



TOWN OF PITTSFIELD
BUDGET COMMITTEE
TOWN HALL, 85 MAIN STREET
PITTSFIELD, NH 03263

MEETING MINUTES OF Thursday, January 12, 2023 PUBLIC HEARING

CALL TO ORDER

Call to order at 7:00 PM by Katie Bocash, Chair

MEMBERS PRESENT (13)

Katie Bocash, Chair
Ammy Ramsey, Vice Chair
Jeremy Everson, Secretary
Carol Richardson, Select Board Rep.
Sandra Adams, School Board Rep.
John Christakos
Dan Greene
Fred Hast
Tracy Huyck
Larry Konopka
Helen Schiff
David Stasiak
Brooke Weldon

MEMBERS ABSENT (0)

GUESTS PRESENT

Cara Marston, Town Administrator
Brian Lane, Superintendent of Schools

DOCUMENTS DISTRIBUTED:

- *Pittsfield School District 2023 Annual Town Meeting Warrant DRAFT*
- *Town of Pittsfield 2023 Annual Town Meeting Warrant DRAFT*

Agenda Item 1: Town Budget Documents

Documents Referenced: *Town of Pittsfield 2023 Annual Town Meeting Warrant DRAFT*

Discussion: K. Bocash led the overview and discussion of the Town of Pittsfield 2023 Proposed Budget. C. Marston gave input on questions needing more information. Department Heads answered relevant questions.

- Article 2 – Operating Budget. No public questions or input.
- Article 3 – Municipal Sidewalk Improvement. No public questions or input.
- Article 4 – Public Works Truck Replacement. No public questions or input.
- Article 5 – Fire Department Grant Tanker Replacement. No public questions or input.
- Article 6 – Ambulance Replacement. No public questions or input.
- Article 7 – Increase Deposit into the Ambulance Replacement and Equipment Fund. No public questions or input.
- Articles 8 thru 19 – Capital Improvement Plan Items or Capital Reserve Funds for vehicle replacement and equipment maintenance.
 - Adam Gauthier asked about what equipment or vehicles will need to be replaced. Chief Pzonowski answered that an ambulance will need to be ordered (Article 6) because it will take two years to put it together for delivery. Road Agent answered that the Small Highway Truck is due to be ordered and replaced (Article 4).
- Article 20 – Floral Park Cemetery Fence Expendable Trust Fund. There was one question about how much more needs to be done. C. Marston answered that there is one more section to do.
- Article 21 – Creation of a Cemetery Maintenance Expendable Trust Fund. C. Marston gave input regarding the need to begin much needed maintenance of the paving of the paths in the cemetery. The sale of lots will add some revenue toward these needs but a plan is being put together to approach this work in the coming years. No public questions or input.

K. Bocash thanked the Department Heads and Select Board for their work and input in the budgeting process.

Agenda Item 2: School Budget Documents

Documents Referenced:

- *Pittsfield School District 2023 Annual Town Meeting Warrant DRAFT*
- *Pittsfield School District 2023 Proposed Budget Worksheets*
- *Pittsfield School District Proposed Budget Summary (1/9/23)*

Discussion: K. Bocash introduced Brian Lane, Superintendent of Schools. B. Lane gave an overview of the proposed budget and a summary of the revenues and increases in the budget over the 2022-2023 school year. The majority of the increases in the budget are due to an increase in Health Insurance costs that are out of the control of the School Board or Administration.

- Article 1 – Operating Budget. No public questions or input.
- Article 2 – Food Service Program. No public questions or input.
- Article 3 – Recover and Expend Grant Funds. No public questions or input.

There was a question about the Capital Reserve Funds that are normally seen on the Warrant Article. B. Lane explained that the Capital Reserve Funds are adequately funded at this point and no additional funds are needed to prepare for eventualities outside the proposed budget. The dumpster fund was used to purchase a needed dumpster and a second dumpster was purchased with unexpended fund balance at the end of the year.

K. Bocash asked the public in attendance for any additional questions or input. No public questions or input.

Meeting adjourned at 7:33 PM.

Submitted by: Jeremy Everson, Secretary

Approved:

Katie Bocash, Chair

Date

