

Pittsfield Economic Development Committee  
Town of Pittsfield  
P.O. Box 98 - 85 Main Street  
Pittsfield, NH 03263

January 6, 2016  
Approved Minutes

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1. Meeting opened at 6:33.
2. Attendees: Ted Mitchell (TM), Lyn Roberts (LR), Donna Ward (DW) and Ellen Barbasso (EB).
3. Minutes for December 16, 2015 were accepted and approved with corrections.  
Delete duplication of attendees, and on 411 correct year to 2016.
4. Project List Update
  - A. Nick Hayes working with company to create website features and Facebook page
  - B. Artistic rendition of downtown Pittsfield - sub committee being created
  - C. Hold Grant Writing Forum-need to determine presenters and plan an agenda
  - D. Front page article for The Sun - Nick Hayes working on this
5. Sub-committee for future downtown appearance
  1. Keep membership to under 10 people
  2. To include: Ted Mitchell, Nick Hayes, Clayton Wood,
  3. Others to be asked: Ralph O'Dell, Rob Freese, member of Police Dept, representation from Elm Grove, and several other business people.
6. EDC current budget balance: \$79.00
7. February 3, 2016 meeting: Economic Strategy Focus
  - A. Pittsfield Profile document is being updated by Matt Monahan
8. EDC Website update  
Nick Hayes is working with the company on creating website features.
9. Business plan for future acquisition of town owned property-tabled to a future meeting
10. Grant Writing Forum
  - A. Ask people from different departments who have written grants
  - B. Find out what is available out there
  - C. Contact School Superintendant Dr. John Freeman and Alice Veenstra.
11. Survey of Business owners
  - A. Find out what they need from EDC, town officials and outside entities
12. Weekend Business Showcase/Craft Fair
  - A. Most likely we would have it at Old Home Day rather than Balloon Rally
  - B. See if organizers can set a specific weekend rather than wait until they find out when the NHRA race is at Loudon

13. Other: Update business listings

A. Verify businesses, phone numbers, and addresses.

B. Check to see if they have web site or are on Facebook.

14. Next meeting will be January 20, 2016 at 6:30 P.M.

15. Meeting closed at 7:34 P.M.

Submitted by:

Ted Mitchell

Ted Mitchell, Chairman

Minutes taken by:

Ellen Barbasso, Secretary