

## **Josiah Carpenter Library Trustee Meeting**

### **Minutes**

**December 20, 2023**

### **DRAFT**

**Present:** Sandra Adams, Chair; Leslie Schuster, Treasurer; and Melissa Babcock, Library Director

**Meeting Convened:** 9:30 a.m.

**Agenda Review:** Agenda was reviewed with additions of NHLTA annual dues and a \$170 donation earmarked for the Jenkins Room floor to be voted on. Leslie Schuster made the motion to accept with changes, seconded by Sandra Adams.

**Acceptance of Minutes:** Review and approve minutes from November 15, 2023 meeting. Leslie Schuster made a motion to accept with 2 modifications, and seconded by Sandra Adams.

### **Reports:**

Financial report reviewed and Director's report highlights: Clothes Closet donation for \$300 for supplies, which means they have donated \$900 thus far. The \$300 will be used to purchase a Cricut machine along with \$200 from the Library of Things. We have a \$707.91 balance in the Strickhart account which needs to be expended before 1/1/24. We decided to buy 4 library planters for the steps in front, and one free library, with a gift card to the Little Red Hen with the remainder of the money. In February, the Friends will be assisting with the Storybook Tea Party during Pittsfield's Winterfest. Still having issues with the elevator and Sandra will ask to be put on the January 9, 2024 agenda at the Selectboard meeting to discuss both the elevator and the Jenkins Room floor – with some water still coming in, what should our next steps be, with existing quotes getting old and epoxy by Donini not a solution. A motion was made by Leslie Schuster and seconded by Sandra Adams to accept the reports.

### **Old Business:**

Friends will meet bi-monthly on odd months of the year on the 3<sup>rd</sup> Tuesday at JCL.

Elevator discussion led to the decision to go to Selectboard for updates and guidance.

Policies will be reviewed with the goal of completion of the review by March 2024.

Update on Library Book Drop – no updates

**Next Trustees Board Meeting:** to be held January 10, 2024 at 9:30 a.m.

Meeting adjourned at 11:40 a.m. with a motion from Leslie Schuster and seconded by Sandra Adams.