



## **MEETING AGENDA**

TOWN OF PITTSFIELD  
BOARD OF SELECTMEN  
TOWN OFFICE, 85 MAIN STREET  
PITTSFIELD, NEW HAMPSHIRE 03263

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### **FRIDAY, JANUARY 22, 2016**

6:00 p.m. - Call to Order

### **PUBLIC INPUT**

### **AGENDA REVIEW**

### **NEW BUSINESS**

#### **ACTION ITEMS**

1. 2016 municipal budget review
  - a. 4150 – audit (new contract)
  - b. 4902 – cemetery mower (majority board vote)

#### **INFORMATION ITEMS**

1. Ambulance Fund warrant article (restructuring with Fire Chief and Budget Committee)

### **APPLICATIONS and WARRANTS**

1. Sewer user billing 4<sup>th</sup> quarter 2015 - \$95,602.43
2. 2015 property tax abatement application recommendation from assessor:
  - a. U1-87-c1, 18 Manchester Street, \$3,400 assessment decrease, \$105.09 abatement

### **CHECK MANIFESTS**

1. Accounts Payable

### **PUBLIC INPUT**



**TOWN OF PITTSFIELD  
BOARD OF SELECTMEN  
TOWN HALL, 85 MAIN STREET  
PITTSFIELD, NH 03263**

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**MEETING MINUTES OF FRIDAY, JANUARY 22, 2016**

**CALL TO ORDER**

Call to order at 6:00 P.M. by Eric Nilsson, Chairman

**MEMBERS PRESENT**

Eric Nilsson (EN), Chairman, Albert Douglas (AD), Vice-Chairman, Gerard LeDuc (GL), Nicholas Hayes (NH), Larry Konopka (LK), Cara Marston (CM), Town Administrator and Delores Fritz, Recording Secretary.

**MEMBERS ABSENT:**

None.

**PUBLIC INPUT**

Dan Schroth: Do not spend any money for legal fees regarding Avitar assessment. The tax rate is not quite right and there is not a claim to put in. (CM) The Assessor in question is coming to the Board meeting on February 2<sup>nd</sup>. A mistake was made but it does not harm the dollar value and will not raise taxes to cover this.

Dan Schroth: Eric, you should try to recuse yourself when things come up about the Building Inspector – you should recuse yourself. You did not when they voted on the Building Inspector last meeting when they were talking about cutting his salary (hours) and the Police Officer and a Fire Department position. Voting on the Police Officer and Fire Department position was okay. I just want to put that out there.

Close Public Input

## AGENDA REVIEW

(GL) Budget Committee

## NEW BUSINESS

### ACTION ITEMS

#### 3. Budget Committee

(GL) How do you want the BOS budget representative to present this budget to the Budget Committee? Are you telling me I have to represent this Budget?

(EN) I believe you have to represent the budget as presented by the Board of Selectmen. (AD) I believe you represent the Board of Selectmen on the Budget.

(NH) I agree. (LK) I think we should uphold the old Budget. (AD) Let me add, I believe you are going to the Budget Committee as an individual but again you are a Board representative though you may have your own opinion.

(GL) At this point, I think the Alternate Board of Selectmen Budget Representative should go to the meetings because I really have a problem with this budget as it stands today.

## NEW BUSINESS

### ACTION ITEMS

1. 2016 Municipal Budget Review
  - a. 4150 – Audit (New Contract)

(CM) Based on the recent Contract for Auditing Services, Page 5, Line 75, we can cut \$10,000 off.

### Financial Administration

(NH) Motion to approve Line 76 – Auditing Services for \$20,000.

(AD) Second. Carried 5-0.

b. 4902 – Cemetery Mower (Majority Board Vote)

Capital Outlay

(LK) Motion to deny Line 573 – Cemetery Mower. (GL) Second. Carried 5-0.

(LK) I feel that this is well deserved but cannot support it because of the budget crisis.

c. Budget Cuts – E-Mail Chair Budget Committee

(CM) I have received an E-Mail (1/22/16 at 3:00 P.M.) from the Budget Committee Chair questioning some line items. I have researched this and talked to the Department Heads on this as they are trying to work with the Budget Committee. (EN) The Department Heads are okay with this? (CM) Yes, in light of the Budget Committee meeting last week.

(NH) I thought this meeting was just to address a few things. There are no dollar figures noted. Should we look at them? (AD) These are Department Head cuts? If Department Heads want to make adjustments in the Budget, they should come before the Board. They should come before the Board first. (EN), (AD), and (NH) agreed. (LK) Cara has reviewed these and worked hard on adjusting the Budget. (CM) I am trying to get the Board and Budget Committee as close as possible. (EN) It is not the time to review cuts within the Budget at the last minute.

INFORMATION ITEMS

1. Ambulance Fund Warrant Articles (Restructuring with Fire Chief and Budget Committee)

(CM) There is still some information required from the Fire Chief and the Budget Committee in restructuring the ambulance fund. This will be on the Agenda for the next meeting of the Board.

APPLICATIONS and WARRANTS

1. Sewer User Billing Fourth Quarter 2015 - \$95,602.43

(GL) Motion to approve the Fourth Quarter Sewer Warrant for 2015 for \$95,602.43. (NH) Second. Carried 5-0.

2. 2015 Property Tax Abatement Application as Recommended by Assessor
  - a. Tax Map U1, Lot 87-C-1 – 18 Manchester Street, \$3,400 Assessment Decrease - \$105.09 Abatement

(CM) This does not finalize the appeal or stay the approval. This will still go forward but keep us up-to-date on the assessment.

(GL) Motion to approve abatement of \$105.09 for Tax Map U01, Lot 87-C-1 (18 Manchester Street. (NH) Second. Carried 5-0.

Discussion:

(LK) We are only abating the \$105.09? (CM) Yes, the Assessor will be coming to the next meeting (February 2<sup>nd</sup>) concerning the rest of it. (EN) This stays it so the interest does not accrue.

**CHECK MANIFESTS**

1. Accounts Payable

(GL) Motion to approve Accounts Payable Checks Manifest.  
(NH) Second. Carried 4-0. (GL) Abstain.

**PUBLIC INPUT**

Dan Schroth: Board should look at the Budget cuts and listen to people. Cara would like to go over the budget tonight. If I am elected Selectman, we will be meeting every Tuesday night.

Dan Schroth: You should send a letter to Larry Berube explaining why you approved the abatement. If he receives it and there is no explanation, he will flip.

Bob Schiferle: I want to thank the Board of Selectmen for working with the Budget Committee to try and bring it closer. (EN) Can you hold a special meeting after Wednesday night? (CM) There is not time.

Close Public Input

(EN) Would Board like to address the Budget....

**ADJOURNMENT**

(AD) Motion to adjourn. (NH) Second. Carried 3-2 (GL) & (LK).

Approved: February 2, 2016

  
Eric Nilsson, Chairman

2-17-16  
Date

No Attachments  
Olympus: 20:46

I hereby certify that these Minutes were recorded by me on January 22, 2016, transcribed and publicly posted on January 27, 2016.

  
Delores A. Fritz, Recording Secretary