

## TOWN OF PITTSFIELD, N.H. PROOF OF RESIDENCY POLICY

In accordance with the statutes requiring town clerks to ascertain residency of individuals before a municipal permit for registration is issued (RSA 261:148), or in the process of licensing dogs (RSA 466:1), or when processing a voter registration form (RSA 654:7), the following policy is adopted by the Board of Selectmen.

### Section 1. Purpose

To ensure the accuracy in the functions of the Town Clerk's office of verifying voter eligibility or collecting revenue accurately for municipal registration permits and dog licenses, all new registrants must establish their residency within the Town of Pittsfield.

### Section 2. Proof of Residency Process

The registrant must complete the "Residency Statement" at the Town Clerk's office and provide one of the following documents:

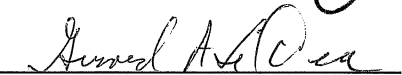


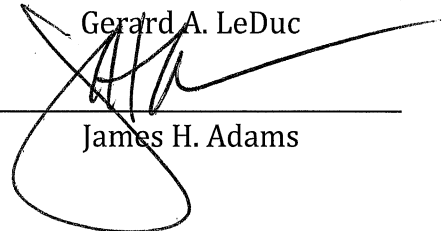
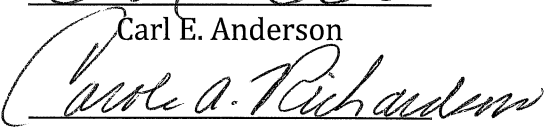
1. A current lease signed by the tenant and landlord
2. Signed statement from property owner/property manager
3. A current tax bill or statement with a Pittsfield billing address
4. A recently dated utility bill indicating full name and physical address

### Section 3. Effective

This policy shall take effect upon its passage.

### Section 4. Passage

Memorialized on May 14, 2019

 _____ Gerard A. LeDuc	 _____ James C. Allard	 _____ Carl E. Anderson
 _____ James H. Adams		 _____ Carole A. Richardson