



COMMERCIAL/INDUSTRIAL
PERMIT
Building Permit Application

Town of Pittsfield, New Hampshire
85 Main Street, Pittsfield, NH 03263
Telephone: (603) 435-6773 x14
Fax: (603) 435-7922

Issue Date: _____
Permit #: _____
(This area for office use only)

Map # _____
Lot # _____
Zoning _____

LANDOWNER(S) NAME: _____

LANDOWNER(S) ADDRESS: _____

TELEPHONE: (DAYS) _____ EVENINGS _____ CELL _____

TAX MAP: _____ LOT: _____ APPROX. COST: \$ _____

SPECIFIC LOT LOCATION: _____

LOT SIZE (ACRES): _____ ZONING DISTRICT: _____

IS THIS LOT OR ANY PORTION OF THIS LOT UNDER CURRENT USE ASSESSMENT PER RSA 79-A? () YES () NO **IF YES, PROVIDE DETAILS, INCLUDING CURRENT MAP.

APPLICATION WILL AUTOMATICALLY BE DENIED IF APPLICANT FAILS TO COMPLETE CURRENT USE ASSESSMENT INFORMATION ABOVE. INCLUDE WITH THIS APPLICATION:

- ____ COPY OF SEPTIC SYSTEM DESIGN PLAN AS SUBMITTED TO W.S.P.C.C.
- ____ COPY OF W.S.P.C.C. APPROVAL FOR CONSTRUCTION #: _____
- ____ DRIVEWAY PERMIT (OBTAIN FROM ROAD AGENT OR NH DEPT. OF TRANSPORTATION)
- ____ PLAN (WITH DIMENSIONS) SHOWING LOCATION OF PROPOSED BUILDING (S) AND SETBACKS
- ____ P.U.C. ENERGY CODE COMPLIANCE APPROVAL # _____
- ____ ENGINEERED BUILDING PLANS (STAMPED BY ENGINEER)
- ____ FLOOR PLAN
- ____ DEPARTMENT APPROVAL FORM COMPLETED AND SIGNED (SEE ATTACHED)
- ____ DIG SAFE # _____
- ____ PLANNING & ZONING BOARDS APPROVAL (ATTACH COPIES OF APPROVALS WITH CONDITIONS)

CHECK TYPE OF CONSTRUCTION

____ NEW STRUCTURE ____ REPAIRS, ALTERATIONS OR CHANGE OF USE
____ ADDITION TO EXISTING STRUCTURE ____ OTHER

PLANNING/ZONING APPROVAL

DATE OF PLANNING BOARD APPROVAL: _____
APPLICATION APPROVED FOR: _____
DATE OF ZONING BOARD APPROVAL: _____
APPLICATION APPROVED FOR: _____

DESCRIPTION OF BUILDING, ADDITION, REPLACEMENT

DESCRIPTION OF INTENDED USE OR MODIFICATIONS _____

IF PERMIT IS FOR AN ADDITION OR ACCESSORY STRUCTURE, THE INFORMATION BELOW APPLIES ONLY TO THE NEW CONSTRUCTION AND NOT THE EXISTING STRUCTURE(S):

FOUNDATION SIZE : _____ FOUNDATION TYPE: _____ (I.E.:POURED CONCRETE, BLOCK, ETC.)

SQUARE FEET OF FINISHED AREA _____ SQUARE FEET OF UNFINISHED AREA: _____

TOTAL SQUARE FOOTAGE OF BUILDING: _____

BUILDING SETBACK FROM PROPERTY LINES: (ATTACH MAP SHOWING ALL SETBACKS)

FRONT: _____ REAR: _____ SIDES: _____ OTHER: _____

CONDITIONS FOR ISSUANCE OF PERMIT

PERMITS ISSUED ARE SUBJECT TO THE FOLLOWING RESTRICTIONS AND LIMITATIONS:

- 1) PERMIT EXPIRES ONE (1) YEAR FROM DATE OF ISSUE UNLESS FOUNDATION AND SEPTIC SYSTEM ARE COMPLETED.
- 2) FRAMING AND EXTERIOR FINISH MUST BE COMPLETED WITHIN TWO (2) YEARS FROM DATE OF ISSUE.
- 3) **BUILDING IS NOT TO BE OCCUPIED** UNTIL A CERTIFICATE OF OCCUPANCY IS ISSUED BY THE TOWN.
- 4) COMPLETION OF DEPARTMENT APPROVAL FORM (SEE ATTACHED).
- 5) **SIGNATURE(S) ON THIS BUILDING PERMIT AUTHORIZES THE CODE OFFICIAL, ASSESSOR OR THEIR AGENTS, FOR THE TOWN OF PITTSFIELD TO CONDUCT INSPECTIONS FROM TIME TO TIME DURING AND UPON COMPLETION OF THE WORK FOR WHICH THIS PERMIT IS BEING ISSUED.**

CONTRACTOR CHECKLIST

CONTRACTOR: _____ PHONE: _____

ADDRESS: _____ CELL: _____

_____ FAX: _____

THE UNDERSIGNED HEREBY AGREES THAT ALL WORK LISTED BELOW WILL BE PERFORMED BY THE PERSON(S) THERETO LISTED; AND THAT ALL WORK CONNECTED THEREWITH SHALL CONFORM WITH THE BUILDING LAWS AND REGULATIONS OF THE STATE OF NEW HAMPSHIRE AND THE TOWN OF PITTSFIELD; AND THAT THE OWNER/AGENT WILL NOTIFY THE BUILDING INSPECTOR OF ANY CHANGES IN THE STATEMENTS CONTAINED HEREON.

OWNER/AGENT: _____ DATE: _____

****MUST BE N.H. LICENSED MASTER ELECTRICIAN/PLUMBER****

ELECTRICAL TO BE INSTALLED BY:

_____ STATE LICENSE #: _____
_____ (RSA 319-C, CHAPTER 319 C)
_____ PHONE: _____

PLUMBING TO BE INSTALLED BY:

_____ STATE LICENSE #: _____
_____ (RSA 153:27, CHAPTER 153)
_____ PHONE: _____

MECHANICAL TO BE INSTALLED BY:

_____ (RSA 153:27, CHAPTER 153)
_____ PHONE: _____

OIL BURNING EQUIPMENT TO BE INSTALLED BY:

_____ (RSA 153:5, AND NFPA STANDARD #31)
_____ PHONE: _____

GAS TO BE INSTALLED BY:

_____ STATE LICENSE #: _____
_____ (RSA 153:27, CHAPTER 153)
_____ PHONE: _____

**TOWN OF PITTSFIELD
DEPARTMENT APPROVAL FORM**

SIGNATURES REQUIRED FOR A BUILDING PERMIT

_____ TAX MAP/LOT: _____
STREET ADDRESS (Project Location) _____

In order to receive a Building Permit, please acquire the following pertinent signature **PRIOR** to presenting a Building Permit application to the Code Enforcement Officer.

1. Fire Department _____ Date _____
Phone No.: 435-6807 Commercial Only

2. Police Department _____ Date _____
Phone No.: 435-7535 Commercial Only

3. Planning Board _____ Date _____
Phone No.: 435-6773, Ext. 17 Commercial Only

4. Pennichuck Water Co. _____ Date _____
Phone No.: 882-5191 Property not connected to Town Water, approval not required.

5. Sewer Department _____ Date _____
Phone No.: 435-8857 Property not supplied by Town Sewer, approval not required.

6. Public Works Department _____ Date _____
Phone No.: 435-6151

7. Dig Safe Permit Number _____ Phone No.: 1-888-DIG-SAFE

8. State of New Hampshire PUC Energy Code Form EC-1 Approval No. _____

9. Property Owner _____ Date _____

NOTE: ALL SIGNATURES AND APPROVALS MUST BE OBTAINED BEFORE A BUILDING PERMIT CAN BE ISSUED.

**TOWN OF PITTSFIELD
SOLID WASTE DISPOSAL PLAN**

Contractor Name: _____

Address: _____

Name of Resident/Customer: _____

Address: _____

Building Permit #: _____

If any waste is to be generated from this project, what are your plans for disposal?

_____ Town Solid Waste Facility by Contractor*

_____ Town Solid Waste Facility by Resident**

_____ Other (Please specify) _____

Contractor Signature

Date

***If contractor plans to dispose waste at Town Solid Waste Facility, B.C.E.P. Permit is required.**

****If resident plans to dispose of waste at the Town Solid Waste Facility, B.C.E.P., a valid Town of Pittsfield Facility Permit is required. The Permit may be obtained from the Town Clerk's Office.**

*** OFFICE USE ONLY - DO NOT WRITE IN THIS SPACE ***

Paid: Cash \$ _____ Check # _____

Permit # _____

THIS PERMIT IS ISSUED with the following conditions: DENIED for the following reason(s):

Approved By: _____ Date: _____

BUILDING INSPECTOR / JESSE PACHECO (603 715-6624 Cell) or (603-435-6773 X 14 Office)

BI COMM&IND PERMIT
REVISED: 6-26-2015