

Town of Pittsfield, New Hampshire



Capital Improvements Plan 2022-2028

ADOPTED
November 2021

Prepared by the Pittsfield CIP Committee

Town of Pittsfield Capital Improvements Program 2022-2028

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COMMITTEE APPROVALS

John Christakos, Chairman

Date

Bob Schiferle, Vice Chairman
Budget Committee Representative

Date

Arthur J Ohara

Date

Carl Anderson
Planning Board Representative

Date

Louis Houle

Date

Adam Gauthier
Planning Board Representative

Date

ACKNOWLEDGEMENTS

Our gratitude to the following people who assisted the Board with this undertaking, without their help, this plan would not have been possible.

Staff/Department Heads

Cara Marston, Town Administrator

Peter Pszonowsky, Fire Chief

Joe Collins, Police Chief

Noel Gourley, Superintendent for Public Works

Utility company LLC, Bill Gilpatrick WWTP Superintendent

Leslie Vogt, Library Director

1. Introduction

This plan is updated as revision of the 2020-2026 CIP. This update reflects the recent town purchases and updates of capital equipment purchased in 2021 and is now being updated as the 2022-2028 CIP plan.

As authorized by 2019 Town Meeting Warrant Article 17 under RSA 674:5, the Pittsfield Select Board appointed members to the Pittsfield Capital Improvements Program Committee. The committee, with assistance from representatives of the Board of Selectmen, Planning Board, Budget Committee and the general public have prepared a Capital Improvements Plan (CIP). The CIP is a recommended program of municipal capital improvement projects projected over a period of at least six (6) years.

This CIP will be reviewed and updated annually to ensure accuracy.

The CIP is intended to analyze the Town's public capital assets need as well as School needs, and to schedule improvements over time to effectively manage capital expenditures. It is a policy document that makes recommendations to municipal officials regarding capital expenditures. When implemented, the CIP can eliminate major fluctuations in municipal expenditures while meeting the demands placed on municipal services by anticipated growth. Although the CIP does not have the force of law, state statute requires the CIP committee to submit its recommendations for the current year to the Board of Selectmen and the Budget Committee for consideration as part of the annual budget. The CIP is an advisory document for planning purposes.

2. Purpose and use of the Capital Improvement Program

The CIP has a variety of purposes and can have many beneficial effects to Pittsfield's financial, budgetary, and planning functions. Its primary purposes are summarized below.

a) Stability in Tax Rates and Budgetary: The CIP will contribute to stabilizing the Town's tax rate by planning and budgeting each year by planning and budgeting major capital expenditures well in advance. Financing methods such as bonding and capital reserve funds are recommended in order to make annual capital expenditures more stable, predictable and manageable. Through the use of the CIP, wide fluctuations in annual Town budgets caused by sudden or large one-time capital expenditures can be lessened.

b) A Management Tool for Town Officials: The CIP contains a discussion of the Town's financial trends that local officials can find useful planning and delivering public services. A comprehensive longer-term picture of capital needs is created because all capital items are placed in one schedule. In addition, the CIP often provides a forum for improved communication between town departments, boards and residents.

c) Citizens' and Developers' Guide to Planned Expenditures: The CIP will serve both citizens and developers as a useful guide for expenditures planned by the Town to

accommodate projected growth. The citizen who wants to know when and at what costs a particular service will be expanded can consult the CIP, as can the developer who wants to know when, for example, municipal capacity will be expanded. The Town can limit the number of building permits issued each year if it can document the lack of municipal capacity to handle growth along with the Town's intentions to remedy the situation.

d) State Statutory and Other Legal Requirements: According to NH RSA 674.22, communities that wish to engage in regulating the timing of development through the establishment of growth controls must have adopted both a Master Plan and the Capital Improvements Program. The town maybe able to regulate the rate of growth should the need for such control be necessary with the adoption of the CIP. In the meantime, the CIP, in conjunction with the Master Plan will enable the Planning Board to use its power under RSA 674.36 to regulate growth according to available services. The CIP demonstrates that the Town is attempting to accommodate growth and that there is a good faith effort on the part of the Town to provide sufficient services. If impact fees are assigned to a developer, the Town should request the fees in accordance with the CIP and should also fund its portion of the necessary infrastructure improvements.

e) Use by the Selectmen and Budget Committee during the annual budgeting process: While RSA 674:8 is vague about how the CIP is actually used in preparation of the annual Town Budget, it simply requires the CIP committee "to submits its recommendations for the current year to the Board of Selectmen and the Budget Committee for consideration as part of annual budget." This clearly means the CIP is not binding in any way upon Town appropriations and expenditures. The CIP is thus an advisory document without the force of law. A properly prepared CIP will, however, be effective and credible when annual consideration of the budget takes place.

3. The Pittsfield CIP Development Process

To carry out creation of the CIP, the Select Board appointed a committee comprised of representatives of the Planning Board, Budget Committee, and citizens' representatives.

The first step in the development of the CIP was the clarification of what constitutes as a capital expenditure. The CIP Committee has defined a capital expenditure as those projects outside of normal operations and maintenance having the following characteristics:

- A gross cost of at least \$25,000; and
- A useful life of at least 2 years; and
- It is non-recurring (i.e. not an annual budget item)
- Or any project that requires bond financing
- Any item with associated capital reserve fund

Next, project request forms were prepared and distributed to all town departments in early August (Appendix A) and the CIP Committee reviewed each proposal with the appropriate department.

Following the receipt of project proposals for the next six years through 2026, the CIP committee contacted representatives of departments to review and clarify any questions

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regarding the projects. The projects were then compiled by year and reviewed again relative to priority and cost. The results of these are contained in Recommended Projects section of this document. Further discussion of the procedure to prepare the recommended Capital Improvement Programs is included in Section 5, Summary of Recommended Projects.

4. Financial Analysis

When scheduling capital expenditures over the next six or more years, it is important to review past trends relative to tax rate stability and capital spending. This analysis was undertaken because it is necessary to understand the impact on the tax rate and the degree to which the Town has kept up its capital needs over the last several years. Failure to properly plan for a single large capital expenditure, such as highway department trucks or wastewater treatment infrastructure, could easily result in a spike in the tax rate.

A review of recent spending on Capital Projects and deposits into capital reserve accounts was undertaken in order to identify trends related to recent investments in infrastructure. The tables below identify all large capital outlay expenditures, debt service payments, and capital reserve fund activity between 2017 and 2021.

Debt Service Payment Trend

Debt	2017	2018	2019	2020	2021
Waste Water Treatment Plant	\$ 57,260.50	\$ 55,734.75	\$ 54,209.00	\$ 52,683.25	\$ 51,157.50
School Buildings	\$ 310,381.00	\$ 295,475.00	\$ 280,237.50	\$ -	\$ -
Tax Anticipation Note	--	-	-	--	-
Total	\$ 367,641.50	\$ 351,209.75	\$ 334,446.50	\$ 52,683.25	\$ 51,157.50

2019 was the last payment for the School Board bond debt.

Capital Fund Deposit Trend

Fund	2017	2018	2019	2020	2021
Police Cruiser				\$ 30,000.00	\$ 30,000.00
Fire Dept Small Equipment	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Pumper	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
Tanker	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 24,000.00	\$ 24,000.00
Forestry Truck	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00

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Small Highway Truck	\$ 15,000.00	\$15,000.00	\$ 15,000.00	\$ 25,000.00	\$ 25,000.00
Dump Truck	\$30,000.00	\$ 30,000.00	\$ 50,000.00	\$ 65,000.00	\$ -
Loader		\$ 10,000.00	\$ 10,000.00	\$12,500.00	\$ 12,500.00
Grader	\$ 15,000.00	\$ 15,000.00	\$ 20,000.00	\$ 30,000.00	\$ 30,000.00
Backhoe	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 17,000.00	\$17,000.00
Sidewalk Tractor			\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
Municipal Buildings	\$ -	\$ -	\$ -	\$ -	\$ -
School Buildings	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$141,000.00	\$151,000.00	\$193,000.00	\$271,500.00	\$206,500.00

Capital Outlay Expense Trend

Capital Outlay	2017	2018	2019	2020	2021
Computer Replacements	\$ 1,850.00				
Police Cruiser	\$ 44,450.00				\$ 45,000.00
FD scba (90% grant/2% reserve)				\$ 263,280.00	
FD radios (95% grant/5% reserve)					\$ 40,196.00
Ambulance Replacement				\$ 250,000.00	
Ambulance Cardiac Monitors			\$ 65,000.00		
Highway Backhoe					\$ 101,300.00
Highway Sidewalk Tractor		\$120,500.00			
Highway Loader	\$ 148,500.00				
Highway Work	\$ 9,937.00	\$ 9,937.00	\$ 9,937.00	\$ 9,937.00	\$ 9,937.00

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Truck 5-year lease					
Highway Poly Hopper		\$ 5,000.00			
Library Repairs		\$ 4,525.00			
Fire Department Paving				\$ 37,000.00	
LED Street Light Upgrade	\$ 35,250.00				
Sidewalks Improvement			\$ 50,000.00	\$ 20,000.00	\$ 20,000.00
Clark's Pond Dam Remediation			\$ 138,828.00		
Shaw Road Bridge Replacement (80% grant)				\$ 614,979.00	
Total	\$239,987.00	\$139,962.00	\$ 263,765.00	\$ 1,195,196.00	\$216,433.00
Grant Offsets	\$ -	\$ -	\$ -	\$ 765,935.00)	\$(38,186.00)
Voted Reserve/Fund Offsets	\$(167,593.00)	\$(103,000.00)	\$ (78,000.00)	\$ 340,000.00)	\$(168,310.00)
Amount Raised by Taxation	\$ 72,394.00	\$ 36,962.00	\$185,765.00	\$ 89,261.00	\$ 9,937.00

Trend Analysis Summary

While this trend is important to note, it is more important to review the amount of Capital Outlay that is raised by taxation each year. The amount raised by taxation each year should be relatively stable and predictable, unless there is a major expense that cannot be predicted. Proper planning needs to take these items into account.

The CIP Committee evaluates the submitted requests and assigns them to the six year schedule according to the priority of all capital requests. Projects not meeting either the CIP criteria or projected six year window are identified as long range projects.

5. Summary of Projects 2022-2028

As described above, each of the Town's Departments (as well as the School Board) were asked

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to fill out a project request and ranking from for each project request by year through 2028. A copy of this form can be found in Appendix B. A total of 23 projects and five long-term municipal projects are included.

One of the most difficult aspects of preparing a CIP is the scheduling and evaluation of the proposed projects. The following priorities ranking system was developed to assist the CIP Committee in evaluating the projects proposals.

Project Priorities:

- Priority 1: Urgent or essential projects that remedy a condition hazardous to safety, health or property, are needed for a critical community service, or are already started, or are maintained
- Priority 2: Projects that are needed within two to three years.
- Priority 3: Highly desirous projects.
- Priority 4: Projects that lack immediate justification but may be needed in the future.
- Priority 5: Projects that need more analysis.

Projects:

This section lists each of the capital projects proposed, its cost, year of investment, type of financing, and sources. Each project was assigned a priority based on the criteria explained in the preceding section. An overall of "1" is the highest rating with and "5" the lowest priority to a proposed project.

Municipal Projects

The CIP committee was charged with reviewing the proposed projects and preparing a program that addresses the facility and equipment needs of the community while working to moderate fluctuations in the tax rate. The CIP Committee made several recommendations and modifications to costs and the timing of projects during the development of the capital improvement program.

Josiah Carpenter Library

Project Title: **Josiah Carpenter Library Asbestos Removal**
Year: 2025
Service Area: Lower Level Flooring/Carpet
Estimated Costs: \$25,000

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Source of funding: Building Maintenance Fund, Taxes
Priority: 4
Project Description: The lower level experiences moisture and dampness throughout the year. There is a humidifier operating on the lower level to maintain air quality. In the Jenkins Room portion of the lower level is asbestos tile underneath the carpet. Due to the mold at some point all the carper should be removed and not replaced. The carpet tack strip has punctured the asbestos, the floor tile will need to be removed.

Project Title: **Josiah Carpenter Library Asbestos Removal**
Year: 2025
Service Area: Upper Level Flooring/Carpet
Estimated Costs: \$29,500
Source of funding: Building Maintenance Fund, Taxes
Priority: 4
Project Description: The amount of tile to be removed is approximately twice that of the lower level. The project requires removal and storage of furniture and books and purchase of carpet and installation.

Project Title: **Josiah Carpenter Library Handicapped Lift Replacement**
Year: 2030
Service Area: Handicapped Access
Estimated Costs: \$32,000
Source of funding: Building Maintenance Fund, Taxes
Priority: 5
Project Description: Replacement of handicapped lift. Lift installed in 2005 and has expected lifespan of 20-25 years. The lift is inspected annually and based on the limited use. The lift is in compliance with ADA. The committee suggests postponing until the lift needs to be replaced. A ramp was considered and determined to be coast prohibitive.

Project Title: **Josiah Carpenter Library Sloped Roof Replacement**
Year: 2025
Service Area: Building Maintenance
Estimated Costs: \$15,000
Source of funding: Building Maintenance Fund, Taxes
Priority: 4
Project Description: Slopped roof was installed in 1995 and repaired in 2017 to resolve leaking. Roof is nearing the end of its expected lifespan.

Fire & Rescue

Project Title: **1992 Engine 2 Pumper, equipment, and tools Replacement**
Year: 2022

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Service Area: Fire Protection
Estimated Costs: \$615,000.00
Source of funding: Capital Reserve
CIP Priority: 1
Project Description: The vehicle requires replacement and replacement tools. The estimated costs vary if the vehicle is a demo or a new vehicle. The age of the vehicle is greater than twenty years which requires replacement soon. Age of the vehicle makes value replacement unknown. The town in 2015 created separate funds for each fire department equipment type. The balance of the old capital fund reserve is a little over \$380,000 which will be used to purchase a new vehicle. Currently delivery of new vehicle is between 12-18 months.

Project Title: **1994 Tanker 2 Replacement**
Year: 2022
Service Area: Fire Protection
Estimated Cost: \$308,000
Source of /Funding: Capital Reserve, Grant
Priority: 1
Project Description: Replacement of vehicle is needed as vehicle reaches end of service life.

If the town offers \$60,000.00 towards the purchase of the vehicle, the town will apply for a FEMA grant for the remainder of the cost, estimated to be \$248,000..

Fire and Rescue Long Term Projects

Additional longer-term projects with associated funds not falling into the scope of this six year C

Project Title: **2019 Cardiac Monitors for Ambulance 1&2**
Year: 2029
Service Area: Public Safety
Estimated Costs: \$65,000
Source of funding: Capital Reserve
Priority: 5
Project Description: Needs to be replaced every 10 years when certifications expire. Normally replaced with the entire ambulance purchase.

Project Title: **Parking Area Resurfacing**
Year: 2029
Service Area: building maintenance related
Estimated Costs: \$25,000
Source of funding: Capital Reserve
CIP Priority: 5

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Project Description: Resurface rear parking lot.

Project Title: **2002 Engine 1 Pumper, equipment, and tools Replacement**
Year: 2030
Service Area: Fire Protection
Estimated Costs: \$900,000
Source of funding: Capital Reserve, Grant
CIP Priority: 5
Project Description: Combined Capital Reserve fund with 1992 Engine 2 pumper. Combining the two funds there is a considerable shortfall unless there is a large reserve contribution to the fund.

Project Title: **2016 Chief's vehicle Replacement**
Year: 2035
Service Area: Fire Protection
Estimated Costs: \$80,000
Source of funding: Capital Reserve/donation
CIP Priority: 5
Project Description: Replace vehicle

Project Title: **2011 Forestry 1 Replacement**
Year: 2038
Service Area: Fire Protection
Estimated Costs: \$150,000
Source of funding: Capital Reserve, Grant
CIP Priority: 5
Project Description: Currently contributing \$5,000 annually to Capital Reserve fund. Will investigate receiving a FEMA grant with a 5% town match.

Waste Water Treatment Plant

Long term strategic plan is needed to replace and update aging sewer infrastructure.

Project Title: **Manhole Rehabilitation**
Year: Ongoing projects
Service Area: Town
Estimated Costs: \$1,100 per manhole, total of 234 manholes
Source of funding: Grant / Loan / User Fees
CIP Priority: 5

Project Description: Repair sewer manholes with concrete and brickwork

Project Title: **Barnstead Road Pump station**
Year: 2025
Service Area: Town

Town of Pittsfield Capital Improvements Program 2022-2028

Estimated Costs: \$1,000,000.00

Source of funding: Bond

CIP Priority: 3

Project Description: Pump station was installed in 1978 and has reached its end of life.

Project Title: **Joy Street Pump station**

Year: 2025

Service Area: Town

Estimated Costs: \$1,100,000.00

Source of funding: Bond

CIP Priority: 3

Project Description: Pump station was installed in 1978 and has reached its end of life.

Project Title: **Storage building**

Year: 2025

Service Area: Town

Estimated Costs: \$90,000.00

Source of funding: Bond

CIP Priority: 5

Project Description: Storage building is old with rotten wood and roofing coming off of the building.

Project Title: **Slip lining Sewer Lines**

Year: 2025

Service Area: Town

Estimated Costs: \$200,000.00 annually

Source of funding: Bond

CIP Priority: 2

Project Description: Improve old sewer lines that improves the entire system by keeping mud water and other particles from entering the system. This project is required due to age and condition of network.

Project Title: **Pittsfield Wastewater treatment facility**

Year: unknown

Service Area: Town

Estimated Costs: \$7,800,000.00

Source of funding: Bond

CIP Priority: 5

Project Description: Treatment facility was installed in 1978 and has reached its end of life. The committee suggests the town begins the process to replace and upgrade/update system.

Police Department

Project Title: **Cruiser Purchases**

Year: 2022, 2024, 2025, 2027, 2028

Town of Pittsfield Capital Improvements Program 2022-2028

Service Area: Public Safety
Estimated Costs: \$47,000 each
Source of funding: Capital Reserve, Grant
Priority: 2
Project Description: Replace six police cruisers every eight years. Older police vehicles will be transferred to other police department functions, i.e., animal control officer and detail.

Public Works

Project Title: **2017 Small Highway Truck Replacement**
Year: 2027
Service Area: Town
Estimated Costs: \$85,000
Source of funding: Capital Reserve
Priority: 3
Project Description: Replace truck. Currently based on current capital reserve contribution there will be a shortfall of \$85,000.00.

Project Title: **2011 Small Highway Truck Replacement**
Year: 2023
Service Area: Town
Estimated Costs: \$155,000
Source of funding: Capital Reserve
Priority: 1
Project Description: Replace truck. The funding includes a trade in cost that is unknown at this time.

Project Title: **2009 Dump Truck Replacement** (purchased in 2008)
Year: 2024
Service Area: Town
Estimated Costs: \$230,000
Source of funding: Capital Reserve
Priority: 1
Project Description: Replacement of dump truck is in very poor condition and not dependable.

The fund balance contributions have risen significantly in the last two years, but the fund is still lacking.

Currently there is sufficient funding for the purchase of one vehicle. However to fund the purchase of the other two dump trucks from the current capital fund will remain untenable.

Town of Pittsfield Capital Improvements Program 2022-2028

Careful consideration is needed by the governing committee for recommendation due to lack of capital contribution.

Project Title: 2006 Dump Truck Replacement
Year: 2022
Service Area: Town
Estimated Costs: \$230,000
Source of funding: Capital Reserve, Taxation
Priority: 1
Project Description: Replacement of dump truck at end of expected lifespan. See additional fund discussion above for 2009 dump truck.

Project Title: 2007 Grader Replacement
Year: 2027
Service Area: Town
Estimated Costs: \$350,000
Source of funding: Capital Reserve
Priority: 5
Project Description: Replacement of grader at end of lifespan.

Project Title: Equipment Capital Reserve
Year: 2024
Service Area: Town
Estimated Costs: \$60,000
Source of funding: Capital Reserve
Priority: 3
Project Description: This proposal includes replacement of the chipper, cross conveyor and mower. This is a new proposal and currently there is no funding allocated for this reserve.

Project Title: 2018 Sidewalk Tractor Replacement
Year: 2028
Service Area: Town
Estimated Costs: \$200,000
Source of funding: Capital Reserve
Priority: 5
Project Description: Replacement required and cost includes ancillary such as the snow blower and roadside boom.

Public Works Long Term Projects

Additional longer-term projects with associated funds not falling into the scope of this six year CIP review.

Town of Pittsfield Capital Improvements Program 2022-2028

Project Title: **2015 Dump Truck Replacement**
Year: 2030
Service Area: Town
Estimated Costs: \$230,000
Source of funding: Capital Reserve
Priority: 4
Project Description: Replacement of dump truck at end of expected lifespan.

Project Title: **2017 Loader Replacement**
Year: 2032
Service Area: Town
Estimated Costs: \$200,000
Source of funding: Capital Reserve
Priority: 5
Project Description: Replace Loader

School District Projects

The committee has not received a formal Project list from the School District. The CIP is awaiting school board input.

Recommendations

For this document to be accurate and transparent, town Department heads will update the CIP projects annually for the CIP committee to maintain an accurate funding estimate. Again, if the CIP is annually updated then the preplanning keeps us well informed.

Building Study needs to be done. The structures and the space needs should be addressed. A consideration for reutilization of some or all of the town buildings or repurposing any property as warranted.

Have the CIP report available to the public before the town meeting and posted on town web site. Also have some copies available at the town hall.

The community should continue the funding of the capital reserves to stabilize the tax impact over time.

The Committee recommends a committee or council for public works to establish a long term strategy to address the long term projects.

Appendix A

Project Request Form Transmittal Memorandum

Date: August 10, 2021

Town of Pittsfield – Capital Improvements Plan 2022 - 2028
Appendix A
Town of Pittsfield
Capital Improvements Program Committee
MEMORANDUM

To: Pittsfield Department Heads and Superintendent of Schools

From: Pittsfield CIP Committee 2021

John Christakos, Chairman, Secretary Citizens Representative
Arthur O'Hara, Citizens Representative
Bob Schiferle, Vice Chairman Citizens Representative
Carl Anderson, Planning Board Representative
Louis Houle, Citizens Representative

Date: Aug 2021

Subject: Pittsfield 2020-2026 CIP

Please e-mail documents to the (cip@pittsfieldnh.gov). If there are any questions, please contact a member of the Capital Improvement Program (CIP) committee.

The CIP is a document designed to better forecast long range capital needs of all Town departments, boards and commissions. It is hoped that sharp fluctuations in the tax rate due to unanticipated capital expenditures will be eliminated. The planning board is to prepare and amend a recommended program of municipal capital improvement projects over of at least six years in accordance with RSA 674:5 that was granted under Warrant Article 19 at the 1999 Annual team meeting; and further to authorize the Board of Selectmen to appoint a Capital Improvement Program Committee to prepare and amend a recommended program of municipal capital improvement projects projected over a period of at least six years as allowed by RSA 674:5-674:8.

The CIP is meant to supplement the current budget processes. By taking place prior to the regular Budget Committee, and help those entities understanding of the long-term needs of each department so that the Town can make informed and pro-active fiscal decisions. In order to make this project a success, your participation is required.

Using the attached forms, please provide your recommendations for specific capital projects to be undertaken over the next six years and provide cost estimates for each. The CIP committee

Town of Pittsfield Capital Improvements Program 2022-2028

request that any capital expenditures projected for further than six years out is encouraged to include such item on the request form. For the purpose of the CIP, a capital item is defined as those projects outside of normal operational and maintenance, having the following characteristics:

A gross cost of at least 25,000
A useful life of at least 2 years; and,
Is a non-recurring (i.e. not an annual budget item); or
Any project requiring bond financing

Common examples of CIP items include:

Architectural / Engineering studies and / or Feasibility Analysis
Road and Bridge Reconstruction projects
Installation of traffic signals
Construction of sidewalks and bicycle paths
Construction of recreational facilities
Construction / renovation / expansion of municipal buildings, including Town Hall, Town offices, library, schools, fire / police station, highway department garage, etc
Acquisition of conservation Land Acquisition of historic structures and sites
Installation / renovation / expansion of sewer lines
Property revaluation
Lease and / or purchase of heavy equipment and vehicles such as police cruisers, fire equipment, and highway department equipment

If the project or purchase is eligible for any federal or state grants, matching funds or loans, please indicate on the form for each project / purchase. One form should be completed for each capital request. When necessary, please attach additional pages to each form for further explanation of each project. Detailed cost estimates as provided form for further explanation of each project. Detailed cost estimates as provided from contractors, architects, engineers and / or sales representatives are strongly encouraged.

Please note that the CIP is an advisory document only. The inclusion of any particular project on your list or its listing in the CIP does not commit the town to that expenditure. Once all departments have submitted projects requests, the CIP sub-committee will schedule a meeting to discuss your requests before recommending a final CIP to the select board. After adoption, the final CIP will be distributed to the Budget Committee for consideration during the budget process.

We would appreciate if you would submit your project requests using the attached forms no later than August of each year. If you have any questions please feel free to contact the CIP at the following e-mail address (cip@pittsfieldnh.gov).

The CIP Committee sincerely appreciates your assistance with this request.

Appendix B

We kept the original form (B) that was drafted and we included the short form (A) we used more for updating information since at this time there are no major projects this year.

Project Request and Ranking form A

CIP Program 2022 – 2028 (2021)

- Priority 1: Urgent or essential projects that remedy a condition hazardous to safety, health or property, are needed for a critical community or are already started, or are maintained.
- Priority 2: Projects that are needed now.
- Priority 3: Highly desirable projects.
- Priority 4: Projects that Lack immediate justification, but may be needed in the future.
- Priority 5: Projects that require more analysis.

Notes: 1) Any additional forms needed just copy the second page as needed.

A gross cost of at least \$25,000, a useful life of at least 2 years and is non-recurring (i.e. not an annual budget item); or any project that requires bond financing.

The CIP Committee needs the information completed on all your projected projects. Please have all copies back to the CIP committee by the 20th of September 2010, before 5 pm. Any project received later then will not be included.

Department:
Project Title:
Year/years:
Service Area:
Project Description:
Estimated Cost:
Source of /Funding:
CIP Committee Priority:

Department:
Project Title:
Year/years:

Town of Pittsfield Capital Improvements Program 2022-2028

Service Area:
Project Description:
Estimated Cost:
Source of /Funding:
CIP Committee Priority:

Department:
Project Title:
Year/years:
Service Area:
Project Description:
Estimated Cost:
Source of /Funding:
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Source of /Funding:
CIP Committee Priority:

Department: Project Title: Year/years: Service Area: Project Description Estimated Cost:
Source of /Funding:
CIP Committee Priority:

Project Request and Ranking form B

PITTSFIELD 2020-2026 CAPITAL IMPROVEMENTS PROGRAM (CIP) PROJECT REQUEST AND RANKING FORM

Instructions: Please complete a copy of this form for each capital item you anticipate your department will wish to acquire during the next ten years (2020-2026). Remember that a capital item is defined as any item with a gross cost of \$25,000, a useful life of 2 years or more, and is not normally included in the operating budget. Please refer to the cover letter for typical examples of capital items. Please make additional copies of this form as needed. Please submit all requests to TOWN OFFICES by October 2, 2020.

Department: _____ Department Priority _____ of _____ FY20

Project title _____

Scope of Project (check one)

- Replace or repair existing facilities or equipment
- Improve quality of existing facilities or equipment
- Expand capacity of existing service level / facility
- Provide new facility or service capacity

Service area (please check one)

- Town
- School District
- Water District
- Street
- Neighborhood
- Region
- Other

Project Description:

Project Description Continued:

Town of Pittsfield Capital Improvements Program 2022-2028

Rationale for Project: Please rank project using the nine (9) equally weighted criteria below. For each criterion that applies please indicate with a "1 in the box next to the criteria. For criteria that are not applicable, please indicate "0" Maximum total score is 9."

1. Removes imminent threat to public health or safety
 2. Alleviates substandard conditions or deficiencies
 3. Responds to federal or state requirements to implement
 4. Improves quality / efficiency of existing services
 5. Provides additional capacity to meet needs of growth
 6. Reduces long-term operating costs
 7. Provides incentive for economic development
 8. Project consistent with Town Master Plan (if so, please note relevant goal Objective, recommendation, chapter, and page number)
 9. Project is eligible for matching funds available for a limited time (grants Development, impact fees, etc.)
- _ TOTAL Score (add lines 1-9)

Project Narrative / History:

Estimated Cost: Please provide an itemized estimated cost for project using following table. Please attach any formal cost estimates from which you may have received from architects, engineers, real estate appraisers, or sales persons to this sheet. Please round all estimates to the nearest \$100.00

- \$ 1. Planning & Feasibility Analysis Costs
- \$ 2. Architectural & Engineering Costs
- \$ 3. Real Estate Acquisition (Land & Building)
- \$ 4. Site Preparation Costs
- \$ 5. Construction Costs
- \$ 6. Furnishings
- \$ 7. Vehicles and Equipment Costs
- \$ 8. Other Costs:
- \$ Total Dollar Amount of People

Impact on Operating and Maintenance Expenses: Please indicate if proposed project will impact any of the following

Does project require additional full-time/ part-time staff? If so please explain:

Does project necessitate increase in maintenance budget of department? If so Please explain:

Town of Pittsfield Capital Improvements Program 2022-2028

Does project reduce number of full-time / part time staff? Does project decrease maintenance costs?

Total Dollars Impact if Known (Added) \$ Total Dollars Impact If known (Reduced)
\$

Sources of Funding: Using the table below, please indicate sources of funding for proposed project. Please round to nearest \$100. If applicable, please attach any additional information to this sheet.

- \$ Loan from:
- \$ Donation / Bequest / Gift / Trust
- \$ User Fees
- \$ Capital Reserve Fund Withdrawal
- \$ Impact Fee Account
- \$ Property Tax
- \$ Bonds

Form Prepared by:

Title:

Department:

Date:

PLEASE ATTACH ANY ADITIONAL INFORMATION TO THIS FORM

For Planning Board / CIP Subcommittee Use Only

Notes_

Appendix C

Methods of Financing Capital Improvements

Current Revenue/Property Tax: The most commonly used method of financing capital projects is through the use of current revenues. Current revenue is the money raised by the local property tax for a given year. When a project is funded with current revenues, its entire cost is paid off within one year. Projects funded with current revenues are customarily lower in cost than those funded by general obligation bonds. If the cost to the taxpayer will be less than if bonded because there are no interest payments to be made. However, making capital acquisitions with current revenues does have the effect of lumping expenditure into one year, sometimes resulting in higher taxes for the year of the purchase.

General Obligation Bonds: These bonds are used to finance major capital projects. They are raised for a period of time ranging from 5 to 20 years, during which time principal and interest payments are made. They are secured by the government's power to tax, and are paid for primarily by property taxes. Time payments have the advantage of allowing the capital expenditures to be amortized over the life of the project, and of avoiding the property tax peaks that may result from capital purchases made from current revenues. On the other hand, they do commit resources over a long period of time, thereby decreasing the flexibility of how yearly revenue can be utilized.

Capital Reserve Funds: Since many capital reserve projects involve very considerable expenditures, many towns set aside general revenue over a period of years in order to make a purchase. The resulting capital reserve fund (CRF) can be general purpose, with its use determined at a later date, or specific, with its purpose declared at the funds initiation. The obvious advantage to a CRF is that the major acquisition or improvement can be made without the need to go into the bond market with the accompanying interest payments. The disadvantage to the present taxpayers is that future residents enjoy the benefits of the improvement(s) without having to pay for them.

Conservation fund: This fund is much like a Capital Reserve Fund, the main difference being that the local conservation Commission does not need Town meeting approval to expend the accumulated funds. The primary purpose of the fund (RSA 36-A: 5) is to acquire real estate for the conservation purposes.

Special Reserve Sources:

These include user fees, payments in Lieu of taxes, gifts/donations, and intergovernmental transfers such as NH Shared Revenues and Highway Aid.

Appendix D

CIP Funding Worksheet

TOWN OF PITTSFIELD																																																																																																																																																																																																																																												
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<table border="1"> <thead> <tr> <th colspan="3"></th> <th>budget year</th> <th>2020</th> <th>2021</th> <th>2022</th> <th>2023</th> <th>2024</th> <th>2025</th> <th>2026</th> <th>2027</th> <th>2028</th> <th>2029</th> </tr> </thead> <tbody> <tr> <td colspan="3"></td> <td>capital reserve balance</td> <td>7,050.68</td> <td>3,057.65</td> <td>2,047.65</td> <td>3,047.65</td> <td>4,047.65</td> <td>5,047.65</td> <td>6,047.65</td> <td>7,047.65</td> <td>8,047.65</td> <td>9,047.65</td> </tr> <tr> <td colspan="3"></td> <td>capital reserve contribution</td> <td>1,000.00</td> </tr> <tr> <td colspan="3"></td> <td>target service life</td> <td></td> </tr> <tr> <td colspan="3"></td> <td>replacement year</td> <td></td> </tr> <tr> <td colspan="3"></td> <td>replacement cost</td> <td></td> </tr> <tr> <td>SC Breathing Apparatus (FEMA grant award 2020 - 5% town match)</td> <td>15</td> <td></td> <td>264,000.00</td> <td>(5,000.00)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Radios (FEMA grant award 2021 - 5% town match)</td> <td>15</td> <td></td> <td>56,000.00</td> <td></td> <td>(2,010.00)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Pagers (2021 Globe Fund grant award)</td> <td>8</td> <td></td> <td>16,000.00</td> <td></td> </tr> <tr> <td>Extrication equipment (1992 Sanderson Fund grant award)</td> <td>20</td> <td></td> <td>45,000.00</td> <td></td> </tr> <tr> <td colspan="3">Total Available Funds</td> <td></td> <td>3,050.68</td> <td>2,047.65</td> <td>3,047.65</td> <td>4,047.65</td> <td>5,047.65</td> <td>6,047.65</td> <td>7,047.65</td> <td>8,047.65</td> <td>9,047.65</td> <td>10,047.65</td> </tr> </tbody> </table>																budget year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029				capital reserve balance	7,050.68	3,057.65	2,047.65	3,047.65	4,047.65	5,047.65	6,047.65	7,047.65	8,047.65	9,047.65				capital reserve contribution	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00				target service life														replacement year														replacement cost											SC Breathing Apparatus (FEMA grant award 2020 - 5% town match)	15		264,000.00	(5,000.00)										Radios (FEMA grant award 2021 - 5% town match)	15		56,000.00		(2,010.00)									Pagers (2021 Globe Fund grant award)	8		16,000.00											Extrication equipment (1992 Sanderson Fund grant award)	20		45,000.00											Total Available Funds				3,050.68	2,047.65	3,047.65	4,047.65	5,047.65	6,047.65	7,047.65	8,047.65	9,047.65	10,047.65																																																																						
			budget year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029																																																																																																																																																																																																																															
			capital reserve balance	7,050.68	3,057.65	2,047.65	3,047.65	4,047.65	5,047.65	6,047.65	7,047.65	8,047.65	9,047.65																																																																																																																																																																																																																															
			capital reserve contribution	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00																																																																																																																																																																																																																															
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Total Available Funds				3,050.68	2,047.65	3,047.65	4,047.65	5,047.65	6,047.65	7,047.65	8,047.65	9,047.65	10,047.65																																																																																																																																																																																																																															

TOWN OF PITTSFIELD											
CIP COMMITTEE - EQUIPMENT REPLACEMENT PLANNING											
SPECIAL FUNDS - FOR POLICE & AMBULANCE FUNDING											
CAPITAL RESERVE FUNDS - FOR REMAINDER OF POLICE, FIRE, & PUBLIC WORKS											
POLICE DEPARTMENT											
POLICE CRUISER CAPITAL RESERVE FUND											
2020 TOWN MEETING WA#12											
TOWN MEETING AGENTS											
SPECIAL DETAIL 31:95-h REVOLVING FUND											
2013 TOWN MEETING WA#7 - VEHICLE REVENUE TO GEN FUND, REST TO DETAIL FUND											
TOWN MEETING AGENTS											
budget year											
2030											
2031											
2032											
2033											
2034											
2035											
2036											
2037											
2038											
capital reserve balance											
capital reserve contribution											
Detail Fund 5 balance											
detail fund annual additions											
target service life											
replacement year											
replacement cost											
Police Cruiser 1											
Police Cruiser 2											
Police Cruiser 3											
Police Cruiser 4											
Police Cruiser 5											
Police Cruiser 6											
Older vehicles transferred to other police functions, i.e. aco and detail											
Total Available Funds											
FIRE DEPARTMENT											
AMBULANCE REPLACEMENT & EQUIPMENT FUND											
1998 TOWN MEETING WA#28 ESTABLISHED											
2016 TOWN MEETING WA#14 REPURPOSED											
2016 REPURPOSED - FIRST \$30,000 TO FUND, BALANCE TO GENERAL FUND											
2020 TOWN MEETING WA#9 INCREASED \$35,000 TO AMBULANCE FUND											
TOWN MEETING AGENTS											
budget year											
2030											
2031											
2032											
2033											
2034											
2035											
2036											
2037											
2038											
special revenue fund balance											
fund deposits from EMS billing											
target service life											
replacement year											
replacement cost											
72A1 2019 Ford F550 ambulance											
A1 2019 ambulance chassis (2020 purchase)											
A1 2019 ambulance box (next replacement needs to add cost of power stretcher)											
2019 (2) Zoll cardiac monitors											
72A2 2014 Chevy Braun ambulance (separate c/b after 2025 repl)											
A2 2025 ambulance chassis											
A2 2025 ambulance box (estimated to be used for 2 cycles)											
Total Available Funds											
FIRE DEPARTMENT											
FIRE DEPARTMENT SMALL EQUIPMENT CAPITAL RESERVE											
2016 TOWN MEETING WA#16											
TOWN MEETING AGENTS											
budget year											
2030											
2031											
2032											
2033											
2034											
2035											
2036											
2037											
2038											
capital reserve balance											
capital reserve contribution											
target service life											
replacement year											
replacement cost											
SC Breathing Apparatus (FEMA grant award 2020 - 5% town match)											
Radios (FEMA grant award 2021 - 5% town match)											
Pagers (2021 Globe Fund grant award)											
Extrication equipment (1992 Sanderson Fund grant award)											
Total Available Funds											

FIRE DEPARTMENT													
FIRE & RESCUE APPARATUS CAPITAL RESERVE													
*in 2017 separate funds were created for each piece of equipment - having to put away enough in one fund for all equipment is a large sum that is easily voted down - this fund can be used for the next purchase and then closed out - or kept													
			budget year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
1985 TOWN MEETING WA#8			capital reserve balance	380,046.59	380,586.82	380,586.82	586.82	586.82	586.82	586.82	586.82	586.82	586.82
TOWN MEETING AGENTS			capital reserve contribution										
	target service life	replacement year	replacement cost										
72C1 2016 Chevy Tahoe (2016 private donation)													
72E2 1992 Pierce Arrow Pumper						(380,000.00)							
			Total Available Funds	380,046.59	380,586.82	586.82	586.82	586.82	586.82	586.82	586.82	586.82	586.82
FIRE DEPARTMENT													
FIRE DEPT PUMPER CAPITAL RESERVE													
2017 TOWN MEETING WA#16													
			budget year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
TOWN MEETING AGENTS			capital reserve balance	150,822.95	201,087.68	251,087.68	114,087.68	212,087.68	310,087.68	408,087.68	506,087.68	604,087.68	702,087.68
			capital reserve contribution	50,000.00	50,000.00	98,000.00	98,000.00	98,000.00	98,000.00	98,000.00	98,000.00	98,000.00	98,000.00
	target service life	replacement year	replacement cost										
72E2 1992 Pierce Arrow Pumper						(235,000.00)							
72E1 2002 E-One Cyclone Pumper													
			Total Available Funds	200,822.95	251,087.68	114,087.68	212,087.68	310,087.68	408,087.68	506,087.68	604,087.68	702,087.68	800,087.68
FIRE DEPARTMENT													
FIRE DEPT TANKER CAPITAL RESERVE													
2017 TOWN MEETING WA#17													
			budget year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
TOWN MEETING AGENTS			capital reserve balance	60,329.16	84,439.09	108,439.09	63,439.09	78,439.09	93,439.09	108,439.09	123,439.09	138,439.09	153,439.09
			capital reserve contribution	24,000.00	24,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
	target service life	replacement year	replacement cost										
72T2 1994 International 4900 Tanker (Potential FEMA Grant of \$248,000 in 2022)						(60,000.00)							
			Total Available Funds	84,329.16	108,439.09	63,439.09	78,439.09	93,439.09	108,439.09	123,439.09	138,439.09	153,439.09	168,439.09
FIRE DEPARTMENT													
FIRE DEPT FORESTRY CAPITAL RESERVE													
2017 TOWN MEETING WA#18													
			budget year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
TOWN MEETING AGENTS			capital reserve balance	11,049.08	16,069.82	21,069.82	29,069.82	37,069.82	45,069.82	53,069.82	61,069.82	69,069.82	77,069.82
			capital reserve contribution	5,000.00	5,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
	target service life	replacement year	replacement cost										
72F1 2011 Ford F-550 Forestry (FEMA grant - 5% town match)													
			Total Available Funds	16,049.08	21,069.82	29,069.82	37,069.82	45,069.82	53,069.82	61,069.82	69,069.82	77,069.82	85,069.82
PUBLIC WORKS													
DUMP TRUCK CAPITAL RESERVE													
2000 TOWN MEETING WA#15													
			budget year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
TOWN MEETING AGENTS			capital reserve balance	142,980.58	208,249.29	208,249.29	78,249.29	158,249.29	8,249.29	78,249.29	148,249.29	218,249.29	288,249.29
			capital reserve contribution	65,000.00	-	80,000.00	80,000.00	80,000.00	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00
	target service life	replacement year	replacement cost										
2006 International 7400 dump truck (Estimated \$20,000 Trade-in for 2022)						(210,000.00)							
2009 International 7400 dump truck (purchased 2008)								(230,000.00)					
2015 International 7400 dump truck (4WD)													
			Total Available Funds	207,980.58	208,249.29	78,249.29	158,249.29	8,249.29	78,249.29	148,249.29	218,249.29	288,249.29	358,249.29
PUBLIC WORKS													
LOADER CAPITAL RESERVE													
1995 TOWN MEETING WA#13													
			budget year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
TOWN MEETING AGENTS			capital reserve balance	43,235.61	55,809.67	68,309.67	80,809.67	93,309.67	105,809.67	118,309.67	130,809.67	143,309.67	155,809.67
			capital reserve contribution	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00
	target service life	replacement year	replacement cost										
2017 Cat 926M loader													
			Total Available Funds	55,735.61	68,309.67	80,809.67	93,309.67	105,809.67	118,309.67	130,809.67	143,309.67	155,809.67	168,309.67

FIRE DEPARTMENT					
FIRE & RESCUE APPARATUS CAPITAL RESERVE					
*in 2017 separate funds were created for each piece of equipment -					
1985 TOWN MEETING WA#8					
TOWN MEETING AGENTS					
budget year					
2039					
2040					
capital reserve balance					
586.82					
586.82					
capital reserve contribution					
target service life					
replacement year					
replacement cost					
72C1 2016 Chevy Tahoe (2016 private donation)					
10 2026 75,000.00					
72E2 1992 Pierce Arrow Pumper					
25 2022 615,000.00					
Total Available Funds					
586.82					
586.82					
FIRE DEPARTMENT					
FIRE DEPT PUMPER CAPITAL RESERVE					
2017 TOWN MEETING WA#16					
TOWN MEETING AGENTS					
budget year					
2039					
2040					
capital reserve balance					
638,087.68					
718,087.68					
capital reserve contribution					
80,000.00					
80,000.00					
target service life					
replacement year					
replacement cost					
72E2 1992 Pierce Arrow Pumper					
25 2022 615,000.00					
72E1 2002 E-One Cyclone Pumper					
27 2030 900,000.00					
Total Available Funds					
718,087.68					
798,087.68					
FIRE DEPARTMENT					
FIRE DEPT TANKER CAPITAL RESERVE					
2017 TOWN MEETING WA#17					
TOWN MEETING AGENTS					
budget year					
2039					
2040					
capital reserve balance					
303,439.09					
318,439.09					
capital reserve contribution					
15,000.00					
15,000.00					
target service life					
replacement year					
replacement cost					
72T2 1994 International 4900 Tanker (Potential FEMA Grant of \$248,000 in 2022)					
25 2022 308,000.00					
Total Available Funds					
318,439.09					
333,439.09					
FIRE DEPARTMENT					
FIRE DEPT FORESTRY CAPITAL RESERVE					
2017 TOWN MEETING WA#18					
TOWN MEETING AGENTS					
budget year					
2039					
2040					
capital reserve balance					
7,069.82					
15,069.82					
capital reserve contribution					
8,000.00					
8,000.00					
target service life					
replacement year					
replacement cost					
72F1 2011 Ford F-550 Forestry (FEMA grant - 5% town match)					
25 2038 150,000.00					
Total Available Funds					
15,069.82					
23,069.82					
PUBLIC WORKS					
DUMP TRUCK CAPITAL RESERVE					
2000 TOWN MEETING WA#15					
TOWN MEETING AGENTS					
budget year					
2039					
2040					
capital reserve balance					
298,249.29					
368,249.29					
capital reserve contribution					
70,000.00					
70,000.00					
target service life					
replacement year					
replacement cost					
2006 International 7400 dump truck (Estimated \$20,000 Trade-in for 2022)					
10 2022 230,000.00					
2009 International 7400 dump truck (purchased 2008)					
10 2024 230,000.00					
2015 International 7400 dump truck (4WD)					
15 2030 230,000.00					
Total Available Funds					
368,249.29					
438,249.29					
PUBLIC WORKS					
LOADER CAPITAL RESERVE					
1995 TOWN MEETING WA#13					
TOWN MEETING AGENTS					
budget year					
2039					
2040					
capital reserve balance					
80,809.67					
93,309.67					
capital reserve contribution					
12,500.00					
12,500.00					
target service life					
replacement year					
replacement cost					
2017 Cat 926M loader					
15 2032 200,000.00					
Total Available Funds					
93,309.67					
105,809.67					

PUBLIC WORKS					
BACKHOE CAPITAL RESERVE					
2000 TOWN MEETING WA#17					
TOWN MEETING AGENTS					
budget year					
2039					
2040					
capital reserve balance					
27,930.78					
36,930.78					
capital reserve contribution					
9,000.00					
9,000.00					
target service life					
replacement year					
replacement cost					
2002 Cat 430D backhoe (repl net of \$35,000 trade-in 2021)					
15					
2021					
160,000.00					
160,000.00					
Total Available Funds					
36,930.78					
45,930.78					
PUBLIC WORKS					
SIDEWALK TRACTOR CAPITAL RESERVE					
2004 TOWN MEETING WA#12					
TOWN MEETING AGENTS					
budget year					
2039					
2040					
capital reserve balance					
136,675.78					
16,675.78					
capital reserve contribution					
15,000.00					
15,000.00					
target service life					
replacement year					
replacement cost					
2018 Trackless MT7 sidewalk tractor					
10					
2028					
135,000.00					
(135,000.00)					
2012 Trackless sidewalk auger snow blower (will need replacing next purchase)					
20,000.00					
20,000.00					
1996 Trackless roadside boom/mower/tires (will need replacing next purchase)					
40,000.00					
40,000.00					
Total Available Funds					
16,675.78					
31,675.78					
PUBLIC WORKS					
GRADER CAPITAL RESERVE					
2000 TOWN MEETING WA#16					
TOWN MEETING AGENTS					
budget year					
2039					
2040					
capital reserve balance					
196,533.48					
214,033.48					
capital reserve contribution					
17,500.00					
17,500.00					
target service life					
replacement year					
replacement cost					
2007 MotorGrader 143H grader					
20					
2027					
350,000.00					
350,000.00					
Total Available Funds					
214,033.48					
231,533.48					
PUBLIC WORKS					
SMALL HIGHWAY TRUCK CAPITAL RESERVE					
1994 TOWN MEETING WA#9					
TOWN MEETING AGENTS					
budget year					
2039					
2040					
capital reserve balance					
25,006.07					
47,006.07					
capital reserve contribution					
22,000.00					
22,000.00					
target service life					
replacement year					
replacement cost					
2011 International 4400 truck					
10					
2023					
155,000.00					
155,000.00					
2017 Ford F250 highway pickup truck w/plow & poly sander					
10					
2027					
85,000.00					
85,000.00					
Total Available Funds					
47,006.07					
69,006.07					
PUBLIC WORKS					
SMALL EQUIPMENT CAPITAL RESERVE					
PROPOSE 2022 TOWN MEETING?					
budget year					
2039					
2040					
capital reserve balance					
36,000.00					
45,000.00					
capital reserve contribution					
9,000.00					
9,000.00					
target service life					
replacement year					
replacement cost					
1986 Brush Bandit chipper					
10					
2024					
60,000.00					
60,000.00					
2016 Flink cross conveyor (road widener)					
15					
2031					
15,000.00					
15,000.00					
2006 Exmark mower					
20					
2026					
15,000.00					
15,000.00					
Total Available Funds					
45,000.00					
54,000.00					
BUDGET YEAR					
2039					
2040					
TOTAL CAPITAL RESERVE FUND DEPOSITS*					
\$ 324,000.00					
\$ 324,000.00					
*includes EMS billing deposit					
TOTAL CAPITAL RESERVE FUND WITHDRAWALS					
\$(200,000.00)					
\$(337,000.00)					