

**JOSIAH CARPENTER LIBRARY TRUSTEE MEETING
MINUTES
January 17, 2018**

Present: William Tahnk, Chairperson, Sandra Adams, Treasurer and Leslie Vogt, Director.

Meeting Convened: 6:42 pm

Acceptance of Minutes – The December 20, 2017 minutes were reviewed and a motion to accept was made and seconded (Sandra/Bill). Motion carried.

Old Business:

Friends Update –The Friends took down the Christmas decorations from the library.

Library upgrade – The carpentry work in the Children’s room is essentially complete.

Chimney Repair – The Crown Chimney estimate for chimney repair was forwarded to the Board of Selectmen and the Town Administrator for consideration as part of the capital outlay portion of the town budget.

Reports:

Director’s Report – Leslie presented the Director’s report.

Treasurer’ Report – Given and discussed by the Board.
Motion to accept both reports was made and seconded (Sandra/Bill). Motion carried.

New Business:

Budget presentation to BOS – Mrs Vogt and Mr Tahnk met with the BOS on Jan 2nd to answer questions related to the proposed budget for 2018. A proposal to the BOS to consider the repair of the library chimney as part of the capital outlay portion of the town budget was discussed.

Annual reports to the town – Various annual reports to the town were reviewed. The circulation statistics were reviewed and goals for 2018 were discussed. The library is committed to continue to actively conduct and support programs for toddlers and young patrons.

Policy on library use – Questions regarding the use of the library and its staff to participate in community raffles were recently raised. Mrs Vogt and Mr Tahnk will study the issue to see if there is any guidance from the NH Library Trustees Association. To be discussed at future meeting with the objective of a written position in the policy manual.

Rustic Crust – It was proposed that we approach management at Rustic Crust to see if there is any interest in funding audio books for their line employees. Mrs Vogt will take the lead.

For all new business, motion to accept was made and seconded (Sandra/Bill). Motion carried.

Miscellaneous:

Next Trustee Board Meeting: February 21, 2018 at 6:30pm
Meeting adjourned at 7:32 pm