



TOWN OF PITTSFIELD
Economic Development Committee
85 Main Street
Pittsfield, NH 03263
July 27, 2016

1. Meeting opened at 6:34.
2. Attendees: Ted Mitchell (TM), Lyn Ward (LW), Donna Ward (DW), Roland Carter (RC), Adam Cote (AC), Ellen Barbasso (EB), Linda Small (LS), Larry Konopka (LK) Nick Hayes (NH.), and Tracy Huyck (TH).
3. Minutes of July 13, 2016 were accepted and approved as written.
4. 33 and 37 Main Street: update
 - A. Planning Board did a walk-through of the properties
 - B. They will have a report for the Board of Selectmen next week
 - C. There will be an open forum at July 19 Selectmen's meeting
 - D. Project was submitted by EDC
 - E. August 2nd will be the first public session of the General Project Plan
5. Joint Board Steering Committee
 - A. The Board of Selectmen approved the establishment of the committee
 - B. It is to be a brainstorming committee of economic development of Pittsfield that was Recommended by Arnett Development Group
 - C. The mission statement: To develop a vision and plan for the growth, prosperity and enhance the quality in Pittsfield.
 - D. The members will be representatives of various town boards appointed by the Board of Selectmen.
 - E. It will consist of members of the following: Board of Selectmen, Budget Committee Conservation Committee, Economic Development Committee, Master Plan Committee, Planning Board, Zoning Board of Adjustment, Town Administer, and Suncook Valley Regional Development Corporation.
6. Arnett Development Group Invoice
 - A. We received an invoice for \$1,278.55 for consultation at the Grant Workshop, Prep for the April 16, round table discussion, consultation with the Board of

- Selectmen, Presentation about Claremont, long range planning with the Board of Selectmen, and travel expenses.
- B. We had previously been billed for over \$2,000.00 in January after the budget had been submitted to the Budget Committee
 - C. We may shop around next year for a different consultant or negotiate a new contract
 - D. RC will get information from Franklin about they were able to go to a non-profit, and how much it costs the town.
 - E. It was suggested that we get estimates ahead of time and get bills in promptly so we know how much is being spent
 - F. We will also get a financial statement monthly
7. We are also going to ask for donations from local businesses to make up for the difference
- A. Checks to be made out to Town of Pittsfield
 - B. Put Economic Development Committee on the "For _____" line
8. A suggestion was made to have a raffle at the Balloon Rally which is coming up August 5th-7th to pay for the short fall
- A. We could sell 50/50 raffle tickets. The winner to be announced before fireworks on Saturday night August 6 around 8:00 PM
 - B. The suggestion was approved by Larry Konopka (chairman of Selectmen)
 - C. The Rotary was contacted and approved a table for the EDC
 - D. Some people will be at the table, some will be walking around selling the tickets.
 - E. We will also be asking businesses in town for a donation to support the work of the EDC
 - F. NH will put the information on the EDC's part of the Town Website.
9. Ted Mitchell will be stepping down from the chairmanship of the EDC and leaving the committee in October
- A. He will still work with CNHRPC
 - B. He wants to work on a special events committee to help promote the town
10. Next meeting will be August 10, 2016.
11. Meeting closed at 7:53 P.M.

Submitted by *Ted Mitchell*
Ted Mitchell

Minutes taken by: Ellen Barbasso, Secretary



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