Motion to approve Assessor recommended assessment reduction \$28,000 for Tax Map R26, Lot 21: 520 Clough Road. Larry: Second.
Carried 3-0. Larry Abstains.

n. Tax Map R27, Lot 21: 73 Jenness Pond Road – Reduction \$57,000

Larry: Motion to approve Assessor recommended assessment reduction \$57,000 for Tax Map R27, Lot 21: 73 Jenness Pond Road. Gerard: Second.
Carried 3-0. Larry Abstain.

o. Tax Map R29, Lot 6: 788 Catamount Road – Reduction \$5,200

Larry: Motion to approve Assessor recommended assessment reduction \$5,200 for Tax Map R29, Lot 6: 788 Catamount Road. Gerard: Second.
Carried 3-0. Larry Abstains.

p. Tax Map R29, Lot 6-1: 790 Catamount Road – Reduction \$1,100

Gerard: Motion to approve Assessor recommended assessment reduction \$1,100 for Tax Map R29, Lot 6-1: 790 Catamount Road. Carl: Second.
Carried 3-0. Larry Abstains.

q. Tax Map R31, Lot 2: 119 Berry Pond Road – Reduction \$19,300

Larry: Motion to approve Assessor recommended assessment reduction \$19,300 for Tax Map R31, Lot 2: 119 Berry Pond Road. Gerard: Second.
Carried 3-0. Larry Abstains.

r. Tax Map R31, Lot 5: 53 Berry Pond Road – Request Denied

Larry: Motion to deny abatement request per Assessor recommendation for Tax R31, Lot 5: 53 Berry Pond Road. Carole: Carried 3-0. Larry Abstains.

s. Tax Map R33, Lot 2: 56 Concord Hill Road – Request Denied

Larry: Motion to deny abatement request per Assessor recommendation for Tax Map R33, Lot 2: 56 Concord Hill Road. Carole: Second. Carried 3-0. Larry Abstains.

t. Tax Map R54, Lot 2: 59 Webster Mills Road – Reduction \$4,800

Larry: Motion to deny abatement request per Assessor recommendation for Tax Map R54, Lot 2: 59 Webster Mills Road. Gerard: Second. Carried 3-0. Larry Abstains.

u. Tax Map R27, Lots 12 & 25: 101 Jenness Pond Road – Request Denied

Larry: Motion to deny abatement request per Assessor recommendation for Tax Map R27, Lots 12 & 25: 101 Jenness Pond Road. Gerard: Second. Carried 3-0. Larry Abstains.

PUBLIC INPUT

Maurice Wells: The crosswalks – who are responsible for them? There are no crosswalks at the end of Manchester Street across from Tilton Hill Road. Larry: Check with George. Cara: There would be some ADA compliance needed.

Maurice Wells: Two years ago I almost hit three kids who walked off the sidewalk; there should be crosswalks there. Helen Schiff: That may be part of the Safe Routes to School project. Cara: There is a lot involved in this. I would like to think that SRTS will see where crosswalks are going to be. Carl: It may be added when they begin the SRTS project. Larry: Maurice, come in Thursday and talk to Cara.

Close Public Input.

CHECK MANIFESTS

1. Accounts Payable

Gerard: Motion to approve Accounts Payable and Check Manifest. Carole: Second. Carried 3-0. Larry Abstains.

2. Payroll

Gerard: Motion to approve Payroll and Direct Deposit. Carole: Second. Carried 3-0. Larry Abstains.

MINUTES

1. March 15, 2016: Public Session Minutes

Gerard: Motion to approve Public Session Minutes of March 15, 2016 with Corrections: Carl: Second. Carried 3-0. Larry Abstains.

Corrections:

Page 1: Call to Order should read 6:00 P.M.

Page 2: Line 4 should readCarole Richardson as Alternate Representative.

Page 6: Paragraph 4, Line 1 should read (LK) any grants, training or seminars coming up?

Page 9: Paragraph 4, Line 1 should read: They are hanging over from the auction, some are not tax deeded properties.

Page 10: Paragraph 2 should read: (CA) Motion to approve Larry Konopka opening.....

2. March 15, 2016 – Non-Public Session Minutes 1 & 2

Gerard: Motion to approve Non-Public Session Minutes 1 & 2. Larry: Second. Carried 3-0. Larry Abstains.

NON-PUBLIC SESSION

Carole: Motion to go into Non-Public Session per **RSA 91-A:3 II (a)** – The dismissal, promotion or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him unless the employee affected: (1) Has a right to a meeting, and (2) Requests that the meeting be open, in which case the request shall be granted and; **RSA 91-A:3 II (e)** – Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the Town or any subdivision thereof, or against any member thereof because of his membership in such body, until the claim or litigation has been fully adjudicated or otherwise settled. Gerard: Second. Carried 3-0. Larry Abstains. Individual members of the Board were polled and all agreed.

Board went into Non-Public Session I at 7:47 P.M.

Board returned to Public Session at 8:40 P.M.

NOTE: RSA 91-A (III) – Minutes of proceeding in non-public session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decision reached in non-public session shall be publicly disclosed within seventy-two (72) hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than the members of the Board, or render the proposed action ineffective. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Shall the Minutes be publicly disclosed? No.

Motion made by Gerard and Seconded by Carole to not publicly disclose and seal the Minutes because it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of the Board and render the proposed action ineffective. Carried 3-0. Larry Abstains. Individual members of the Board were polled and all agreed.

NEW BUSINESS – Action Items Continued:

5. Part-Time Patrol Officer Appointments

Gerard: Motion to approve Steve Adams, Jason Darrah, Justin Swift as part-time patrol officers. Carl: Second. Carried 3-0. Larry Abstains.

Larry: Chief Cain is authorized to advertise for part-time patrol officers as soon as possible.

11. Basement

Carole: Motion to authorize moving HSA upstairs to the Building Inspector office. Gerard: Second. Carried 3-0. Larry Abstains.

PUBLIC INPUT

Clayton Wood: Carl mentioned concerns about assessments and I have a lot. Some of the assessments are huge and all over the place. Properties are up and down a ton. My property is still assessed for more than I can get for it (\$304,344). I think this is very unusual and makes no sense. I tried checking it online and what Avitar did does not make sense. I do not think they did a good job.

Carl: I do agree. Here is the thing, looking at the properties, do we have a leg to stand on when we are under contract? Cara: If Board changed the assessment, then the Board would have to present to BTLA. Larry: I do not agree with a lot of them. Cara: You can file with Superior Court or BTLA and if awarded, you would get money back.

Clayton Wood: We should start looking at the numbers. Some properties are under-valued and some or over-valued. Carl: We would be setting a precedent if we assessed properties that we felt were incorrect. We pay Avitar big money for this. Larry: What do we pay Avitar? Cara: It is about \$59,000 a year. Larry discussed a "shared" Assessor with other towns. It can be a night and day situation to have your own assessor. Larry: We can do some research on it. Carl: I could not agree more with Clayton about being assessed.

Paul Rogers: I second that. I really would like to see someone look into that.

Congratulations to the new Board. Is the parking ban going to be lifted for the summer. Larry: We are going to hold a public hearing at the end of April. This Board can take action on it.

Carole: Motion to approve lifting the parking ban for summer. Carl: Second. Carried 2-1 (Gerard). Larry Abstains.

Paul Rogers: What is happening with the cruisers? What about the canine – is it an asset to the PD? Has it been good for Pittsfield and are we using it? The officer is limited as to what he can do. Do you feel we are going in the right direction? I know it is funded elsewhere but the officer is not. Larry: This will be on the Agenda for the next meeting. I would just like some answers and I am not the only one to share these concerns. Why do we need an extra officer on duty without a cruiser? Carole: That person would be doing paperwork or on foot. Paul Rogers: Not all winter on foot. Larry: We can have the Police Chief come to our next meeting. This will be scheduled.

Carl: Is it possible to back us out on the parking ban motion? It is noted in the paper that there will be a public hearing on it and we can decide after that time.

Carole: Rescind Motion to lifting the parking ban for summer. Carl: Second. Carried 3-0. Larry Abstains.

Paul Rogers: Regarding Mr. Cortese's offer, unfortunately he wants to leave it as written. He and I went down and looked at the parking lot and if that is the deal breaker, he related he will look elsewhere.

Matt St. George: The cruiser with the bad motor, how much is it going to be to get it started – they could put in a used motor.

Joey Darrah: The parking ban lifting is postponed? Larry: Yes. Joey Darrah: Only three part-time officers were re-upped? Larry: Yes and they will be advertising for an additional part-timer.

Cara: Do we want to advertise for a Board member? Larry: Yes, with the closing date of April 19th. This will be on the Website and advertised in The Sun. Consideration date will be May 3, 2016.

NON-PUBLIC SESSION II

Gerard: Motion to go into Non-Public Session per **RSA 91-A:3 II (b)** – The hiring of any person as a public employee and; **RSA 91-A:3 II (e)** – Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the Town or any subdivision thereof, or against any member thereof because of his membership in such body, until the claim or litigation has been fully adjudicated or otherwise settled. Carole: Second. Carried 3-0. Larry Abstains. Individual members of the Board were polled and all agreed.

Board went into Non-Public Session II at 9:35 P.M.

Board returned to Public Session at 9:52 P.M.

NOTE: RSA 91-A (III) – Minutes of proceeding in non-public session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decision reached in non-public session shall be publicly disclosed within seventy-two (72) hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than the members of the Board, or render the proposed action ineffective. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Shall the Minutes be publicly disclosed? No.

Motion made by Gerard and Seconded by Carole to not publicly disclose and seal the Minutes because it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of the

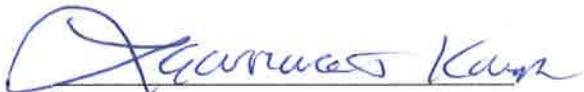
Board and render the proposed action ineffective. Carried: 3-0. Larry Abstains.
.Individual members of the Board were polled and all agreed.

ADJOURNMENT

Gerard: Motion to adjourn. Carl: Second. Carried 3-0. Larry Abstains.

Meeting adjourned at 9:53 P.M.

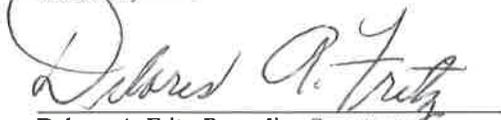
Approved: March 29, 2016


Lawrence Konopka, Chairman

4/5/16
Date

Attachments: 0

I hereby certify that these Minutes were recorded by me on March 22, 2016, transcribed and publicly posted on
March 24, 2016.


Delores A. Fritz, Recording Secretary